

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**A G E N D A**

**January 23, 2018**

**District Office  
7:00 pm**



**CORE VALUES**

**We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

**MISSION STATEMENT**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Sim.

**1. ROLL CALL**

_____ Christine Badger Mele	_____ Shelle Jaquish	_____ Leonard Motto
_____ Brian Casey	_____ Neil Johanning	_____ James T. Ryan
_____ Rose Gigliello	_____ David Kiehle	_____ Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Perry, Assistant Superintendent for Human Resources, Safe Schools & IT  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Board President, Mr. Sim will lead the pledge to the flag.

**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular Meeting of January 9, 2018 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**4. REPORTS FOR INFORMATION AND STUDY**

**A. UPK Report**

Bill Boardman, Supervisor of Special Services, along with UPK Teachers and Teaching Assistants, will provide a report on the Universal Pre-Kindergarten program.

**B. 2018-2019 Budget Development**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning will provide a review of the 2018-2019 budget development process. The topics are: Operations & Maintenance, Transportation, and Secure Youth Detention Facility.

**C. Board Committee Reports**

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

1. Ms. Badger Mele, Committee Chairperson, will provide a report on the Strategic Planning, Accountability & Board Operations Committee meeting that was held on January 9, 2018.

**5. COMMUNICATIONS****A. Correspondence/Board Activities**

- B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the District Clerk prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) to five (5) minutes per person and a maximum of 15 minutes per issue. The President of the Board reserves the right to limit the time of all speakers.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses** (Pages 8-11)

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

**C. Independent Contract Agreement**

Approval of an Independent Contract Agreement with Gina Cosgrove, Psy.D., aka Campbell House Psychological Associates and the South Colonie Central School District for Special Education consultation services on an as-needed basis at Forest Park and Saddlewood Elementary Schools. This agreement shall begin January 1, 2018 and shall end June 30, 2018. The rate is \$180.00 per hour up to a maximum of 40 hours and a maximum cost of \$7,200.00. Additional contracted hours to be mutually agreed upon by the District and the Contractor.

**D. Facilities Fees Waiver**

Approval of a waiver of the Facilities Use Fees outlined in Board Policy 1500 (Public Use of School Facilities) and Administrative Regulation 1500-R for the Old Country Guild of Woodturners in relation to the use of a Lisha Kill Middle School classroom for monthly meetings.

**E. Bid Awards – Food Services****Pizza Bid:**

Recommended award to low bidder meeting specifications from February 1, 2018 to June 30, 2018 as follows:

To: Wolfe's Pizza  
2403 State Route 7, Cobleskill, NY 12043  
Item: 51000A

**F. Use of School Bus**

Approval of the use of one (1) school bus by the International Center of the Capital Region (ICCR), 423 State Street, Suite #3, Albany, NY 12203. Transportation will be needed for the Sacred Spaces Tour on February 10, 2018 from 8:30 am to 4:30 pm. The tour is a trip to local areas of worship in the Capital Region for members of the community to experience the areas of diversity available. Pick-up and drop-off will be at Siena College, 515 Loudon Road, Loudonville, NY 12211. Driver's wages and mileage fees will be paid in accordance with the District fee and rate schedule.

**G. Tax Refund**

1. Approval of a 2013-2014 tax refund for R&F Associates No. 2, L.P. in the amount of \$15,487.63. The property is located at 480 Balltown Road, Schenectady, NY 12304 (Tax Map #60.11-1-2).
2. Approval of a 2014-2015 tax refund for R&F Associates No. 2, L.P. in the amount of \$11,997.80. The property is located at 480 Balltown Road, Schenectady, NY 12304 (Tax Map #60.11-1-2).
3. Approval of a 2015-2016 tax refund for R&F Associates No. 2, L.P. in the amount of \$22,359.99. The property is located at 480 Balltown Road, Schenectady, NY 12304 (Tax Map #60.11-1-2).
4. Approval of a 2016-2017 tax refund for R&F Associates No. 2, L.P. in the amount of \$19,255.33. The property is located at 480 Balltown Road, Schenectady, NY 12304 (Tax Map #60.11-1-2).
5. Approval of a 2017-2018 tax refund for R&F Associates No. 2, L.P. in the amount of \$19,448.44. The property is located at 480 Balltown Road, Schenectady, NY 12304 (Tax Map #60.11-1-2).

**H. Donations**

1. Donation from Colonie Track & Field Booster Club, 100 Hackett Avenue, Albany, NY 12205 to Colonie Central High School Athletic Department in the amount of \$1,300.00. Donation is to be used to cover the costs of uniforms.
2. Donation from Courtney Hynes, 7 Nicole Drive, Colonie, NY 12205, of (1) Delta 46-450 Lathe Machine, valued at \$1,200.00.

**I. Re-Appropriation of the 2017-2018 Budget**

Re-appropriation of the 2017-2018 budget in the amount of \$1,300.00. The total re-appropriated budget amount is \$99,466,839.

**J. Clerk & Treasurer Reports – December, 2017**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – INSTRUCTION (Pages 12-13)**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated January 23, 2018 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**8. PERSONNEL – SUPPORT (Pages 14-15)**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated January 23, 2018 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**9. RESOLUTIONS**

African American History Month – February, 2018  
National School Counseling Week – February 5-9, 2018

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolutions be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**10. FUTURE MEETINGS**

- **January 29**      Policy Committee – 6:00 pm – District Office
- **February 2**      Transportation Committee – 7:30 am – Farmer Boy Diner
- **February 6**      Graduation/Hall of Fame Committee – 6:00 pm – District Office  
Budget Meeting – 7:00 pm – District Office  
Budget Topics: Support Services: Board of Education & Central Office Expenses, Public Information/Printing/Postage, Legal Expenses, Insurance, Debt Service, Interfund Transfers, Continuing Education, and Interscholastic Athletics
- **February 13**      Communications Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office  
Budget Topics: Special Education and Pupil Personnel Services
- **February 16**      Facilities Committee – 7:30 am – District Office
- **February 19**      **District Closed – President’s Day Observance**
- **February 26**      Policy Committee – 6:00 pm – District Office
- **February 28**      Budget Meeting – 7:00 pm – Saddlewood Elementary  
Budget Topics: Fringe Benefits, Instructional Program: Enrollment Projections, Instructional Staffing, Support Staffing, Textbooks, Curriculum Development, Staff Development, Library & Media Technology, Building Budgets, Summer School, Alternative Education, Information Technology

**EXECUTIVE SESSION**

It is anticipated that the Board may enter Executive Session at this time.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

**11. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular Meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**6. REPORTS AND RECOMMENDATIONS FOR ACTION****B. In-Service Courses**

Course Number: 2017-18 #166  
Title: What's New in MGLit: An Exploration of 2017 Middle Grade Fiction and Nonfiction to use in your Elementary/Middle School Classroom/ Library  
Credit Hours: 15.00  
Sponsor: Greater Capital Region Teacher Center  
Time: 4:00 – 7:00 pm  
Location: Castleton Elementary School  
Proposed by: Lisa Marinucci  
Dates: Oct 23, 2017; Nov 13, 2017; Dec 11, 2017; Jan 08, 2018; Feb 12, 2018

Course Number: 2017-18 #167  
Title: Supporting the 4 Cs with G Suite  
Credit Hours: 15.00  
Sponsor: Greater Capital Region Teacher Center  
Time: Asynchronous Online  
Location: Online  
Proposed by: Crystal Hilton  
Dates: Starts January 18, 2018

Course Number: 2017-18 #168  
Title: Feeling Comfortable with Finale  
Credit Hours: 15.00  
Sponsor: Greater Capital Region Teacher Center  
Time: Online  
Location: Online  
Proposed by: Terri Korb and Tess McCarthy  
Dates: January 8, 11, 15, 22, 29, 2018 and February 1, 5, 2018

Course Number: 2017-18 #169  
Title: Grade 4, Unit 2: Reading the Weather, Reading the World and Boxes and Bullets – Lucy Calkins Study Group  
Credit Hours: 21.00  
Sponsor: South Colonie Central School District  
Time: 4:00 – 7:00 pm each session  
Location: Roessleville Elementary School  
Proposed by: Maureen Flaherty  
Dates: January 31, 2018; February 7, 15, 28, 2018; March 7, 14, 21, 2018



- Course Number: 2017-18 #170  
Title: Project WET and WILD Training  
Credit Hours: 6.00  
Sponsor: Albany Pine Bush  
Time: 9:00 am – 3:00 pm  
Location: Albany Pine Bush Discovery Center  
Proposed by: Keri Martinez  
Dates: January 20, 2018
- Course Number: 2017-18 #171  
Title: Eastern Athletic Trainers Association Annual Conference  
Credit Hours: 15.00  
Sponsor: Eastern Athletic Trainers Association  
Time: 8:00 am – 5:00 pm each day  
Location: Boston, MA  
Proposed by: Kurt Pfaffenbach  
Dates: January 6 and 7, 2018
- Course Number: 2017-18 #172  
Title: Learn to Code by Making Games – Complete C# Unity Developer  
Credit Hours: 51.50  
Sponsor: Udemy, Inc.  
Time: 8:00 am – 8:00 pm  
Location: Online  
Proposed by: Jennifer Lewicki  
Dates: Starting January 11, 2018
- Course Number: 2017-18 #173  
Title: English as a New Language and Literacy  
Credit Hours: 1.50  
Sponsor: Albany City Area Reading Council/GCRTC  
Time: 4:00 – 6:00 pm  
Location: St. Rose, Events & Athletics Center, Standish Room A  
Proposed by: Pegeen Jensen  
Dates: March 7, 2018
- Course Number: 2017-18 #174  
Title: Global Literacy Initiatives for the Classroom: Changing the World Through Literacy  
Credit Hours: 1.5  
Sponsor: Albany City Area Reading Council  
Time: 4:30 – 6:00 pm  
Location: Lisha Kill Middle School, Library Classrooms  
Proposed by: Pegeen Jensen  
Dates: February 6, 2018

- Course Number: 2017-18 #175  
Title: Summer Reading for Teachers 2018  
Credit Hours: 2.00  
Sponsor: Albany City Area Reading Council  
Time: 4:00 – 6:00 pm  
Location: University at Albany Alumni House  
Proposed by: Pegeen Jensen  
Dates: May 16, 2018
- Course Number: 2017-18 #176  
Title: CRISPR Book Study and Resource Development  
Credit Hours: 15.00  
Sponsor: Greater Capital Region Teacher Center  
Time: In person: March 6, 2018 and May 8, 2018 from 4:30 - 6:30 pm  
Asynchronous Online: March 7, 2018 – May 7, 2018  
Location: Shenendehowa High School  
Proposed by: Connie Woytowich  
Dates: In person: March 6, 2018 and May 8, 2018 from 4:30 - 6:30 pm  
Asynchronous Online: March 7, 2018 – May 7, 2018
- Course Number: 2017-18 #177  
Title: School Safety in a Crisis Situation  
Credit Hours: 2.00  
Sponsor: South Colonie Central School District  
Time: 3:45 pm – 5:45 pm  
Location: Forest Park Elementary School Library  
Proposed by: Jill Penn  
Dates: February 26, 2018
- Course Number: 2017-18 #178  
Title: Cutting-Edge Research to Empower Schools to Support Students with Reading Disabilities  
Credit Hours: 1.00  
Sponsor: edWeb.net  
Time: 3:00 pm – 4:00 pm or Recorded Session  
Location: Online  
Proposed by: Tara Martin  
Dates: January 17, 2018
- Course Number: 2017-18 #179  
Title: Finding the Right Math Problem to Challenge Students  
Credit Hours: 1.00  
Sponsor: edWeb.net  
Time: 4:00 pm – 5:00 pm  
Location: Online  
Proposed by: Tara Martin  
Dates: January 17, 2018

- Course Number: 2017-18 #180  
Title: Improving Student Performance on Online Assessments  
Credit Hours: 1.00  
Sponsor: edWeb.net  
Time: 4:00 pm – 5:00 pm  
Location: Online  
Proposed by: Tara Martin  
Dates: January 23, 2018
- Course Number: 2017-18 #181  
Title: Top 10 Questions About Handwriting  
Credit Hours: 1.00  
Sponsor: edWeb.net  
Time: 4:00 pm – 5:00 pm  
Location: Online  
Proposed by: Tara Martin  
Dates: January 25, 2018
- Course Number: 2017-18 #182  
Title: Grade 2 Lucy Calkins Study Group Unit 3  
Credit Hours: 15.00  
Sponsor: South Colonie Central School District  
Time: 3:45 pm – 8:45 pm  
Location: Saddlewood Elementary School  
Proposed by: Jennifer Wells  
Dates: January 31, 2018; February 14, 2018; March 7, 2018
- Course Number: 2017-18 #183  
Title: National School Library Standards for Learners Study Group  
Credit Hours: 15.00  
Sponsor: South Colonie Central School District  
Time: 3:45 pm – 5:15 pm  
Location: Lisha Kill Library  
Proposed by: Lucy Menard  
Dates: February 6, 13, 2018; March 6, 12, 20, 2018
- Course Number: 2017-18 #184  
Title: Grade 3 FP Lucy Calkins Study Group  
Credit Hours: 30.00  
Sponsor: South Colonie Central School District  
Time: 3:30 pm – 6:30 pm  
Location: Forest Park Elementary School  
Proposed by: Jennifer Wells  
Dates: January 17, 24, 31; February 5, 7, 12, 26, 28; March 5, 7, 2018

## 7. **PERSONNEL – INSTRUCTION**

### A. **Retirements**

1. Name: Donna Futia  
Position: Special Education Teacher  
Location: Colonie Central High School  
REVISED Effective Date: December 30, 2017  
Years of Service: 12 years (2005-2017)
  
2. Name: Debra Gerlach  
Position: ENL Teacher  
Location: Colonie Central High School  
Effective Date: June 30, 2018  
Years of Service: 22 years (1996-2018)

### B. **Temporary Appointment**

1. Name: Nicholas A. Pafundi  
Address: 514 Apex Lane, Troy, NY 12182  
Type: Temporary (1.0)  
Teaching Area: Special Education Teacher  
Location: Lisha Kill Middle School  
Effective Date: January 11, 2018  
Ending Date: June 30, 2018  
Salary: Schedule II, Step 1, as per SCTA Contract (pro-rated)  
Education: B.S. from Eastern Michigan University;  
M.E. from MCLA  
Certification: Initial in Students with Disabilities (Grades 1-6)

### C. **Increase of Appointment**

1. Name: Cara Rainboth  
Teaching Area: Speech Teacher  
Location: Forest Park Elementary School  
Increase: .20  
Effective Date: January 24, 2018 to June 30, 2018

### D. **Substitute Teachers**

**Approve** Substitute Teachers on the attached list for regular appointments.

### E. **Notification**

Notification, with regret, of the death of Shana Marra, Special Education Teacher, on January 10, 2018. Mrs. Marra was an employee of the District for over 21 years.

F. **Odyssey of the Mind Coordinators for the 2017-2018 School Year**

**Rescind** the following previously approved positions:

Building Coordinator	Sand Creek Middle School	Crystal Hilton	1.0
----------------------	--------------------------	----------------	-----

**8. PERSONNEL – SUPPORT****A. Creation of Position**

*Effective January 24, 2018 – June 30, 2018:*

- (1) .63 Temporary School Monitor (5.0 hours)

**B. Resignation**

1. Name: Francis Kelly  
Position: School Bus Driver (.63)  
Effective: January 10, 2018  
Reason: Medical

**C. Appointments**

1. Name: Timothy Toussaint  
Address: 5 Arden Court, Albany, NY 12205  
Position: Break-in School Bus Driver  
Effective: January 9, 2018  
Salary: Not paid during training
2. Name: Timothy Toussaint  
Address: 5 Arden Court, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: January 12, 2018  
Salary: \$10.40 per hour
3. Name: Alton Henson  
Address: 12 Fermac Street, Albany, NY 12205  
Position: School Bus Driver Substitute  
Effective: January 10, 2018  
Salary: \$15.25 per hour
4. Name: Nicolina Spiezio  
Address: 5 Kennedy Drive, Albany, NY, 12205  
Position: Probationary Food Service Helper (.46)  
Effective: January 16, 2018  
Salary: \$11.56 per hour per CSEA Contract  
Hours: 3.0 hours per day  
Current Location: Colonie Central High School (Main Cafeteria)  
Probationary Period: January 16, 2018 through September 18, 2018
5. Name: Michael Grimes  
Address: 4 Lakeshore Drive, 2C, Watervliet, NY 12189  
Position: Custodial Worker Substitute  
Effective: January 24, 2018  
Salary: \$11.50 per hour

6. Name: Barbara Marciano-Carboni  
Address: 2A Concord Drive, Schenectady, NY 12309  
Position: Temporary School Monitor (.31)  
Effective: January 22, 2018 – June 30, 2018  
Salary: \$11.68 per hour per Teamsters Contract  
Hours: 2.5 hours per day  
Current Location: Veeder Elementary School

**D. Change of Appointment**

1. Name: Annette Chamberlain  
Address: 11 Lakeview Avenue, Rensselaer, NY 12144  
Position: Probationary School Lunch Director  
Effective: January 10, 2018  
Hours: 8.0 hours per day  
Current Location: District Office  
Probationary Period: January 10, 2018 through July 10, 2018

**E. Rescind Appointment**

**Rescind** the following previously approved appointment for the 2017-2018 school year:

1. Name: Daniel Ramundo Jr.  
Address: 424 Olean Street, Schenectady, NY 12306  
Position: Temporary School Bus Driver (.50)  
Effective: January 10, 2018 – June 30, 2018  
Salary: \$18.26 per hour per CSEA Contract  
Hours: 4.0 hours per day