CORE VALUES

We Believe:

* That all children can learn.
* In educating the whole child so he/she can meet the District’s Standards.
* In focusing on student achievement.
* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

The mission of the South Colonie Central School District is to educate all students to their highest level of academic achievement, realize their full potential and prepare them to become responsible citizens in a global society.
CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by the President of the Board of Education.

1. **ROLL CALL**

   _____ Brian Casey  ____ Michael Keane  ____ Robert Mesick  
   _____ Stephanie Cogan  ____ David Kiehle  ____ James T. Ryan  
   _____ Rose Gigliello  ____ Christopher Larrabee

   **Also Present:**
   David Perry, Superintendent of Schools  
   Timothy Backus, Deputy Superintendent  
   Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning  
   Christopher Robilotti, Assistant Superintendent of Human Resources & Safe Schools  
   Amber Lanigan, District Clerk

2. **PLEDGE TO THE FLAG**

   The President of the Board of Education will lead the pledge to the flag.

3. **APPROVAL OF MINUTES**

   If the Board approves, the following suggested motion is in order: Motion made by ______________________, seconded by ______________________, that the minutes of the Regular Meeting of November 15, 2022 be approved.

   _____ Yes  _____ No  _____ Abstain  Carried:

4. **SUPERINTENDENT UPDATE**

5. **NEW BUSINESS**
6. **COMMUNICATIONS**

   Please use the attached link to submit Board Meeting Public Comments. [12/06/22 BOE Meeting Public Comments](#).

7. **BOARD COMMITTEE REPORTS & ACTION ITEMS**

   Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

   A. **Communications**

   Ms. Gigliello, Committee Chair, will be available to answer questions regarding the report on the Communications Committee meeting that was held on November 15, 2022.

   B. **Policy**

   Mr. Larrabee, Committee Chair, will be available to answer questions regarding the report on the Policy Committee meeting that was held on November 21, 2022.

   C. **Academic Achievement**

   Mr. Kiehle, Committee Chair, will be available to answer questions regarding the report on the Policy Committee meeting that was held on November 29, 2022.

8. **REPORTS FOR INFORMATION AND ACTION**

   A. **Tax Collection Report**

   Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning, will review the data on taxes collected and unpaid taxes. Approval to accept the Tax Collection Reports for the Towns of Colonie, Guilderland, and Niskayuna, and that the list of uncollected taxes be approved for submission to Albany and Schenectady Counties for the September 1, 2022 through October 31, 2022 tax collection period.

   If the Board approves, the following suggested motion is in order: Motion made by __________________, seconded by __________________, that the above stated Tax Collection Reports be accepted and the List of Uncollected Taxes be approved for submittal.

   _____ Yes     _____ No     _____ Abstain     Carried:
B. **2023-2024 Preliminary Budget Discussion**

Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning, will discuss preliminary 2023-2024 budget development.

9. **REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

A. **Committee on Special Education**

Placements as indicated per Student Support Services.

B. **In-Service Courses**

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. **Agreements**

1. Agreement with Vanderheyden, P.O. Box 219, Wynantskill, NY 12198 and South Colonie Central School District to provide educational services to one (1) South Colonie School District student residents during the 2022-2023 school year program starting November 8, 2022 and ending June 23, 2023. The total cost of this contract shall be approximately $33,661.03.

2. Agreement with Part D Advisors, 17199 N. Laurel Park Drive, Suite 400, Livonia, MI 48152 and South Colonie Central School District to provide retiree drug subsidy administration services for the Districts’ Prescription plan beginning with the 2022-2023 school year. Participation in the service is funded through CASHIC.

3. Approval of an agreement with the Nordlys Foundation, 110 Spring Street, Saratoga Springs, NY 12866 for the acceptance of grant funding in the amount of $36,000.00, for ACASE Nordlys Foundation Grant for the Greater Capital Region Teacher Center.

D. **Capital Construction Change Order**

Approval of Change Order EC-001 in the amount of ($22,206.00) from J. McBain Electric, 2742 6th Avenue, Troy, NY 12180 to credit the District for unused contract allowance. Total contract sum is decreased from $251,300.00 to $229,094.00. Lisha Kill Middle School, Emergency Electrical Project, NYSED #010601-06-0002-020.
E. **Municipal Cooperative Agreement**

Approval of an addendum to amend Section Seven (7) of the agreement between Shenendehowa Central School District, North Colonie Central School District, South Colonie Central School District and Burnt Hills-Ballston Lake Central School District, covering the period of December 20, 2013 through December 19, 2022, to extend the Municipal Cooperation Agreement for the purchase of diesel fuel and unleaded gasoline, for an additional three (3) year term. The additional contract term shall be December 20, 2022 through December 19, 2025.

F. **Tax Refunds**

1. Approval of a 2022-2023 tax refund for Elias Haji in the amount of $1,643.09. The property is located at 8 Hilton Court, Loudonville, NY 12211 (Tax Map #43.1-5-84).

2. Approval of a 2022-2023 tax refund for Asenath & John Saglimbeni in the amount of $516.84. The property is located at 1 Newport Drive, Niskayuna, NY 12309 (Tax Map #17.2-1-95).

3. Approval of a 2022-2023 tax refund for Margaret Franklin in the amount of $545.55. The property is located at 10 Delafield Drive, Albany, NY 12205 (Tax Map #41.8-4-46).

4. Approval of a 2022-2023 tax refund for Richard Deleon & Susan Faith in the amount of $1,886.46. The property is located at 52 Donna Dr., Albany, NY 12205 (Tax Map #42.14-1-51).

G. **Transportation Contracts**

Bid award transportation contracts for students for the 2022-2023 school year programs awarded to the lowest bidder and pending meeting insurance requirements as follows:

<table>
<thead>
<tr>
<th>Route #</th>
<th>Vendor Name</th>
<th>PER DAY COST</th>
<th>ADDTL AIDE</th>
<th>PER ADDTL MILE</th>
</tr>
</thead>
<tbody>
<tr>
<td>#2022-16 St. Catherine’s</td>
<td>Star &amp; Strand Transportation, Inc. 360 5th Ave, Troy, NY 12180</td>
<td>$399.00</td>
<td>$120.00</td>
<td>$5.95</td>
</tr>
<tr>
<td>#2022-17 Sand Creek MS</td>
<td>Star &amp; Strand Transportation, Inc. 360 5th Ave, Troy, NY 12180</td>
<td>$233.00</td>
<td>$120.00</td>
<td>$5.95</td>
</tr>
</tbody>
</table>
H. Declare as Surplus

The following items in the maintenance department are in poor condition and will be put out to bid:

Jacobsen Turfcat Mower T422D VIN D950736399
Jacobsen Turfcat Mower T422D VIN D950730125
Club Cart Golf Cart
New Stripe Paint Machine

I. Donations

1. Donation from Tammy Hanley, 23 Mary Hadge Drive, Schenectady, NY 12309 of two (2) Shen SC200 Full-Sized Cellos, Soft Cases and Bows, Serial #1001961 and #1001965, valued at $2,395.00 each ($4,790.00).

2. Donation from Reading for Education, 180 Freeman Avenue, Murfreesboro, TN 37129 to Roessleville Elementary School in the amount of $883.14. The donation will be used for supplies.

3. Donation from Emma Hunter (Student), Charities Aid Foundation America in the amount of $30.00. The donation will be used for supplies.

J. Re-appropriation of the 2022-2023 budget

Re-appropriation of the 2022-2023 budget in the amount of $913.00. The total re-appropriated budget is $113,468,185.

K. Clerk’s & Treasurer’s Reports - October 2022

If the Board approves, the following suggested motion is in order: Motion made by ______________________, seconded by ______________________, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:
10. PERSONNEL – INSTRUCTION (Pages 10-13)

If the Board approves, the following suggested motion is in order: Motion made by ________________________, seconded by ________________________, that the Instruction Personnel changes listed on the attached sheets dated December 6, 2022 be approved.

_____ Yes  _____ No  _____ Abstain  Carried:

11. PERSONNEL – SUPPORT (Pages 14-16)

If the Board approves, the following suggested motion is in order: Motion made by ________________________, seconded by ________________________, that the Support Personnel changes listed on the attached sheets December 6, 2022 be approved.

_____ Yes  _____ No  _____ Abstain  Carried:

12. RESOLUTION – ENERGY PERFORMANCE CONTRACT

WHEREAS, the Board of Education (“Board”) of the South Colonie Central School District (“School District”), after soliciting requests for proposals from energy services companies for the implementation of energy conservation measures at all district facilities (“Project”) based upon an Energy Performance Contract basis, appointed the energy services company, Johnson Controls, Inc. (“JCI”) to review the requests for proposals; and

WHEREAS, the School District Board of Education authorized JCI to conduct a comprehensive energy audit (“CEA”) of School District property to determine what energy conservation measures might be installed under an energy performance contract; and

WHEREAS, the results of the comprehensive energy audit have been reviewed and evaluated by JCI, the School District’s consulting engineer, Energia Engineering, P.C. (“Energia”), and the School District Administration to determine which comprehensive energy efficient technologies can realistically reduce the District’s future energy consumption and generate cost savings for the District; and

WHEREAS, based upon said review and evaluation of the CEA, Energia and the School District Administration have identified and recommend the scope of energy conservation measures to be installed in District Facilities (“Project”) pursuant to an energy performance contract; and

WHEREAS, the School District Board of Education desires to enter into an energy performance contract (“EPC”) for the installation of energy performance measures with JCI based upon the legal review and approval of the EPC by the Board of Education.
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the scope and the installation of the energy performance measures and energy conservation services for the benefit of District Facilities subject to the recommendation of Energia and the School District Administration, and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the energy performance contract and authorizes the President of the Board of Education to execute the energy performance contract (“EPC”) between the School District and JCI that incorporates the energy conservation services and installations identified in the EPC as recommended and approved by the School District counsel and Energia.

If the Board approves, the following suggested motion is in order: Motion made by ________________________, seconded by ________________________, that the above stated Resolution be approved.

Roll Call Vote: ___ Brian Casey ___ Michael Keane ___ Robert Mesick
  ___ Stephanie Cogan ___ David Kiehle ___ James T. Ryan
  ___ Rose Gigliello ___ Christopher Larrabee

Carried:

13. RESOLUTION

Human Rights Day – December 10

If the Board approves, the following suggested motion is in order: Motion made by ________________________, seconded by ________________________, that the above stated Resolution be approved.

Carried:

14. FUTURE MEETINGS

- December 13 Budget Workshop – 6:00 pm – District Office
- December 15 Transportation/Facilities Committee Meeting – 8:30 am – District Office
- January 3 Accountability & Board Operations Committee Meeting – 6:00 pm – District Office
- January 3 Board of Education Meeting – 7:00 pm – District Office
- January 10 Strategic Planning Committee Meeting – 6:00 pm – District Office
- January 10 Board of Education Meeting (Executive Session Only) – 7:00 pm – District Office
- January 17 Board of Education Meeting – 7:00 pm – District Office
- January 23 Policy Committee Meeting – 6:00 pm – District Office
EXECUTIVE SESSION

It is anticipated that the Board may enter Executive Session at this time.

Motion by _______________________, seconded by ________________________, to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes          _____ No          _____ Abstain                      Carried:

Time: ________________________

Motion by _______________________, seconded by ________________________, to adjourn Executive Session.

_____ Yes          _____ No          _____ Abstain                      Carried:

Time: ________________________

15. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by ________________________, seconded by ________________________, that the Regular Meeting be adjourned.

Time: ________________________

_____ Yes          _____ No          _____ Abstain                      Carried:
10. PERSONNEL – INSTRUCTION

A. Retirements

1. **Name:** Judith Glasser  
   **Position:** Speech and Language Pathologist  
   **Location:** Colonie Central High School/CBA/OSL  
   **Effective Date:** December 23, 2022  
   **Years of Service:** 26+ years (1996-2022)

2. **Name:** Lisa Marcone  
   **Position:** Childhood Education Teacher  
   **Location:** Sand Creek Middle School  
   **Effective Date:** July 1, 2023  
   **Years of Service:** 30 years (1993-2022)

B. Resignation

1. **Name:** Jennifer Audi  
   **Position:** Teaching Assistant  
   **Location:** Lisha Kill Middle School  
   **Effective Date:** December 12, 2022  
   **Reason:** Personal

C. Temporary Appointments

1. **Name:** Roselin Malak-Seedhom  
   **Type REVISED:** Temporary (.90)  
   **Tenure Area:** Teaching Assistant  
   **Location:** Lisha Kill Middle School  
   **Effective Date:** November 14, 2022  
   **Ending Date:** June 30, 2023  
   **Salary:** As per the SCTA TA Contract (pro-rated)  
   **Education:** B.S. from SUNY Oneonta  
   **Certification Status:** Teaching Assistant, Level 1

2. **Name:** Marisa White  
   **Type:** Temporary (1.0)  
   **Tenure Area:** Special Education Teacher  
   **Location:** Forest Park Elementary School  
   **Effective Date:** December 12, 2022  
   **REVISED:** June 30, 2023  
   **Salary:** Schedule II, Step 5 as per SCTA Contract (pro-rated)  
   **Education:** B.S. from the College of St. Rose and M.S. from SUNY Albany  
   **Certification Status:** Professional in Students with Disabilities (Grades 1-6)
D. **Increase of Appointments**

1. **Name:** Brook Bourgeois  
   **Teaching Area:** Technology  
   **Location:** Colonie Central High School  
   **Increase:** .20  
   **Effective Dates:** November 21, 2022 to April 3, 2023

2. **Name:** Jeffrey Dutcher  
   **Teaching Area:** Library Media Specialist  
   **Location:** Colonie Central High School  
   **Increase:** .20  
   **Effective Dates:** November 21, 2022 to April 3, 2023

3. **Name:** Jennifer Lewicki  
   **Teaching Area:** Technology  
   **Location:** Colonie Central High School  
   **Increase:** .20  
   **Effective Dates:** November 21, 2022 to April 3, 2023

4. **Name:** Thomas Casey  
   **Teaching Area:** Technology  
   **Location:** Colonie Central High School  
   **Increase:** .20  
   **Effective Dates:** November 21, 2022 to April 3, 2023

5. **Name:** John Gehres  
   **Teaching Area:** Technology  
   **Location:** Colonie Central High School  
   **Increase:** .20  
   **Effective Dates:** November 21, 2022 to April 3, 2023

E. **Substitute Teachers**

*Approve* substitute teachers on the attached list for regular appointments.

F. **Diversity/Equity Coordinator – 2022-23 School Year**

*Rescind* the following previously approved position effective 09/22/2022:

   James Haertel

G. **Odyssey of the Mind for 2022-2023 School Year**

*Approve* per Policy 9290:

<table>
<thead>
<tr>
<th>Position</th>
<th>School</th>
<th>Name</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Coordinator</td>
<td>Lisha Kill Middle School</td>
<td>Cody Ng</td>
<td>1.0</td>
</tr>
<tr>
<td>Building Coordinator</td>
<td>Veeder Elementary School</td>
<td>Sarah Pendergast</td>
<td>1.0</td>
</tr>
<tr>
<td>District Coordinator</td>
<td></td>
<td>Richard Thompson</td>
<td>1.0</td>
</tr>
</tbody>
</table>
H.  **Co-Curricular – 2022-23 School Year**

**Rescind** the following previously approved position effective 09/22/22:

**Colonie Central High School**

- GSA Pride Club: James Haertel 1.0
- Productions:
  - Line & Cue Advisor: James Haertel .50
  - Vocal Director: James Haertel 1.0
- Small Performing Music Groups (Grades 9-12):
  - Jazz Band: James Haertel 1.0
  - Symphonic Band: James Haertel 1.0
  - Wind Ensemble: James Haertel 1.0

**Rescind** the following previously approved position:

**Sand Creek Middle School**

- Small Performing Group Fall Musical Producer: DeLynn Wickham 1.0

**Appoint** the following previously approved positions at the approved rate of compensation effective 09/22/22:

**Colonie Central High School**

- GSA Pride Club: Stephanie Crisci .50
- GSA Pride Club: Katie Rossettini .50
- Productions:
  - Line & Cue Advisor: Susan Vatalaro .50 to 1.0

**Appoint** the following previously approved position at the approved rate of compensation:

**Sand Creek Middle School**

- Small Performing Group Fall Musical Director: Lisa Winans 1.0
- Musical Producer: Amanda Harris 1.0

I.  **Elementary Wellness Club Coordinators for the 2022-2023 School Year**

**Approve** per Policy 9290:

- Roessleville Elementary: Karen Baumeister 1.0
J. **Long-Term Substitute**

1. **Name:** Lisa McGee  
   **Type:** Long-Term Substitute  
   **Teaching Area:** Special Education Teacher  
   **Location:** Sand Creek Middle School  
   **Effective Date:** November 14, 2022  
   **Salary:** Schedule I, Step 1; As per the SCTA Contract (pro-rated)  
   **Education:** B.S. and M.S. from The College of St. Rose  
   **Certification:** Permanent in Special Education (Grades K-12)
11. PERSONNEL – SUPPORT

A. Resignations

1. Name: Lee Spinelli  
   Position: Cook Manager I  
   Location: Forest Park Elementary School  
   Effective: November 29, 2022  
   Reason: Personal

2. Name: Deborrah Strugar  
   Position: Temporary Part-Time Typist  
   Location: Veeder Elementary School  
   Effective: December 8, 2022  
   Reason: Accepted another position in the District

3. Name: Elizabeth Stone  
   Position: Keyboard Specialist (10 months)  
   Location: Veeder Elementary School  
   Effective: December 8, 2022  
   Reason: Accepted a position outside of the District

4. Name: Jan Motschmann  
   Position: Account Clerk I  
   Location: Colonie Central High School  
   Effective: December 8, 2022  
   Reason: Accepted a position outside of the District

5. Name: Stephanie Kontakos  
   Position: Keyboard Specialist (10 months)  
   Location: Saddlewood Elementary School  
   Effective: December 17, 2022  
   Reason: Accepted a position outside of the District

6. Name: Allison Jeffers  
   Position: Secretary I  
   Location: Roessville Elementary School  
   Effective: January 2, 2023  
   Reason: Accepted another position in the District

B. Appointments

1. Name: Lee Spinelli  
   Position: Food Service Trainer  
   Effective: September 1, 2022 through October 13, 2022  
   Salary: Stipend per Board Policy 9290
<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Position</th>
<th>Effective</th>
<th>Salary</th>
<th>Hours</th>
<th>Current Location</th>
<th>Probationary Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Frank Faragon</td>
<td>School Monitor Substitute</td>
<td>November 14, 2022</td>
<td>$13.50 per hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Ronald Westfall Jr.</td>
<td>Part-Time Cafeteria Truck Driver</td>
<td>November 16, 2022</td>
<td>$18.68 per hour per CSEA Contract</td>
<td>3.75 hours per day</td>
<td>District Wide</td>
<td>November 16, 2022 through May 17, 2023</td>
</tr>
<tr>
<td>4</td>
<td>Cameron Stackman</td>
<td>Custodial Worker Substitute</td>
<td>November 16, 2022</td>
<td>$15.00 per hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Mary Welch</td>
<td>School Nurse Substitute</td>
<td>November 21, 2022</td>
<td>$26.00 per hour</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Jack Ryan</td>
<td>Temporary School Monitor (.81)</td>
<td>November 28, 2022 through June 30, 2023</td>
<td>$13.90 per hour per Teamsters Contract</td>
<td>6.5 hours per day</td>
<td>Sand Creek Middle School</td>
<td>November 28, 2022 through May 29, 2023</td>
</tr>
<tr>
<td>7</td>
<td>Jason Barno</td>
<td>Probationary Custodian Mechanic</td>
<td>December 5, 2022</td>
<td>Schedule J, Job Rate per CSEA Contract</td>
<td>8.0 hours per day</td>
<td>District Office</td>
<td>December 5, 2022 through June 5, 2023</td>
</tr>
<tr>
<td>8</td>
<td>Deborrah Strugar</td>
<td>Probationary Keyboard Specialist (10 months)</td>
<td>December 8, 2022</td>
<td>Schedule A, Job Rate, per CSEA Contract</td>
<td>7.0 hours per day</td>
<td>Veeder Elementary School</td>
<td>December 8, 2022 through June 8, 2023</td>
</tr>
</tbody>
</table>
9. **Name:** Jacqueline Culqui  
   **Position:** School Monitor Substitute  
   **Effective:** November 10, 2022  
   **Salary:** $13.50 per hour

10. **Name:** Allison Jeffers  
    **Position:** Probationary Secretary II  
    **Effective:** January 2, 2023  
    **Salary:** Per attached confidential salary sheet  
    **Hours:** 7.5 hours per day  
    **Current Location:** District Office  
    **Probationary Period:** January 2, 2023 through July 3, 2023

11. **Name:** Ante Terrell  
    **Position:** Temporary School Monitor (.81)  
    **Effective:** December 5, 2022 through June 30, 2023  
    **Salary:** $13.90 per hour per Teamsters Contract  
    **Hours:** 6.5 hours per day  
    **Current Location:** Sand Creek Middle School  
    **Probationary Period:** December 5, 2022 through June 5, 2023

12. **Name:** Widalys Munoz  
    **Position:** Temporary School Monitor (.63)  
    **Effective:** December 5, 2022 through June 30, 2023  
    **Salary:** $13.90 per hour per Teamsters Contract  
    **Hours:** 5.0 hours per day  
    **Current Location:** Saddlewood Elementary School  
    **Probationary Period:** December 5, 2022 through June 5, 2023

C. **Transportation Stipend**

   *Appoint* the following per the Support Staff Supervisors Contract effective October 17, 2022

   Jason Hoefer  
   On-Call Stipend  
   .5

D. **Support Staff Substitute and Occasional Employment Rates**

   Hourly Rates effective December 7, 2022:

<table>
<thead>
<tr>
<th>Substitute Title</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Nurse</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

   Hourly Rates effective January 1, 2023:

<table>
<thead>
<tr>
<th>Substitute Title</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Service Helper</td>
<td>$14.38</td>
</tr>
<tr>
<td>School Monitor</td>
<td>$14.38</td>
</tr>
</tbody>
</table>