

**BOARD MEMBER RESIGNATION**

A member of the Board of Education who wishes to resign may do so at an annual or special school district meeting or at a regular Board of Education meeting. A member shall also be deemed to have resigned if he/she submits a written resignation per Education Law to the District (BOCES) Superintendent and the District Superintendent endorses the resignation and files it with the School District Clerk.

Alternatively, a member of the Board of Education may resign under the Public Officers Law by delivering to or filing a written resignation with the School District Clerk, who shall formally notify the full Board of Education at the next scheduled meeting.

Resignations must become effective on the date specified in the resignation or if no effective date is specified, then immediately upon delivery to or filing with the School District Clerk. In no event shall the effective date be more than thirty (30) days after its proper filing.

A successor may not be appointed or elected until after the resignation becomes effective through official action by the Board of Education.

Reference: Education Law § 2111  
Public Officers Law §§ 31(1)(h), 31(2)

Approved: June 19, 2001

Revised: July 10, 2018