

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

November 6, 2018

**District Office
7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Sim at 7:00 pm.

1. ROLL CALL**Members Present:**

Jamie Blot	Rose Gigliello	David Kiehle
Brian Casey	Colleen Gizzi	Edward Sim
Stephanie Cogan	Neil Johanning	

Members Excused:

James T. Ryan

Also Present:

Jonathan Buhner, Superintendent of Schools
Tim Backus, Assistant Superintendent for Instruction
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
David Perry, Assistant Superintendent for Human Resources, Safe Schools & IT
Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Sim led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Ms. Gigliello and seconded by Mr. Johanning, that the minutes of the Regular Meeting of October 23, 2018 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

4. NEW BUSINESS

Ms. Blot attended the Veeder Elementary School Halloween parade on October 31.

Ms. Gigliello attended the Halloween High event at the High School on October 30.

Mr. Sim, along with several other Board members, attended the NYSSBA Annual Convention in New York City on October 25-27. This was a very good conference and some important information and useful resources were shared.

Mr. Johanning attended the PTSA meeting on November 5 at the High School. The group had a discussion regarding definitions such as lock-out, lock-down, etc. Parents recommended that the District share the definitions every year as a reminder for the protocol of each, perhaps via SNN. Additionally, an SNN will be sent regarding the protocol for inclement weather, early dismissal, and school delays/closings.

5. **OLD BUSINESS**

There was no old business reported.

6. **BOARD COMMITTEE REPORTS & ACTION ITEMS**

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

A. **Accountability & Board Operations Committee**

In the Committee Chair's absence, Ms. Gigliello, Committee member provided a report on the Accountability & Board Operations Committee meeting that was held on October 23, 2018.

B. **Policy Committee**

Mr. Johanning, Committee Chair provided a report on the Policy Committee meeting that was held on October 29, 2018.

1. **First Reading**

Policy 9010.2 – Sexual Harassment

2. **Single Reading & Approval**

Policy 0100 – Equal Opportunity & Nondiscrimination

Policy 4321 – Programs for Students with Disabilities

Policy 4322 – Programs for Talented and Gifted Students

Policy 4325 – Academic Intervention Services

Policy 4326 – Services for Pupils with Limited English Proficiency

Policy 4328 – Alternative Learning Programs

Policy 4329 – Response to Intervention Process

Policy 9290 – Supplemental Compensation Rates

Policy 9291 – Supplemental Compensation Rates-Non-District

On behalf of the Policy Committee, upon the motion made by Committee Chair Mr. Johanning, recommendation that the revisions made to the above stated Policies (0100, 4321, 4322, 4325, 4326, 4328, 4329, 9290, 9291) be approved as presented.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

3. Abolish Policy

Policy 4340.1 – Coordinator of Continuing Education (Job Description)

On behalf of the Policy Committee, upon the motion made by Committee Chair Mr. Johanning, recommendation that the above stated Policy (4340.1) be abolished.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

7. **REPORTS FOR INFORMATION AND ACTION**

A. **Transportation Report – Peter Tunny**

Peter Tunny, Director of Transportation, provided a status report on the School Opening, Driver Recruitment/Retention, Training, School Bus Safety Training and Fleet Operations.

Mr. Tunny recognized Lt. Rosenzweig and members of the Colonie Police Department who were at Lisha Kill Middle School on November 6 to oversee training exercises and mock emergency drills for Transportation staff.

B. **NYSERDA Solar Grant Report**

Mr. Buhner provided a brief report on the status of the NYSERDA Solar Grant.

C. **Budget Calendar Discussion**

Sherry Fisher, Assistant Superintendent for Management Services & Strategic Planning provided a review of the proposed 2019-2020 budget calendar.

Adoption of the proposed 2019-2020 Budget Calendar as presented by Ms. Fisher.

A motion was made by Mr. Casey and seconded by Ms. Gizzi, that the above stated 2019-2020 Budget Calendar be adopted.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

8. **COMMUNICATIONS**

A. **Requests to Speak:** There were no requests to speak.

9. **REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses (Pages 9-10)

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. Agreement

Approval of an agreement with Read-Write-Connect, Inc., 536 Grand Street, #501, Hoboken, NJ 07030 to provide literacy consulting services at Roessville Elementary School on November 14, 2018. Consulting services are delivered in a seven (7) hour day at a rate of \$3,500.00 per day.

D. Declare as Surplus

All of the following items are located at the Colonie Central High School A/V Room and are going out to bid:

- One (1) Optiplex 9010 PC, Serial #5KPC7Y1, Asset Tag #104272
- One (1) Optiplex 9010 PC, Serial #5L3C7Y1, Asset Tag #104281
- One (1) Optiplex 9010 PC, Serial #5L0C7Y1, Asset Tag #104337
- One (1) Optiplex 9010 PC, Serial #5KYB7Y1, Asset Tag #104306
- One (1) Optiplex 9010 PC, Serial #5L2F7Y1, Asset Tag #104338
- One (1) Optiplex 9010 PC, Serial #5KLD7Y1, Asset Tag #104294
- One (1) Optiplex 9010 PC, Serial #5L8B7Y1, Asset Tag #104269
- One (1) Optiplex 9010 PC, Serial #5KKC7Y1, Asset Tag #104309
- One (1) Optiplex 9010 PC, Serial #5KTB7Y1, Asset Tag #104326
- One (1) Optiplex 9010 PC, Serial #5KHD7Y1, Asset Tag #104325
- One (1) Optiplex 9010 PC, Serial #5L5D7Y1, Asset Tag #104342
- One (1) Optiplex 9010 PC, Serial #5L7C7Y1, Asset Tag #104330
- One (1) Optiplex 9010 PC, Serial #5L1C7Y1, Asset Tag #104285
- One (1) Optiplex 9010 PC, Serial #5KXD7Y1, Asset Tag #104348
- One (1) Optiplex 9010 PC, Serial #5KJC7Y1, Asset Tag #104311
- One (1) Optiplex 9010 PC, Serial #5KLB7Y1, Asset Tag #104307
- One (1) Optiplex 9010 PC, Serial #6KQD7Y1, Asset Tag# 104295
- One (1) Optiplex 9010 PC, Serial #5LBB7Y1, Asset Tag #104297
- One (1) Optiplex 9010 PC, Serial #5KXB7Y1, Asset Tag #104314
- One (1) Optiplex 9010 PC, Serial #5KQB7Y1, Asset Tag #104305
- One (1) Optiplex 9010 PC, Serial #5KWD7Y1, No Tag
- One (1) Optiplex 9010 PC, Serial #5L8C7Y1, Asset Tag #104341
- One (1) Optiplex 9010 PC, Serial #5L0F7Y1, Asset Tag #104286
- One (1) Optiplex 9010 PC, Serial #5L0D7Y1, Asset Tag #104332
- One (1) Optiplex 9010 PC, Serial #5L6D7Y1, Asset Tag# 104339
- One (1) Optiplex 9010 PC, Serial #5L4D7Y1, Asset Tag #104298

- One (1) Optiplex 9010 PC, Serial #5L4C7Y1, Asset Tag #104343
- One (1) Optiplex 9010 PC, Serial #5KQC7Y1, Asset Tag #104312
- One (1) Optiplex 9010 PC, Serial #5L4F7Y1, Asset Tag #104329
- One (1) Optiplex 780 PC, Serial #FPQT8P1, No Tag
- One (1) Optiplex 755 PC, Serial #8DPX6G1, No Tag
- One (1) Precision T1600 PC, Serial # 3JYRHQ1, No Tag
- One (1) Smartboard, Serial #SB680-R2-746910, Asset Tag #104645
- One (1) Smartboard, Serial #SB680-R2-745708, Asset Tag #104653
- One (1) Smartboard, Serial #SB680-R2-773407, Asset Tag #104601
- One (1) Smartboard, No Serial number, Asset Tag #104433
- One (1) Smartboard, Serial #SB680-R2-513272, Asset Tag #105413
- One (1) Smartboard, Serial #SB680-R2-512754, Asset Tag #104826
- One (1) Smartboard, Serial #SB680-R2-513719, Asset Tag #104637
- One (1) Smartboard, Serial SB680-R2-532720, Asset Tag #104434
- One (1) Smartboard, Serial #SB680-R2-746909, Asset Tag #105912

E. Student Trips

1. Group: Grade 8 (160-200 students & 20+ chaperones)
 School: Sand Creek Middle School
 Destination: Museum of Natural History, Central Park Zoo, New York
 Date: May 10, 2019
 Responsible: Lisa Thayer
 Transportation: Charter Bus

2. Group: Grade 5 (150 students & 60 chaperones)
 School: Sand Creek Middle School
 Destination: Bronx Zoo, Bronx, NY
 Date: May 23, 2019
 Responsible: Dan DeMarco
 Transportation: Charter Bus

F. Tax Refund

Approval of a 2018-2019 tax refund to Ronald Perrotte in the amount of \$960.44. The property is located at 4124 Buckingham Drive, Niskayuna, NY 12309 (Tax Map #60.20-2-24).

G. Tax Rolls Corrected

An application RP-5546 for Corrected Taxes for the 2018-2019 tax roll on property owned by Constantino DiGiulio (Tax Map #42.19-2-10). The Enhanced STAR exemption was not applied correctly to the 2018-2019 school taxes. Approval of a tax refund in the amount of \$1,150.00.

H. Budget Transfer

Approval of budget transfer as per attached sheet.

I. Donations

1. Donation from Lisha Kill Middle School PTA, 68 Waterman Avenue, Albany, NY 12205 in the amount of \$1,139.00 to the Lisha Kill Middle School for the expense of one (1) water bottle filling station.
2. Donation from All American Publishing, Inc., 5411 Kendall Street, Boise, ID 83706 in the amount of \$72.50 to be used for supplies for the Colonie Central High School Athletic Department.
3. Donations from Northeast Music, P.O. Box 661, Latham, NY 12110 of the following items:
 - a. One (1) Hermann Beyer 3/4 Size Violin, Model E201/3, Serial #450510, valued at \$500.00.
 - b. One (1) Aubert 3/4 Size Violin, Model 808, Serial #92008, valued at \$500.00.
4. Donation from Colleen Bullock, 12 Grand Island Avenue, Latham, NY 12110 of one (1) Sherl & Roth 1/2 Size Viola, Model UR310E2, Serial #435298, valued at \$300.00.
5. Donation from James and Joanne McManus, 92 Vly Road, Albany, NY 12205 of one (1) 2013 Sandro Luciano 15.5" Viola, Serial #50403, valued at \$2,400.00.

J. Re-Appropriation of the 2018-2019 Budget

Re-appropriation of the 2018-2019 budget in the amount of \$1,211.00. The total re-appropriated budget is \$102,205,748.

A motion was made by Ms. Gigliello and seconded by Mr. Johanning, that the above stated Reports and Recommendations be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

10. PERSONNEL – INSTRUCTION (Pages 11-12)

A motion was made by Mr. Casey and seconded by Ms. Blot, that the Instructional Personnel changes listed on the attached sheets dated November 6, 2018 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

11. PERSONNEL – SUPPORT (Pages 13-14)

A motion was made by Mr. Johanning and seconded by Ms. Gigliello, that the Support Personnel changes listed on the attached sheets dated November 6, 2018 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

12. RESOLUTIONS

American Education Week – November 12-16, 2018
 Education Support Professionals Day – November 14, 2018

A motion was made by Ms. Gigliello and seconded by Mr. Johanning, that the above stated Resolution be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

13. FUTURE MEETINGS

- **November 12** **District Closed – Veteran’s Day Observed**
- **November 16** Athletics/Hall of Fame Committee – 9:00 am – District Office
- **November 17** PTSA Craft Fair – 9:00 am to 4:00 pm – CCHS MUG
- **November 20** BOE Member Technology Training – 6:00 pm – District Office
 Board of Education Meeting – 7:00 pm – District Office
- **November 21** **No School – Thanksgiving Recess**
- **November 22-23** **District Closed – Thanksgiving Recess**
- **November 26** Policy Committee – 6:00 pm – District Office
- **November 29** CAPSBA Meeting – 6:00 pm – CR BOCES
- **December 4** Strategic Planning Committee – 6:00 pm – District Office
 Board of Education Meeting – 7:00 pm – District Office
- **December 11** Graduation/Hall of Fame Committee – 6:00 pm – District Office
- **December 13** Facilities Committee – 7:30 am – Farmer Boy Diner

14. ADJOURN MEETING

A motion was made by Mr. Casey and seconded by Ms. Blot, that the Regular Meeting be adjourned.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 7:53 pm.

Respectfully Submitted,



Jamie S. Mroczko
 District Clerk

9. REPORTS AND RECOMMENDATIONS FOR ACTION**B. In-Service Courses**

Course Number: 2018-19#158
Title: Bringing Coding into the Classroom
Credit Hours: 15.00
Sponsor: Greater Capital Region Teacher Center
Time: Online
Location: Online
Proposed by: Amanda Derouin
Dates: November 5 to November 26, 2018

Course Number: 2018-19#159
Title: Sharp Board Cohort Meeting – Grades 2-4
Credit Hours: 8.00
Sponsor: South Colonie Central School District
Time: 3:45 pm to 4:45 pm each session
Location: TBD
Proposed by: James Lovett
Dates: November 13 and December 11, 2018; January 8, February 12, March 12, April 9, May 14 and June 11, 2019

Course Number: 2018-19#160
Title: Computer-Based Testing Preparation – Forest Park Only
Credit Hours: 2.00
Sponsor: South Colonie Central School District
Time: 4:00 pm to 6:00 pm
Location: Forest Park Elementary School Library
Proposed by: James Lovett
Dates: November 19, 2018

Course Number: 2018-19#161
Title: Getting Up to Speed with Google Forms and Google Classroom
Credit Hours: 1.00
Sponsor: South Colonie Central School District
Time: 2:45 pm to 3:45 pm
Location: Colonie Central High School, Room 138
Proposed by: Connie Woytowich
Dates: November 27, 2018

Course Number: 2018-19#162
Title: November Saddlewood Book Club (Saddlewood Only)
Credit Hours: 5.00
Sponsor: South Colonie Central School District
Time: Online
Location: Online
Proposed by: Tara Martin
Dates: Online

Course Number: 2018-19#163
Title: Classroom Mental Health: Wellness Strategies for Students (and Teachers!)

Credit Hours: 1.00
Sponsor: EVERFI
Time: 4:30 pm to 5:30 pm
Location: Online Webinar
Proposed by: Tami Hanley
Dates: November 1, 2018

Course Number: 2018-19#164
Title: AMTNYS 68th Annual Fall Conference
Credit Hours: 6.00
Sponsor: Association of Mathematics Teachers of New York State
Time: Courses are offered from 8:00 to 10:15 am and 12:15 to 3:45 pm.
There is a keynote address from 11:00 am to 12:00 pm.
Location: The Saratoga Hilton
Proposed by: Cathy Scheer
Dates: November 3, 2018

Course Number: 2018-19#165
Title: NYS Master Teacher Lab Day – Science Labs and Activities Aligned to NGSS
Credit Hours: 5.00
Sponsor: New York State Master Teacher Program – GCRTC
Time: 8:00 am to 1:00 pm
Location: Colonie Central High School
Proposed by: Connie Woytowich
Dates: March 16, 2019

10. PERSONNEL – INSTRUCTION**A. Long-Term Substitute**

1. Name: Evelyn Darrah
Address: 47 San Luis Road, Gansevoort, NY 12831
Type: Long-Term Substitute
Teaching Area: Visual Arts
Location: Colonie Central High School
Effective Date: October 24, 2018
Salary: Salary Schedule I, Step 1 per SCTA Contract
Education: B.A. from SUNY New Paltz
Certification: Initial in Visual Arts

B. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

C. Audio Visual Coordinators– 2018-2019 School Year

Approve per Board of Education Policy 9290:

Lisha Kill	Brook Bourgeois
Sand Creek	Dan DeMarco

D. SIS Trainers for the 2018-2019 School Year

Approve per Board of Education Policy 9290:

Lisha Kill Middle School

Andrea Bourgeois
 Brook Bourgeois
 Kathy Detrick
 Kristen Theriault

Sand Creek Middle School

Dan DeMarco
 Tristan Kisling
 Sarah Nagel

E. IT Facilitators for the 2018-2019 School Year

Appoint per Board of Education Policy 9290:

Middle School Level	Lisha Kill Middle School	Kathy Detrick
Middle School Level	Sand Creek Middle School	Laura Kissel

F. Co-Curricular – 2018-2019 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Sand Creek Middle School

Art Club (5-6)	Amanda Harris	1.0
Art Club (7-8)	Carol Pinkans	1.0
<u>Intramurals:</u>		
Season I – Boys Basketball (5-6)	Pete Paquette	1.0
Season I - Coed Tennis (5-8)	Suzanne Pedone	1.0
Season II – Girls Lacrosse (5-6)	Suzanne Pedone	1.0
Season II – Boys Lacrosse (5-6)	Pete Paquette	1.0
Season II – Coed Wrestling (5-8)	Jeremy Eggleston	1.0
Season II – Wellness/Weight Training (7-8)	Pete Paquette	1.0
Season II – Wellness/Weight Training (7-8)	Melissa Moscov	1.0
Math Club	Rachel Graber	1.0
<u>Small Performing Music Group: 4 Total</u>		
Band (6-7)	Terri Korb	1.0
Band (5)	Michelle Cannistraci	1.0
Chorus (7-8)	Tess McCarthy	1.0
<u>Small Performing Group Fall: 4 Total</u>		
Musical Production Director	DeLynn Wickham	1.0
Musical Producer	Pam Roberts	1.0
Musical Producer	Amanda Harris	1.0
Technical Director	DeLynn Wickham	1.0

Lisha Kill Middle School

Math Club	Cathy Scheer	1.0
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11. PERSONNEL – SUPPORT**A. Leave of Absence**

1. Name: Mihaela Bruma
Address: 516 Vermont View Drive, Watervliet, NY 12189
Position: Probationary School Monitor (HS)
Effective: October 25, 2018 through November 30, 2018
Reason: Personal

B. Resignation

1. Name: Cheryl Tromblee
Position: School Monitor (LK)
Effective: November 10, 2018
Reason: Personal

C. Appointments

1. Name: Marina Bender
Address: 11 Ridge Terrace, Albany, NY 12205
Position: School Monitor Substitute
Effective: October 23, 2018
Salary: \$11.25 per hour
2. Name: Cheryl Snyder
Address: 2529 Angelina Drive, Niskayuna, NY 12309
Position: School Monitor Substitute
Effective: October 26, 2018
Salary: \$11.25 per hour
3. Name: Darryl Scott
Address: 29 Hampshire Way, Schenectady, NY 12309
Position: Probationary Custodial Worker
Effective: November 6, 2018
Salary: Schedule G, Start Rate, per CSEA Contract
Hours: 8.0 hours per day
Current Location: Roessleville Elementary School
Probationary Period: November 6, 2018 through May 6, 2019
4. Name: Sandra Keleher
Address: 7 Tokay Lane, Schenectady, NY 12309
Position: School Monitor Substitute
Effective: November 7, 2018
Salary: \$11.25 per hour

5. Name: Sandra Keleher
Address: 7 Tokay Lane, Schenectady, NY 12309
Position: Food Service Helper Substitute
Effective: November 7, 2018
Salary: \$11.25 per hour
6. Name: Sandra Keleher
Address: 7 Tokay Lane, Schenectady, NY 12309
Position: Clerk Typist I – Part Time (Substitute)
Effective: November 7, 2018
Salary: \$13.25 per hour
7. Name: Cindy Diamond
Address: 2 Proctor Court, Loudonville, NY 12211
Position: Probationary Food Service Helper (.54)
Effective: November 5, 2018
Salary: \$11.65 per hour per CSEA Contract
Hours: 3.5 hours per day
Current Location: Forest Park Elementary School
Probationary Period: November 5, 2018 through May 5, 2019
8. Name: Naheeda Dawood
Address: 19 Squire Road, Schenectady, NY 12304
Position: Probationary Food Service Helper (.69)
Effective: November 5, 2018
Salary: \$11.65 per hour per CSEA Contract
Hours: 4.5 hours per day
Current Location: Colonie Central High School – Main Cafeteria
Probationary Period: November 5, 2018 through May 5, 2019
9. Name: Frank Waterson
Address: 33 Jester Court, Schenectady, NY 12304
Position: School Bus Driver Substitute
Effective: October 24, 2018
Salary: \$17.50 per hour
10. Name: Ronald Bushey
Address: 305 Cortland Street, Albany, NY 12208
Position: School Bus Driver Substitute
Effective: October 25, 2018
Salary: \$17.50 per hour

D. Change of Hours

Effective November 5, 2018:

Donna Parker	Food Service Helper	3.25 hours per day to 3.5 hours per day	Lisha Kill
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