

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

January 23, 2018

**District Office
7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Sim at 7:00 pm.

1. ROLL CALL**Members Present:**

Christine Badger Mele	David Kiehle
Brian Casey	James T. Ryan
Rose Gigliello	Edward Sim

Members Excused:

Shelle Jaquish
Neil Johanning
Leonard Motto

Also Present:

Jonathan Buhner, Superintendent of Schools
Tim Backus, Assistant Superintendent for Instruction
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
David Perry, Assistant Superintendent for Human Resources, Safe Schools & IT
Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Sim led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Mr. Ryan and seconded by Ms. Badger Mele, that the minutes of the Regular Meeting of January 9, 2018 be approved.

 6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY**A. UPK Report**

Bill Boardman, Supervisor of Special Services, along with UPK Teachers Alicia Brinkman, Erin Govel, Susan Kelly and Jennifer Nugent and Teaching Assistants Marie Bologna, Lori Brooks, Cathy Kowalski and Nancy Sunkes provided a report on the Universal Pre-Kindergarten program.

B. 2018-2019 Budget Development

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning provided a review of the 2018-2019 budget development process. The topics were: Operations & Maintenance, Transportation, and Secure Youth Detention Facility.

C. Board Committee Reports

1. Ms. Badger Mele, Committee Chairperson, provided a report on the Strategic Planning, Accountability & Board Operations Committee meeting that was held on January 9, 2018.

5. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Sim**

- Participated as a judge, along with Mr. Backus, at the iCARE Chili Cook-Off held on January 19.

Mr. Kiehle

- Attended the DARE Graduation Ceremony held on January 19 at the Lisha Kill Middle School. Mr. Wetzel shared kind comments and the students are to be commended for their good behavior.
- Attended the iCARE Chili Cook-Off held on January 19.

Ms. Gigliello

- Attended the iCARE Chili Cook-Off held on January 19.

B. Requests to Speak: There were no requests to speak.**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses (Pages 8-11)

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. Independent Contract Agreement

Approval of an Independent Contract Agreement with Gina Cosgrove, Psy.D., aka Campbell House Psychological Associates and the South Colonie Central School District for Special Education consultation services on an as-needed basis at Forest Park and Saddlewood Elementary Schools. This agreement shall begin January 1, 2018 and shall end June 30, 2018. The rate is \$180.00 per hour up to a maximum of 40 hours and a maximum cost of \$7,200.00. Additional contracted hours to be mutually agreed upon by the District and the Contractor.

D. Facilities Fees Waiver

Approval of a waiver of the Facilities Use Fees outlined in Board Policy 1500 (Public Use of School Facilities) and Administrative Regulation 1500-R for the Old Country Guild of Woodturners in relation to the use of a Lisha Kill Middle School classroom for monthly meetings.

E. Bid Awards – Food Services**Pizza Bid:**

Recommended award to low bidder meeting specifications from February 1, 2018 to June 30, 2018 as follows:

To: Wolfe's Pizza
2403 State Route 7, Cobleskill, NY 12043
Item: 51000A

F. Use of School Bus

Approval of the use of one (1) school bus by the International Center of the Capital Region (ICCR), 423 State Street, Suite #3, Albany, NY 12203. Transportation will be needed for the Sacred Spaces Tour on February 10, 2018 from 8:30 am to 4:30 pm. The tour is a trip to local areas of worship in the Capital Region for members of the community to experience the areas of diversity available. Pick-up and drop-off will be at Siena College, 515 Loudon Road, Loudonville, NY 12211. Driver's wages and mileage fees will be paid in accordance with the District fee and rate schedule.

G. Tax Refund

1. Approval of a 2013-2014 tax refund for R&F Associates No. 2, L.P. in the amount of \$15,487.63. The property is located at 480 Balltown Road, Schenectady, NY 12304 (Tax Map #60.11-1-2).
2. Approval of a 2014-2015 tax refund for R&F Associates No. 2, L.P. in the amount of \$11,997.80. The property is located at 480 Balltown Road, Schenectady, NY 12304 (Tax Map #60.11-1-2).

3. Approval of a 2015-2016 tax refund for R&F Associates No. 2, L.P. in the amount of \$22,359.99. The property is located at 480 Balltown Road, Schenectady, NY 12304 (Tax Map #60.11-1-2).
4. Approval of a 2016-2017 tax refund for R&F Associates No. 2, L.P. in the amount of \$19,255.33. The property is located at 480 Balltown Road, Schenectady, NY 12304 (Tax Map #60.11-1-2).
5. Approval of a 2017-2018 tax refund for R&F Associates No. 2, L.P. in the amount of \$19,448.44. The property is located at 480 Balltown Road, Schenectady, NY 12304 (Tax Map #60.11-1-2).

H. Donations

1. Donation from Colonie Track & Field Booster Club, 100 Hackett Avenue, Albany, NY 12205 to Colonie Central High School Athletic Department in the amount of \$1,300.00. Donation is to be used to cover the costs of uniforms.
2. Donation from Courtney Hynes, 7 Nicole Drive, Colonie, NY 12205, of (1) Delta 46-450 Lathe Machine, valued at \$1,200.00.

I. Re-Appropriation of the 2017-2018 Budget

Re-appropriation of the 2017-2018 budget in the amount of \$1,300.00. The total re-appropriated budget amount is \$99,466,839.

J. Clerk & Treasurer Reports – December, 2017

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the above stated Reports and Recommendations be approved.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

7. PERSONNEL – INSTRUCTION (Pages 12-13)

The Board recognized Donna Futia (Item #7-A-1) who recently retired for her 12 years of service to the District and Debra Gerlach (Item #7-A-2), who will retire this year, for her 22 years of service to the District.

The Board also noted, with regret, the death of Shana Marra on January 10, 2018. Mrs. Marra was an employee of the District for over 21 years.

A motion was made by Mr. Casey and seconded by Ms. Gigliello, that the Instructional Personnel changes listed on the attached sheets dated January 23, 2018 be approved.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

8. PERSONNEL – SUPPORT (Pages 14-15)

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the Support Personnel changes listed on the attached sheets dated January 23, 2018 be approved.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

9. RESOLUTIONS

African American History Month – February, 2018
National School Counseling Week – February 5-9, 2018

A motion was made by Mr. Kiehle and seconded by Ms. Badger Mele, that the above stated Resolutions be approved.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

10. FUTURE MEETINGS

- **January 29** Policy Committee – 6:00 pm – District Office
- **February 2** Transportation Committee – 7:30 am – Farmer Boy Diner
- **February 6** Graduation/Hall of Fame Committee – 6:00 pm – District Office
Budget Meeting – 7:00 pm – District Office
Budget Topics: Support Services: Board of Education & Central Office Expenses, Public Information/Printing/Postage, Legal Expenses, Insurance, Debt Service, Interfund Transfers, Continuing Education, and Interscholastic Athletics
- **February 13** Communications Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
Budget Topics: Special Education and Pupil Personnel Services
- **February 16** Facilities Committee – 7:30 am – District Office
- **February 19** **District Closed – President’s Day Observance**
- **February 26** Policy Committee – 6:00 pm – District Office
- **February 28** Budget Meeting – 7:00 pm – Saddlewood Elementary
Budget Topics: Fringe Benefits, Instructional Program: Enrollment Projections, Instructional Staffing, Support Staffing, Textbooks, Curriculum Development, Staff Development, Library & Media Technology, Building Budgets, Summer School, Alternative Education, Information Technology

EXECUTIVE SESSION

A motion was made by Mr. Ryan and seconded by Mr. Kiehle, to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Board entered into Executive Session at 8:39 pm.

A motion was made by Mr. Ryan and seconded by Mr. Casey to adjourn Executive Session.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Board adjourned Executive Session at 9:30 pm.

11. ADJOURN MEETING

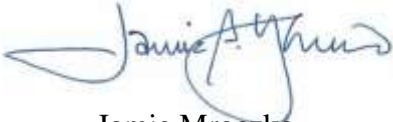
A motion was made by Mr. Kiehle and seconded by Mr. Casey, that the Regular Meeting be adjourned.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 9:31 pm.

Respectfully Submitted,



Jamie Mroczko
District Clerk

6. REPORTS AND RECOMMENDATIONS FOR ACTION**B. In-Service Courses**

Course Number: 2017-18 #166
Title: What's New in MGLit: An Exploration of 2017 Middle Grade Fiction and Nonfiction to use in your Elementary/Middle School Classroom/ Library
Credit Hours: 15.00
Sponsor: Greater Capital Region Teacher Center
Time: 4:00 – 7:00 pm
Location: Castleton Elementary School
Proposed by: Lisa Marinucci
Dates: Oct 23, 2017; Nov 13, 2017; Dec 11, 2017; Jan 08, 2018; Feb 12, 2018

Course Number: 2017-18 #167
Title: Supporting the 4 Cs with G Suite
Credit Hours: 15.00
Sponsor: Greater Capital Region Teacher Center
Time: Asynchronous Online
Location: Online
Proposed by: Crystal Hilton
Dates: Starts January 18, 2018

Course Number: 2017-18 #168
Title: Feeling Comfortable with Finale
Credit Hours: 15.00
Sponsor: Greater Capital Region Teacher Center
Time: Online
Location: Online
Proposed by: Terri Korb and Tess McCarthy
Dates: January 8, 11, 15, 22, 29, 2018 and February 1, 5, 2018

Course Number: 2017-18 #169
Title: Grade 4, Unit 2: Reading the Weather, Reading the World and Boxes and Bullets – Lucy Calkins Study Group
Credit Hours: 21.00
Sponsor: South Colonie Central School District
Time: 4:00 – 7:00 pm each session
Location: Roessleville Elementary School
Proposed by: Maureen Flaherty
Dates: January 31, 2018; February 7, 15, 28, 2018; March 7, 14, 21, 2018

- Course Number: 2017-18 #170
Title: Project WET and WILD Training
Credit Hours: 6.00
Sponsor: Albany Pine Bush
Time: 9:00 am – 3:00 pm
Location: Albany Pine Bush Discovery Center
Proposed by: Keri Martinez
Dates: January 20, 2018
- Course Number: 2017-18 #171
Title: Eastern Athletic Trainers Association Annual Conference
Credit Hours: 15.00
Sponsor: Eastern Athletic Trainers Association
Time: 8:00 am – 5:00 pm each day
Location: Boston, MA
Proposed by: Kurt Pfaffenbach
Dates: January 6 and 7, 2018
- Course Number: 2017-18 #172
Title: Learn to Code by Making Games – Complete C# Unity Developer
Credit Hours: 51.50
Sponsor: Udemy, Inc.
Time: 8:00 am – 8:00 pm
Location: Online
Proposed by: Jennifer Lewicki
Dates: Starting January 11, 2018
- Course Number: 2017-18 #173
Title: English as a New Language and Literacy
Credit Hours: 1.50
Sponsor: Albany City Area Reading Council/GCRTC
Time: 4:00 – 6:00 pm
Location: St. Rose, Events & Athletics Center, Standish Room A
Proposed by: Pegeen Jensen
Dates: March 7, 2018
- Course Number: 2017-18 #174
Title: Global Literacy Initiatives for the Classroom: Changing the World Through Literacy
Credit Hours: 1.5
Sponsor: Albany City Area Reading Council
Time: 4:30 – 6:00 pm
Location: Lisha Kill Middle School, Library Classrooms
Proposed by: Pegeen Jensen
Dates: February 6, 2018

- Course Number: 2017-18 #175
Title: Summer Reading for Teachers 2018
Credit Hours: 2.00
Sponsor: Albany City Area Reading Council
Time: 4:00 – 6:00 pm
Location: University at Albany Alumni House
Proposed by: Pegeen Jensen
Dates: May 16, 2018
- Course Number: 2017-18 #176
Title: CRISPR Book Study and Resource Development
Credit Hours: 15.00
Sponsor: Greater Capital Region Teacher Center
Time: In person: March 6, 2018 and May 8, 2018 from 4:30 - 6:30 pm
Asynchronous Online: March 7, 2018 – May 7, 2018
Location: Shenendehowa High School
Proposed by: Connie Woytowich
Dates: In person: March 6, 2018 and May 8, 2018 from 4:30 - 6:30 pm
Asynchronous Online: March 7, 2018 – May 7, 2018
- Course Number: 2017-18 #177
Title: School Safety in a Crisis Situation
Credit Hours: 2.00
Sponsor: South Colonie Central School District
Time: 3:45 pm – 5:45 pm
Location: Forest Park Elementary School Library
Proposed by: Jill Penn
Dates: February 26, 2018
- Course Number: 2017-18 #178
Title: Cutting-Edge Research to Empower Schools to Support Students with Reading Disabilities
Credit Hours: 1.00
Sponsor: edWeb.net
Time: 3:00 pm – 4:00 pm or Recorded Session
Location: Online
Proposed by: Tara Martin
Dates: January 17, 2018
- Course Number: 2017-18 #179
Title: Finding the Right Math Problem to Challenge Students
Credit Hours: 1.00
Sponsor: edWeb.net
Time: 4:00 pm – 5:00 pm
Location: Online
Proposed by: Tara Martin
Dates: January 17, 2018

- Course Number: 2017-18 #180
Title: Improving Student Performance on Online Assessments
Credit Hours: 1.00
Sponsor: edWeb.net
Time: 4:00 pm – 5:00 pm
Location: Online
Proposed by: Tara Martin
Dates: January 23, 2018
- Course Number: 2017-18 #181
Title: Top 10 Questions About Handwriting
Credit Hours: 1.00
Sponsor: edWeb.net
Time: 4:00 pm – 5:00 pm
Location: Online
Proposed by: Tara Martin
Dates: January 25, 2018
- Course Number: 2017-18 #182
Title: Grade 2 Lucy Calkins Study Group Unit 3
Credit Hours: 15.00
Sponsor: South Colonie Central School District
Time: 3:45 pm – 8:45 pm
Location: Saddlewood Elementary School
Proposed by: Jennifer Wells
Dates: January 31, 2018; February 14, 2018; March 7, 2018
- Course Number: 2017-18 #183
Title: National School Library Standards for Learners Study Group
Credit Hours: 15.00
Sponsor: South Colonie Central School District
Time: 3:45 pm – 5:15 pm
Location: Lisha Kill Library
Proposed by: Lucy Menard
Dates: February 6, 13, 2018; March 6, 12, 20, 2018
- Course Number: 2017-18 #184
Title: Grade 3 FP Lucy Calkins Study Group
Credit Hours: 30.00
Sponsor: South Colonie Central School District
Time: 3:30 pm – 6:30 pm
Location: Forest Park Elementary School
Proposed by: Jennifer Wells
Dates: January 17, 24, 31; February 5, 7, 12, 26, 28; March 5, 7, 2018

7. **PERSONNEL – INSTRUCTION**

A. **Retirements**

1. Name: Donna Futia
Position: Special Education Teacher
Location: Colonie Central High School
REVISED Effective Date: December 30, 2017
Years of Service: 12 years (2005-2017)

2. Name: Debra Gerlach
Position: ENL Teacher
Location: Colonie Central High School
Effective Date: June 30, 2018
Years of Service: 22 years (1996-2018)

B. **Temporary Appointment**

1. Name: Nicholas A. Pafundi
Address: 514 Apex Lane, Troy, NY 12182
Type: Temporary (1.0)
Teaching Area: Special Education Teacher
Location: Lisha Kill Middle School
Effective Date: January 11, 2018
Ending Date: June 30, 2018
Salary: Schedule II, Step 1, as per SCTA Contract (pro-rated)
Education: B.S. from Eastern Michigan University;
M.E. from MCLA
Certification: Initial in Students with Disabilities (Grades 1-6)

C. **Increase of Appointment**

1. Name: Cara Rainboth
Teaching Area: Speech Teacher
Location: Forest Park Elementary School
Increase: .20
Effective Date: January 24, 2018 to June 30, 2018

D. **Substitute Teachers**

Approve Substitute Teachers on the attached list for regular appointments.

E. **Notification**

Notification, with regret, of the death of Shana Marra, Special Education Teacher, on January 10, 2018. Mrs. Marra was an employee of the District for over 21 years.

F. **Odyssey of the Mind Coordinators for the 2017-2018 School Year**

Rescind the following previously approved positions:

Building Coordinator	Sand Creek Middle School	Crystal Hilton	1.0
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8. PERSONNEL – SUPPORT**A. Creation of Position**

Effective January 24, 2018 – June 30, 2018:

- (1) .63 Temporary School Monitor (5.0 hours)

B. Resignation

1. Name: Francis Kelly
Position: School Bus Driver (.63)
Effective: January 10, 2018
Reason: Medical

C. Appointments

1. Name: Timothy Toussaint
Address: 5 Arden Court, Albany, NY 12205
Position: Break-in School Bus Driver
Effective: January 9, 2018
Salary: Not paid during training
2. Name: Timothy Toussaint
Address: 5 Arden Court, Albany, NY 12205
Position: School Monitor Substitute
Effective: January 12, 2018
Salary: \$10.40 per hour
3. Name: Alton Henson
Address: 12 Fermac Street, Albany, NY 12205
Position: School Bus Driver Substitute
Effective: January 10, 2018
Salary: \$15.25 per hour
4. Name: Nicolina Spiezio
Address: 5 Kennedy Drive, Albany, NY, 12205
Position: Probationary Food Service Helper (.46)
Effective: January 16, 2018
Salary: \$11.56 per hour per CSEA Contract
Hours: 3.0 hours per day
Current Location: Colonie Central High School (Main Cafeteria)
Probationary Period: January 16, 2018 through September 18, 2018
5. Name: Michael Grimes
Address: 4 Lakeshore Drive, 2C, Watervliet, NY 12189
Position: Custodial Worker Substitute
Effective: January 24, 2018
Salary: \$11.50 per hour

6. Name: Barbara Marciano-Carboni
Address: 2A Concord Drive, Schenectady, NY 12309
Position: Temporary School Monitor (.31)
Effective: January 22, 2018 – June 30, 2018
Salary: \$11.68 per hour per Teamsters Contract
Hours: 2.5 hours per day
Current Location: Veeder Elementary School

D. Change of Appointment

1. Name: Annette Chamberlain
Address: 11 Lakeview Avenue, Rensselaer, NY 12144
Position: Probationary School Lunch Director
Effective: January 10, 2018
Hours: 8.0 hours per day
Current Location: District Office
Probationary Period: January 10, 2018 through July 10, 2018

E. Rescind Appointment

Rescind the following previously approved appointment for the 2017-2018 school year:

1. Name: Daniel Ramundo Jr.
Address: 424 Olean Street, Schenectady, NY 12306
Position: Temporary School Bus Driver (.50)
Effective: January 10, 2018 – June 30, 2018
Salary: \$18.26 per hour per CSEA Contract
Hours: 4.0 hours per day