



The **Universal Pre-K Program (UPK)** is funded by a grant through New York State. UPK is a half-day (2 1/2 hour) program that follows the normal school year calendar and is offered at no cost to participants.

The program is located at Saddlewood or Roessleville Elementary School. Each Pre-K class is taught by a certified elementary teacher and a teaching assistant.

Transportation will be provided for all children accepted into the program who are 4 years old at the beginning of the school year (by September 6th) children who are not 4 years old at the start of the school year (but who will turn 4 years old by December 1 of that school year) may still participate in the program if selected, but must be transported by their parents until December 1, 2012 at which time the district will begin to provide transportation for these children unless the child will be

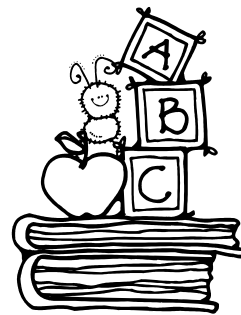
coming from an established stop that is already registered /approved by the transportation department (e.g. day care)

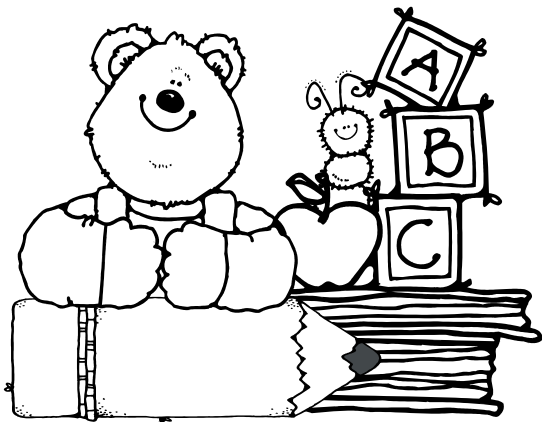
Enrollment will be by lottery system and will be drawn at the **District Office, 102 Loralee Drive, on Thursday, May, 17, 2012 at 4:00 p.m. in the board room.**

Who Is Eligible?

South Colonie students who will be entering kindergarten in the fall of 2013 (must be 4 years old by December 1, 2012)

**** Please see School Medical Forms criteria to facilitate the enrollment process.**





Universal Pre-Kindergarten Program

South Colonie Central
School District

2012-2013



Timeline

May 16, 2012 By 4PM all info/applications to lottery are submitted, no exceptions.

May 17, 2012 Lottery selection takes place at South Colonie Central Schools District Office, 102 Loralee Drive. Albany, NY 12205 at 4:00 p.m.

May 21, 2012 Notification letters mailed to parent/guardians of those children selected from lottery

June 4, June 6, June 7 The paperwork will be turned in to the Office of Pupil Services, 100 Forest Drive, Albany, NY from 8:00 – 3:00 (please use the Mordella Road side entrance located in the back of the school)

If your last name starts with:

A – I paperwork day will be June 4, 2012

J – R paperwork day will be June 6, 2012

S – Z paperwork day will be June 7, 2012

June 7, 2012 Informational Meeting for all parents of students selected for the Pre-K program will be held at Colonie Central High School Auditorium at 7:00PM

Documents you will need to have for enrollment if your child is selected:

School Medical Forms (these will be mailed to parents of selected students)
Please fill out prior to the paperwork turn in days. They are the following:

- Health Service –Public Health law 2164 Form; (copy of immunizations)
- Health Appraisal Form; (** copy of last Physical exam)
- New Entrant Health Survey Form;
- Lead Information Form (Only give us the tear off portion);
- Dental Certificate (requested but not required)
- Medical Emergency Information Form (both sides filled out and signed)
- Release of Information Form

Some of the forms above will need to be signed by a physician. .