

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

**December 5, 2017
Forest Park Elementary**

**Ribbon Cutting Ceremony – 6:45 pm
Regular Meeting – 7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Sim at 7:00 pm.

1. ROLL CALLMembers Present:

Brian Casey	Neil Johanning
Rose Gigliello	David Kiehle
Shelle Jaquish	Edward Sim

Excused:

Christine Badger Mele
Leonard Motto
James T. Ryan

Also Present:

Jonathan Buhner, Superintendent of Schools
Tim Backus, Assistant Superintendent for Instruction
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
David Perry, Assistant Superintendent for Human Resources, Safe Schools & IT

2. PLEDGE TO THE FLAG

Board President, Mr. Sim led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Ms. Gigliello and seconded by Mr. Johanning that the minutes of the Special District Meeting (Capital Project & Capital Reserve Vote) of November 14, 2017 and the Regular Meeting of November 21, 2017 be approved.

 6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY**A. Budget Calendar Adoption**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning provided a review of the proposed 2018-2019 budget calendar. Board action for adoption of the budget calendar was taken on Item 10.

B. Tax Collection Report

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, provided a review of the data on taxes collected and unpaid taxes. Board action for the tax collection report was taken on Item 11.

C. Board Committee Reports

1. In the Chairperson's absence, Mr. Buhner, Superintendent of Schools, provided a report on the Strategic Planning, Accountability & BOE Operations Committee meeting that was held on November 21, 2017.
2. Mr. Johanning, Committee Chairperson, provided a report on the Policy Committee meeting that was held on November 27, 2017.

5. COMMUNICATIONS**A. Correspondence/Board Activities****Ms. Gigliello**

- Attended the musical, "You're a Good Man, Charlie Brown" at Sand Creek Middle School on November 29.
- Attended the ribbon-cutting ceremony for the High School Art/Music/Technology Wing on November 30.
- Attended the CAPSBA meeting on November 30 at the High School.

Mr. Casey

- Attended the musical, "You're a Good Man, Charlie Brown" at Sand Creek Middle School. The event was well done.

Mr. Johanning

- Attended the musical, "You're a Good Man, Charlie Brown" at Sand Creek Middle School.

Mr. Kiehle

- Attended the musical, "You're a Good Man, Charlie Brown" at Sand Creek Middle School. It is amazing to see the kids doing all they do for the production. It was a wonderful community event.
- Attended the CAPSBA meeting on November 30 at the High School.
- Attended the Toys for Tots event at Lisha Kill Middle School. The stage was full of toys and it was a wonderful event. Mr. Buhner, the bus drivers, and everyone involved should be commended for their work in coordinating this. Mr. Buhner noted that agencies donated over 42,000 toys and 1,000 coats for the Toys for Tots train. South Colonie has been involved for over 10 years.

Mr. Sim

- Attended the musical, “You’re a Good Man, Charlie Brown” at Sand Creek Middle School. It is unbelievable what a good job the kids did with this production.
- Attended the ribbon-cutting ceremony for the High School Art/Music/Technology Wing on November 30.

B. Requests to Speak

Kate Hamlin, Parent/Community Member, addressed the Board regarding standing committees, the i-Ready program, the District website, and curriculum course offerings. Mr. Buhner and Mr. Backus will follow-up with Ms. Hamlin’s request for additional information.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses (Pages 10-12)

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. Agreements

Agreements between the South Colonie Central School District and Third Party Contractors providing Academic Intervention Services (AIS) for Title I, Part A programs to qualified students at AnNur Islamic School, 2195 Central Avenue, Schenectady, NY 12304 for the period of September 1, 2017 to August 31, 2018. South Colonie Central School District and AnNur Islamic agree to employ the following tutors as third party contractors to deliver the AIS Services:

Habibah Abdu-Kashid	Mohammed Hassan	Maha Lulu
Amal Algabyali	Khadiza Hossain	Zabine Mall
Sohaib Chekima	Lubna Ismail-Nazir	Raiber Muhiddin
Nicole Cremo	Katelyn Loughman	Hala Sobeih

D. Intermunicipal Agreements

1. Approval of an Intermunicipal Agreement with the Guilderland Central School District for the provision of transportation services to Guilderland Central School District students as per attached agreement for the 2017-2018 school year.

2. Approval of an Intermunicipal Agreement with the Guilderland Central School District for the provision of Alternative Education services to Guilderland High School students as per attached agreement for the 2017-2018 school year.
3. Approval of an Intermunicipal Agreement with the Watervliet City School District for the provision of Summer School educational services to Watervliet City School District students as per attached agreement for the months of July, 2017 and August, 2017.
4. Approval of an Intermunicipal Agreement with the Niskayuna Central School District for the provision of Alternative Education services to Niskayuna High School students as per attached agreement for the 2017-2018 school year.
5. Approval of an Intermunicipal Agreement with the Voorheesville Central School District for the provision of Special Education services to one (1) Voorheesville Central School District student as per attached agreement for the 2017-2018 school year.
6. Approval of an Intermunicipal Agreement with the Voorheesville Central School District for the provision of Special Education services to one (1) Voorheesville Central School District student as per attached agreement for the months of July, 2017 and August, 2017.

E. Proposals

1. Acceptance of a proposal from Roof Scan, Inc., 72 Phillips Road, Valley Falls, NY 12185 for the completion of an Infrared Roof Moisture Survey at a cost of \$1,700.00. District Office Roof Replacement Project, NYSED Project #010601-06-1005-003.
2. Acceptance of a Statement of Work proposal in the estimated amount of \$20,610.00 from Annese & Associates, Inc., A Converge One Company, 421 Broad Street, Suite 5, Utica, NY 13501, for the completion of Server Integration, VMware Server Virtualization Deployment and Configuration and Trend Micro Deep Security Configuration Upgrade Services on a time and materials basis as per the attached proposal. NYS Contract # PM20800.

F. Use of School Bus

Approval of the use of one (1) school bus with wheelchair accessibility on Thursday, December 14, 2017, by the Fuller Road Fire Department, Inc., 1342 Central Avenue, Albany, NY 12205. Pick-up time will be 5:30 pm at the Firehouse and the return time will be 10:30 pm at the Firehouse. Driver's wages (if applicable) and mileage fees will be waived.

G. Declare as Surplus

1. One (1) 2005 Chrysler Minivan, VIN #1C4GP45R25B264891, odometer reading is 130,979. Body is fair and engine runs rough. Item will go out to bid at a future date.

- 2. One (1) Rigid Band Saw, Model #BS14000, Asset Tag #101926, located in the High School Technology Shop. Item is no longer in working order.

H. Budget Transfer

Approval of a budget transfer as per the attached sheet.

I. Donations

- 1. Donation from Christ Our Light Catholic Church, 1 Maria Drive, Loudonville, NY 12211 of (37) Hygiene Kits, valued at \$250.00.
- 2. Donation from Price Chopper #224, 1892 Central Avenue, Albany, NY 12205 of 144 bottles of water, valued at \$25.00.
- 3. Donation from John Butto, Northeast Music, Inc., 885 New Loudon Road, Latham 12110 of (1) Suzuki 3/4 size. no. 220 Violin, Serial #90454, valued at \$500.00.
- 4. Donation from John Butto, Northeast Music, Inc., 885 New Loudon Road, Latham 12110 of (1) Suzuki 3/4 size. no. 220 Violin, Serial #90455, valued at \$500.00.
- 5. Donation from John Butto, Northeast Music, Inc., 885 New Loudon Road, Latham 12110 of (1) Leon Aubert Stradivarius 1/2 size, D402 Violin, Serial #1831707, valued at \$500.00.
- 6. Donation from John Butto, Northeast Music, Inc., 885 New Loudon Road, Latham 12110 of (1) Leon Aubert Stradivarius 3/4 size, 808 Violin, Serial #82402, valued at \$500.00.
- 7. Donation from John Butto, Northeast Music, Inc., 885 New Loudon Road, Latham 12110 of (1) Leon Aubert Stradivarius 1/2 size, 808 Violin, Serial #3912729, valued at \$500.00.

A motion was made by Ms. Gigliello and seconded by Ms. Jaquish, that the above stated Reports and Recommendations be approved.

 6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

7. PERSONNEL – INSTRUCTION (Page 13)

A motion was made by Mr. Casey and seconded by Mr. Johanning, that the Instructional Personnel changes listed on the attached sheets dated December 5, 2017 be approved.

 6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

8. PERSONNEL – SUPPORT (Page 14-15)

The Board recognized Linda Mally (Item #8-A-1), who will retire this month, for her 18 years of service to the District.

A motion was made by Ms. Jaquish and seconded by Ms. Gigliello, that the Support Personnel changes listed on the attached sheets dated December 5, 2017 be approved.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

9. POLICIES**A. Single Reading & Approval**

Policy 6240 – Investments

B. First Reading

Policy 1120 – School District Records, Retention & FOIL

Policy 1130 – News & Social Media Relations

On behalf of the Policy Committee, upon the motion made by Committee Chair Mr. Johanning, recommendation that the revisions made to the above stated Policy (6240) be approved as presented.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

10. BUDGET CALENDAR ADOPTION

Adoption of the proposed 2018-2019 Budget Calendar as presented by Ms. Fisher.

A motion was made by Mr. Casey and seconded by Mr. Johanning, that the above stated 2018-2019 Budget Calendar be adopted.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

11. TAX COLLECTION REPORT

Approval to accept the Tax Collection Reports for the Towns of Colonie, Guilderland, and Niskayuna, and that the list of uncollected taxes be approved for submittal to Albany and Schenectady Counties for the September 1, 2017 through October 31, 2017 tax collection period.

A motion was made by Ms. Jaquish and seconded by Mr. Johanning, that the above stated Tax Collection Reports be accepted and the List of Uncollected Taxes be approved for submittal.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

12. RESOLUTION – INVESTMENT IN U.S. TREASURY NOTES

WHEREAS, the Assistant Superintendent for Management Services & Strategic Planning and the District Treasurer shall invest District funds as permitted by Board Policy 6240 and Regulation 6240-R; and

WHEREAS, the District has examined investment options and determined that investment in U.S. Treasury Notes with KeyBanc Capital Markets, 127 Public Square, Cleveland, Ohio 44114 is a viable option.

NOW, THEREFORE BE IT:

RESOLVED, that the Board of Education authorizes the District to invest in U.S. Treasury Notes with KeyBanc Capital Markets, 127 Public Square, Cleveland, Ohio 44114; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Assistant Superintendent for Management Services & Strategic Planning to execute the application and other necessary documents on behalf of the Board of Education.

A motion was made by Ms. Gigliello and seconded by Ms. Jaquish, that the above stated Resolution to Invest in U.S. Treasury Notes be approved.

 6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

13. RESOLUTION

Human Rights Day – December 10, 2017

A motion was made by Ms. Jaquish and seconded by Mr. Casey, that the above stated Resolution be approved.

 6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

14. FUTURE MEETINGS

- **December 7** Assemblyman Steck Thank You Ceremony – 6:45 pm – CCHS MUG
- **December 12** Facilities Committee – 7:30 am – Farmer Boy Diner
- **December 19** Audit/Finance Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **December 22** Transportation Committee – 7:30 am – Farmer Boy Diner
- **December 25-26** **District Closed – Holiday Recess**
- **January 1** **District Closed – New Year’s Day**
- **January 9** Strategic Planning Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **January 15** **District Closed – Martin Luther King, Jr. Day Observance**
- **January 16** Board of Education Executive Session – 6:00 pm – District Office

EXECUTIVE SESSION

A motion was made by Mr. Johanning and seconded by Mr. Casey, to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Board entered into Executive Session at 7:43 pm.

A motion was made by Mr. Casey and seconded by Mr. Johanning to adjourn Executive Session.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Board adjourned Executive Session at 8:09 pm.

15. ADJOURN MEETING

A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the Regular Meeting be adjourned.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 8:10 pm.

Respectfully Submitted,



Sherri L.D. Fisher
District Clerk Pro-Tem

6. REPORTS AND RECOMMENDATIONS FOR ACTION**B. In-Service Courses**

Course Number: 2017-18 #137
Title: Restorative Circles for Teachers
Credit Hours: 15.00
Sponsor: Greater Capital Region Teacher Center
Time: 9:00 am to 4:30 pm
Location: Sand Creek Middle School
Proposed by: Donna Davidson
Dates: April 14, 2018 and April 28, 2018

Course Number: 2017-18 #138
Title: The Mindful Classroom
Credit Hours: 15.00
Sponsor: Greater Capital Region Teacher Center
Time: 4:00 pm Friday to 4:00 pm Saturday
Location: The Carey Institute for Global Good
Proposed by: Donna Davidson
Dates: May 4 and 5, 2018

Course Number: 2017-18 #139
Title: Purpose In My Pocket
Credit Hours: 2.00
Sponsor: Capital BOCES: School Support Services/Library Media Services
Time: 4:00-6:00 pm
Location: Capital Region BOCES, 900 Watervliet-Shaker Road, Albany, NY
Proposed by: Donna Davidson
Dates: December 12, 2017

Course Number: 2017-18 #140
Title: Purpose In My Pocket
Credit Hours: 2.00
Sponsor: Capital BOCES: School Support Services/Library Media Services
Time: 4:00-6:00 pm
Location: Capital Region BOCES, 900 Watervliet-Shaker Road, Albany, NY
Proposed by: Donna Davidson
Dates: January 9, 2018

Course Number: 2017-18 #141
Title: Purpose In My Pocket
Credit Hours: 2.00
Sponsor: Capital BOCES: School Support Services/Library Media Services
Time: 4:00-6:00 pm
Location: Capital Region BOCES 900, Watervliet-Shaker Road, Albany, NY
Proposed by: Donna Davidson
Dates: February 13, 2018

Course Number: 2017-18 #142
Title: Purpose In My Pocket
Credit Hours: 2.00
Sponsor: Capital BOCES: School Support Services/Library Media Services
Time: 4:00-6:00 pm
Location: Capital Region BOCES, 900 Watervliet-Shaker Road, Albany, NY
Proposed by: Donna Davidson
Dates: March 13, 2018

Course Number: 2017-18 #143
Title: Purpose In My Pocket
Credit Hours: 2.00
Sponsor: Capital BOCES: School Support Services/Library Media Services
Time: 4:00-6:00 pm
Location: Capital Region BOCES, 900 Watervliet-Shaker Road, Albany, NY
Proposed by: Donna Davidson
Dates: April 10, 2018

Course Number: 2017-18 #144
Title: Purpose In My Pocket
Credit Hours: 2.00
Sponsor: Capital BOCES: School Support Services/Library Media Services
Time: 4:00-6:00 pm
Location: Capital Region BOCES, 900 Watervliet-Shaker Road, Albany, NY
Proposed by: Donna Davidson
Dates: May 8, 2018

Course Number: 2017-18 #145
Title: Purpose In My Pocket
Credit Hours: 2.00
Sponsor: Capital BOCES: School Support Services/Library Media Services
Time: 4:00-6:00 pm
Location: Capital Region BOCES, 900 Watervliet-Shaker Road, Albany, NY
Proposed by: Donna Davidson
Dates: June 12, 2018

Course Number: 2017-18 #146
Title: Forest Park Lucy Calkins Study Group Grade 4
Credit Hours: 15.00
Sponsor: South Colonie Central School District
Time: 3:30-6:30 pm
Location: Forest Park Elementary School
Proposed by: Jennifer Wells
Dates: December 14, 21, 2017; January 4, 11, 18, 2018

Course Number: 2017-18 #147
Title: Saddlewood Kindergarten Lucy Calkins Reading and Writing
Credit Hours: 15.00
Sponsor: South Colonie Central School District
Time: 3:30 to 6:30 pm
Location: Saddlewood Elementary School Library
Proposed by: Alexandra Wagner
Dates: September 20, October 4, 18 and 25, November 1, 8, 15 and 29, 2017

Course Number: 2017-18 #148
Title: Saddlewood Kindergarten Lucy Calkins Study Group Unit 2
Credit Hours: 15.00
Sponsor: South Colonie Central School District
Time: 3:30-6:30 pm
Location: Saddlewood Elementary School
Proposed by: Jennifer Wells
Dates: December 6, 13, 20, 2017; January 3 and 10, 2018

Course Number: 2017-18 #149
Title: Using "Go Guardian" with Google Classroom to Monitor Students
Credit Hours: 3.00
Sponsor: South Colonie Central School District
Time: 4:00-7:00 p.m.
Location: Lisha Kill Middle School, Room 104
Proposed by: Katherine Detrick
Dates: December 11, 2017

Course Number: 2017-18 #150
Title: Best Books of 2017
Credit Hours: 1.50
Sponsor: Albany City Area Reading Council
Time: 4:30-6:00 p.m.
Location: Saddlewood Elementary School
Proposed by: Amy Thomas
Dates: December 6, 2017

Course Number: 2017-18 #151
Title: Epic! Books Intro Session
Credit Hours: 1.00
Sponsor: South Colonie Central School District
Time: 3:45-4:45 pm
Location: Saddlewood Elementary School Library
Proposed by: Lucy Menard
Dates: December 5, 2017

7. PERSONNEL – INSTRUCTION

A. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

B. SIS Trainers for the 2017-2018 School Year

Approve per Board of Education Policy 9290:

Elementary Schools

Shaker Road Elementary School

Greg Sherwin

C. Interscholastics for Winter – 2017-2018 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Coach Junior Varsity Boys Basketball

Ralph V. Tucker

.40

D. Long-Term Substitute

1. Name: Alexandria McCullough
- Address: 17 Lincoln Avenue, Delmar, NY 12054
- Type: Long-Term Substitute
- Teaching Area: Childhood Education
- Location: Roessleville Elementary School
- REVISED Effective Date: November 21, 2017
- Salary: Salary Schedule I, Step 1, as per SCTA Contract
- Education: B.S. from SUNY New Paltz
- Certification: Initial in Childhood Education (Grades 1-6)

8. PERSONNEL – SUPPORT**A. Retirement**

1. Name: Linda Mally
Position: School Monitor (SW)
Effective: December 9, 2017
Years of Service: 1999-2017

B. Resignation

1. Name: Teri VanEpps
Position: Temporary School Monitor (VR)
Effective: December 9, 2017
Reason: Personal

C. Appointments

1. Name: Amanda VanPatten
Address: 45 Reber Street, Albany, NY 12205
Position: Temporary School Monitor (.31)
Effective: November 27, 2017 – June 30, 2018
Salary: \$11.68 per hour per Teamsters Contract
Hours: 2.5 hours per day
Current Location: Veeder Elementary School
Probationary Period: November 27, 2017 through April 27, 2018
2. Name: Rae Kellar
Address: 314 Stoodley Place, Schenectady, NY 12303
Position: Custodial Worker Substitute
Effective: November 28, 2017
Salary: \$11.50 per hour
3. Name: Raquel Washington
Address: 14 Michigan Avenue, Albany, NY 12205
Position: School Monitor Substitute
Effective: December 6, 2017
Salary: \$10.40 per hour
4. Name: Alton Henson
Address: 12 Fermac Street, Albany, NY 12205
Position: School Monitor Substitute
Effective: November 28, 2017
Salary: \$10.40 per hour

- 5. Name: Alton Henson
Address: 12 Fermac Street, Albany, NY 12205
Position: Break-In Bus Driver
Effective: November 28, 2017
Salary: Not paid during training

D. Change of Hours

Laura Gara	School Monitor	4.5 hours per day to 6.5 hours per day	BG
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