

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

**March 6, 2018
Roessleville Elementary**

**Ribbon Cutting Ceremony – 6:45 pm
Regular Meeting – 7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

RIBBON CUTTING CEREMONY

Marybeth Tedisco, Roessleville Elementary School Principal, recognized and thanked the Board of Education, Superintendent, Cabinet members, Mr. O’Neil, Mr. Napierski, Maintenance staff, Roessleville custodial staff, and the contractors for all of their efforts during the planning and construction of the new library. Ms. Tedisco also thanked the parents and staff for their flexibility during the construction project. The students were amazed with the finished project and love and appreciate the new library.

On behalf of the entire Board, Mr. Sim publicly thanked Ms. Tedisco for her assistance and support throughout the construction process.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Sim at 7:10 pm.

1. ROLL CALLMembers Present:

Rose Gigliello	James T. Ryan
Neil Johanning	Edward Sim
David Kiehle	

Members Excused:

Christine Badger Mele	Shelle Jaquish
Brian Casey	Leonard Motto

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Assistant Superintendent for Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Sim led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the minutes of the Regular Meeting of February 13, 2018 be approved.

 5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY

A. 2018-2019 Budget Development

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning provided a report on the first draft of the 2018-2019 budget. Additional adjustments are expected once State aid revenue information is made available.

B. School Calendar

The 2018-2019 School Calendar (Policy 4110) has been developed to coordinate major vacation periods with the Capital Region BOCES. The calendar provides for 181 days of student attendance and four (4) staff development days, for a total of 185 days.

C. Board Committee Reports

1. In the absence of the Committee Chairperson, Mr. Buhner provided a report on the District Communications Committee meeting that was held on February 13, 2018.
2. Mr. Ryan, Committee Chairperson, provided a report on the Facilities Committee meeting that was held on February 16, 2018.
3. Mr. Johanning, Committee Chairperson, provided a report on the Policy Committee meeting that was held on February 26, 2018.

5. COMMUNICATIONS

A. Correspondence/Board Activities

Mr. Johanning

- Attended the CAPSBA meeting on February 1 at the Watervliet High School. Two presenters, Chuck Dedrick, Executive Director of the New York State Council of School Superintendents (NYSCOSS) and Jacinda Conboy, NYSCOSS attorney, shared information about “The Big Search: What You Should Know About Finding, Choosing and Hiring Your Next Superintendent”.
- Attended the NYSSBA meeting with Commissioner Elia regarding school safety and security. There was good discussion regarding these topics. Mr. Johanning will share his notes with the Safe Schools Committee. He also would like to thank the Committee for including private and parochial schools as many districts do not do this and the schools are not always informed.

Mr. Kiehle

- Attended the CRB meeting on February 28. The group reviewed all proposals and voted on them. Mr. Backus will notify those who will be implemented. Reported that there were interesting proposals for PK-12. It is nice to learn what everyone is doing and good to see the commendable work across the District.

Mr. Backus

- Reported that three teams will be going to the state level of the Odyssey of the Mind competition. The following schools all placed at the regional competition on March 3: Lisha Kill Middle School (placed first), Veeder Elementary (placed first), and Roessleville Elementary (placed second).

Mr. Buhner

- Reported that the CCHS Varsity Cheer Team won their second consecutive Section 2 championship and will compete at the state level. The Girls Basketball team won the Section 2 title and the Boys Basketball team lost by only 3 points.

Requests to Speak: There were no requests to speak.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses (Pages 9-10)

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. Agreements

1. Approval of an agreement with Long Island Tutorial Services, 173 Main Street, Suite 213, Sayville, NY 11782 to provide home tutorial services upon notification by the South Colonie Central School District that an individual child is recommended for services. Therapist will coordinate all instruction through the Office of Pupil Services and shall be responsible for the scheduling of all appointments. The rate per hour of tutoring will be \$52.00 for the 2017-2018 academic school year.
2. Approval of an agreement between the Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Educational Services (“BOCES”) and South Colonie Central School District, for use of Lisha Kill Middle School, 68 Waterman Avenue, Albany, NY 12205 and Saddlewood Elementary School, 100 Loralee Drive, Albany, NY 12205, as temporary space for the BOCES Albany CTE program to shelter students and faculty during an emergency.

D. Health & Welfare Contracts

1. Approval of a contract with the Scotia-Glenville Central School District for the 2017-2018 school year to provide health and welfare services to three (3) South Colonie resident student(s) attending private schools located in the Scotia-Glenville Central School District. The health service cost per pupil is \$947.19. The total cost of the contract shall be \$2,841.57.
2. Approval of a contract with the North Greenbush Common School District for the 2017-2018 school year to provide health and welfare services to two (2) South Colonie resident student(s) attending private schools located in the North Greenbush Common School District. The health service cost per pupil is \$255.90. The total cost of the contract shall be \$511.80.

E. Final Payment to Contractor

Approval of a final payment to Aktor Corporation, 44 Tivoli Street, Albany, NY 12207, in the amount of \$42,348.25. Colonie Central High School, NYSED Project #010601-06-0001-027 and Roessleville Elementary School, NYSED Project #010601-06-0017-012.

F. Health Insurance Premium Rates

Approval of the premium rates for the CDPHP EPO Health Insurance Plan for the time period of July 1, 2018 to June 30, 2019 based on the attached sheet.

G. Student Trip

Group:	Robotics Team (17 students & 3 chaperones)
School:	Colonie Central High School
Destination:	SUNY Poly, Utica, NY
Date:	March 2-4, 2018
Responsible:	Tom Casey, Deb Saulsbery
Transportation:	School Bus

H. Declare as Surplus

One (1) Mr. Coffee Concepts-Bunn Coffee Maker, Model #RB-2, Asset Tag #5088. Item is located in the Office of Pupil Services at the Lisha Kill Middle School and is no longer in working order.

I. Clerk & Treasurer Reports – January, 2018

A motion was made by Mr. Johanning and seconded by Ms. Gigliello, that the above stated Reports and Recommendations be approved.

5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

7. PERSONNEL – INSTRUCTION (Page 11)

The Board recognized the following staff members (Items #7-A, 1-4) who will retire this year, for their years of service to the District.

- Charles Spangler, Jr. – 30 years
- Karen Goo – 22 years
- Gretchen Courcelle – 23 years
- Regina Ahl – 22 years

A motion was made by Mr. Ryan and seconded by Mr. Kiehle, that the Instructional Personnel changes listed on the attached sheets dated March 6, 2018 be approved.

 5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

8. PERSONNEL – SUPPORT (Page 12)

The Board recognized the following staff members (Items #8-A, 1-2) who will retire this year, for their years of service to the District.

- John Potyrala, Jr. – 11 years
- Gregory VanBuren – 31 years

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the Support Personnel changes listed on the attached sheets dated March 6, 2018 be approved.

 5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

9. POLICIES - APPROVAL**A. First Reading**

Policy 2160 – School District Officer and Employee Code of Ethics

Policy 7500 – Naming Facilities

Policy 9120.1 – Conflict of Interest

B. Single Reading & Approval

Policy 2330 – Executive Sessions

Policy 4110 – Student Attendance Calendar (2018-2019)

On behalf of the Policy Committee, upon the motion made by Committee Chair Mr. Johanning, recommendation that the revisions made to the above stated Policies (2330, 4110) be approved as presented.

 5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

10. POLICIES - ABOLISH**A. Abolish**

- 3221 – Assistant Superintendent for Instruction
- 3222 – Assistant Superintendent for Management Services
- 3223 – Director of Human Resources, Safe Schools & Information Technology
- 3225 – District Treasurer
- 3226 – School Principal (11 month)
- 3227 – School Principal (12 month)

On behalf of the Policy Committee, upon the motion made by Committee Chair Mr. Johanning, recommendation that the above stated Policies (3221, 3222, 3223, 3225, 3226, 3227) be abolished.

 5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

11. FUTURE MEETINGS

- **March 20** Graduation/Hall of Fame Committee – 6:00 pm – Shaker Road
Board of Education Meeting – 7:00 pm – Shaker Road Elementary
Budget Topics: Presentation of Second Draft of Budget
(Community Forum)
- **March 23** Transportation Committee – 7:30 am – Farmer Boy Diner
- **March 26** Policy Committee – 6:00 pm – District Office
- **March 30** **District Closed – Good Friday**
- **April 2-6** **Spring Recess – No School**
- **April 10** Communications Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
Budget Topic: Adoption of Budget
- **April 25** Board of Education Meeting – 7:00 pm – District Office (Wednesday)
CR BOCES Administrative Budget Vote
- **April 30** Policy Committee – 6:00 pm – District Office

EXECUTIVE SESSION

A motion was made by Mr. Ryan and seconded by Mr. Johanning, to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

 5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

The Board entered into Executive Session at 8:09 pm.

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, to adjourn Executive Session.

5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

The Board adjourned Executive Session at 8:40 pm.

12. ADJOURN MEETING

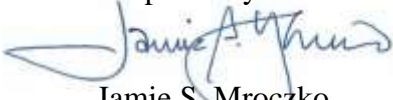
A motion was made by Mr. Kiehle and seconded by Ms. Gigliello, that the Regular Meeting be adjourned.

5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 8:41 pm.

Respectfully Submitted,



Jamie S. Mroczko
District Clerk

6. REPORTS AND RECOMMENDATIONS FOR ACTION**B. In-Service Courses**

Course Number: 2017-18 #196
Title: Becoming a More Reflective Teacher
Credit Hours: 15.00
Sponsor: Greater Capital Region Teacher Center
Time: 4:00 pm to 6:30 pm each session
Location: Shaker Road Elementary School
Proposed by: Betsy Ryan
Dates: March 8, 15, 28, April 12, 19 and May 3, 2018

Course Number: 2017-18 #197
Title: G Suite for Digital Assessment
Credit Hours: 15.00
Sponsor: Greater Capital Region Teacher Center
Time: Online
Location: Online
Proposed by: Jessica LaFex
Dates: February 1 to March 22, 2018

Course Number: 2017-18 #198
Title: Sharp Board Training – Group 1
Credit Hours: 1.00
Sponsor: South Colonie Central School District
Time: 3:30 pm to 4:30 pm
Location: Roessleville Elementary School, Library Classroom
Proposed by: James Lovett
Dates: February 13, 2018

Course Number: 2017-18 #199
Title: A Broader View of Concussion Management
Credit Hours: 1.50
Sponsor: Brain Injury Association of NYS
Time: 1:00 pm to 2:30 pm
Location: Online Webinar
Proposed by: Donna Davidson
Dates: February 21, 2018

Course Number: 2017-18 #200
Title: Parental Communication in the Social Media Age
Credit Hours: 15.00
Sponsor: Model Schools, NERIC
Time: Online
Location: Online
Proposed by: Jennifer Hufland
Dates: March 1, 2018 to March 30, 2018

Course Number: 2017-18 #201
Title: Grade 1 Planning for UOS Unit 3, Bend 2
Credit Hours: 3.00
Sponsor: South Colonie Central School District
Time: 3:30 pm to 6:30 pm
Location: Saddlewood Elementary School, Room 6
Proposed by: Jennifer Wells, Pegeen Jensen
Dates: March 1, 2018

Course Number: 2017-18 #202
Title: Beginner Google Webinar Series Part 2: Can't We All Just Share
Credit Hours: 1.00
Sponsor: South Colonie Central School District
Time: Online
Location: Online
Proposed by: Tara Martin
Dates: February 26, 2018

Course Number: 2017-18 #203
Title: Beginner Google Webinar Series Part 3: Drive Like A Boss –
Google Drive
Credit Hours: 1.00
Sponsor: South Colonie Central School District
Time: Online
Location: Online
Proposed by: Tara Martin
Dates: March 12, 2018

Course Number: 2017-18 #204
Title: Building Science Seminar
Credit Hours: 2.00
Sponsor: Curtis Lumber and Parksite
Time: 5:30 pm to 7:30 PM
Location: Prime at Saratoga National, 458 Union Avenue, Saratoga Springs
Proposed by: Jim Brown
Dates: March 13, 2018

Course Number: 2017-18 #205
Title: NYSUT SRP Leadership Conference
Credit Hours: 6.00
Sponsor: NYSUT
Time: March 10, 2018 – 8:30 am to 11:00 pm
March 11, 2018 – 7:00 am to 11:30 am
Location: Sagamore Resort at Lake George
Proposed by: Charlene Bologna
Dates: March 10-11, 2018

7. **PERSONNEL – INSTRUCTION**

A. **Retirements**

1. Name: Charles Spangler, Jr.
Position: Industrial Arts Teacher
Location: Colonie Central High School
Effective Date: June 30, 2018
Years of Service: 30 years (1987-2018)
2. Name: Karen Goo
Position: Teaching Assistant
Location: Sand Creek Middle School
Effective Date: June 30, 2018
Years of Service: 22 years (1996-2018)
3. Name: Gretchen Courcelle
Position: Speech Teacher
Location: Sand Creek Middle School
Effective Date: June 30, 2018
Years of Service: 23 years (1995-2018)
4. Name: Regina Ahl
Position: Teaching Assistant
Location: Sand Creek Middle School
Effective Date: June 30, 2018
Years of Service: 22 years (1996-2018)

B. **Increase of Appointment**

1. Name: Colleen Clayton
Teaching Area: Special Education
Location: Colonie Central High School
Increase: .40
Effective Dates: February 14, 2018 to March 9, 2018

C. **Substitute Teachers**

Approve Substitute Teachers on the attached list for regular appointments.

D. **Interscholastics for Spring – 2017-2018 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Coach Junior Varsity Girls Softball

Kayla Boomhower

1.0

8. PERSONNEL – SUPPORT**A. Resignation**

1. Name: Cassidy O'Brien
Position: Part-Time Typist (GCRTC)
Effective: March 12, 2018
Reason: Accepted position outside of the District

B. Termination

1. Name: Yolanda Gonzalez
Position: Probationary Food Service Helper (HS)
Effective: February 23, 2018

C. Retirement

1. Name: John Potyrala, Jr.
Position: School Bus Driver
Effective: June 22, 2018
Years of Service: 2007-2018
2. Name: Gregory VanBuren
Position: Custodial Worker (LK)
Effective: July 1, 2018
Years of Service: 1987-2018

D. Appointments

1. Name: Nancy Fahd
Address: 27 Washington Avenue, Albany, NY 12205
Position: Clerk Typist I – Part-Time (Substitute)
Effective: July 1, 2018
Salary: \$11.25 per hour
2. Name: Timothy Toussaint
Address: 5 Arden Court, Albany, NY 12205
Position: School Bus Driver Substitute
Effective: February 8, 2018
Salary: \$17.25 per hour
3. Name: Volney Ashe
Address: 14 Manchester Drive, Clifton Park, NY 12065
Position: Custodial Worker Substitute
Effective: February 13, 2018
Salary: \$11.50 per hour