

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**A G E N D A**

**March 19, 2019**

**District Office  
7:00 pm**



**CORE VALUES**

**We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

**MISSION STATEMENT**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Sim.

**1. ROLL CALL**

_____ Jamie Blot	_____ Rose Gigliello	_____ David Kiehle
_____ Brian Casey	_____ Colleen Gizzi	_____ James T. Ryan
_____ Stephanie Cogan	_____ Neil Johanning	_____ Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 David Perry, Assistant Superintendent of Human Resources, Safe Schools & IT  
 Anjelieeque Martinez, District Treasurer/Business Office Manager  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Board President, Mr. Sim will lead the pledge to the flag.

**3. RESOLUTION – DISTRICT CLERK PRO-TEM**

BE IT RESOLVED that the Board of Education hereby appoints Anjelieeque Martinez, District Treasurer/Business Office Manager, as District Clerk Pro-Tem in the absence of the District Clerk for the meeting of March 19, 2019.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolution be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**4. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular Meeting of March 5, 2019 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**5. NEW BUSINESS****6. OLD BUSINESS****7. BOARD COMMITTEE REPORTS & ACTION ITEMS**

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

**A. Policy Committee**Final Reading & Approval

Policy 5020.1 – Sexual Harassment of Students

On behalf of the Policy Committee, upon the motion made by Committee Chair/Member \_\_\_\_\_, recommendation that the revisions made to the above stated Policy (5020.1) be approved as presented.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**B. District Communications Committee**

Ms. Gigliello, Committee Chair will provide a report on the District Communications Committee meeting that was held on March 5, 2019.

**C. Athletic Hall of Fame Committee**

Mr. Kiehle, Committee Chair will provide a report on the Athletic Hall of Fame Committee meeting that was held on March 11, 2019.

**8. REPORTS FOR INFORMATION AND STUDY****A. School Facility Report Cards**

The School Facility Report Cards contain general information about each building in the District, including size, construction date, operation and maintenance records, energy costs, health and safety environmental awareness. This document is part of the mandated Five Year Facility Plan. Mr. Buhner will review the report.

**B. 2019-2020 Budget Development**

Anjelieeque Martinez, District Treasurer/Business Office Manager will provide a report on the first draft of the 2019-2020 budget. Additional adjustments are expected once State aid revenue information is made available.

## 9. COMMUNICATIONS

- A. **Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the District Clerk prior to the start of the meeting. Comments are limited to five minutes, with a maximum of 15 minutes per topic. Comments should be addressed to the President of the Board (not individual Board members, staff, or other persons attending the meeting) who reserves the right to limit the time of all speakers for the purpose of conducting regular Board of Education business.

The Board of Education encourages public participation at its meetings and recognizes its responsibility to hear public comment. An acknowledgment of the public comment will be provided as appropriate. As a matter of practice, the Board of Education does not engage in dialogue/debate during the public comment period. Although the Board welcomes comments about programs offered by the District and the efforts of its staff, the discussion of matters relating to specific individuals or students is prohibited.

## 10. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. **Committee on Special Education**

Placements as indicated on the attached sheets.

B. **In-Service Courses** (Pages 9-11)

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. **Agreement**

Approval of revised agreement with Schenectady City School District, 108 Education Drive, Schenectady, NY 12303 and South Colonie Central School District to provide Academic Intervention Services (AIS) for Title I, Part A Programs to qualified students at eligible private schools in the South Colonie Central School District attendance area. The term of the agreement is from September 1, 2018 through August 31, 2019. The South Colonie Central School District and Schenectady City School District agree to employ tutors as third party contractors to deliver the AIS services. The per pupil expenditure is \$669.00.

D. **Health & Welfare Contracts**

Approval of a contract with the North Greenbush Common School District, 48 North Greenbush Road, Unit B, Troy, NY 12180 for the 2018-2019 school year to provide health and welfare services to three (3) South Colonie resident students attending non-public schools located in the Bethlehem Central School District. The health service cost per pupil is \$231.29. The total cost of the contract shall be \$693.87.

**E. Student Trips**

- 1. Group: Robotics Team (19 students & 7 chaperones)  
 School: Colonie Central High School  
 Destination: Rockland County Community College, Suffern, NY  
 Date: March 22-24, 2019  
 Responsible: Tom Casey, Deborah Bigelow-Saulsbery  
 Transportation: School Bus
  
- 2. Group: Grade Four (64 students & 10 chaperones)  
 School: Forest Park Elementary School  
 Destination: Fort William Henry, Fort George, Steamboat Cruise  
 Lake George, NY  
 Date: June 20, 2019  
 Responsible: Kelly Brooks  
 Transportation: Charter Bus

**F. Clerk & Treasurer Reports – February, 2019**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**11. PERSONNEL – INSTRUCTION** (Pages 12-13)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated March 19, 2019 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**12. PERSONNEL – SUPPORT** (Pages 14-15)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated March 19, 2019 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**13. RESOLUTION – DECLARE ROOF REPAIRS/REPLACEMENT AS ORDINARY CONTINGENT EXPENSE & AUTHORIZATION TO COMPLETE EMERGENCY PERMANENT REPAIRS & DISPENSE WITH THE COMPETITIVE BIDDING REQUIREMENTS**

WHEREAS, on February 25, 2019, high speed winds caused extensive property damage to the roofs at Sand Creek Middle School and Lisha Kill Middle School; and

WHEREAS, on March 5, 2019 the Board of Education of South Colonie Central School District adopted a resolution declaring the temporary roof repairs at Sand Creek Middle School and Lisha Kill Middle School as an ordinary contingent expense and further authorized the completion of temporary emergency repairs at both middle schools; and

WHEREAS, the school district's architectural firm, Mosaic Associates Architects and roofing vendor, Titan Roofing, Inc. have further evaluated the condition of both roofs and have recommended immediate steps to permanently replace the Sand Creek Middle School gymnasium roof, and to repair permanently the Lisha Kill Middle School gymnasium roof; and

WHEREAS, the roof damage at both Sand Creek Middle School and Lisha Kill Middle School is the result of an unforeseen occurrence constituting an emergency requiring the immediate and permanent need for the replacement of the Sand Creek Middle School gymnasium roof and the repair of the Lisha Kill Middle School gymnasium roof in order to preserve and to protect school district property and to further protect the lives and well-being of students and staff.

NOW, THEREFORE, BE IT:

RESOLVED, the South Colonie Central School District Board of Education hereby declares that the work and purchases necessary to repair permanently the Lisha Kill Middle School gymnasium roof and to replace permanently the Sand Creek Middle School gymnasium roof as an emergency project; and

BE IT FURTHER RESOLVED, that pursuant to the provisions of §103(4) of the General Municipal Law of the State of New York, the Board of Education hereby finds and determines that a public emergency exists arising out of an unforeseen occurrence at Sand Creek Middle School and Lisha Kill Middle School which affects the life, health, safety and property of the school district, its employees, students, and area residents and requires immediate action, and that the proposed permanent replacement of the Sand Creek Middle School gymnasium roof and the permanent repair of the Lisha Kill Middle School gymnasium roof must be commenced as soon as possible for the protection of school district property, to maintain the structural integrity of both buildings and for the safety of students, employees, visitors and community residents; and

BE IT FURTHER RESOLVED, that Titan Roofing, Inc. has again assessed the condition of the roofs at Sand Creek Middle School and Lisha Kill Middle School and has provided the attached quotations to replace permanently the gymnasium roof at Sand Creek Middle School and to permanently repair the gymnasium roof at Lisha Kill Middle School; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the awarding of contracts and purchasing for the aforesaid permanent work to Titan Roofing, Inc. without competitive bidding to commence immediately; and

BE IT FURTHER RESOLVED, that all such expenditures for the permanent replacement of the gymnasium roof at Sand Creek Middle School and for the permanent repair of the gymnasium roof at Lisha Kill Middle School are and shall be ordinary contingent expenditures; and

BE IT FURTHER RESOLVED, that voter authorization for the expenditure to repair and to replace the respective gymnasium roofs is not required where the expenditures are necessitated by sudden and unforeseen emergency events including man-made, natural disaster and other events that require immediate action to preserve property and/or to protect public safety; and

BE IT FURTHER RESOLVED, that the Board of Education is authorized to expend \$97,000 to permanently replace the Sand Creek Middle School gymnasium roof, and to expend \$33,000 to permanently repair the Lisha Kill Middle School gymnasium roof, the expenditures for the repair and replacement of these roofs are contingent and do not require voter authorization and any monies received as the result of pending or future insurance claims will either offset the cost to the school district, or will be used to reimburse the contingency fund; and

BE IT FURTHER RESOLVED, that the Superintendent is hereby authorized to execute any and all documents that may be required to effectuate the permanent completion of this emergency work at Sand Creek Middle School and Lisha Kill Middle School.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolution be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**14. RESOLUTIONS**

National Autism Awareness Month – April, 2019  
National School Library Month – April, 2019

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolutions be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**15. FUTURE MEETINGS**

- **March 21** CAPSBA Meeting – 6:00 pm – NYSSBA Headquarters
- **March 25** Policy Committee – 6:00 pm – District Office
- **April 2** CR BOCES Annual Meeting – 6:00 pm – CTE Center
- **April 3** Board of Education Meeting – 7:00 pm – Shaker Road Elementary  
Budget Topic: Presentation of Second Draft of Budget
- **April 9** Graduation/Hall of Fame Committee – 6:00 pm – District Office
- **April 17** Strategic Planning Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office (Wednesday)  
CR BOCES Administrative Budget Vote
- **April 19** **District Closed – Good Friday**
- **April 22-26** **Spring Recess – No School**
- **April 29** Policy Committee – 6:00 pm – District Office

**EXECUTIVE SESSION**

It is anticipated that the Board may enter Executive Session at this time.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

**16. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular Meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:



**10. REPORTS AND RECOMMENDATIONS FOR ACTION****B. In-Service Courses**

- Course Number: 2018-19#221  
Title: Hudson-Mohawk Valley Area Math Conference  
Credit Hours: 6.50  
Sponsor: Hudson-Mohawk Valley Area Math Conference  
Time: 7:45 am to 2:20 pm  
Location: Columbia High School, 962 Luther Road, East Greenbush, NY  
Proposed by: Elizabeth Bell  
Dates: March 16, 2019
- Course Number: 2018-19#222  
Title: More than Sad: Parents/Schools Working Together to Prevent Suicide  
Credit Hours: 1.50  
Sponsor: North Colonie Central School District  
Time: 6:30 pm to 8:00 pm  
Location: Shaker Junior High School Library  
Proposed by: Kerri Audino  
Dates: March 14, 2019
- Course Number: 2018-19#223  
Title: Are you iReady?  
Credit Hours: 3.00  
Sponsor: South Colonie Mathematics Department  
Time: 4:00 pm to 7:00 pm  
Location: Veeder Elementary Library or Roessleville Elementary Library  
Proposed by: Greg Bearup  
Dates: March 19, 2019 (VR) or March 20, 2019 (RV)
- Course Number: 2018-19#224  
Title: Lucy Calkins Webinar (Archived from October 18)  
Credit Hours: 1.00  
Sponsor: South Colonie Central School District  
Time: 4:00 pm to 5:00 pm  
Location: Online  
Proposed by: Jennifer Wells  
Dates: February 28, 2019 to March 28, 2019
- Course Number: 2018-19#225  
Title: Listening to "See" Beneath the Waves: Soundscape Monitoring in Channel Islands National Marine Sanctuary  
Credit Hours: 1.00  
Sponsor: NOAA  
Time: 6:00 pm to 7:00 pm  
Location: Online  
Proposed by: Stacey Sebert  
Dates: April 9, 2019

- Course Number: 2018-19#226  
Title: Exploring Ocean Frontiers: Deep-Sea Corals, Real-Life Data and Collaborative Science  
Credit Hours: 1.50  
Sponsor: NOAA  
Time: 7:30 pm to 9:00 pm  
Location: Online  
Proposed by: Stacey Sebert  
Dates: March 7, 2019
- Course Number: 2018-19#227  
Title: Turning My Picky Eater Around: An Easy to Follow Plan  
Credit Hours: 3.00  
Sponsor: yourkidstable.com  
Time: 10:00 am to 1:00 pm  
Location: Online  
Proposed by: Jennifer Satin  
Dates: March 2, 2019
- Course Number: 2018-19#228  
Title: South Colonie Assistive Technology Building Delegate Workshop  
Credit Hours: 1.00  
Sponsor: South Colonie Central School District  
Time: 3:30 pm to 4:30 pm  
Location: Lisha Kill MS Supervisors Office – Large Conference Room  
Proposed by: Debra McGarvey/James Lovett  
Dates: March 13, 2019; April 10, 2019; May 15, 2019 and June 5, 2019
- Course Number: 2018-19#229  
Title: NMR in the High School Outreach Project  
Credit Hours: 3.50  
Sponsor: Hudson Valley Community College  
Time: 9:00 am to 12:30 pm  
Location: HVCC Science Center  
Proposed by: Michelle Schrader  
Dates: April 13, 2019
- Course Number: 2018-19#230  
Title: Terrific Tech Tools for Your Classroom and Students (K-5)  
Credit Hours: 15.00  
Sponsor: Greater Capital Region Teacher Center  
Time: Online  
Location: Online  
Proposed by: Lisa Juliano  
Dates: March 12, 19, 26, 2019 and April 2, 9, 16, 2019

Course Number: 2018-19#231  
Title: Donna Scanlon Interactive Strategies Approach Training  
Credit Hours: 30.00  
Sponsor: South Colonie Central School District  
Time: 4:00 pm to 7:00 pm each session  
Location: Lisha Kill Middle School Conference Room  
Proposed by: Jennifer Wells  
Dates: March 14, March 21, March 28, 2019; April 4, April 11, 2019;  
May 2, May 9, May 16, May 30, 2019; June 6, 2019

Course Number: 2018-19#232  
Title: Mental Health and Wellness For Every Classroom  
Credit Hours: 15.00  
Sponsor: Greater Capital Region Teacher Center  
Time: March 23, 2019 – 9:00 am to 1:00 pm  
March 30, 2019 – 9:00 am to 3:00 pm  
Location: Saratoga Public Library  
Proposed by: Donna Davidson  
Dates: March 23 and 30, 2019  
April 6, 2019 online coursework

Course Number: 2018-19#233  
Title: Visual Communication Strategies for Nonverbal Students  
Credit Hours: 1.00  
Sponsor: Unique Learning System  
Time: 5:00 pm to 6:00 pm  
Location: Online  
Proposed by: Jennifer Satin  
Dates: March 26, 2019

**11. PERSONNEL – INSTRUCTION****A. Resignation**

1. Name: Machaela Lantz  
Position: Special Education Teacher  
Location: Lisha Kill Middle School  
Effective Date: April 20, 2019  
Reason: Personal

**B. Long-Term Replacement**

1. Name: Hannah May  
Address: 727 Luther Road, East Greenbush, NY 12061  
Type: Long-Term Replacement  
Teaching Area: Special Education  
Location: Lisha Kill Middle School  
Effective Date: March 18, 2019  
Ending Date: June 30, 2019  
Salary: Salary Schedule II, Step 3 per SCTA Contract (pro-rated)  
Education: B.S. and M.S. from SUNY Plattsburgh  
Certification: Professional in Students with Disabilities (Grades 1-6)

**C. Substitute Teachers**

**Approve** Substitute Teachers on the attached list for regular appointments.

**D. Co-Curricular – 2018-2019 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

**Colonie Central High School****Intramurals:**

Season IV – Weight Training	Todd Rockmore	1.0
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**E. Interscholastics for Spring – 2018-2019 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Assistant Coach Varsity Boys Outdoor Track	Scott Galinski	1.0
Assistant Coach Varsity Boys Outdoor Track	Alfonso Scannapieco	.20
Assistant Coach Varsity Girls Outdoor Track	Alfonso Scannapieco	.40

**Sand Creek and Lisha Kill Middle Schools/Modified**

Coach Girls Modified Lacrosse	Lisa McGee	1.0
Coach Co-Ed Modified Track-LK	Connie Smith	1.0

**12. PERSONNEL – SUPPORT****A. Retirements**

1. Name: Michael O’Neil  
Position: Director of Facilities I  
Revised Effective Date: July 12, 2019  
Years of Service: 1981-2019

**B. Resignation**

1. Name: Malinda Zwack  
Position: Temporary School Bus Driver (.50)  
Effective: March 18, 2019  
Reason: Personal

**C. Appointments**

1. Name: Richard Gilligan  
Address: 68 Rooney Avenue, Albany, NY 12205  
Position: Part-Time School Bus Driver (.56)  
Effective: March 18, 2019  
Salary: \$19.57 per hour  
Hours: 4.5 hours per day
2. Name: Stephanie Farmer  
Address: 24 Van Allen Way, Apt. 2413, Rensselaer, NY 12144  
Position: School Monitor Substitute  
Effective: March 20, 2019  
Salary: \$11.25 per hour
3. Name: Stephanie Farmer  
Address: 24 Van Allen Way, Apt. 2413, Rensselaer, NY 12144  
Position: Food Service Helper Substitute  
Effective: March 20, 2019  
Salary: \$11.25 per hour
4. Name: Stephanie Farmer  
Address: 24 Van Allen Way, Apt. 2413, Rensselaer, NY 12144  
Position: Clerk Typist I – Part Time (Substitute)  
Effective: March 20, 2019  
Salary: \$13.25 per hour
5. Name: Susan Reed  
Address: 8 Venus Drive, Loudonville, NY 12211  
Position: School Monitor Substitute  
Effective: July 1, 2019  
Salary: \$11.25 per hour

6. Name: Susan Snyder  
Address: 29 Lynn Drive, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: July 1, 2019  
Salary: \$11.25 per hour
7. Name: Susan Scialdone  
Address: 19 Thoroughbred Lane, Albany, NY 12205  
Position: Clerk Typist I – Part time (Substitute)  
Effective: October 12, 2019  
Salary: \$13.25 per hour
8. Name: Susan Scialdone  
Address: 19 Thoroughbred Lane, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: October 12, 2019  
Salary: \$11.25 per hour
9. Name: Kathleen Danaher  
Address: 75 Mordella Road, Albany, NY 12205  
Position: Clerk Typist I – Part time (Substitute)  
Effective: March 18, 2019  
Salary: \$13.25 per hour
10. Name: Kathleen Danaher  
Address: 75 Mordella Road, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: March 18, 2019  
Salary: \$11.25 per hour
11. Name: Kathleen Danaher  
Address: 75 Mordella Road, Albany, NY 12205  
Position: Food Service Helper Substitute  
Effective: March 18, 2019  
Salary: \$11.25 per hour
12. Name: Ronald Hallett  
Address: 10 Osborne Road, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: March 14, 2019  
Salary: \$11.25 per hour

**D. Change of Hours**

*Effective March 11, 2019:*

Samuel Slick, Jr.	School Bus Driver	5.0 hours per day to 6.0 hours per day	BG
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