

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**A G E N D A**

**January 9, 2018**

**District Office  
7:00 pm**



**CORE VALUES**

**We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

**MISSION STATEMENT**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Sim.

**1. ROLL CALL**

_____ Christine Badger Mele	_____ Shelle Jaquish	_____ Leonard Motto
_____ Brian Casey	_____ Neil Johanning	_____ James T. Ryan
_____ Rose Gigliello	_____ David Kiehle	_____ Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Perry, Assistant Superintendent for Human Resources, Safe Schools & IT  
 Jamie Mroczo, District Clerk

**2. PLEDGE TO THE FLAG**

Board President, Mr. Sim will lead the pledge to the flag.

**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular Meeting of December 19, 2017 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**4. REPORTS FOR INFORMATION AND STUDY**

**A. Claims Auditor Report**

Steve Clikeman, Claims Auditor, will discuss the process for reviewing checks/vendor payments and provide a brief report on the status of claims paid by the District.

**B. Pupil Personnel Services Report**

Timothy Fowler, Supervisor of Special Education and William Boardman, Supervisor of Special Services will provide a report on the status of Pupil Personnel Services.

**C. 2018-2019 Budget Development**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, will provide a review of the current status of the 2018-2019 budget development process.

**D. Board Committee Reports**

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

1. Mr. Kiehle, Committee Chairperson, will provide a report on the Audit/Finance Committee meeting that was held on December 19, 2017.
2. Mr. Casey, Committee Chairperson, will provide a report on the Transportation Committee meeting that was held on December 29, 2017.

**5. COMMUNICATIONS****A. Correspondence/Board Activities**

**B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the District Clerk prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) to five (5) minutes per person and a maximum of 15 minutes per issue. The President of the Board reserves the right to limit the time of all speakers.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses** (Pages 7-8)

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

**C. Agreements**

1. Approval of South Colonie's 403(b) Adoption Agreement and Summary of 403(b) Plan Provisions for South Colonie's 403(b) program administered by Benetech, Inc., One Dodge Street, Wynantskill, NY. These documents were restated as of January 1, 2018.
2. Approval of a Cooperative Agreement with Hudson Valley Community College for the 2017-2018 school year to provide High School students with access to higher education through the delivery of College in the High School courses per attached agreement.

**D. Declare as Surplus**

- 1. One (1) Panasonic Photoshot Palmcorder, Model PV-L652D, Serial # 121A11453, Asset Tag #39035020051706. Item is located at Roessleville Elementary School. Item is in working order and may be put out to bid.
- 2. One (1) Kodak Easy Share 2470 Digital Camera, Serial # KCKDT60706482, Asset Tag #39035020051707. Item is located at Roessleville Elementary School. Item is in working order and may be put out to bid.

**E. Tax Refund**

Approval of a 2017-2018 tax refund payable to Town of Colonie of \$69.09. The property is located at 12 Gabby Court, Albany, NY 12205 (Tax Map #17.2-3-56).

**F. Donations**

- 1. Donation from Burnt Hills-Ballston Lake School District, P.O. Box 1389, Ballston Lake, NY 12019 to Colonie Central High School Athletic Department in the amount of \$180.00. Donation is to be used to cover the costs of the officials for the Junior Varsity Volleyball Tournament.
- 2. Donation from Latham Community Baptist Church, 109 Forts Ferry Road, Latham, NY 12110, of (75) hygiene kits, valued at \$600.00.

**G. Claims Auditor Quarterly Report** – October, 2017 to December, 2017

**H. Re-Appropriation of the 2017-2018 Budget**

Re-appropriation of the 2017-2018 budget in the amount of \$180.00. The total re-appropriated budget is \$99,465,539.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – INSTRUCTION** (Pages 9-10)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated January 9, 2018 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**8. PERSONNEL – SUPPORT** (Pages 11-13)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated January 9, 2018 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**9. FUTURE MEETINGS**

- **January 15**      **District Closed – Martin Luther King, Jr. Day Observance**
- **January 23**      Academic Achievement Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office  
Budget Topics: Transportation, Operations & Maintenance, Secure Youth Detention Facility
- **January 29**      Policy Committee – 6:00 pm – District Office
- **February 2**      Transportation Committee – 7:30 am – Farmer Boy Diner
- **February 6**      Graduation/Hall of Fame Committee – 6:00 pm – District Office  
Budget Meeting – 7:00 pm – District Office  
Budget Topics: Support Services: Board of Education & Central Office Expenses, Public Information/Printing/Postage, Legal Expenses, Insurance, Debt Service, Interfund Transfers, Continuing Education, and Interscholastic Athletics
- **February 13**      Communications Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office  
Budget Topics: Special Education and Pupil Personnel Services
- **February 16**      Facilities Committee – 7:30 am – District Office
- **February 19**      **District Closed – President’s Day Observance**
- **February 26**      Policy Committee – 6:00 pm – District Office
- **February 28**      Budget Meeting – 7:00 pm – Saddlewood Elementary  
Budget Topics: Fringe Benefits, Instructional Program: Enrollment Projections, Instructional Staffing, Support Staffing, Textbooks, Curriculum Development, Staff Development, Library & Media Technology, Building Budgets, Summer School, Alternative Education, Information Technology

**EXECUTIVE SESSION**

It is anticipated that the Board may enter Executive Session at this time.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn**  
Executive Session.

\_\_\_\_ Yes      \_\_\_\_ No      \_\_\_\_ Abstain                      Carried:

Time: \_\_\_\_\_

**10. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by  
\_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular  
Meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_ Yes      \_\_\_\_ No      \_\_\_\_ Abstain                      Carried:

**6. REPORTS AND RECOMMENDATIONS FOR ACTION****B. In-Service Courses**

Course Number: 2017-18 #160  
Title: Screenager  
Credit Hours: 2.00  
Sponsor: South Colonie Central School District  
Time: 6:30 - 8:30 pm  
Location: Colonie Central High School  
Proposed by: Zach Forbes  
Dates: January 10, 2018

Course Number: 2017-18 #161  
Title: Learn About EPIC!  
Credit Hours: 1.00  
Sponsor: South Colonie Central School District  
Time: 3:30 - 4:30 pm  
Location: Saddlewood Elementary School Library  
Proposed by: Tara Martin  
Dates: January 4, 2018

Course Number: 2017-18 #162  
Title: ADHD: Everyday Strategies for Elementary Students  
Credit Hours: 8.00  
Sponsor: SUNY Buffalo  
Time: Various Times  
Location: Online  
Proposed by: Tara Martin  
Dates: January 1-26, 2018

Course Number: 2017-18 #163  
Title: Autism Spectrum Disorder  
Credit Hours: 10.00  
Sponsor: University of California  
Time: Various Times  
Location: Online  
Proposed by: Tara Martin  
Dates: December 18, 2018 to January 26, 2018

Course Number: 2017-18 #164  
Title: Preparing Test Probes and Resources for IEP Development  
Credit Hours: 15.00  
Sponsor: South Colonie Central School District  
Time: 4:00 to 6:00 pm per session  
Location: Roessleville Elementary School Library  
Proposed by: Melissa Hellkamp  
Dates: First Meeting January 24, 2018. Remaining dates to be determined.

Course Number: 2017-18 #165  
Title: Grade 3 and 4 Lucy Calkins Study Groups for Librarians  
Credit Hours: 15.00  
Sponsor: South Colonie Central School District  
Time: 3:30 - 6:00 pm  
Location: Forest Park Elementary School Library  
Proposed by: Lucy Menard  
Dates: January 18, 23, 29, 2018



## 7. **PERSONNEL – INSTRUCTION**

### A. **Temporary Appointments**

1. **Name:** Lisa Maloney  
**Address:** 115A Eastline Road, Ballston Lake, NY 12019  
**Type:** Temporary (1.0)  
**Teaching Area:** Special Education Teacher  
**Location:** Colonie Central High School  
**Effective Date:** December 31, 2017  
**Ending Date:** June 30, 2018  
**Salary:** Schedule II, Step 1 as per the SCTA Contract (pro-rated)  
**Education:** B. A. from Russell Sage College; M.S. from SUNY Albany  
**Certification:** Professional in Students with Disabilities (Grades 7-12)
  
2. **Name:** Jamie Sbardella  
**Address:** 17 Wellesley Court, Albany, NY 12211  
**Type:** Temporary Part-Time (.50)  
**Teaching Area:** Special Education Teacher  
**Location:** Shaker Road Elementary School  
**Effective Date:** December 31, 2017  
**Ending Date:** June 30, 2018  
**Salary:** Schedule II, Step 1 as per the SCTA Contract (pro-rated)  
**Education:** B.S. and M.A. from the College of St. Rose  
**Certification:** Permanent in Special Education

### B. **Long-Term Substitute**

1. **Name:** Lisa R. Michaels  
**Address:** PO Box 774, Guilderland, NY 12084  
**Type:** Long-Term Substitute  
**Teaching Area:** English Language Arts  
**Location:** Colonie Central High School and Sand Creek Middle School  
**Effective Date:** January 3, 2018  
**Salary:** Salary Schedule I, Step 1, as per SCTA Contract  
**Education:** B.S. and M.A. from Empire State College  
**Certification:** Initial in English Language Arts (Grades 7-12)

### C. **Substitute Teachers**

**Approve** Substitute Teachers on the attached list for regular appointments.

**D. NYSPHSAA/Special Olympics Unified Sports Program/Activities for the 2017-2018 School Year**

Approve per Board of Education Policy 9290:

Youth Activation Committee Advisory	William Roemer	1.0
Unified Sports Basketball Coach	Sean Peer	1.0
Faculty Assistant to Basketball Coach	Cheryl Nunamacher	1.0
Unified Sports Bowling Head Coach	Tracey Johnas	1.0
Unified Sports Assistant Bowling Coach	Christine Zostant	1.0

**E. Odyssey of the Mind Coordinator for the 2017-2018 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

Building Coordinator	Sand Creek Middle School	Crystal Hilton	1.0
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**F. Cafeteria Supervision for the 2017-2018 School Year**

Revise/Appoint the following previously approved position at the approved rate of compensation effective 1/1/18:

**Colonie Central High School**

Emily Kowlaski	1.0 to .50
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**G. Co-Curricular – 2017-2018 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

**Sand Creek Middle School**

Intramurals:

Season II – Coed Wrestling (5-8)	Elijah Golding	1.0
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**Lisha Kill Middle School**

Small Performing Group Spring: 5 Total

Musical Producer	Jamie Davis	.50
Musical Producer	Maura Pickett	.50

**8. PERSONNEL – SUPPORT****A. Resignation**

1. Name: Marina Bender  
Position: Food Service Helper (HS)  
Effective: January 22, 2018  
Reason: Personal

**B. Retirement**

1. Name: Kevin Longale  
Position: Custodian Mechanic (HS)  
Effective: June 30, 2018  
Year of Service: 1982-2018

**C. Appointments**

1. Name: Antonio Parisi  
Address: 9 Pettibone Drive, Albany, NY 12205  
Position: Temporary School Bus Driver (.69)  
Effective: September 6, 2017 – June 30, 2018  
Salary: \$18.26 per hour per CSEA Contract  
Hours: 5.5 hours per day
2. Name: Daniel Ramundo Jr.  
Address: 424 Olean Street, Schenectady, NY 12306  
Position: Temporary School Bus Driver (.50)  
Effective: September 6, 2017 – June 30, 2018  
Salary: \$18.26 per hour per CSEA Contract  
Hours: 4.0 hours per day
3. Name: Richard Gilligan  
Address: 68 Rooney Avenue, Albany, NY 12205  
Position: Temporary School Bus Driver (.56)  
Effective: January 10, 2018 – June 30, 2018  
Salary: \$18.26 per hour per CSEA Contract  
Hours: 4.5 hours per day
4. Name: Samuel Slick Jr.  
Address: 2304 Helderberg Avenue, Rotterdam, NY 12306  
Position: Temporary School Bus Driver (.63)  
Effective: January 10, 2018 – June 30, 2018  
Salary: \$18.26 per hour per CSEA Contract  
Hours: 5.0 hours per day

5. Name: Jean Benoit  
Address: 26 Oxford Circle, Troy, NY 12180  
Position: Temporary School Bus Driver (.69)  
Effective: January 10, 2018 – June 30, 2018  
Salary: \$18.26 per hour per CSEA Contract  
Hours: 5.5 hours per day
  
6. Name: Alyx Balkwell  
Address: 41 Glade Drive, Niskayuna, NY 12309  
Position: School Monitor Substitute  
Effective: January 10, 2018  
Salary: \$10.40 per hour
  
7. Name: Alyx Balkwell  
Address: 41 Glade Drive, Niskayuna, NY 12309  
Position: Clerk Typist 1– Part Time (Substitute)  
Effective: January 10, 2018  
Salary: \$11.25 per hour
  
8. Name: Tiffany Miller  
Address: 38 Mansion Blvd. Apt D, Delmar, NY 12054  
Position: School Nurse Substitute  
Effective: January 10, 2018  
Salary: \$22.50 per hour
  
9. Name: Kristin Rau  
Address: 483 Settles Hill Road, Altamont, NY 12009  
Position: School Nurse Substitute  
Effective: January 10, 2018  
Salary: \$22.50 per hour
  
10. Name: Marina Bender  
Address: 11 Ridge Terrace, Albany, NY 12205  
Position: Food Service Helper Substitute  
Effective: January 22, 2018  
Salary: \$10.40 per hour
  
11. Name: Jordyn Benson  
Address: 108 Rapple Drive, Colonie, NY 12205  
Position: Food Service Helper Substitute  
Effective: January 10, 2018  
Salary: \$10.40 per hour

**D. Change of Appointment**

1. Name: Megan Padelford  
Address: 51 Brent Street, Albany, NY 12205  
Position: Permanent School Monitor (.81)  
Effective: December 18, 2017  
Hours: 6.5 hours per day  
Current Location: Saddlewood Elementary School