

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**A G E N D A**

**March 6, 2018  
Roessleville Elementary**

**Ribbon Cutting Ceremony – 6:45 pm  
Regular Meeting – 7:00 pm**



**CORE VALUES**

**We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

**MISSION STATEMENT**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Sim.

**1. ROLL CALL**

_____ Christine Badger Mele	_____ Shelle Jaquish	_____ Leonard Motto
_____ Brian Casey	_____ Neil Johanning	_____ James T. Ryan
_____ Rose Gigliello	_____ David Kiehle	_____ Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Perry, Assistant Superintendent for Human Resources, Safe Schools & IT  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Board President, Mr. Sim will lead the pledge to the flag.

**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular Meeting of February 13, 2018 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**4. REPORTS FOR INFORMATION AND STUDY**

**A. 2018-2019 Budget Development**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning will provide a report on the first draft of the 2018-2019 budget. Additional adjustments are expected once State aid revenue information is made available.

**B. School Calendar**

The 2018-2019 School Calendar (Policy 4110) has been developed to coordinate major vacation periods with the Capital Region BOCES. The calendar provides for 181 days of student attendance and four (4) staff development days, for a total of 185 days.

**C. Board Committee Reports**

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

1. Mr. Motto, Committee Chairperson, will provide a report on the District Communications Committee meeting that was held on February 13, 2018.
2. Mr. Ryan, Committee Chairperson, will provide a report on the Facilities Committee meeting that was held on February 16, 2018.
3. Mr. Johannng, Committee Chairperson, will provide a report on the Policy Committee meeting that was held on February 26, 2018.

**5. COMMUNICATIONS****A. Correspondence/Board Activities**

- B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the District Clerk prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) to five (5) minutes per person and a maximum of 15 minutes per issue. The President of the Board reserves the right to limit the time of all speakers for the purpose of conducting regular Board of Education business.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses** (Pages 8-9)

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

**C. Agreements**

1. Approval of an agreement with Long Island Tutorial Services, 173 Main Street, Suite 213, Sayville, NY 11782 to provide home tutorial services upon notification by the South Colonie Central School District that an individual child is recommended for services. Therapist will coordinate all instruction through the Office of Pupil Services and shall be responsible for the scheduling of all appointments. The rate per hour of tutoring will be \$52.00 for the 2017-2018 academic school year.

2. Approval of an agreement between the Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Educational Services (“BOCES”) and South Colonie Central School District, for use of Lisha Kill Middle School, 68 Waterman Avenue, Albany, NY 12205 and Saddlewood Elementary School, 100 Loralee Drive, Albany, NY 12205, as temporary space for the BOCES Albany CTE program to shelter students and faculty during an emergency.

**D. Health & Welfare Contracts**

1. Approval of a contract with the Scotia-Glenville Central School District for the 2017-2018 school year to provide health and welfare services to three (3) South Colonie resident student(s) attending private schools located in the Scotia-Glenville Central School District. The health service cost per pupil is \$947.19. The total cost of the contract shall be \$2,841.57.
2. Approval of a contract with the North Greenbush Common School District for the 2017-2018 school year to provide health and welfare services to two (2) South Colonie resident student(s) attending private schools located in the North Greenbush Common School District. The health service cost per pupil is \$255.90. The total cost of the contract shall be \$511.80.

**E. Final Payment to Contractor**

Approval of a final payment to Aktor Corporation, 44 Tivoli Street, Albany, NY 12207, in the amount of \$42,348.25. Colonie Central High School, NYSED Project #010601-06-0001-027 and Roessleville Elementary School, NYSED Project #010601-06-0017-012.

**F. Health Insurance Premium Rates**

Approval of the premium rates for the CDPHP EPO Health Insurance Plan for the time period of July 1, 2018 to June 30, 2019 based on the attached sheet.

**G. Student Trip**

Group:	Robotics Team (17 students & 3 chaperones)
School:	Colonie Central High School
Destination:	SUNY Poly, Utica, NY
Date:	March 2-4, 2018
Responsible:	Tom Casey, Deb Saulsbury
Transportation:	School Bus

**H. Declare as Surplus**

One (1) Mr. Coffee Concepts-Bunn Coffee Maker, Model #RB-2, Asset Tag #5088. Item is located in the Office of Pupil Services at the Lisha Kill Middle School and is no longer in working order.

**I. Clerk & Treasurer Reports – January, 2018**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – INSTRUCTION** (Page 10)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated March 6, 2018 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**8. PERSONNEL – SUPPORT** (Page 11)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated March 6, 2018 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**9. POLICIES - APPROVAL**

**A. First Reading**

- Policy 2160 – School District Officer and Employee Code of Ethics
- Policy 7500 – Naming Facilities
- Policy 9120.1 – Conflict of Interest

**B. Single Reading & Approval**

- Policy 2330 – Executive Sessions
- Policy 4110 – Student Attendance Calendar (2018-2019)

On behalf of the Policy Committee, upon the motion made by Committee Chair/Member \_\_\_\_\_, recommendation that the revisions made to the above stated Policies (2330, 4110) be approved as presented.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**10. POLICIES - ABOLISH**

**A. Abolish**

- 3221 – Assistant Superintendent for Instruction
- 3222 – Assistant Superintendent for Management Services
- 3223 – Director of Human Resources, Safe Schools & Information Technology
- 3225 – District Treasurer
- 3226 – School Principal (11 month)
- 3227 – School Principal (12 month)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Policies (3221, 3222, 3223, 3225, 3226, 3227) be abolished.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**11. FUTURE MEETINGS**

- **March 20**      Graduation/Hall of Fame Committee – 6:00 pm – Shaker Road  
Board of Education Meeting – 7:00 pm – Shaker Road Elementary  
Budget Topics: Presentation of Second Draft of Budget  
(Community Forum)
- **March 23**      Transportation Committee – 7:30 am – Farmer Boy Diner
- **March 26**      Policy Committee – 6:00 pm – District Office
- **March 30**      **District Closed – Good Friday**
- **April 2-6**      **Spring Recess – No School**
- **April 10**      Communications Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office  
Budget Topic: Adoption of Budget
- **April 25**      Board of Education Meeting – 7:00 pm – District Office (Wednesday)  
CR BOCES Administrative Budget Vote
- **April 30**      Policy Committee – 6:00 pm – District Office

**EXECUTIVE SESSION**

It is anticipated that the Board may enter Executive Session at this time.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session.

\_\_\_\_ Yes      \_\_\_\_ No      \_\_\_\_ Abstain                      Carried:

Time: \_\_\_\_\_

**12. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular Meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_ Yes      \_\_\_\_ No      \_\_\_\_ Abstain                      Carried:

**6. REPORTS AND RECOMMENDATIONS FOR ACTION****B. In-Service Courses**

Course Number: 2017-18 #196  
Title: Becoming a More Reflective Teacher  
Credit Hours: 15.00  
Sponsor: Greater Capital Region Teacher Center  
Time: 4:00 pm to 6:30 pm each session  
Location: Shaker Road Elementary School  
Proposed by: Betsy Ryan  
Dates: March 8, 15, 28, April 12, 19 and May 3, 2018

Course Number: 2017-18 #197  
Title: G Suite for Digital Assessment  
Credit Hours: 15.00  
Sponsor: Greater Capital Region Teacher Center  
Time: Online  
Location: Online  
Proposed by: Jessica LaFex  
Dates: February 1 to March 22, 2018

Course Number: 2017-18 #198  
Title: Sharp Board Training – Group 1  
Credit Hours: 1.00  
Sponsor: South Colonie Central School District  
Time: 3:30 pm to 4:30 pm  
Location: Roessleville Elementary School, Library Classroom  
Proposed by: James Lovett  
Dates: February 13, 2018

Course Number: 2017-18 #199  
Title: A Broader View of Concussion Management  
Credit Hours: 1.50  
Sponsor: Brain Injury Association of NYS  
Time: 1:00 pm to 2:30 pm  
Location: Online Webinar  
Proposed by: Donna Davidson  
Dates: February 21, 2018

Course Number: 2017-18 #200  
Title: Parental Communication in the Social Media Age  
Credit Hours: 15.00  
Sponsor: Model Schools, NERIC  
Time: Online  
Location: Online  
Proposed by: Jennifer Hufland  
Dates: March 1, 2018 to March 30, 2018



- Course Number: 2017-18 #201  
Title: Grade 1 Planning for UOS Unit 3, Bend 2  
Credit Hours: 3.00  
Sponsor: South Colonie Central School District  
Time: 3:30 pm to 6:30 pm  
Location: Saddlewood Elementary School, Room 6  
Proposed by: Jennifer Wells, Pegeen Jensen  
Dates: March 1, 2018
- Course Number: 2017-18 #202  
Title: Beginner Google Webinar Series Part 2: Can't We All Just Share  
Credit Hours: 1.00  
Sponsor: South Colonie Central School District  
Time: Online  
Location: Online  
Proposed by: Tara Martin  
Dates: February 26, 2018
- Course Number: 2017-18 #203  
Title: Beginner Google Webinar Series Part 3: Drive Like A Boss –  
Google Drive  
Credit Hours: 1.00  
Sponsor: South Colonie Central School District  
Time: Online  
Location: Online  
Proposed by: Tara Martin  
Dates: March 12, 2018
- Course Number: 2017-18 #204  
Title: Building Science Seminar  
Credit Hours: 2.00  
Sponsor: Curtis Lumber and Parksite  
Time: 5:30 pm to 7:30 PM  
Location: Prime at Saratoga National, 458 Union Avenue, Saratoga Springs  
Proposed by: Jim Brown  
Dates: March 13, 2018
- Course Number: 2017-18 #205  
Title: NYSUT SRP Leadership Conference  
Credit Hours: 6.00  
Sponsor: NYSUT  
Time: March 10, 2018 – 8:30 am to 11:00 pm  
March 11, 2018 – 7:00 am to 11:30 am  
Location: Sagamore Resort at Lake George  
Proposed by: Charlene Bologna  
Dates: March 10-11, 2018

## 7. **PERSONNEL – INSTRUCTION**

### A. **Retirements**

1. Name: Charles Spangler, Jr.  
Position: Industrial Arts Teacher  
Location: Colonie Central High School  
Effective Date: June 30, 2018  
Years of Service: 30 years (1987-2018)
  
2. Name: Karen Goo  
Position: Teaching Assistant  
Location: Sand Creek Middle School  
Effective Date: June 30, 2018  
Years of Service: 22 years (1996-2018)
  
3. Name: Gretchen Courcelle  
Position: Speech Teacher  
Location: Sand Creek Middle School  
Effective Date: June 30, 2018  
Years of Service: 23 years (1995-2018)
  
4. Name: Regina Ahl  
Position: Teaching Assistant  
Location: Sand Creek Middle School  
Effective Date: June 30, 2018  
Years of Service: 22 years (1996-2018)

### B. **Increase of Appointment**

1. Name: Colleen Clayton  
Teaching Area: Special Education  
Location: Colonie Central High School  
Increase: .40  
Effective Dates: February 14, 2018 to March 9, 2018

### C. **Substitute Teachers**

**Approve** Substitute Teachers on the attached list for regular appointments.

### D. **Interscholastics for Spring – 2017-2018 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

#### **Colonie Central High School**

Coach Junior Varsity Girls Softball

Kayla Boomhower

1.0

**8. PERSONNEL – SUPPORT****A. Resignation**

1. Name: Cassidy O'Brien  
Position: Part-Time Typist (GCRTC)  
Effective: March 12, 2018  
Reason: Accepted position outside of the District

**B. Termination**

1. Name: Yolanda Gonzalez  
Position: Probationary Food Service Helper (HS)  
Effective: February 23, 2018

**C. Retirement**

1. Name: John Potyrala, Jr.  
Position: School Bus Driver  
Effective: June 22, 2018  
Years of Service: 2007-2018
2. Name: Gregory VanBuren  
Position: Custodial Worker (LK)  
Effective: July 1, 2018  
Years of Service: 1987-2018

**D. Appointments**

1. Name: Nancy Fahd  
Address: 27 Washington Avenue, Albany, NY 12205  
Position: Clerk Typist I – Part-Time (Substitute)  
Effective: July 1, 2018  
Salary: \$11.25 per hour
2. Name: Timothy Toussaint  
Address: 5 Arden Court, Albany, NY 12205  
Position: School Bus Driver Substitute  
Effective: February 8, 2018  
Salary: \$17.25 per hour
3. Name: Volney Ashe  
Address: 14 Manchester Drive, Clifton Park, NY 12065  
Position: Custodial Worker Substitute  
Effective: February 13, 2018  
Salary: \$11.50 per hour