

Facilities Committee

Meeting Summary October 17, 2018

Members Present:

Tim Ryan, Committee Chair
 Brian Casey, Committee Member
 Dave Kiehle, Committee Member
 Ed Sim, BOE President

Jonathan Buhner, Superintendent
 Mike O'Neil, Buildings & Grounds
 Sherri Fisher, Assistant Superintendent

Agenda Items	Recommendation / Topics Discussed	Timeline
1. Member Items	<ul style="list-style-type: none"> An evening walk-through has been tentatively scheduled for Thursday, November 15 from 5:30 pm to 8:00 pm. The locations will be determined. 	
2. Capital Project Phase III & IV Planning – Update	<ul style="list-style-type: none"> Outside survey work is being completed and we are still on schedule for submission to NYSED Office of Facilities Planning by January of 2019. Some minor details are being worked out, but overall the plan is ready for submission. 	<ul style="list-style-type: none"> Submission to NYSED Office of Facilities Planning by the end of January, 2019.
3. District Video Camera Project – Update	<ul style="list-style-type: none"> Installation of cabling and camera drops continues. Basic camera coverage is available at all buildings now with planned expansion ongoing. 	<ul style="list-style-type: none"> Mr. Buhner will update the public on the status of ongoing safety updates in the January/February newsletter.
4. Internal Walk-Through Inspections – Proposed Schedule	<ul style="list-style-type: none"> The Committee approved an internal walk-through schedule for all school buildings. The walk-throughs will start in early November and proceed through mid-December. 	<ul style="list-style-type: none"> November – December, 2018
5. District Office Roof Project – Update	<ul style="list-style-type: none"> The District Office roof project has been completed – no leaks! Final inspections have been completed. 	<ul style="list-style-type: none"> The District Office roof project was completed on time and under budget.
6. Discussion re: Two Red Maples by MUG	<ul style="list-style-type: none"> The Committee reviewed video camera photos near the High School MUG. Unfortunately, two red maples are creating line of sight and safety concerns and may have to be removed and replaced with smaller trees to facilitate the security cameras. We are looking into additional trimming or transplanting prior to removal. 	<ul style="list-style-type: none"> The District will schedule this work for next summer.
7. Five-Year Facilities Plan	<ul style="list-style-type: none"> Mr. Buhner and Mr. O'Neil shared that the five-year Facilities Plan would be updated during the month of January. This document is important for prioritizing ongoing maintenance and planning future capital projects. 	<ul style="list-style-type: none"> The five-year Facilities Plan will be updated by the end of January, 2019.

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8. Future Capital Projects	<ul style="list-style-type: none">• Capital Project Phase III: work will begin summer 2020• Capital Project Phase IV: work will begin summer 2022• Future Projects will be based upon review of the five-year Facilities Plan and retirement of District debt.	<ul style="list-style-type: none">• The District is currently preparing for work which will commence in the summer of 2020.
9. Next Meeting	<ul style="list-style-type: none">• December 13, 2018 – Farmer Boy Diner	