SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION

MINUTES
January 3, 2023
District Office
7:00 pm

CORE VALUES

We Believe:

* That all children can learn.
* In educating the whole child so he/she can meet the District’s Standards.
* In focusing on student achievement.
* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

The mission of the South Colonie Central School District is to educate all students to their highest level of academic achievement, realize their full potential and prepare them to become responsible citizens in a global society.
CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Casey at 7:00 pm.

1. ROLL CALL

Members Present:

- Brian Casey
- Michael Keane
- Robert Mesick
- Stephanie Cogan
- David Kiehle
- James T. Ryan
- Rose Gigliello
- Christopher Larrabee

Also Present:

- David Perry, Superintendent of Schools
- Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning
- Christopher Robilotti, Assistant Superintendent of Human Resources & Safe Schools
- Amber Lanigan, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Casey led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Mr. Ryan and seconded by Mr. Mesick, that the minutes of the Regular Meeting of December 6, 2022 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

4. SUPERINTENDENT UPDATE

Dr. Perry acknowledged the unfortunate passing of a long time bus driver, Heidi Rukwid. He wanted to pass along condolences to Heidi’s family. Thank you to our crisis team who helped support staff members. We are excited to welcome the students back to start the New Year. We finished 2022 strong and had a lot of great events going on to end the year. We are in the midst of wrapping up our Capital Project and we are excited to announce that our auditorium at the High School is open and available.
5. **NEW BUSINESS**

Mr. Casey stated that both he and Ms. Cogan had the opportunity to sit in on a meeting with the architects, construction manager, Mr. Kachadurian, and Mr. Roemer and they observed some very interesting and exciting drawings of things being planned for the future in our schools. Many exciting things to look forward to.

Mr. Mesick wanted to give a shout out to the staff and families that contributed to Toys for Tots. Thank you so much for providing gifts.

Mr. Keane was able to attend a meeting at the District Office last month with Senator Ashby, who is new for our District. He is looking forward to the collaboration.

Ms. Gigliello was a special reader for Ms. Sitterly’s Kindergarten classroom at Forest Park back in December and said it was wonderful. It was good to be back in the classroom and she plans to go back to read again.

Mr. Kiehle attended the winter concerts and said they were wonderful. It is great to have the big groups back playing for a big crowd of people. We are getting back to some normalcy on the Curriculum Review Board, which met in December. Mr. Backus stated that Dr. Perry would send out the December agenda to the board in the Friday Bulletin.

Mr. Larrabee attended the High School Lights in the Park, which was another Toys for Tots event. The iCare students did a phenomenal job, along with Mr. Kachadurian and all of the many volunteers.

6. **COMMUNICATIONS**

Salina Crisafulli spoke regarding alleged discrimination.

7. **REPORTS FOR INFORMATION**

A. High School teacher Justin Defazzio and select students will give a presentation on the Graphics Shop at Colonie High School.

B. High School teacher Tom Casey and select students will give a presentation on the Cyber Security class at Colonie High School.
8. **BOARD COMMITTEE REPORTS & ACTION ITEMS**

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

A. **Graduation/Athletics Hall of Fame**

Mr. Kiehle and Mr. Keane, Committee Co-Chair’s, were available to answer questions regarding the report on the Graduation/Athletics Hall of Fame Committee meeting that was held on December 6, 2022.

B. **Facilities/Transportation**

Dr. Perry, Superintendent, was available to answer questions regarding the report on the Facilities/Transportation Committee meeting that was held on December 15, 2022.

C. **Policy**

**First Reading**

- 5030 - Student Complaints
- 5040 – Constitutionally Protected Prayer in the Public Schools
- 5100 – Student Attendance
- 5130 – Compulsory Attendance Ages
- 5150 – School Admissions
- 5151 & 5151R – Homeless Children & Homeless Children Regulation
- 5152 – Admission of Non-Resident Students
- 5162 & 5162R – Student Dismissal Precautions & Student Dismissal Precautions Regulation
- 5205 – Eligibility for Extracurricular Activities
- 5210 – Student Organizations
- 5220 – School Sponsored Student Expression
- 5225 – Student Personal Expression
- 5251 – Student Fundraising Activities
- 5252 – Student Activities Funds Management
Single Reading & Approval

5000 - Student-Policies-Goals
5020.3 - Rights of Students with Disabilities Under Section 504
5140 – Entrance Age
5152.1 – Admission of Foreign Students
5183 – Instruction on Days of Religious Observance

On behalf of the Policy Committee, upon the motion made by Committee Chair Mr. Larrabee, recommendation that the revisions made to the above stated Policies (5000, 5020.3, 5140, 5152.1, & 5183) be approved as presented.

8 Yes 0 No 0 Abstain  Vote Carried: 8 – 0 – 0

9. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated per Student Support Services.

B. In-Service Courses

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. Contract

Authorization for South Colonie Central School District to piggyback off the WB Mason contract with Monroe County for copy paper at $37.88 per case from 1/4/2023 to 6/30/2023.

D. Cooperative Purchasing

Authorization for South Colonie Central School District to participate in the Choice Partners National Purchasing Cooperative beginning 1/4/023.
E. **Tax Roll Correction**

An application RP-554 for Corrected Taxes for the 2022 tax roll on property owned by Florence Oropallo. Property is located at 41 Ahl Avenue, Albany, New York 12205 (Tax Map# 42.18-3-10). Correction is needed due to clerical error. The assessor’s office miscalculated the percentage of the exemption at 35% instead of 50% which would result in a 2022 final assessment roll in the amount of $429.23. Property owner was entitled to an exemption per (RP-467).

F. **Health & Welfare Contract**

Approval of a contract with the Guilderland Central School District for the 2022-2023 school year to provide health and welfare services to five (5) South Colonie resident students attending non-public schools located in the Guilderland Central School District. The health service cost per pupil is $798.98. The total cost of the contract shall be $3,994.90.

G. **Transportation Contracts**

Approval of a 31-Day emergency transportation contract with Star and Strand Transportation, Inc., 360 5th Avenue, Troy, New York 12182 from Parsons Child and Family Center, 60 Academy Rd, Albany, Albany, New York 12208. Transportation is to begin December 14, 2022 and end January 13, 2023, at a rate of $274.00 per day. This transportation is afternoons only. Total anticipated cost of contract is $4,384.00.

Bid award transportation contracts for students for the 2022-2023 school year programs awarded to the lowest bidder and pending meeting insurance requirements as follows:

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<th>PER DAY COST</th>
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<td>Route #2022-20 Parsons</td>
<td>$274.00</td>
<td>$125.00</td>
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Vendor Name: Star and Strand Transportation, Inc.
360 5th Avenue, Troy, NY 12182
H. Donations

1. Donation from Hannaford Helps, PO Box 4630, Portsmouth, NY 03802 to Lisha Kill Middle School in the amount of $192.00. The donation will be used for supplies.

2. Donation from South Colonie Boys Soccer Booster Club, 1 Raider Blvd, Albany, NY 12205 in the amount of $200.00. The donation will be used towards turf costs for the weight room.

3. Donation from Colonie Softball, 1 Raider Blvd, Albany, NY 12205 in the amount of $150.00. The donation will be used towards turf costs for the weight room.

4. Donation from Colonie Girls Lacrosse Booster Club, 1 Raider Blvd, Albany, NY 12205 in the amount of $200.00. The donation will be used towards turf costs for the weight room.

5. Donation from Colonie Central High School Football Booster Club, 1 Raider Blvd, Albany, NY 12205 in the amount of $500.00. The donation will be used towards turf costs for the weight room.

6. Donation from Colonie Central High School Wrestling Booster Club, 1 Raider Blvd, Albany, NY 12205 in the amount of $150.00. The donation will be used towards turf costs for the weight room.

7. Donation from Colonie Boys Basketball Booster Club, 1 Raider Blvd, Albany, NY 12205 in the amount of $50.00. The donation will be used towards turf costs for the weight room.

8. Donation from Colonie Baseball Booster Club, 1 Raider Blvd, Albany, NY 12205 in the amount of $200.00. The donation will be used towards turf costs for the weight room.

9. Donation from Colonie Track & Field Booster Club, 100 Hackett Avenue, Albany, NY 12205 in the amount of $200.00. The donation will be used towards turf costs for the weight room.

10. Donation from Colonie Boys Lacrosse Booster Club c/o Kerry Lockart, 49 Donna Drive, Albany, NY 12205 in the amount of $200.00. The donation will be used towards turf costs for the weight room.
11. Donation from Colonie Girls Volleyball Booster Club, 1 Raider Blvd, Albany, NY 12205 in the amount of $200.00. The donation will be used towards turf costs for the weight room.

12. Donation from Rochester Institute of Technology, 7 Lomb Memorial Drive, Rochester, NY 14623 in the amount of $380.00. The donation will be used for Project Lead the Way.

13. Donation from Roessleville Elementary PTA, 100 California Ave, Albany, NY 12205 in the amount of $500.00. The donation will be used to purchase books.

14. Donation from Colonie Girls Soccer Booster Club Inc, PO Box 50133, Albany, NY 12205 in the amount of $100.00. The donation will be used towards turf costs for the weight room.

I. **Re-appropriation of the 2022-2023 budget**

Re-appropriation of the 2022-2023 budget in the amount of $3,222.00. The total re-appropriated budget is $113,471,307.

J. **Clerk’s & Treasurer’s Reports - November 2022**

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the above stated Reports and Recommendations be approved.

8 Yes 0 No 0 Abstain  

**Vote Carried: 8 – 0 – 0**

10. **PERSONNEL – INSTRUCTION** (Pages 12-16)

A motion was made by Mr. Keane and seconded by Ms. Cogan, that the Instructional Personnel changes listed on the attached sheets dated January 3, 2023 be approved.

8 Yes 0 No 0 Abstain  

**Vote Carried: 8 – 0 – 0**

11. **PERSONNEL – SUPPORT** (Pages 17-19)

A motion was made by Ms. Cogan and seconded by Mr. Larrabee, that the Support Personnel changes listed on the attached sheets dated January 3, 2023 be approved.

8 Yes 0 No 0 Abstain  

**Vote Carried: 8 – 0 – 0**
12. RESOLUTION– ENERGY PERFORMANCE CONTRACT

WHEREAS, the Board of Education (“Board”) of the South Colonie Central School District (“School District”) after soliciting requests for proposals from energy services companies for the implementation of energy conservation measures at all district facilities (“Project”) on an Energy Performance Contract basis appointed the energy services company, Johnson Controls, Inc. (“JCI”); and

WHEREAS, the School District Board of Education authorized JCI to conduct a comprehensive energy audit (“CEA”) of School District property to determine what energy conservation measures might be installed under an energy performance contract; and

WHEREAS, the results of the JCI CEA have been reviewed and evaluated by the School District’s consultant engineer, Energia Engineering, P.C. (“Energia”), and the School District Administration to determine which comprehensive energy efficient technologies can realistically reduce the District’s energy consumption and generate cost savings to the District; and

WHEREAS, based upon said review and evaluation of the CEA, Energia and School District Administration have identified and recommend the scope of energy conservation measures to be installed in District Facilities (“Project”) pursuant to an energy performance contract; and

WHEREAS, the School District Board desires to enter into an energy performance contract (“EPC”) for the installation of energy performance measures with JCI based upon the legal review and approval of the EPC.

NOW THEREFORE, IT BE RESOLVED, that the Board of Education hereby approves the scope and the installation of energy performance measures and energy conservation services in District Facilities subject to the recommendation of Energia and School District Administration, and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute an energy performance contract (“EPC”) between the School District and JCI that incorporates the energy conservation services and installations that are identified in the EPC and all supporting documents, as recommended and approved by the School District counsel and Energia

A motion was made by Mr. Ryan and seconded by Mr. Mesick, that the above stated Resolution be approved.

8  Yes  0  No  0  Abstain  Vote Carried:  8 – 0 – 0
13. **MEMORANDUM OF AGREEMENT – TEAMSTERS LOCAL 294, INTERNATIONAL BROTHERHOOD OF TEAMSTERS, AFL-CIO, SCHOOL MONITORS UNIT**

Approval of a Memorandum of Agreement with the Teamsters Local 294, International Brotherhood of Teamsters, AFL-CIO, School Monitors Unit, to modify the salary schedule and increase in wages, as per the attached agreement.

A motion was made by Ms. Gigliello and seconded by Mr. Mesick, that the above stated Memorandum of Agreement to modify the salary schedule be approved.

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Vote Carried: 8 – 0 – 0

14. **MEMORANDUM OF AGREEMENT – CONFIDENTIAL BARGAINING UNIT**

Approval of a Memorandum of Agreement with the South Colonie Confidential Bargaining Group, to allow for prior ten-month and eleven-month service to the District to be used in conversion formulas to establish eligible years of service for additional vacation credit when becoming a Confidential twelve-month employee in a full time position, and to allow for all new employees hired into Confidential to be granted vacation days subject to proration based upon the employee’s start date as established in the articles within.

A motion was made by Mr. Larrabee and seconded by Mr. Ryan, that the above stated Memorandum of Agreement to modify the articles for vacation day calculations be approved.

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Vote Carried: 8 – 0 – 0

15. **FUTURE MEETINGS**

- **January 10**  
  Strategic Planning Committee Meeting – 6:00 pm – District Office
- **January 10**  
  Board of Education Meeting (Executive Session Only) – 7:00 pm – District Office
- **January 17**  
  Board of Education Meeting – 7:00 pm – District Office
- **January 23**  
  Policy Committee Meeting – 6:00 pm – District Office
- **February 7**  
  Academic Achievement Committee Meeting – 6:00 pm – District Office
- **February 7**  
  Board of Education Meeting – 7:00 pm – District Office
- **February 28**  
  Communications Committee Meeting – 6:00 pm – District Office
- **February 28**  
  Board of Education Meeting – 7:00 pm – District Office
EXECUTIVE SESSION

A motion was made by Ms. Cogan and seconded by Mr. Ryan to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

8 Yes 0 No 0 Abstain  

Vote Carried: 8 – 0 – 0

The Board entered into Executive Session at 8:04 pm.

A motion was made by Mr. Ryan and seconded by Ms. Cogan, to adjourn Executive Session.

8 Yes 0 No 0 Abstain  

Vote Carried: 8 – 0 – 0

The Board adjourned Executive Session at 8:41 pm.

16. ADJOURN MEETING

A motion was made by Mr. Larrabee and seconded by Mr. Keane, that the Regular Meeting be adjourned.

8 Yes 0 No 0 Abstain  

Vote Carried: 8 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 8:42 pm.

Respectfully Submitted,

[Signature]

Amber M. Lanigan  
District Clerk
9. PERSONNEL – INSTRUCTION

A. Creation of Positions

*Create* the following anticipated probationary positions for the 2022-2023 school year:

1. (1) 1.0 Speech and Language Pathologist
2. (1) 1.0 Teaching Assistant

B. Retirements

1. Name: Patrick Kelley  
   Position: Visual Arts Teacher  
   Location: Colonie Central High School  
   Effective Date: June 30, 2023  
   Years of Service: 33+ years (1989-2023)

2. Name: DeLynn Wickham  
   Position: Foreign Language (Spanish) Teacher  
   Location: Sand Creek Middle School  
   Effective Date: July 1, 2023  
   Years of Service: 32+ years (1990-2023)

C. Resignations

1. Name: Jennifer Audi  
   Position: Teaching Assistant  
   Location: Lisha Kill Middle School  
   Effective Date: December 2, 2022  
   Reason: Personal

2. Name: Andrea Roberts  
   Position: Teaching Assistant  
   Location: Roessleville Elementary School  
   Effective Date: January 6, 2023  
   Reason: Personal

D. Appointments

1. Name: Ashley Cohen  
   Type: Probationary – 4 Year  
   Teaching Area: Speech and Language Pathologist  
   Location: Forest Park/Veeder/Shaker Road/Saddlewood and Roessleville Elementary Schools  
   Effective Date: January 16, 2023  
   Salary: Schedule II, Step 4, as per the SCTA Contract (pro-rated)  
   Education: B.S. and M.S. from Nazareth College  
   Certification: Professional as Speech and Language Pathologist
2. **Name:** Katie Reilly  
   **Type:** Probationary – 4 Year  
   **Teaching Area:** Speech and Language Pathologist  
   **Location:** Colonie Central High School  
   **Effective Date:** January 9, 2023  
   **Salary:** Schedule II, Step 3, as per the SCTA Contract (pro-rated)  
   **Education:** B.A. and M.S. from The College of St. Rose  
   **Certification:** Professional in Speech and Language Pathologist

3. **Name:** Stephanie DiPalma  
   **Type:** Probationary – 4 Year  
   **Tenure Area:** Teaching Assistant  
   **Location:** Lisha Kill Middle School  
   **Effective Date:** January 3, 2023  
   **Salary:** As per the SCTA TA Contract (pro-rated)  
   **Education:** B.A. from Russell Sage College and M.A. from SUNY Albany  
   **Certification:** Teaching Assistant, Level 1

4. **Name:** Heather Orwkis  
   **Type REVISED:** Probationary – 4 Year  
   **Tenure Area:** Teaching Assistant  
   **Location:** Forest Park Elementary School  
   **Effective Date:** September 1, 2022  
   **Salary:** As per the SCTA TA Contract  
   **Certification:** Teaching Assistant, Level 1

E. **Temporary Appointment**

1. **Name:** Deborah Sharpe-DeFries  
   **Type:** Temporary Per Diem  
   **Tenure Area:** Administrator  
   **Location:** District Wide  
   **Effective Date:** December 3, 2022  
   **Ending Date:** June 30, 2023  
   **Salary:** Daily Rate as per attached confidential sheet  
   **Education:** B.A. and M.A. from The College of St. Rose  
   **Certification Status:** Permanent in School District Administrator

F. **Increase of Appointments**

1. **Name:** Krista Jiampetti  
   **Teaching Area:** Reading/Literacy  
   **Location:** Lisha Kill Middle School  
   **Increase:** .20  
   **Effective Dates:** December 2, 2022 to December 22, 2022
2. **Name:** Meghan Pannone  
   **Teaching Area:** Social Studies  
   **Location:** Colonie Central High School  
   **Increase:** .60  
   **Effective Dates REVISED:** October 20, 2022 to November 11, 2022

G. **Long-Term Substitutes**

1. **Name:** Michael Aniolek  
   **Type:** Long-Term Substitute  
   **Teaching Area:** Music Teacher  
   **Location:** Colonie Central High School/Veeder Elementary and Lisha Kill Middle School  
   **Effective Date:** December 14, 2022  
   **Salary:** Schedule I, Step 1; As per the SCTA Contract (pro-rated)  
   **Education:** B.M. from Boston University and M.M. from University of Colorado

2. **Name:** Catharine Olsen  
   **Type:** Long-Term Substitute  
   **Teaching Area:** Reading Teacher  
   **Location:** Lisha Kill Middle School  
   **Effective Date:** November 16, 2022  
   **Salary:** Schedule I, Step 1; As per the SCTA Contract (pro-rated)  
   **Education:** B.A. from Marywood College and M.A. from SUNY Albany  
   **Certification:** Permanent Reading Teacher

3. **Name:** Marc Bachorik  
   **Type:** Long-Term Substitute  
   **Teaching Area:** Music Teacher  
   **Location:** Colonie Central High School  
   **Effective Date:** January 3, 2023  
   **Salary:** Schedule I, Step 1; As per the SCTA Contract (pro-rated)  
   **Education:** B.M. from St. Rose and MEd from Walden University  
   **Certification:** Permanent Music Teacher

H. **Substitute Teachers**

   *Approve* substitute teachers on the attached list for regular appointments.

I. **RTI/MTSS Coordinator– 2022-23 School Year**

   *Approve* per Policy 9290:

   Jennifer Wells
J. **Cafeteria Supervision for the 2022-23 School Year**

**Rescind** the following previously approved position at the approved rate of compensation effective December 9, 2022:

**Lisha Kill Middle School**

Kellie Gaffney 1.0

**Revise** the following previously approved position at the approved rate of compensation effective December 7, 2022:

**Lisha Kill Middle School**

Jessica LeFex .50 to 1.0

**Appoint** the following previously approved position at the approved rate of compensation effective December 9, 2022:

**Lisha Kill Middle School**

Gina Mooney 1.0

K. **Study Hall Supervision for the 2022-23 School Year**

**Revise** the following previously approved position at the approved rate of compensation effective September 22, 2022:

**Lisha Kill Middle School**

Janae Vanderpoel .50 to 1.0

**Revise** the following previously approved position at the approved rate of compensation effective December 7, 2022:

**Lisha Kill Middle School**

Janae Vanderpoel 1.0 to .50

**Appoint** the following previously approved position at the approved rate of compensation effective December 7, 2022:

**Lisha Kill Middle School**

Gina Mooney 1.0
L. **Co-Curricular – 2022-23 School Year**

*Appoint* the following previously approved positions at the approved rate of compensation:

**Lisha Kill Middle School**

Hip Hop Club

Tracy Stark 1.0

M. **Personal Care Assistant for the 2022-23 School Year**

*Appoint* the following Personal Care Assistant (IEP-Driven) per the Board of Education Policy 9290 effective December 12, 2022:

Marisa White  
Special Education Teacher  
1.0  
FP
10. PERSONNEL – SUPPORT

A. Retirement

1. Name: Catherine Carney  
   Position: Account Clerk  
   Effective Date: July 1, 2023  
   Years of Service: 2002-2023

B. Termination

1. Name: Tyquazia Gause  
   Position: Probationary School Monitor (.81)  
   Effective Date: January 4, 2023

C. Resignations

1. Name: Theresa Roemer  
   Position: School Monitor (.81)  
   Location: Colonie Central High School  
   Effective: December 19, 2022  
   Reason: Accepted another position within the District

2. Name: John Fine Jr.  
   Position: Building Maintenance Mechanic  
   Location: District Wide  
   Effective: December 23, 2022  
   Reason: Accepted a position outside of the District

D. Appointments

1. Name: Rhiannon Cramer  
   Position: Provisional Senior Keyboard Specialist (12 month)  
   Effective: December 8, 2022  
   Salary: Schedule D, Job Rate, per CSEA Contract  
   Hours: 7.5 hours per day  
   Current Location: Colonie Central High School  
   Probationary Period: December 8, 2022 through June 8, 2023

2. Name: Edward Caouette  
   Position: Break-in Bus Driver  
   Effective: November 7, 2022  
   Salary: $19.00 per hour
3. **Name:** Theresa Roemer  
   **Position:** Probationary Keyboard Specialist (10 months)  
   **Effective:** December 19, 2022  
   **Salary:** Schedule A, Start Rate per CSEA Contract  
   **Hours:** 7.0 hours per day  
   **Current Location:** Colonie Central High School  
   **Probationary Period:** December 19, 2022 through June 19, 2023

4. **Name:** Karen Sasso  
   **Position:** Provisional Account Clerk I  
   **Effective:** December 27, 2022  
   **Salary:** Schedule D, Job Rate per CSEA Contract  
   **Hours:** 7.0 hours per day  
   **Current Location:** Colonie Central High School  
   **Probationary Period:** December 27, 2022 through June 27, 2023

5. **Name:** Kelly Muia  
   **Position:** Permanent School Nurse  
   **Effective:** January 3, 2023  
   **Salary:** Schedule S per CSEA Contract  
   **Hours:** 7.0 hours per day  
   **Current Location:** Colonie Central High School

6. **Name:** William Mielke  
   **Position:** Probationary School Bus Driver (.63)  
   **Effective:** December 19, 2022  
   **Salary:** $19.58 per hour per CSEA Contract  
   **Hours:** 5.0 hours per day  
   **Current Location:** Bus Garage  
   **Probationary Period:** December 19, 2022 through June 19, 2023

7. **Name:** Edward Giovannetti  
   **Position:** Probationary School Bus Driver (.75)  
   **Effective:** December 22, 2022  
   **Salary:** $19.58 per hour per CSEA Contract  
   **Hours:** 6.0 hours per day  
   **Current Location:** Bus Garage  
   **Probationary Period:** December 22, 2022 through June 22, 2023

8. **Name:** Robin Wranesh  
   **Position:** Clerical Substitute  
   **Effective:** December 27, 2022  
   **Salary:** $15.00 per hour

9. **Name:** Edward Caouette  
   **Position:** Substitute School Bus Driver  
   **Effective:** December 28, 2022  
   **Salary:** $19.58 per hour
E. Change of Appointment

1. **Name:** Michelle Ziegler  
   **Position:** Permanent Senior Account Clerk  
   **Effective:** December 9, 2022  
   **Salary:** Schedule E per UPSEU Contract  
   **Hours:** 7.5 hours per day  
   **Current Location:** District Office

F. Change of Hours

*Effective December 7, 2022:*

Yvette Nadeau  
School Bus Driver  
5.5 hour per day to 6.0 hour per day

G. Change of Title

Name: Brian Sim  
**Position:** Assistant Transportation Supervisor to Senior Assistant Transportation Director  
**Effective:** January 1, 2023  
**Salary:** Per attached confidential salary sheet  
**Hours:** 8.0 hours per day  
**Current Location:** Bus Garage

H. Leave of Absence

1. **Name:** Christine Blackman  
   **Position:** School Monitor (.88)  
   **Type:** Non-paid personal leave  
   **Effective:** December 19, 2022 – March 1, 2023