

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



A G E N D A

September 20, 2016

**District Office
7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Kiehle.

1. ROLL CALL

_____ Christine Badger Mele	_____ Shelle Jaquish	_____ Leonard Motto
_____ Brian Casey	_____ Neil Johanning	_____ James T. Ryan
_____ Rose Gigliello	_____ David Kiehle	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Kiehle will lead the pledge to the flag.

3. PRESIDENT’S SPOTLIGHT

Eagle Scout Recognition – Peter Jones

Peter is a 2015 graduate of Colonie Central High School. He achieved the rank of Eagle Scout on May 27, 2015 and was recognized at an Eagle Scout Court of Honor on July 12, 2016. Peter is a member of the Boy Scout Troop 278. To achieve the rank of Eagle Scout, Peter served his troop in a variety of roles, including Senior Patrol leader. Peter’s Eagle Scout project meant a great deal to him. He installed cabinets on pre-existing cubbyholes at the Pine Grove Methodist Church. Peter worked on three rooms with very different cabinet measurements and utilized the wood shop at the High School to complete the project. After much hard work the cabinets were installed and varnished. Peter has already used his scouting skills and hopes he will continue to use everything he has learned in years to come.

4. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular Meeting of September 6, 2016 be approved.

_____ Yes _____ No _____ Abstain Carried:

5. REPORTS FOR INFORMATION AND STUDY**A. Transportation Fleet Report**

Peter Tunny, Supervisor of Transportation, will provide a report of the status of the Transportation Department fleet.

B. Operations & Maintenance Summer Work Report

Michael O'Neil, Director of Facilities, will provide a report on the status of the Operations & Maintenance summer work projects.

C. Summer School Reports

Patrick Gunner will report on the 2016 Summer School program for Special Education. Brian Scalzo will report on the Summer School program for Grade 5-12 Instruction. Jennifer Wells will report on the Summer Literacy Academy. These reports will include staff and administrator recommendations.

D. School Opening Report

Mr. Backus, Assistant Superintendent for Instruction, will provide a report regarding enrollments, enrollment projections and class size comparisons.

E. Board Committee Reports

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

- Mr. Motto, Committee Member, will report on the Policy Committee meeting that was held September 6, 2016.
- Mr. Kiehle, Board President, will report on the Strategic Planning, Accountability and Board Operations Committee meeting that was held on September 13, 2016.

6. COMMUNICATIONS**A. Correspondence/Board Activities**

B. Requests to Speak on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue.

7. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Common Core Pre-Algebra” (#16-17–34), sponsored by the Colonie Central High School Math Department. The course will be held September 12, 2016; October 17, 2016; November 14, 2016; December 19, 2016; and January 23, 2017 from 2:45 pm to 5:45 pm at the Colonie Central High School. The course is restricted to Math Teachers only. Participants must attend all sessions to receive course credit. Charlene Nagel (Colonie Central High School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Seminar in Field Instruction Part I”, (#16-17–35), sponsored by Fordham University. The course will be held during the 2016 Fall Semester at various times as an online course. The course is restricted to Social Workers with a student intern at Fordham University only. Donna Davidson (Sand Creek Middle School) is the contact person.

C. Seminars on Education

1. Nine (9.0) contact hours of credit for participation in “Seminar in Field Instruction Part II” (SD2016-17–#24), sponsored by Fordham University. The workshop may be attended from September to December 2016 at various times as an online course. The workshop is restricted to Social Workers with a student intern at Fordham University only. Donna Davidson (Sand Creek Middle School) is the contact person.

D. Agreements

1. Approval of a Depository Collateral Pledge Agreement between Key Bank and South Colonie Central School District effective October 1, 2016 as per attached agreement.
2. Approval of an agreement with Springbrook, NY, 105 Campus Drive, Oneonta, New York 13820 and the South Colonie Central School District to provide Special Education services for one (1) South Colonie student resident from July 1, 2016 to June 30, 2017. The two month summer tuition is \$10,077.00 and the school year tuition per month is \$6,046.20. The residential maintenance daily rate is \$548.00. All rates are set forth by the New York State Education Department and maintenance rates are set forth by the Office of Children and Family Services. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.

3. Approval of an agreement with the Anderson Center for Autism, P.O. Box 367, Staatsburg, New York 12580 and the South Colonie Central School District to provide Special Education services for one (1) South Colonie student resident from July 21, 2016 to June 30, 2017. The two month summer tuition rate is \$8,563.00 and the residential maintenance daily rate is \$518.78. The school year tuition rate is \$49,653.00 and the residential maintenance daily rate is \$548.00. All rates are set forth by the New York State Education Department and maintenance rates are set forth by the Office of Children and Family Services. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.

E. Intermunicipal Agreement - Revised

Approval of a revised Intermunicipal Agreement with the Menands School District for the provision of technology instruction, network technician support, and network infrastructure and server administration to Menands School District as per attached agreement for the 2016-2017 school year.

F. Memorandum of Understanding

1. Approval of a Memorandum of Understanding between Parsons Child and Family Center, 60 Academy Road, Albany, New York, 12208 and the South Colonie Central School District to provide comprehensive School-Based Behavioral Health services, as a satellite clinic of the behavioral Health Center at Parsons. These services shall include individual and family therapy. Contractor staff shall work collaboratively with educators, support staff and other community providers to implement an integrated set of services and supports that will reduce risk and improve outcomes for students enrolled in the District as outlined in Exhibit A.
2. Approval of a Title I Grant Program Memorandum of Understanding between Albany County Correctional Facility, the City School District of Albany, and the South Colonie Central School District to support collaboration with and provide educational programs to students within the care of all three agencies. The program prepares incarcerated youth for secondary school completion training, employment, or further education and to facilitate the transition of youth from the correctional program to further education or employment. The Memorandum is in effect from September 1, 2016 until revoked by any party in writing at least 90 days prior to the revocation date.

G. Proposals

1. Acceptance of a proposal from Needham Risk Management Resource Group, LLC for the completion of a program review of the District's Safety and Health programs at a rate of \$110.00 per hour with an estimated cost of \$4,950.00.
2. Acceptance of a proposal from Annese & Associates, Inc. in the net amount of \$1,139.16 for phone exchanges and upgrades. NYS Contract #PT64525. District-Wide IT Project, NYSED Project #01060106-7999-005.

- 3. Approval of an Electric Service Proposal from National Grid in the estimated amount of \$14,469.60 for the installation of 240’ of three phase, primary underground to a pad mount transformer at Veeder Elementary School; and authorization for the Assistant Superintendent for Management Services and Strategic Planning to sign the proposal, effective September 15, 2016.

H. Transportation Contracts

- 1. Approval of a 31-day emergency contract with Star & Strand Services, 360 5th Avenue, Troy, New York 12182, for Route 2016-8 to Sand Creek Middle School, 329 Sand Creek Road, Albany, New York 12205. Transportation is to begin September 8, 2016 and end October 8, 2016 at a daily rate of \$222.00. The anticipated cost is \$4,884.00.
- 2. Approval of a 31-day emergency contract with Durham Services, Inc., 830 South Pearl Street, Albany, New York 12202, for Route 2016-6 to Langan Center, 314 South Manning Boulevard, Albany, New York 12208. Transportation is to begin September 8, 2016 and end October 8, 2016 at a daily rate of \$353.03. The anticipated cost is \$7,766.66.

I. Bid Award – School District Vending

Recommended award to low bidder meeting specifications as follows:

School District Vending

To: Liquid Life Inc., 22520 109th Ave., Queens Village, NY 11429

J. Petty Cash Account – Revised

The Superintendent recommends the revised authorization of the 2016-2017 General Fund Petty Cash account as follows:

Science Supplies	Gregory Bearup	\$100.00
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* *This item has been revised from the authorization originally approved by the Board of Education on July 5, 2016.*

K. Tax Refund

Approval of a 2016-2017 tax refund payable to Stacy L. Greene in the amount of \$311.75. The property is located at 379 Ferris Road, Niskayuna, NY 12304 (Tax Map #60.21-1-18.2).

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – INSTRUCTION (Pages 11-13)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated September 20, 2016 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. PERSONNEL – SUPPORT (Pages 14-16)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated September 20, 2016 be approved.

_____ Yes _____ No _____ Abstain Carried:

10. CAPITAL CONSTRUCTION CONTRACT AGREEMENT

Approval of a contract agreement with J. McBain, Inc., 2742 6th Avenue, Troy, NY 12180 in the amount of \$131,234.00 for services at the Veeder Elementary School, Emergency Capital Construction Project, NYSED Project #010601-06-0003-015 as follows:

1. installation of 800 AMP temporary electrical service (\$13,742.00), and
2. installation of new 1200 AMP National Grid electrical service and switchboard including rigging, assembly and NYS inspection and the subsequent removal of existing temporary service (\$117,492.00).

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Capital Construction Contract Agreement be approved.

_____ Yes _____ No _____ Abstain Carried:

11. CAPITAL CONSTRUCTION PROJECT – BID AWARDS

The Superintendent recommends approval of the following:

A. Scoreboard Alterations

Scoreboard removal and replacement at Colonie Central High School. NYSED Project #010601-06-0001-027. Funded from Capital Project.

Pursuant to a bid opening held on August 31, 2016, award to low bidder meeting specifications as follows:

Facilities Equipment and Services, Inc.
1745 Amsterdam Road
Ballston Spa, NY 12020
Total Contract Amount: \$39,539.00

B. Bleacher Alterations

Bleacher replacement at Colonie Central High School. NYSED Project #010601-06-0001-027. Funded from SAM Grant.

Pursuant to a bid opening held on August 31, 2016, award to low bidder meeting specifications as follows:

Facilities Equipment and Services, Inc.
1745 Amsterdam Road
Ballston Spa, NY 12020
Total Contract Amount: \$239,230.00

C. Bid Award – Safety Window Film

General Construction – Installation of Safety Window Film at building locations District-wide. Funded from 2016-2017 General Fund Budget.

Pursuant to a bid opening held on August 31, 2016, the following bids are accepted:

American Sun Control
1 Pineview Court
Waterford, NY 12188
Base Bid G-1: \$24,368.00
Unit Price GC-A: \$6.50

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Capital Construction Project Bids be approved.

_____ Yes _____ No _____ Abstain Carried:

12. POLICIES

A. Single Reading & Approval

Policy 4112 – Teacher & Pupil Day
Policy 9130 – Staff/Student Relations
Policy 9290 – Supplemental Compensation Rate

B. First Reading

Policy 4315.2 – Comprehensive Health & Wellness

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Policies (4112, 9130, 9290) be approved.

_____ Yes _____ No _____ Abstain Carried:

13. RESOLUTIONS

National Fire Prevention Week – October 9-15, 2016
National School Lunch Week – October 10-14, 2016

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolutions be approved.

_____ Yes _____ No _____ Abstain Carried:

14. FUTURE MEETINGS

- **September 21** Academic Achievement Committee – 6:00 pm – District Office
- **September 23** Transportation Committee – 7:30 am – Farmer Boy Diner
- **September 26** Policy Committee – 6:00 pm – District Office
- **October 4** Audit/Finance Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **October 10** **District Closed – Columbus Day Observance**
- **October 12** **District Closed – Yom Kippur Observance**
- **October 17** Policy Committee – 6:00 pm – District Office
- **October 18** Board of Education Meeting – 7:00 pm – District Office
- **October 21** Facilities Committee – 7:30 am – Farmer Boy Diner

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

15. MEMORANDUM OF AGREEMENT – CSEA

Approval of a Memorandum of Agreement between the Board of Education of the South Colonie Central School District and the Civil Service Employees Association, Inc., Local 1000, AFSCME, AFL-CIO, related to District-approved safety shoes, jackets, bad weather gear, and other related work clothing for Maintenance and Custodial Mechanics.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated CSEA Collective Bargaining Agreement be approved.

_____ Yes _____ No _____ Abstain Carried:

16. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – INSTRUCTION

A. Temporary Appointment

- 1. Name: Luca Sainato
- Address: 11 Sara Court, Albany, NY 12205
- Type: Temporary (1.0)
- Tenure Area: Teaching Assistant
- Location: Colonie Central High School
- Effective Date: August 31, 2016
- Ending Date: June 30, 2017
- Salary: As per SCTA TA Contract
- Education: B.A. from the College of St. Rose
- Certification: Level 1 Teaching Assistant
- Status:

B. Increase of Appointment

- 1. Name: Sean Merchant
- Teaching Area: Physical Education
- Location: Sand Creek Middle School
- Increase: .10
- Effective Date: September 13, 2016 to June 30, 2017

C. Decrease of Appointment

- 1. Name: Charles Nagel
- Teaching Area: Industrial Arts
- Location: Menands Union Free School
- Decrease: .12
- Effective Date: September 1, 2016 to June 30, 2017

D Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

E. Special Needs Integration Coordinators for the 2016-2017 School Year

Rescind the following previously approved positions as per Board of Education Policy 9290:

Colonie Central High School	Jennifer Lewicki	.33
Colonie Central High School	Deirdre Locke	.33
Colonie Central High School	Keri Martinez	.34

Approve as per Policy 9290:

Colonie Central High School	Carol Barry	1.0
Sand Creek Middle School	Heather Kurto	1.0

F. Study Hall Supervision for the 2016-2017 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Sand Creek Middle School

Christine Balkwell 1.0

Community Center

Jamie Ferrari 1.0

G. ENL After-School (Grant Funded) for the 2016-2017 School Year**Sand Creek Middle School**

ENL Teacher April Mlambi

Shaker Road Elementary School

ENL Teacher Mary Rossetti

H. Co-Curricular – 2016-2017 School Year

Appoint the following previously approved position at the approved rate of compensation:

Colonie Central High School

Yearbook Business Manager Thomas Marrotta 1.0

Lisha Kill Middle School

Variety Show Coordinator Michael Mensching 1.0

I. Interscholastics for Fall – 2016-2017 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Coach Junior Varsity Cheerleading-Fall Alexandra Selca .50

Appoint the following staff as Volunteer Coaches at no compensation for the following sport:

Colonie Central High School

Assistant Coach Varsity Girls Volleyball Kevin Jette

J. Personal Care Assistants – 2016-2017 School Year

Appoint the following Personal Care Assistants (IEP driven) per Board of Education Policy 9290:

Sand Creek Middle School

Regina Ahl .50

Colonie Central High School

Andrew Roemer 1.0

K. Creation of Position

Create the following temporary position for the 2016-2017 school year effective 09/21/16 through 06/30/17:

(1) .50 Teaching Assistant

9. PERSONNEL – SUPPORT**A. Abolish Position***Effective September 21, 2016:*

- (1) 1.0 Keyboard Specialist (10 month, 1 week)

B. Creation of Position*Effective September 21, 2016:*

- (1) 1.0 Senior Keyboard Specialist (10 month, 1 week)

C. Resignation

1. Name: Linda Cardona
Position: Probationary Keyboard Specialist (VR)
Effective: September 7, 2016
Reason: Personal

D. Appointments

1. Name: Jessica Plumley
Address: 728 Columbia Turnpike, East Greenbush, NY 12061
Position: Athletic Trainer Substitute
Effective: September 21, 2016
Salary: \$30.00 per hour
2. Name: Dana Lautenschlager
Address: 3516 Consaul Road, Schenectady, NY 12304
Position: Temporary School Monitor
Effective: August 31, 2016 through June 30, 2017
Salary: \$11.45 per hour per Teamsters Contract
Hours: 5.0 hours per day
Current Location: Forest Park Elementary School
Probationary Period: August 31, 2016 through March 1, 2017
3. Name: Laurence Rogers
Address: 506 Vermont View Drive, Watervliet, NY 12189
Position: Probationary Keyboard Specialist
Effective: September 19, 2016
Salary: Schedule A, Start Rate per CSEA Contract
Hours: 7.0 hours per day
Current Location: Forest Park/Roessleville/Shaker Road
Probationary Period: September 19, 2016 through March 20, 2017

4. Name: Lee Spinelli
Address: 1 Honey Court, Colonie, NY 12205
Position: Temporary School Monitor
Effective: September 8, 2016 through June 30, 2017
Salary: \$11.45 per hour per Teamsters Contract
Hours: 2.5 hours per day
Current Location: Roessleville Elementary School
Probationary Period: September 8, 2016 through March 9, 2017

5. Name: Tara Frazier
Address: 9 Lynn Drive, Albany, NY 12205
Position: Temporary School Monitor
Effective: September 12, 2016 through June 30, 2017
Salary: \$11.45 per hour per Teamsters Contract
Hours: 2.5 hours per day
Current Location: Saddlewood Elementary School
Probationary Period: September 12, 2016 through March 13, 2017

6. Name: Erica Blakley
Address: 36 Concord Drive, Niskayuna, NY 12309
Position: School Monitor Substitute
Effective: September 21, 2016
Salary: \$10.00 per hour

7. Name: John Bounds
Address: 7 Jester Court, Schenectady, NY 12304
Position: School Monitor Substitute
Effective: September 21, 2016
Salary: \$10.00 per hour

8. Name: Tami Lynn Fordley
Address: 6 Sharon Drive, Albany, NY 12205
Position: School Monitor Substitute
Effective: September 21, 2016
Salary: \$10.00 per hour

9. Name: Pamela Graver
Address: 124 Rockefeller Road, Delmar, NY 12054
Position: School Monitor Substitute
Effective: September 21, 2016
Salary: \$10.00 per hour

10. Name: Sharon McGarvey
Address: 37 Brickley Drive, Albany, NY 12205
Position: School Monitor Substitute
Effective: September 29, 2016
Salary: \$10.00 per hour

11. Name: Bret Elligott
Address: 2568 Western Avenue, Apt. 1-13, Altamont, NY 12009
Position: Part-Time Custodial Worker
Effective: September 12, 2016
Salary: \$16.62 per hour per CSEA Contract
Hours: 4.0 hours per day
Current Location: Roessleville Elementary School
Probationary Period: September 12, 2016 through March 13, 2017
12. Name: Stephen Powers
Address: 1 Bartlett Place, Scotia, NY 12302
Position: Custodial Worker Substitute
Effective: September 15, 2016
Salary: \$11.25 per hour
13. Name: Theodore Shackett
Address: 859 3rd Avenue, Troy, NY 12182
Position: Food Service Helper Substitute
Effective: September 21, 2016
Salary: \$9.75 per hour

E. Personal Care Assistants for 2016-2017 School Year:

Appoint the following Personal Care Assistants (IEP Driven) per Board of Education Policy 9290:

Susan Snyder	School Monitor	.50	SC
Linda Kowalski	School Nurse	.50	HS
Kelly Muia	School Nurse	.50	HS