

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**A G E N D A**

**March 5, 2019**

**District Office  
7:00 pm**



**CORE VALUES**

**We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

**MISSION STATEMENT**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Sim.

**1. ROLL CALL**

_____ Jamie Blot	_____ Rose Gigliello	_____ David Kiehle
_____ Brian Casey	_____ Colleen Gizzi	_____ James T. Ryan
_____ Stephanie Cogan	_____ Neil Johanning	_____ Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Perry, Assistant Superintendent of Human Resources, Safe Schools & IT  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Board President, Mr. Sim will lead the pledge to the flag.

**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular Meeting of February 12, 2019 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**4. NEW BUSINESS**

**5. OLD BUSINESS**

**6. BOARD COMMITTEE REPORTS & ACTION ITEMS**

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

**A. Policy Committee**

Mr. Johanning, Committee Chair will provide a report on the Policy Committee meeting that was held on February 11, 2019.

**First Reading**

Policy 5020.1 – Sexual Harassment of Students

**Single Reading & Approval**

Policy 4110 – Student Attendance Calendar (2019-2020)

Policy 5282 – Interscholastic Athletic Guide

Policy 5314.2 – Emergency Interventions and Use of Restraints

Policy 9290 – Supplemental Compensation Rates

On behalf of the Policy Committee, upon the motion made by Committee Chair/Member \_\_\_\_\_, recommendation that the revisions made to the above stated Policies (4110, 5282, 5314.2, 9290) be approved as presented.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**B. Facilities Committee**

Mr. Ryan, Committee Chair will provide a report on the Facilities Committee meeting that was held on February 15, 2019.

**C. Graduation/Hall of Fame Committee**

Mr. Casey, Committee Chair will provide a report on the Graduation/Hall of Fame Committee meeting that was held on February 25, 2019.

**D. Strategic Planning Committee**

Mr. Johanning, Committee Chair will provide a report on the Strategic Planning Committee meeting that was held on February 26, 2019.

**7. REPORTS FOR INFORMATION AND STUDY****A. 2019-2020 Budget Development**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning will provide a review of the 2019-2020 budget development process. The topics are: Special Education and Pupil Personnel Services. Tim Fowler, Supervisor of Special Education and Bill Boardman, Supervisor of Special Services will review their program areas.

**B. Proposed 2019-2020 Capital Reserve Project**

Mr. Buhner and Ms. Fisher will discuss the proposed 2019-2020 Capital Reserve Project. The project would not exceed \$750,000, would have no tax levy impact, and would include the installation of new Emergency Code Alarm Communication Systems in all five elementary schools. These new systems would replace what we previously called Fire Alarm and PA (Public Announcement) Systems. Additionally, we would propose that we add the repair/improvement of the Multi-Use Gymnasium (MUG) sound system.

**8. COMMUNICATIONS**

- A. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the District Clerk prior to the start of the meeting. Comments are limited to five minutes, with a maximum of 15 minutes per topic. Comments should be addressed to the President of the Board (not individual Board members, staff, or other persons attending the meeting) who reserves the right to limit the time of all speakers for the purpose of conducting regular Board of Education business.

The Board of Education encourages public participation at its meetings and recognizes its responsibility to hear public comment. An acknowledgment of the public comment will be provided as appropriate. As a matter of practice, the Board of Education does not engage in dialogue/debate during the public comment period. Although the Board welcomes comments about programs offered by the District and the efforts of its staff, the discussion of matters relating to specific individuals or students is prohibited.

**9. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses** (Pages 9-10)

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

**C. Health & Welfare Contracts**

Approval of a contract with the Bethlehem Central School District, 700 Delaware Avenue, Delmar, NY 12054 for the 2018-2019 school year to provide health and welfare services to one (1) South Colonie resident student attending non-public schools located in the Bethlehem Central School District. The health service cost per pupil is \$814.00. The total cost of the contract shall be \$814.00.

**D. Proposal**

Acceptance of a proposal from Needham Risk Management Resource Group, 573 Columbia Turnpike, Suite 3, East Greenbush, NY 12061, for the evaluation of the District's facilities, safety and health compliance programs at a cost of \$3,900.00 with additional work billed at \$110.00 per hour as per the attached proposal and authorization for the Superintendent to execute a contract for services.

**E. Final Payment to Contractor**

Approval of a final payment to Annese & Associates, 747 Pierce Road, Clifton Park, NY 12065 in the amount of \$22,942.55 for the Network, VOIP and Wireless Access Contract in relation to the District-Wide IT Capital Project. NYSED Project #010601-06-7999-005.

**F. Declare as Surplus**

One (1) Baldwin Piano, Serial #182378, Asset Tag #100966. Item is located at Lisha Kill Middle School Cafeteria and is no longer in working order.

**G. Budget Transfers**

Approval of budget transfers as per attached sheet.

**H. Donation**

Donation from Alliance Energy, LLC, 15 Northeast Industrial Road, Branford, CT 06405 to Lisha Kill Middle School in the amount of \$500.00 for the XTRAMART Global Partners Grant.

**I. Re-Appropriation of the 2018-2019 Budget**

Re-appropriation of the 2018-2019 budget in the amount of \$500.00. The total re-appropriated budget is \$102,543,626.

**J. Clerk & Treasurer Reports – January, 2019**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**10. PERSONNEL – INSTRUCTION** (Pages 11-13)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated March 5, 2019 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**11. PERSONNEL – SUPPORT** (Pages 14-15)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated March 5, 2019 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**12. BOARD OF EDUCATION MEETING SCHEDULE – REVISED**

Approval of the revised schedule of the regular Board of Education meetings for the 2018-2019 school year to be held be held twice each month on Tuesdays at 7:00 pm at the District Office located at 102 Loralee Drive, Albany, New York unless otherwise noted. Some exceptions have been made to avoid conflicts with holy days of various religious groups, state and national conferences, or school recess periods.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Revised 2018-2019 Board of Education Meeting Schedule be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**13. RESOLUTION – DECLARE ROOF REPAIRS AS ORDINARY CONTINGENT EXPENSE & AUTHORIZATION TO COMPLETE EMERGENCY REPAIRS**

WHEREAS, on February 25, 2019, high speed winds caused property damage to the roofs at Sand Creek Middle School and Lisha Kill Middle School; and,

WHEREAS, the District's architectural firm and roofing vendor have evaluated the condition of the roofs and recommended immediate steps to secure and repair the roofs at Sand Creek Middle School and Lisha Kill Middle School; and,

WHEREAS, the roof damage at Sand Creek Middle School and Lisha Kill Middle School is the result of an unforeseen occurrence or condition that constitutes an emergency situation creating a need for immediate repairs to preserve and protect District property.

NOW THEREFORE, BE IT:

RESOLVED, that the South Colonie Central School District Board of Education hereby declares that the work and purchases necessary to secure and repair the roofs at the Sand Creek Middle School and Lisha Kill Middle School as an emergency project; and

BE IT FURTHER RESOLVED, that pursuant to the provisions of §103(4) of the General Municipal Law of the State of New York, the Board of Education does hereby find and determine that a public emergency exists arising out of an unforeseen occurrence or condition at Sand Creek Middle School and Lisha Kill Middle School which affects the life, health, safety or property of the District, its employees, students, and area residents and requires immediate action. The Board has further determined that the proposed action must be commenced as soon as possible for the protection of District property and the safety of students, employees, and visitors; and

BE IT FURTHER RESOLVED, that Titan Roofing, Inc. has assessed the condition of the roofs at Sand Creek Middle School and Lisha Kill Middle School and provided the attached quotations to secure the roofs and complete necessary emergency repairs; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the awarding of contracts and purchasing for this work, without competitive bidding or quotation, to commence immediately and ratifies all contracts and purchases made to date for all emergency work and purchases conducted at Sand Creek Middle School and Lisha Kill Middle School with respect to securing the roofs and performing the necessary roof repairs; and

BE IT FURTHER RESOLVED, that all such expenditures are and shall be ordinary contingent expenditures; and

BE IT FURTHER RESOLVED, that voter authorization is not required where the costs for mitigation activities or recovery activities are necessitated by sudden and unforeseen emergency events; this includes man-made, natural disaster and other events that require immediate action to preserve property and/or protect public safety; and

BE IT FURTHER RESOLVED, that the Board of Education is authorized to spend up to \$28,200.00 to secure the roofs and complete repairs at Sand Creek Middle School and Lisha Kill Middle School, the costs for these activities are contingent and do not require voter authorization and any monies received as the result of pending or future insurance claims will either offset the cost to the District, or will be used to reimburse the contingency fund; and

BE IT FURTHER RESOLVED, that the Superintendent is hereby authorized to execute any documents that may be required to effectuate the completion of this emergency work at Sand Creek Middle School and Lisha Kill Middle School.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolution be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**14. FUTURE MEETINGS**

- **March 11** Athletic Hall of Fame Committee – 9:00 am – District Office
- **March 13** Budget Meeting – 7:00 pm – Saddlewood Elementary School  
Budget Topics: Fringe Benefits and Instructional Program: Enrollment Projections, Instructional Staffing, Support Staffing, Textbooks, Curriculum Development, Staff Development, Library & Media Technology, Building Budgets, Summer School, Alternative Education and Information Technology
- **March 19** Board of Education Meeting – 7:00 pm – District Office  
Budget Topic: Presentation of First Draft of Budget
- **March 21** CAPSBA Meeting – 6:00 pm – NYSSBA Headquarters
- **March 22** Transportation Committee – 7:30 am – Farmer Boy Diner
- **March 25** Policy Committee – 6:00 pm – District Office
- **April 2** CR BOCES Annual Meeting – 6:00 pm – CTE Center
- **April 3** Board of Education Meeting – 7:00 pm – Shaker Road Elementary  
Budget Topic: Presentation of Second Draft of Budget

**EXECUTIVE SESSION**

It is anticipated that the Board may enter Executive Session at this time.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

**15. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular Meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:



**9. REPORTS AND RECOMMENDATIONS FOR ACTION****B. In-Service Courses**

Course Number: 2018-19#213  
Title: Complex Ethical Issues: Working with Children, Adolescents, Young Adults and Families  
Credit Hours: 3.00  
Sponsor: National Association for Social Workers  
Time: Online  
Location: Online  
Proposed by: Zachary Forbes  
Dates: Online Webinar

Course Number: 2018-19#214  
Title: Lucy Calkins Webinar (Archived from February 7)  
Credit Hours: 1.00  
Sponsor: South Colonie Central School District  
Time: 4:00 pm to 5:00 pm  
Location: Online  
Proposed by: Jennifer Wells  
Dates: February 13, 2019 to March 13, 2019

Course Number: 2018-19#215  
Title: Teachers College Saturday Reunion  
Credit Hours: 6.00  
Sponsor: South Colonie Central School District  
Time: 9:00 am to 3:00 pm  
Location: New York City – Columbia University  
Proposed by: Jennifer Wells  
Dates: March 16, 2019

Course Number: 2018-19#216  
Title: Mindset Book Study (Google Classroom)  
Credit Hours: 15.00  
Sponsor: South Colonie Central School District  
Time: Online  
Location: Online  
Proposed by: Jennifer Wells  
Dates: February 25, 2019 to March 29, 2019

Course Number: 2018-19#217  
Title: Promoting Self Directed Writers Through Effective Conferences –  
Roessleville Only  
Credit Hours: 2.00  
Sponsor: South Colonie Central School District  
Time: 3:45 pm to 5:45 pm  
Location: Roessleville Elementary School Library  
Proposed by: Marybeth Tedisco  
Dates: March 19, 2019

Course Number: 2018-19#218  
Title: How to Create a Sensory Diet in Four Simple Steps Webinar  
Credit Hours: 3.00  
Sponsor: Integrated Learning Strategies  
Time: Online  
Location: Online  
Proposed by: Jennifer Satin  
Dates: February 19, 2019 and February 20, 2019

Course Number: 2018-19#219  
Title: Lucy Calkins Webinar (Archived from February 21)  
Credit Hours: 1.00  
Sponsor: South Colonie Central School District  
Time: 4:00 pm to 5:00 pm  
Location: Online  
Proposed by: Jennifer Wells  
Dates: February 26, 2019 to March 26, 2019

Course Number: 2018-19#220  
Title: Effects of Poverty on School Success  
Credit Hours: 1.00  
Sponsor: Fast Forward Learning by Scientific Learning  
Time: Online  
Location: Online  
Proposed by: Zachary Forbes  
Dates: Online Webinar

**10. PERSONNEL – INSTRUCTION****A. Temporary Appointment**

1. Name: Jasmina Bajraktarevic  
Address: 16 Upper Wedgewood Lane, Voorheesville, NY 12186  
Type: Temporary 1.0  
Tenure Area: Teaching Assistant  
Location: Sand Creek Middle School  
Effective Date: February 8, 2019  
Ending Date: June 30, 2019  
Salary: As per SCTA TA Contract (pro-rated)  
Education: M.A. from SUNY Albany  
Certification Status: Level I Teaching Assistant

**B. Long-Term Substitutes**

1. Name: Kayleigh Grimm  
Address: 104D Overlook Pass, Apt. 104D, Halfmoon, NY 12065  
Type: Long-Term Substitute  
Teaching Area: English Language Arts  
Location: Colonie Central High School  
Effective Date: February 8, 2019  
Salary: Salary Schedule I, Step 1 per SCTA Contract  
Education: B.S. from SUNY Oswego  
Certification: Initial in English Language Arts (Grades 7-12)

**C. Increase of Appointment**

1. Name: John Dolny  
Teaching Area: Physical Education Teacher  
Location: Lisha Kill Middle School  
Increase: .10  
Effective Dates: February 13, 2019 to June 30, 2019

**D. Substitute Teachers**

**Approve** Substitute Teachers on the attached list for regular appointments.

**E. P-12 Administrative Supervisor of Art – 2018-2019 School Year**

**Rescind** per Board of Education Policy 9290:

Greg Bearup

**F. P-12 Administrative Supervisor of STEAM – 2018-2019 School Year**

Approve per Board of Education Policy 9290:

Greg Bearup

**G. P-12 Administrative Supervisor of Health – 2018-2019 School Year**

Approve per Board of Education Policy 9290:

Christopher Leahey

**H. Co-Curricular – 2018-2019 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

**Colonie Central High School****Intramurals:**

Season III – Weight Training	Matthew Tarullo	1.0
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**I. Interscholastics for Spring – 2018-2019 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Coach Varsity Boys Baseball	Kevin Halburian	1.0
Assistant Coach Varsity Boys Baseball	Eric Brown	1.0
Coach Junior Varsity Boys Baseball	Jonathan LaPoint	1.0
Coach Freshman Boys Baseball	Brendan Dilello	1.0
Coach Varsity Boys Lacrosse	Michael Joyce	1.0
Assistant Coach Varsity Boys Lacrosse	Brian Benner	1.0
Coach Varsity Girls Lacrosse	Allison Anaya	1.0
Assistant Coach Varsity Girls Lacrosse	Lexi Brannigan	1.0
Coach Junior Varsity Boys Lacrosse	Joseph Repko	1.0
Assistant Coach Junior Varsity Boys Lacrosse	Elijah Golding	1.0
Coach Junior Varsity Girls Lacrosse	Layne Woodard	1.0
Assistant Coach Junior Varsity Girls Lacrosse	Ryan Edson	1.0
Coach Varsity Girls Softball	Sean Merchant	1.0
Assistant Coach Varsity Girls Softball	Casey Rowland	1.0
Coach Junior Varsity Girls Softball	Kayla Boomhower	1.0
Coach Girls Modified 9 Softball	Stephanie Reinhardt	1.0
Coach Varsity Boys Tennis	Michael Trimarchi	1.0
Coach Varsity Boys Outdoor Track	Lisa Papparone	1.0
Assistant Coach Varsity Boys Outdoor Track	Michael Palmer	1.0
Assistant Coach Varsity Boys Outdoor Track	Glenn Wolin	.60
Assistant Coach Varsity Boys Outdoor Track	Briana DelBene	.50

Coach Varsity Girls Outdoor Track	Jason Bissonette	.90
Assistant Coach Varsity Girls Outdoor Track	Frank Myers	1.0
Assistant Coach Varsity Girls Outdoor Track	Sarah Thomas	.30
Assistant Coach Varsity Girls Outdoor Track	Maryann Reilly-Johnson	.70
Assistant Coach Varsity Girls Outdoor Track	Glenn Wolin	.20
Assistant Coach Varsity Girls Outdoor Track	Brianna DelBene	.20

**Sand Creek and Lisha Kill Middle Schools/Modified**

Coach Boys Modified Baseball	Ryan Dougherty	1.0
Coach Boys Modified Lacrosse	Andy Monin	1.0
Assistant Coach Boys Modified Lacrosse	Paul Nicsevic	1.0
Assistant Coach Girls Modified Lacrosse	David Trifaro	1.0
Coach Girls Modified Softball	Christopher Green	1.0
Coach Co-Ed Modified Track-SC	Gregory Lanni	1.0
Coach Co-Ed Modified Track-SC	Jeremy Eggleston	1.0
Coach Co-Ed Modified Track-LK	Wendy Kelley	1.0

**11. PERSONNEL – SUPPORT****A. Resignation**

1. Name: Rebecca Hartigan  
Position: Temporary School Monitor (SW)  
Effective: March 4, 2019  
Reason: Accepted another position within the District

**B. Retirements**

1. Name: Susan Reed  
Position: School Monitor (HS)  
Effective: June 30, 2019  
Years of Service: 2006-2019 (13 years)
2. Name: Susan Scialdone  
Position: Senior Keyboard Specialist (HS)  
Effective: October 12, 2019  
Years of Service: 1994-2019 (25 years)
3. Name: Susan Snyder  
Position: School Monitor (SC)  
Effective: June 30, 2019  
Years of Service: 1991-2019 (27 years)
4. Name: Marjorie Schanz  
Position: Account Clerk I (SC)  
Effective: June 30, 2019  
Years of Service: 1998-2019 (20 years)
5. Name: Catherine Romano  
Position: Senior Keyboard Specialist (HS)  
Effective: June 30, 2019  
Years of Service: 1985-2019 (34 years)

**C. Appointments**

1. Name: Mary Riley  
Address: 19 Hunting Road, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: February 13, 2019  
Salary: \$11.25 per hour

- 2. Name: Jamie Dominy  
Address: 13 Wicken Square, Albany, NY 12205  
Position: Probationary School Monitor (.56)  
Effective: February 25, 2019  
Salary: \$11.91 per hour per Teamsters Contract  
Hours: 4.5 hours per day  
Current Location: Bus Garage  
Probationary Period: February 25, 2019 through October 22, 2019
  
- 3. Name: Marjorie Schanz  
Address: 6 Benjamin Lane, Albany, NY 12205  
Position: Clerk Typist I – Part-time (Substitute)  
Effective: July 1, 2019  
Salary: \$13.25 per hour
  
- 4. Name: Catherine Romano  
Address: 63 Rooney Avenue, Albany, NY 12205  
Position: Clerk Typist I – Part-time (Substitute)  
Effective: July 1, 2019  
Salary: \$13.25 per hour

**D. Change of Appointment**

- 1. Name: Heidi Rukwid  
Address: 12 Arden Court, Albany, NY 12205  
Position: School Bus Driver  
Effective: February 25, 2019  
Salary: Schedule L, Step 2, per CSEA Contract  
Hours: 8.0 hours per day

**E. Change of Hours**

*Effective February 11, 2019:*

Rochelle Blackshear-Fowler	Food Service Helper	3.5 hours per day to 4.25 hours per day	HS-WW
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*Effective February 25, 2019:*

Ronald McLaughlin	School Bus Driver	6.0 hours per day to 8.0 hours per day	BG
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*Effective March 4, 2019:*

Rebecca Hartigan	School Bus Driver	4.5 hours per day to 6.0 hours per day	BG
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