SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION

MINUTES

Re-Organizational Meeting
July 5, 2016

District Office
6:00 pm

CORE VALUES

We Believe:

* That all children can learn.
* In educating the whole child so he/she can meet the District's Standards.
* In focusing on student achievement.
* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Re-Organizational Meeting of the South Colonie Board of Education was called to order by District Clerk, Jamie Mroczko at 6:01 pm.

1. OATH OF OFFICE – BOARD OF EDUCATION MEMBERS

The Oath of Office was administered to newly elected Board of Education members, Neil Johanning and Edward Sim by Ms. Mroczko, District Clerk.

2. ROLL CALL – BOARD OF EDUCATION MEMBERS

Members Present:

Christine Badger Mele	Neil Johanning	Edward Sim
Rose Gigliello	David Kiehle	
Shelle Jaquish	James T. Ryan	

Members Excused:

Brian Casey
Leonard Motto

3. OATH OF OFFICE – SUPERINTENDENT OF SCHOOLS

The Oath of Office was administered to the Superintendent of Schools, Jonathan W. Buhner, by Ms. Mroczko, District Clerk.

4. APPOINTMENT OF DISTRICT CLERK & OATH OF OFFICE

The Superintendent recommended the appointment of Jamie Mroczko as District Clerk for the period of July, 2016 through July, 2017.

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the above stated appointment be approved.

6 Yes 0 No 0 Abstain **Vote Carried: 6 – 0 – 0**

The Oath of Office was administered to the District Clerk, Jamie Mroczko, by Mr. Buhner, Superintendent of Schools.

5. ELECTION OF BOARD OF EDUCATION OFFICERS

A. President

The District Clerk called for nominations for President of the Board of Education.

- Mr. Sim nominated Mr. Kiehle for the office. Ms. Gigliello seconded the nomination.

There were no additional nominations. Call for nominations for President of the Board of Education was closed by the District Clerk.

Call for a vote for President of the Board of Education was made by the District Clerk.

- Those in favor of Mr. Kiehle: 6

The nomination to elect Mr. Kiehle as President of the Board of Education carried 6 – 0.

The Oath of Office was administered to the newly elected President of the Board of Education David Kiehle by Ms. Mroczko, District Clerk.

** Ms. Jaquish arrived to the Board of Education Re-Organizational Meeting at 6:07 pm.

B. Vice President

The District Clerk called for nominations for Vice President of the Board of Education.

- Mr. Ryan nominated Mr. Sim for the office. Ms. Gigliello seconded the nomination.

There were no additional nominations. Call for nominations for Vice President of the Board of Education was closed by the District Clerk.

Call for a vote for Vice President of the Board of Education was made by the District Clerk.

- Those in favor of Mr. Sim: 7

The nomination to elect Mr. Sim as Vice President of the Board of Education carried 7 – 0.

The Oath of Office was administered to the newly elected Vice President of the Board of Education Edward Sim, by Ms. Mroczko, District Clerk.

The newly elected President of the Board of Education, Mr. Kiehle, assumed the Chair and conducted the remainder of the Re-Organizational meeting.

6. BOARD OF EDUCATION MEETING SCHEDULE

The Superintendent recommends the adoption of the 2016-2017 Schedule of Regular Board of Education meetings. Meetings are scheduled to be held the first and third Tuesday of each month at 7:00 pm at the District Offices, located at 102 Loralee Drive, Albany, New York per schedule below. Some exceptions are made to avoid conflicts with holy days of various religious groups, state and national conferences, or extended school recess periods.

2016			**2017**		
July	5	*Re-Organizational & Regular Board Meeting at 6:00 pm*	January	3	
				17	
August	2		February	7	
	23	*Meeting at 6:00 pm*			
			March	7	
September	6			21	
	20				
			April	11	
October	4			25	*BOCES Administrative Budget Vote*
	18				
			May	2	*Meeting at Saddlewood Elementary*
November	1			16	*Annual Budget Vote & School Board Election – No Board Meeting*
	15				
December	6		June	6	*Meeting at CCHS Library*
	20			20	
				27	*Meeting at 6:00 pm*

A motion was made by Ms. Jaquish and seconded by Ms. Badger Mele, that the above stated 2016-2017 Board of Education Meeting Schedule be adopted.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

7. APPOINTMENTS

The Superintendent recommends approval of the following appointments as indicated:

A. District Treasurer – Anjelieeque Martinez

B. Deputy District Treasurer – Beverly Limmer

C. School Attorneys

1. Appointment of the law firm of Tabner, Ryan and Keniry, LLP, 18 Corporate Woods Boulevard, Suite 8, Albany, New York, as School Attorneys effective July 1, 2016 through June 30, 2017. These services shall be billed at the hourly rate of $150.00 with an annual retainer in the amount of $1,800.00.

2. Appointment of the law firm of Honeywell Law Firm, PLLC, 3 Winners Circle, Albany, New York, effective July 1, 2016 through June 30, 2017 for legal representation in matters involving Collective Bargaining. These services shall be billed at the hourly rate of $180.00 per hour, with a cap of $25,000.00.

D. Purchasing Agent – Sherri Fisher

E. Records Access Officer – David Perry

F. Records Management Officer – Anjelieeque Martinez

G. School Physician – Access Health Systems (Warren Silverman, M.D.)

H. Extra Classroom Activities Account Treasurers

Colonie Central High School – Joann Murray
Lisha Kill Middle School – Catherine Campbell
Sand Creek Middle School – Marge Schanz

I. Extra Classroom Activities Account Faculty Advisors

Colonie Central High School – Christopher Robilotti
Lisha Kill Middle School – David Wetzel
Sand Creek Middle School – Thomas Nicholson

J. Extra Classroom Activities Account Auditors

Colonie Central High School – Thomas Kachadurian
Lisha Kill Middle School – Christopher Leahey
Sand Creek Middle School – William Boardman

K. Extra Classroom Activities District Auditor – Anjelieeque Martinez

L. Claims Auditor – Steven Clikeman

M. Deputy Claims Auditor – Madonna Katsares

N. LEA Asbestos Designee (AHERA) – Michael O'Neil

O. Retiree Health Plan Administrator – Amsure, Inc.

P. Chemical Hygiene Officer – David Pace

Q. CASHIC (Capital Area School Health Insurance Consortium)

Sherri Fisher, Trustee
Anjelieeque Martinez, Alternate Trustee

R. Designated Privacy Official (HIPAA) – David Perry

S. AED (Automated External Defibrillator) Coordinator – Sherri Fisher

T. Title IX Coordinator – David Perry

U. Gender Equity Coordinator – David Perry

V. Residency Administrator – Timothy Backus

W. McKinney-Vento Liaison – DeNeen Bogdanowicz

X. Medical Director for School District – Dr. Warren Silverman

Y. Designated 504 Coordinator – Patrick Gunner

Z. Designated District Representative for Dollars for Scholars – South Colonie Chapter

Jonathan Buhner, Superintendent of Schools
Jamie Mroczko, District Clerk

A motion was made by Ms. Badger Mele and seconded by Mr. Sim, that the above stated Appointments be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

8. RESOLUTION – DISTRICT CLERK PRO-TEM

BE IT RESOLVED that the Board of Education hereby appoints Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, District Clerk Pro-Tem in the absence of the District Clerk for the period of July 1, 2016 through June 30, 2017.

A motion was made by Mr. Sim and seconded by Mr. ryan, that the above stated Resolution be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

9. RESOLUTION – PAID NON-WORK DAYS

The Superintendent recommends the approval of a resolution to declare October 12, 2016 and May 26, 2017 as paid non-work days for all South Colonie Central School District employees (salaried 10, 11 and 12-month employees). The status of the May 26, 2017 date shall be pending the use of emergency days for the 2016-2017 school year.

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the above stated Resolution for Paid Non-Work Days be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

10. HEALTH INSURANCE REGULATIONS

The Superintendent recommends that the Health Insurance Regulations, as attached, be adopted for the 2016-2017 fiscal year.

A motion was made by Ms. Gigliello and seconded by Mr. Johanning, that the above stated Health Insurance Regulations be adopted.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

11. AUTHORIZATION FOR MEDICAL AGREEMENTS

The Superintendent recommends the following appointments for medical services for the 2016-2017 school year:

A. Access Compliance

1. Approval of an agreement with Access Compliance and the South Colonie Central School District in the amount of $1,800.00 for the medical oversight of the Automatic External Defibrillation (AED) program from July 1, 2016 through June 30, 2017.

2. Approval of an agreement with Access Compliance to provide student physicals and working paper examinations as required by the South Colonie Central School District for the period of July 1, 2016 through June 30, 2017, at a cost of $65.00 per basic physical examination.

3. Approval of an agreement with Access Compliance and the South Colonie Central School District appointing Dr. Warren Silverman as the Medical Director for the school district for the period of July 1, 2016 through June 30, 2017 at a cost of $5,750.00.

B. Industrial Medicine Associates, PC

Approval of an agreement with Industrial Medicine Associates, PC, to provide employee physicals as required by the South Colonie Central School District for the 2016-2017 school year, effective July 1, 2016, at a cost of $75.00 per physical examination. Additional health services provided are based on the attached fee schedule.

C. Ellis Works – The Center for Occupational Heath

Approval of an agreement with Ellis Works – The Center for Occupational Health to provide services as required by the South Colonie Central School District for the 2016-2017 school year, effective July 1, 2016, at a cost of $45.00 per drug screening (DOT and/or Non-DOT) and $20.00 per breath alcohol screening.

D. WorkFit Medical

Approval of an agreement with WorkFit Medical to provide employee physicals as required by the District for the 2016-2017 school year, effective July 1, 2016, at a cost of $70.00 per physical exam for current and new employees, $75.00 per chest x-ray, $30.00 per breath alcohol, $20.00 per tine test. Return to work evaluations will range from $65.00 to $153.00.

A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the above stated Authorization for Medical Agreements be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

12. AUTHORIZATION TO OPEN BIDS

The Superintendent recommends that the following people be authorized to open bids and prepare summaries for submission to the Board of Education:

DeNeen Bogdanowicz, District Registrar
Jennifer Casabonne, Account Clerk (Food Services)
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
Annette Chamberlain, Director of Food Services
Beverly Limmer, Secretary II (Secretary to District Treasurer)
Cynthia Lupe, Senior Keyboard Specialist (Buildings and Grounds)
Anjelieeque Martinez, District Treasurer
Michael O'Neil, Director of Facilities I
JoAnne Taylor, Account Clerk (Food Services)
Peter Tunny, Director of Transportation
James Maloney, Supervisor of Custodial Services
JoElla Ziele, Senior Account Clerk/Typist (Purchasing)

A motion was made by Ms. Jaquish and seconded by Ms. Badger Mele, that the above stated Authorization to Open Bids be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

13. AUTHORIZATION FOR FEDERAL SCHOOL MEALS PROGRAM

The Superintendent recommends authorizing the Superintendent and the Assistant Superintendent for Management Services & Strategic Planning to sign applications and reports for the Federal School Meals Program.

A motion was made by Ms. Badger Mele and seconded by Mr. Sim, that the above stated Authorization for Federal School Meals Program be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

14. AUTHORIZATION TO FILE FEDERAL GRANT APPLICATIONS

The Superintendent recommends authorizing the Superintendent, Assistant Superintendent for Instruction, and the Assistant Superintendent for Management Services & Strategic Planning to file Grant Applications under E.C.I.A. and N.D.E.A. Titles, the Transition Program for Refugee Children, Chapter 720, Students with Limited English Proficiency, and to sign all applications under Public Law 81-874.

A motion was made by Mr. Sim and seconded by Mr. Ryan, that the above stated Authorization to File Federal Grant Applications be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

15. DIGNITY ACT COORDINATORS

The Superintendent recommends that the following Building Administrators be designated as the Dignity Act Coordinators (DAC) pursuant to Education Law § 13(3) for the 2016-2017 school year.

Forest Park Elementary School:	Jill Penn
Roessleville Elementary School:	Marybeth Tedisco
Saddlewood Elementary School:	Michael Marohn
Shaker Road Elementary School:	William Dollard
Veeder Elementary School:	Nora Sullivan
Lisha Kill Middle School:	David Wetzel
Sand Creek Middle School:	Thomas Nicholson
Colonie Central High School:	Christopher Robilotti

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the above stated Dignity Act Coordinators be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

16. CERTIFICATION OF LEAD EVALUATORS – PRINCIPALS /ADMINISTRATORS

BE IT RESOLVED, that the individuals listed below are hereby certified as a Lead Evaluator of Building Principals and other Administrators as per requirements prescribed in 8 NYCRR 30-2.9(b).

Jonathan W. Buhner, Superintendent of Schools
Timothy Backus, Assistant Superintendent for Instruction

This certification has been issued in accordance with the process for certifying Lead Evaluators described in the South Colonie Central School District's Annual Professional Performance Review (APPR) plan.

A motion was made by Ms. Gigliello and seconded by Mr. Johanning, that the above stated Certification of Lead Evaluators for Principals/Administrators be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

17. CERTIFICATION OF LEAD EVALUATORS – CLASSROOM TEACHERS

BE IT RESOLVED, that the individuals listed below are hereby certified as a Lead Evaluator of Classroom Teachers as per requirements prescribed in 8 NYCCR 30-2.9(b).

Timothy Backus	Christopher Leahey	Christopher Robilotti
Gregory Bearup	Michael Marohn	Nora Sullivan
William Boardman	Thomas Nicholson	MaryBeth Tedisco
William Dollard	David Pace	Lindsay Tresansky
Joseph Guardino	Jill Penn	Jennifer Wells
Patrick Gunner	David Perry	David Wetzel
Thomas Kachadurian	William Roemer	

This certification has been issued in accordance with the process for certifying Lead Evaluators described in the South Colonie Central School District's Annual Professional Performance Review (APPR) plan.

A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the above stated Certification of Lead Evaluators for Classroom Teachers be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

18. AUTHORIZATION TO PROVIDE INDEPENDENT EDUCATIONAL EVALUATIONS AT PUBLIC EXPENSE

The Superintendent recommends that the following agencies/clinicians be authorized to provide Independent Educational Evaluations at Public Expense, for the Committee for Special Education/ Committee for Pre-School Special Education (CSE/CPSE) pursuant to the Regulations of the Commissioner of Education 8 NYCRR §200.5(g), for the 2016-2017 school year.

Dr. Lisa Braun	Capital Psychological Associates
Behavioral Health Specialists	The Emery Center
Campbell House	Psychology Wellness Practice, PLLC
Capital District Behavioral Health	

A motion was made by Ms. Jaquish and seconded by Ms. Badger Mele, that the above stated Independent Educational Evaluators be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

19. AUTHORIZATION TO ACT AS CSE/CPSE CHAIRPERSONS

The Superintendent recommends that the following people be authorized to act as Chairpersons, for the Committee for Special Education/Committee for Pre-School Special Education (CSE/ CPSE) for the 2016-2017 school year.

Matthew Raso	School Psychologist	Grades 9-12
Debra Marcal	School Psychologist	Grades 9-12
Sheila McLean	School Psychologist	Grades 5-8
Mary Jane Perri	School Psychologist	Grades 5-8
Nancy Marmet	School Psychologist	Grades K-6 & Pre-K
David Picard	School Psychologist	Private Schools

A motion was made by Ms. Badger Mele and seconded by Mr. Sim, that the above stated Authorization to act as CSE/CPSE Chairpersons be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

20. AUTHORIZATION TO ACT AS CSE/CPSE PARENT MEMBER VOLUNTEERS

The Superintendent recommends that the following people be authorized to act as Additional Parent Member volunteers, for the Committee for Special Education/Committee for Pre-School Special Education (CSE/CPSE) pursuant to Education Law §§ 207, 3214, 4403, 4404 and 4410, Part 200 – Students with Disabilities, for the 2016-2017 school year.

Susan Bredice	Greg Jensen	Ashmini Maharaj
Herschel Gornbein	Jackie Jensen	Kenia Oliveras
Diana Grugan-Duvall	Collette Lawless	Kim Stey

A motion was made by Mr. Sim and seconded by Mr. Ryan, that the above stated Authorization to act as CSE/CPSE Parent Member Volunteers be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

21. AUTHORIZATION TO CERTIFY PAYROLL

The Superintendent recommends authorizing the Assistant Superintendent for Management Services & Strategic Planning, to certify payroll.

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the above stated Authorization to Certify Payroll be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

22. AUTHORIZATION TO REVIEW CAPITAL PROJECT PAYROLL

The Superintendent recommends authorizing the Assistant Superintendent for Management Services & Strategic Planning, as the designee for the receipt, collection, and review for facial validity of capital project certified payrolls.

A motion was made by Ms. Gigliello and seconded by Mr. Johanning, that the above stated Authorization to Review Capital Project Payroll be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

23. AUTHORIZATIONS TO INVEST

The Superintendent recommends approval of the following authorizations to invest:

A. General Fund Monies

Authorization for the Assistant Superintendent for Management Services & Strategic Planning and District Treasurer to invest General Fund monies and Food Services monies, on behalf of the Board of Education, not immediately needed in government securities in accordance with Section 1604a and 123a of the Education Law.

B. Capital Fund Monies

Authorization for the Assistant Superintendent for Management Services & Strategic Planning and District Treasurer to invest Capital Fund monies, on behalf of the Board of Education, not immediately needed in government securities in accordance with Section 165 of the Local Finance Law.

A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the above stated Authorizations to Invest be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

24. AUTHORIZATION FOR SINGLE SIGNATURE CHECKS

The Superintendent recommends authorizing a single signature check signed by the District Treasurer or Deputy District Treasurer for the school district disbursements in accordance with the Education Law and the use of the check signing machine for the signing of checks for all funds.

A motion was made by Ms. Jaquish and seconded by Ms. Badger Mele, that the above stated Authorization for Single Signature Checks be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

25. AUTHORIZATION TO PARTICIPATE IN CASHIC

The Superintendent recommends authorization to participate in CASHIC (Capital Area School Health Insurance Consortium) for the 2016-2017 school year.

A motion was made by Ms. Badger Mele and seconded by Mr. Sim, that the above stated Authorization to Participate in CASHIC be approved.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

26. ADOPTION OF PAYROLL CALENDAR

The Superintendent recommends the adoption of the payroll calendar for the 2016-2017 school year as attached.

A motion was made by Mr. Sim and seconded by Mr. Ryan, that the above stated Payroll Calendar be adopted.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

27. DESIGNATION OF BANK DEPOSITORIES

The Superintendent recommends authorizing official depositories for school funds for the 2016-2017 school year as follows:

A. First Niagara Bank/Key Bank National Association	Maximum Limit (for all accounts)
General Fund Account	$65,000,000
Payroll Account	
Capital Fund Account	
Special Aid Fund Account	
Investment Earning Accounts	
Workers Compensation Account	
Memorial Fund Account	
Food Service Fund Account	
Student Activity Fund Accounts	

B. Chase Bank	Maximum Limit
Investment Earnings Account	$10,000,000
General Fund Account	

C. M & T Bank	Maximum Limit
Investment Earnings Account	$10,000,000

D. TD Bank, NY	Maximum Limit
Investment Earnings Account	$10,000,000

E. Pioneer Commercial Bank	Maximum Limit
Investment Earnings Account	$10,000,000

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the above stated Designation of Bank Depositories be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

28. DISSEMINATING AGENT

The Superintendent recommends the appointment of Fiscal Advisors and Marketing, Inc. as a Disseminating Agent for filing financial and operating data with the proper repositories in accordance with U.S. Securities and Exchange Commission Rule 15C2-12 – fee $2,205 with $1,000 of this fee waived when an updated Final Official Statement is completed by Fiscal Advisors and Marketing, Inc. during the year.

A motion was made by Ms. Gigliello and seconded by Mr. Johanning, that the above stated Disseminating Agent be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

29. ATTENDANCE CLERKS

The Superintendent recommends approval of the following individuals as Attendance Clerks for the 2016-2017 school year:

Colonie Central High School	Sarah Thomas
Lisha Kill Middle School	Linda Betkowski
Sand Creek Middle School	Lauri Powalyk
Forest Park Elementary School	Kristi Hoffman
Roessleville Elementary School	Patrice O'Brien
Saddlewood Elementary School	Laurie Walsh
Shaker Road Elementary School	Constance Crawford
Veeder Elementary School	TBD

A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the above stated Attendance Clerks be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

30. FEE AND REIMBURSEMENT SCHEDULE

The Superintendent recommends approval of the attached fee and reimbursement schedule for the 2016-2017 school year.

A motion was made by Ms. Jaquish and seconded by Ms. Badger Mele, that the above stated Fee and Reimbursement Schedule be approved.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

31. PETTY CASH & CAFETERIA CHANGE FUNDS

The Superintendent recommends authorization of petty cash accounts for the various schools and school lunch change funds as follows:

A. From the General Fund – Petty Cash

Athletic Director	Joseph Guardino	$ 75.00
Bus Garage	Peter Tunny	$ 75.00
Colonie Central High School	Christopher Robilotti	$ 100.00
Colonie Central High School	Jeffrey Dutcher	$ 100.00
Colonie Central High School	Joann Murray	$ 100.00
District Office	Anjelieeque Martinez	$ 100.00
Forest Park Elementary School	Jill Penn	$ 100.00
Forest Park Elementary School	Colleen Kuno	$ 75.00
Lisha Kill Middle School	David Wetzel	$ 100.00
Lisha Kill Middle School	Christopher Leahey	$ 100.00
Lisha Kill Middle School	Elaine Luizzi	$ 75.00
Roessleville Elementary School	Marybeth Tedisco	$ 100.00
Roessleville Elementary School	Kimberly Ringer	$ 75.00
Saddlewood Elementary School	Michael Marohn	$ 100.00
Saddlewood Elementary School	Lucy Menard	$ 75.00
Sand Creek Middle School	Thomas Nicholson	$ 100.00
Sand Creek Middle School	William Boardman	$ 100.00
Sand Creek Middle School	Anne Conway	$ 75.00
Science Supplies	Samantha Manion	$ 100.00
Shaker Road Elementary School	William Dollard	$ 100.00
Shaker Road Elementary School	Lisa Marinucci	$ 75.00
Veeder Elementary School	Nora Sullivan	$ 100.00
Veeder Elementary School	Claudia Crandall	$ 75.00

B. From the School Lunch Fund – Petty Cash

District	Annette Chamberlain	$ 100.00

C. <u>From the School Lunch Fund – Cash Register Change</u>

CCHS Main Cafeteria	$ 386.00
CCHS West Wing Cafeteria	$ 336.00
Sand Creek Middle School	$ 200.00
Lisha Kill Middle School	$ 155.00
Forest Park Elementary School	$ 20.00
Roessleville Elementary School	$ 10.00
Saddlewood Elementary School	$ 10.00
Shaker Road Elementary School	$ 10.00
Veeder Elementary School	$ 30.00

D. <u>From the General Fund – Gate Receipts Change</u>

Gate Receipts Change Fund	Lorraine Minissale	$1,000.00

A motion was made by Ms. Badger Mele and seconded by Mr. Sim, that the above stated Petty Cash and Cafeteria Change Funds be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

32. <u>STANDARD WORK DAY & REPORTING RESOLUTIONS</u>

A. <u>Resolution – Attachment A</u>

BE IT RESOLVED, that the South Colonie Central School District hereby establishes the attached Resolution, labeled as *<u>Attachment A</u>*, which lists the standard work days for elected and appointed officials and will report those days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body.

B. <u>Resolution – Attachment B</u>

BE IT RESOLVED, that the South Colonie Central School District hereby establishes the attached Resolution, labeled as *<u>Attachment B</u>*, which lists the standard work days for employees of the District and will report those days worked to the New York State and Local Employees' Retirement System.

A motion was made by Mr. Sim and seconded by Mr. Ryan, that the above stated Standard Work Day and Reporting Resolutions be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

33. MEDICAID COMPLIANCE COMMITTEE

The Superintendent recommends the appointment of the following people as members of the Medicaid Compliance Committee for the 2016-2017 school year:

Anjelieeque Martinez, Business Office Representative
Patrick Gunner, Pupil Personnel Services Representative
Janice Johnson, Pupil Personnel Services Secretary
David Kiehle, Board of Education President

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the above stated Medicaid Compliance Committee be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

34. DISTRICT CREDIT CARDS

The Superintendent recommends that the following people be assigned and approved to use District credit cards:

Jonathan W. Buhner, Superintendent of Schools
Timothy Backus, Assistant Superintendent for Instruction
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning

A motion was made by Ms. Gigliello and seconded by Mr. Johanning, that the above stated District Credit Card assignments be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

35. DESIGNATION OF OFFICIAL NEWSPAPERS

The Superintendent recommends that Albany *Times Union* and Schenectady *Daily Gazette* be designated as the official newspapers of the school district.

A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the above stated Designation of Official Newspapers be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

36. COOPERATIVE BIDDING – 2016-2017

WHEREAS, the Cooperative Bidding (Purchasing) Service is a plan of a number of public school districts in the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties area (Capital Region BOCES) in New York, to bid jointly equipment, supplies and contractual items, and

WHEREAS, the South Colonie Central School District is desirous of participating with other districts in the Capital Region BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, this resolution shall not preclude the South Colonie Central School District from separately bidding equipment, supplies and contractual items in those instances where only a single school district is seeking to make a purchase, and

WHEREAS, the South Colonie Central School District may at its option notify the Capital Region BOCES that it elects not to participate in a particular bid, and

WHEREAS, the South Colonie Central School District wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, that the Board of Education of the South Colonie Central School District hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the *Daily Gazette* Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, that the Board of Education of the South Colonie Central School District authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services, and,

BE IT FURTHER RESOLVED, that the Board of Education of the South Colonie Central School District agrees to:

1) assume its equitable share of the costs of the Cooperative Bidding;
2) abide by majority decisions of the participating districts;
3) abide by the award of the BOCES Board; and
4) that after the award of the bid, it will conduct all negotiations directly with the successful bidder(s).

A motion was made by Ms. Jaquish and seconded by Ms. Badger Mele, that the above stated Cooperative Bidding be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

37. <u>FOOD & CAFETERIA SUPPLIES COOPERATIVE PURCHASING – 2016-2017</u>

WHEREAS, the Cooperative Purchasing Service is a plan of a number of public school districts in the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties area (Capital Region BOCES) in New York, to bid jointly cafeteria supplies, including but not limited to, food, beverages and paper items, and

WHEREAS, the South Colonie Central School District is desirous of participating with other districts in the Capital Region BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, the South Colonie Central School District wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, that the Board of Education of the South Colonie Central School District hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the *Daily Gazette* Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and

BE IT FURTHER RESOLVED, that the Board of Education of the South Colonie Central School District authorizes the Capital Region BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that the Board of Education of the South Colonie Central School District agrees to:

1) assume its equitable share of the costs of the Cooperative Bidding;
2) abide by majority decisions of the participating districts;
3) abide by the award of the BOCES Board; and
4) that after the award of the bid, it will conduct all negotiations directly with the successful bidder(s).

A motion was made by Ms. Badger Mele and seconded by Mr. Sim, that the above stated Food and Cafeteria Supplies Cooperative Purchasing be approved.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

38. <u>ADJOURN MEETING</u>

A motion was made by Mr. Sim and seconded by Mr. Ryan, that the Re-Organizational Meeting be adjourned.

_7_ Yes _0_ No _0_ Abstain **Vote Carried: 7 – 0 – 0**

The Re-Organizational Meeting of the Board of Education was adjourned at 6:24 pm.

Respectfully Submitted,

Jamie S. Mroczko
District Clerk