**CORE VALUES**

**We Believe:**

* That all children can learn.
* In educating the whole child so he/she can meet the District’s Standards.
* In focusing on student achievement.
* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

**MISSION STATEMENT**

The mission of the South Colonie Central School District is to educate all students to their highest level of academic achievement, realize their full potential and prepare them to become responsible citizens in a global society.
CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board Vice-President, Mr. Casey at 7:00 pm.

1. **ROLL CALL**

   Members Present:
   - Brian Casey
   - Stephanie Cogan
   - Colleen Gizzi
   - Michael Keane – arrived at 7:28 pm
   - David Kiehle
   - Christopher Larrabee
   - Robert Mesick
   - James T. Ryan

   Members Excused:
   - Rose Gigliello

   Also Present:
   - David Perry, Superintendent of Schools
   - Tim Backus, Deputy Superintendent
   - Jacqline McAllister, Assistant Superintendent for Management Services & Strategic Planning
   - Christopher Robilotti, Assistant Superintendent of Human Resources & Safe Schools
   - Amber Lanigan, District Clerk

2. **PLEDGE TO THE FLAG**

   Board Vice-President, Mr. Casey led the pledge to the flag.

3. **APPROVAL OF MINUTES**

   A motion was made by Mr. Ryan and seconded by Mr. Larrabee, that the minutes of the [Regular Meeting of November 2, 2021](#) be approved.

   7 Yes  0 No  0 Abstain

   **Vote Carried:** 7 – 0 – 0

4. **SUPERINTENDENT UPDATE**

   Dr. Perry wanted to thank all of the parents who were able to come in for parent/teacher conferences. The District is offering a vaccination clinic for ages 5 and up on Thursday, November 18th at Sand Creek Middle School from 430-730 in cooperation with Albany County Department of Health. Pre-registering is required. Dr. Perry would also like to continue to advocate for anyone interested in employment. We are actively continuing to recruit for bus drivers, food service workers, and substitute teachers. Anyone interested should contact our Human Resources Department. Tryouts for winter sports have started this week and we look forward to the winter sports season.
5. **NEW BUSINESS**

Mr. Mesick wanted to thank Tom Kachadurian and staff for the great presentation they put on at the November 2nd board meeting. As a board member and a parent of two girls at the High School, he is very excited about our leadership team and the passion, energy and vision they have. Our students are in good hands!

Mr. Ryan wanted to let the board know that the Facilities Committee is in the midst of doing the internal walk-throughs. They have done the High School, Sand Creek, Roessleville, Forest Park, Lisha Kill, and Veeder. On Monday the 27th they will complete the walk-throughs with Saddlewood, Shaker Road, and the District Office.

Ms. Cogan wanted to remind everything that the Colonie High School PTSA Craft Fair will be this Saturday in the MUG from 9am-3pm. Admission is free.

Mr. Kiehle agrees wholeheartedly with Mr. Mesick regarding the High School presentation. He was very impressed and very happy to hear it.

Mr. Larrabee wanted to let everyone know about the Turkey Trot event for the kids going on Friday at LishaKill Middle School. They will have BINGO, obstacle races and turkey basketball. He has been asked to become the recruitment coordinator for the adult turkey trot race. If anyone is interested in running, they are welcome.

6. **OLD BUSINESS**

No old business to report.

7. **COMMUNICATIONS**

Stacey Kieper spoke about the social environment and bullying.

Joe Kelley spoke about an issue concerning his son. Dr. Perry will meet with Mr. Kelley privately to discuss.

Michael Craft spoke against our current COVID protocols and restrictions
8. REPORTS FOR INFORMATION AND ACTION

A. **Special Education Update**

Timothy Fowler, William Boardman, Jennifer Szpila and Melissa Willman provided a report regarding Special Education.

*Mr. Keane arrived at 7:28 pm.*

9. BOARD COMMITTEE ACTION ITEMS

A. **Strategic Planning**

Ms. Cogan, Committee Chair, was available to answer questions regarding the report on the Strategic Planning Committee meeting that was held on November 9, 2021.

10. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. **Committee on Special Education**

   Placements as indicated on the attached sheets.

B. **Declare as Surplus**

   The following items are declared surplus and will be sold on a surplus bid:

   Ford Tractor located at Lisha Kill
   Ford Tractor located at Roessleville

C. **Agreement**

   1. Approval of the Classroom Rental and Ancillary Services Agreement with the Capital Region BOCES for the 2021-2022 school year as indicated below. The contract reflects the reimbursement charges agreed upon by the District Superintendent’s Special Education Committee and the Component School Superintendent. The term of this agreement shall be for a period of one (1) year commencing July 1, 2021 and ending June 30, 2022.

   1. $12,000 per classroom paid to the District for the rental of one (1) classroom at Lisha Kill Middle School.

   2. Ancillary Services annual base fee of $14,250 paid to the District in conjunction with the classroom rental.
D. Tax Refunds

1. Approval of a 2019-2020 tax refund for Picotte Development, Co. in the amount of $17,112.55. The property is located at 20 Corporate Woods Blvd., Albany, NY 12205 (Tax Map #54.3-1-40.2).

2. Approval of a 2020-2021 tax refund for Picotte Development, Co. in the amount of $19,710.38. The property is located at 20 Corporate Woods Blvd., Albany, NY 12205 (Tax Map #54.3-1-40.2).

3. Approval of a 2021-2022 tax refund for Picotte Development, Co. in the amount of $33,257.03. The property is located at 20 Corporate Woods Blvd., Albany, NY 12205 (Tax Map #54.3-1-40.2).

4. Approval of a 2020-2021 tax refund for Warehouse 19 LLC in the amount of $1,399.89. The property is located at 19 Warehouse Row Blvd., Albany, NY 12205 (Tax Map #42.17-1-3).

5. Approval of a 2021-2022 tax refund for Warehouse 19 LLC in the amount of $1,406.22. The property is located at 19 Warehouse Row Blvd., Albany, NY 12205 (Tax Map #42.17-1-3).

6. Approval of a 2021-2022 tax refund for 1762 Central Avenue Associates in the amount of $8,437.30. The property is located at 1762 Central Avenue, Albany, NY 12205 (Tax Map #29.19-2-1.1).

E. Donations

1. Donation from Bethlehem Central School District, 700 Delaware Avenue, Delmar, NY 12054 to Colonie Central High School in the amount of $200.00. Donation is for the entry fee to the Midseason Boys JV Volleyball Tournament.

2. Donation from Bethlehem Central School District, 700 Delaware Avenue, Delmar, NY 12054 to Colonie Central High School in the amount of $50.00. Donation is for the entry fee to the Midseason Boys JV Volleyball Tournament.

3. Donation from Hannaford Helps, PO Box 8499, Clinton, IA 52736 to Lisha Kill Middle School, 68 Waterman Avenue, Albany, New York 12205 in the amount of $231.00 from the Community School Fund Raiser.
F. **Re-Appropriation of the 2021-2022 Budget**

Re-appropriation of the 2021-2022 budget in the amount of $481,00. The total re-appropriated budget is $108,029,604.

G. **Clerk & Treasurer Reports – October 2021**

A motion was made by Ms. Gizzi and seconded by Mr. Mesick, that the above stated Reports and Recommendations be approved.

8 Yes 0 No 0 Abstain

**Vote Carried: 8 – 0 – 0**

11. **PERSONNEL – INSTRUCTION** (Pages 10-11)

A motion was made by Mr. Ryan and seconded by Mr. Keane, that the Instructional Personnel changes listed on the attached sheets dated November 16, 2021 be approved.

8 Yes 0 No 0 Abstain

**Vote Carried: 8 – 0 – 0**

12. **PERSONNEL – SUPPORT** (Pages 12-14)

A motion was made by Ms. Cogan and seconded by Ms. Gizzi, that the Support Personnel changes listed on the attached sheets dated November 16, 2021 be approved.

8 Yes 0 No 0 Abstain

**Vote Carried: 8 – 0 – 0**

13. **RESOLUTION AUTHORIZING THE LEASE-PURCHASE AGREEMENT FOR A KUBOTA UTILITY TRACTOR – REVISION FROM THE RESOLUTION APPROVED AT THE 9/21/2021 BOARD OF EDUCATION MEETING**

WHEREAS, the South Colonie Central School District Board of Education issued a Request for Proposal, pursuant to General Municipal Law Section 103, for the purchase and finance of a utility tractor; and

WHEREAS, Municipal Leasing Consultants was the successful bidder with respect to the purchase and finance of the utility tractor; and

WHEREAS, the South Colonie Central School District Board of Education seeks to enter into an agreement with Municipal Leasing Consultants (“MLC”) for the lease-purchase of a Kubota Utility Tractor (“Tractor”); and

WHEREAS, the cost of the Tractor is Eighty Three Thousand Five Hundred Seventy Six Dollars and Seventy Seven Cents ($83,576.77); and
WHEREAS, the amount to be financed through MLC’s lease-purchase agreement with the District is Eighty Three Thousand Five Hundred Seventy Six Dollars and Seventy Seven Cents ($83,576.77); to be paid for a term of four (4) years, with an interest rate of 3.07%; and

NOW, THEREFORE, IT IS:

RESOLVED, that Municipal Leasing Consultants is the most responsible bidder for the lease-purchase - of the Kubota Utility Tractor; and it is further

RESOLVED, that the President of the South Colonie Central School District Board of Education is authorized to sign all documents required for this transaction.

A motion was made by Mr. Larrabee and seconded by Mr. Ryan, that the above stated Resolution be approved.

Roll Call Vote:  
✔ Brian Casey        ✔ Colleen Gizzi        ✔ Chris Larrabee
✔ Stephanie Cogan   ✔ Michael Keane        ✔ Robert Mesick
Exc. Rose Gigliello  ✔ David Kiehle        Exc. James T. Ryan

8 Yes  0 No  0 Abstain  Vote Carried: 8 – 0 – 0

14. RESOLUTION DECLARING A TRANSPORTATION EMERGENCY FOR EXTRACURRICULAR FIELD AND SPORTS TRIPS

WHEREAS, South Colonie Central School District has experienced an unforeseen shortage of available school bus drivers to transport students for extracurricular, field and sports trips; and

WHEREAS, the District is in urgent need of school bus transportation for students participating in such trips; and

WHEREAS, the South Colonie Central School District Board of Education needs to formalize an agreement in order to transport students for extracurricular, field and sport trips; and

WHEREAS, in order to supply the transportation requirements of students participating in extracurricular, field and sports trips, the Board must take immediate action to secure an emergency transportation contract for a period of thirty-one (31) days to give the District time to advertise for bids on a transportation contract to cover the remainder of the school year;

NOW, THEREFORE, IT IS:

RESOLVED, that the South Colonie Central School District Board of Education hereby declares that the shortage of school bus drivers necessary to transport students for extracurricular, field and sports trips is an emergency; and, it is further,
RESOLVED, that pursuant to § 305(14)(b) of the Education Law of the State of New York, the Board of Education hereby finds and determines that, due to the unforeseen occurrence, immediate action is necessary, and that an emergency transportation contract be awarded as soon as possible; and, it is further,

RESOLVED, that the Board of Education authorizes the awarding of a contract for the aforesaid transportation to Star and Strand Transportation, Inc., without competitive bidding to commence immediately; and, it is further,

RESOLVED, that the Board of Education is authorized to expend $200.00 for each one-way shuttle and $395.00 for each round trip for an emergency transportation contract for a period not to exceed thirty-one (31) days, and, it is further,

RESOLVED, that the President of the Board of Education and Superintendent are hereby authorized to execute the attached Transportation Contract (one month Emergency Contract), and any and all documents that may be required to effectuate the emergency transportation contract

A motion was made by Mr. Casey and seconded by Mr. Mesick, that the above stated Resolution be approved.

8 Yes   0 No   0 Abstain   Vote Carried: 8 – 0 – 0

15. FUTURE MEETINGS

- **November 22**  Policy Committee Meeting – 5:30 pm – District Office
- **November 30**  Academic Achievement Committee Meeting – 6:00 pm – High School
- **December 7**  Graduation/Athletics Hall of Fame Committee Meeting – 6:00 pm – District Office
- **December 7**  Board of Education Meeting – 7:00 pm – District Office
- **December 14**  Audit & Finance Committee Meeting – 6:00 pm – District Office
- **December 16**  Facilities/Transportation Committee Meeting – 6:00 pm – District Office
EXECUTIVE SESSION

A motion was made by Mr. Keane and seconded by Mr. Ryan to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

_8_ Yes  _0_ No  _0_ Abstain  

**Vote Carried: 8 – 0 – 0**

The Board entered into Executive Session at 8:10 pm.

A motion was made by Ms. Gizzi and seconded by Mr. Ryan, to adjourn Executive Session.

_8_ Yes  _0_ No  _0_ Abstain  

**Vote Carried: 8 – 0 – 0**

The Board adjourned Executive Session at 8:51 pm.

16. ADJOURN MEETING

A motion was made by Mr. Keane and seconded by Mr. Mesick, that the Regular Meeting be adjourned.

_8_ Yes  _0_ No  _0_ Abstain  

**Vote Carried: 8 – 0 – 0**

The Regular Meeting of the Board of Education was adjourned at 8:52 pm.

Respectfully Submitted,

[Signature]

Amber M. Lanigan
District Clerk
11. **PERSONNEL – INSTRUCTION**

A. **Temporary Appointment**

1. **Name:** Cathy Scheer  
   **Address:** 7 Tennyson Common, Slingerlands, NY 12159  
   **Type:** Temporary (1.0)  
   **Tenure Area:** Teaching Assistant on Special Assignment  
   **Location:** Lisha Kill Middle School  
   **Effective Date:** November 15, 2021  
   **Ending Date:** February 15, 2022  
   **Salary:** As per the SCTA TA Contract (pro-rated)  
   **Education:** B.S. from the SUNY Albany and M.S. from Union College  
   **Certification Status:** Professional in Mathematics (Grades 7-12)

B. **Substitute Teachers**

*Approve* substitute teachers on the attached list for regular appointments.

C. **Master Schedule Coordinator—2021-22 School Year**

*Approve* per Policy 9290:

- Christopher Robilotti 1.0  
- Thomas Kachadurian .50  
- Stephanie Luce .50

D. **Master Schedule Assistant Coordinator—2021-22 School Year**

*Approve* per Policy 9290:

- Thomas Kachadurian .50  
- Stephanie Luce .50

E. **Personal Care Assistant for the 2021-22 School Year**

*Appoint* the following Personal Care Assistant (IEP-Driven) per the Board of Education Policy 9290:

- Dana Lautenschlager Teaching Assistant 1.0 FP

F. **Cafeteria Supervision for the 2021-22 School Year**

*Rescind* the following previously approved position effective 11/8/2021:

- **Sand Creek Middle School**  
  Elizabeth Tornatore 1.0
Appoint the following previously approved position at the approved rate of compensation effective 11/08/2021:

**Sand Creek Middle School**

Michele Daby 1.0

G. **Math Olympiad for the 2021-2022 School Year**

Approve per Policy 9290:

Building Coordinator Veeder Elementary School Richard Thompson

H. **Co-Curricular – 2021-22 School Year**

Rescind the following previously approved position:

**Lisha Kill Middle School**

Small Performing Group Spring Musical Producer Christine Meglino 1.0

Appoint the following previously approved positions at the approved rate of compensation:

**Lisha Kill Middle School**

Small Performing Group Spring Musical Producer Michelle Cenci 1.0

I. **Interscholastics for Fall – 2021-22 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Coach Modified 9 Girls Basketball Kelly Murphy 1.0
Coach Girls Bowling Owen (Pete) Grugan 1.0
Assistant Coach Varsity Boys Indoor Track Gabe Young .20
Assistant Coach Varsity Girls Indoor Track Gabe Young .20
12. PERSONNEL – SUPPORT

A. Creation of Position

Effective January 6, 2022:

(1) 1.0 Deputy Purchasing Agent

B. Resignation

1. Name: Colleen Bullock
   Position: Senior Keyboard Specialist (HS)
   Effective: November 15, 2021
   Reason: Accepted another position in the District

C. Appointments

1. Name: Dorothy Green
   Address: 2115 Central Avenue, Lot 23, Schenectady, NY 12304
   Position: School Monitor Substitute
   Effective: November 3, 2021
   Salary: $12.75 per hour

2. Name: Meaghan Casabonne
   Address: 20B Old Pine Avenue, Albany, NY 12205
   Position: School Monitor Substitute
   Effective: November 5, 2021
   Salary: $12.75 per hour

   Address: 6 Village Park Drive, Albany, NY 12205
   Position: School Monitor Substitute
   Effective: November 5, 2021
   Salary: $12.75 per hour

4. Name: Sean Robilotti
   Address: 35 Laing Street, Albany, NY 12205
   Position: Probationary Custodial Mechanic
   Effective: November 8, 2021
   Salary: Schedule J, Job Rate, per CSEA Contract
   Hours: 8.0 hours per day
   Current Location: District Wide
   Probationary Period: November 8, 2021 through May 8, 2022
5. **Name:** Colleen Bullock  
   **Address:** 23 Green Island Avenue, Latham, NY 12110  
   **Position:** Probationary Secretary II  
   **Effective:** November 15, 2021  
   **Salary:** Schedule F, Step 10 per CSEA Contract  
   **Hours:** 7.5 hours per day  
   **Current Location:** Colonie Central High School  
   **Probationary Period:** November 15, 2021 through May 15, 2022

6. **Name:** Diane Seguin  
   **Address:** 26 Farnam Place, Colonie, NY 12205  
   **Position:** Temporary School Monitor (.81)  
   **Effective:** November 15, 2021 through June 30, 2022  
   **Salary:** $12.64 per hour per Teamsters Contract  
   **Hours:** 6.5 hours per day  
   **Current Location:** Colonie Central High School  
   **Probationary Period:** November 15, 2021 through May 15, 2022

7. **Name:** Jeannine Blum  
   **Address:** 11 Danielwood Drive, Loudonville, NY 12211  
   **Position:** Provisional Senior Keyboard Specialist (10 month 1 week)  
   **Effective:** December 2, 2021  
   **Salary:** Schedule C, Start Rate, per CSEA Contract  
   **Hours:** 7.0 hours per day  
   **Current Location:** Colonie Central High School  
   **Probationary Period:** December 2, 2021 through June 2, 2022

D. **Change of Appointment**

1. **Name:** Jennifer Casabonne  
   **Address:** 20-B Old Pine Avenue, Albany, NY 12205  
   **Position:** Probationary Pupil Transportation Analyst  
   **Effective:** November 8, 2021  
   **Hours:** 8.0 hours per day  
   **Current Location:** Bus Garage  
   **Probationary Period:** November 8, 2021 through May 8, 2022

2. **Name:** Scott Dongelwic  
   **Address:** 3 Shamrock Circle, Latham, NY 12110  
   **Position:** Probationary School Monitor (.81)  
   **Effective:** December 13, 2021  
   **Hours:** 6.5 hours per day  
   **Current Location:** Sand Creek Middle School  
   **Probationary Period:** December 13, 2021 through June 13, 2022
E. **Change of Hours**

*Effective December 13, 2021:*

Michele Johnson          School Monitor          6.5 hours per day to 7.5 hours per day  SC

F. **Covid Testing Coordinator for the 2021-2022 School Year:**

*Appoint the following Covid Testing Coordinator per Policy 9290:*

Nina Woodard          School Nurse          1.0          SC