

Facilities Committee

Meeting Summary December 14, 2018

Members Present:	Tim Ryan, Committee Chair Dave Kiehle, Committee Member Ed Sim, BOE President	Jonathan Buhner, Superintendent Mike O’Neil, Buildings & Grounds Sherri Fisher, Assistant Superintendent
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Agenda Items	Recommendation / Topics Discussed	Timeline
1. Member Items	<ul style="list-style-type: none"> • Mr. Buhner and Mr. O’Neil discussed the walk-through schedule. The two remaining buildings, Sand Creek and Shaker Road, are scheduled for this coming week. • The Committee discussed the continued need for a centralized storage space for Special Education equipment. 	<ul style="list-style-type: none"> • Internal walk-throughs are scheduled for completion next week. • Mr. Buhner will address this need with the Leadership Team.
2. Generator for District Office	<ul style="list-style-type: none"> • O&M staff will work to install a concrete pad for a future generator at the District Office. Additionally, meetings are planned to discuss a transfer switch. 	<ul style="list-style-type: none"> • This work will be planned for the spring.
3. 2020 Capital Project Phase III – Update	<ul style="list-style-type: none"> • The District is still on schedule for a late January 2019 Capital Project submission to NYSED. • Asbestos testing mandates are also being completed at this time. 	<ul style="list-style-type: none"> • Mosaic Architecture will submit the paperwork as scheduled.
4. District Video Camera Project – Update	<ul style="list-style-type: none"> • Most internal drops have been added to all buildings. As additional cameras are purchased, they will be added to the system. • Work will continue across the District with a completion target date of summer, 2020 – all systems internal and external. 	<ul style="list-style-type: none"> • Work is ongoing. Progress will be reported at the scheduled Facilities Committee meetings.
5. Estimated Five-Year Facilities Plan	<ul style="list-style-type: none"> • Mr. O’Neil and Mr. Buhner shared the updated Estimated Facilities Expense Charts. This document is important for long-range planning purposes. 	<ul style="list-style-type: none"> • This information will be posted on the website along with other long-range planning documents.
6. Future Capital Projects	<ul style="list-style-type: none"> • The Committee discussed a number of potential capital projects including proposed year-end repairs, potential asphalt, fence repairs, etc. 	<ul style="list-style-type: none"> • These items will remain on agendas for future review and discussion.
7. Next Meeting	<ul style="list-style-type: none"> • February 15, 2019 at 7:30 am – Farmer Boy Diner 	