

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

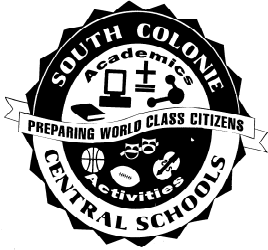
A G E N D A

August 8, 2017

District Office

Public Hearing – 7:00 pm

Regular Meeting – Immediately Following



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Sim.

1. **ROLL CALL**

_____ Christine Badger Mele	_____ Shelle Jaquish	_____ Leonard Motto
_____ Brian Casey	_____ Neil Johanning	_____ James T. Ryan
_____ Rose Gigliello	_____ David Kiehle	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. **PLEDGE TO THE FLAG**

Board President, Mr. Sim will lead the pledge to the flag.

PUBLIC HEARING – CODE OF CONDUCT

Pursuant to Part 100.2 of the Regulations of the Commissioner of Education, a Public Hearing will be held for the purpose of receiving comments from all interested parties and citizens regarding the adoption of the proposed 2017-2018 Code of Conduct (Policy 5300) and the Code of Conduct Plain Language Summary (Policy 5300.1).

REGULAR MEETING OF THE BOARD OF EDUCATION

The Regular meeting of the Board of Education will begin at the conclusion of the Public Hearing for the Code of Conduct.

3. **APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Re-Organizational Meeting of July 11, 2017 and the Regular Meeting of July 11, 2017 be approved.

_____ Yes _____ No _____ Abstain Carried:

4. REPORTS FOR INFORMATION AND STUDY**A. Mental Health Support – Marybeth Tedisco****B. Professional Development Plan**

Tim Backus, Assistant Superintendent for Instruction, will provide a brief review of the 2017-2018 Professional Development Plan. Recommendation for adoption of the Plan will appear in Item 9 of this agenda.

C. NYS School Report Cards

Tim Backus, Assistant Superintendent for Instruction, will provide a review of the 2015-2016 NYS School Report Cards. This review will include graduation rates, Regents results, and an overview of assessment data for all schools.

D. Board Committee Reports

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

1. Mr. Ryan and Mr. Motto, Committee Chairs will provide a report on the combined Facilities and District Communications Committee meeting that was held July 25, 2017.

5. COMMUNICATIONS**A. Correspondence/Board Activities**

- B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. Twenty-one (21.0) contact hours of credit for participation in “Using Gardens to Teach” (2017-18–#65), sponsored by the Poughkeepsie Farm Project. The course may be attended August 15, 2017, August 16, 2017, and August 17, 2017 from 8:30 am to 4:00 pm at the Poughkeepsie Farm Project, 51 Vassar Farm Lane, Poughkeepsie, NY. Participants must attend all sessions to receive course credit. Donna Davidson (Sand Creek Middle School) is the contact person.
2. Two (2.0) contact hours of credit for participation in “Emergency Preparedness” (2017-18–#66), sponsored by the National Athletic Trainers Association. The course may be attended at various times as an online course. The course is restricted to members of the National Athletic Trainers Association only. Kurt Pfaffenbach (Veeder Elementary School) is the contact person.
3. Two (2.0) contact hours of credit for participation in “Infectious Diseases” (2017-18–#67), sponsored by the National Athletic Trainers Association. The course may be attended at various times as an online course. The course is restricted to members of the National Athletic Trainers Association only. Kurt Pfaffenbach (Veeder Elementary School) is the contact person.

C. Request for Proposal

Acceptance of an RFP from Michael Wolff Advisory Services, 50B Raylinsky Lane, Mechanicville, NY 12118, for Internal Audit Services for a three-year time period based on the attached proposal.

D. Memorandum of Understanding

1. Approval of a Memorandum of Understanding between the South Colonie Central School District and the Colonie Senior Service Center, Inc. for participation in a program which provides volunteer opportunities at the Forest Park Elementary School through the Capital Region Retired and Senior Volunteer Program (RSVP) per the attached document. This Memorandum of Understanding shall be in effect from September 1, 2017 to June 30, 2020.
2. Approval of a Memorandum of Understanding between the South Colonie Central School District and the Colonie Senior Service Center, Inc. for participation in a program which provides volunteer opportunities at the Roessleville Elementary School through the Capital Region Retired and Senior Volunteer Program (RSVP) per the attached document. This Memorandum of Understanding shall be in effect from September 1, 2017 to June 30, 2020.
3. Approval of a Memorandum of Understanding between the South Colonie Central School District and the Colonie Senior Service Center, Inc. for participation in a program which provides volunteer opportunities at the Shaker Road Elementary School through the Capital Region Retired and Senior Volunteer Program (RSVP) per the attached document. This Memorandum of Understanding shall be in effect from September 1, 2017 to June 30, 2020.

4. Approval of a Memorandum of Understanding between South Colonie Central School District and the Albany County Correctional Facility and the City School District of Albany to carry out high quality education programs to prepare incarcerated youth for secondary school completion, training, employment, or further education and to facilitate the transition of youth from the correctional program to further education or employment. The District receives Title I, Part A and/or Part D funding from the United States Department of Education and the New York State Education Department.

E. Contracts

1. Approval of a preliminary contract with the Board of Cooperative Educational Services (BOCES) of Albany-Schoharie-Schenectady-Saratoga Counties for the 2017-2018 school year totaling \$2,680,361.06.
2. Approval of an final amended contract with the Board of Cooperative Educational Services (BOCES) of Albany-Schoharie-Schenectady-Saratoga Counties for the 2016-2017 school year totaling \$2,814,266.70.
3. Approval of a contract for tutorial services provided by Four Winds Saratoga, 30 Crescent Avenue, Saratoga Springs, NY 12866, with South Colonie Central School District to provide South Colonie resident students who are eligible for public education and currently in the inpatient program at Four Winds. For the 2017-2018 school year, the District will pay \$32.00 per hour for instruction: ten (10) hours per week for Middle and High Schools, and five (5) hours per week for Elementary Schools.

F. Agreements

1. Approval of an agreement with Berkshire Union Free School District, 13640 Route 22, Canaan, NY 12029 to provide educational services for one (1) South Colonie student resident for the summer program beginning July 10, 2017 and ending August 18, 2017. Total anticipated cost of this contract is \$51,855.00
2. Approval of a consulting agreement with The Educator Collaborative, LLC, P.O. Box 5807, Astoria, NY 11105, to perform on-site Integrated Reading and Writing Workshops for six (6) days at a cost of \$3,000 per day, inclusive of travel expenses.

G. Intermunicipal Agreement

1. Approval of an Intermunicipal Agreement with the Menands School District for the provision of technology instruction, network technician support, and network infrastructure and server administration to Menands School District as per attached agreement for the 2017-2018 school year.
2. Approval of an Intermunicipal Agreement with the Menands School District for provision of educational services to students from Menands School District as per attached agreement for the 2017-2018 school year.

H. Bid Award – School District Vending

Recommended award to low bidder meeting specifications as follows:

To: Prestige Services, Inc.
4 Enterprise Ave., Clifton Park, NY 12065

I. Bid Awards – Food Services**1. Ice Cream Novelties**

Recommended awards to low bidder meeting specifications from August 1, 2017 to June 30, 2018 as follows:

To: Gillette Creamery
47 Steve's Lane, Gardiner, NY 12525.
Item: 13017, 13370, 13022, 13031, 13030, 13350, 00047, 13080, 13081, 13340,
13341, 13310, 13200, 13201, 13202, 13055, 13032, 13050, 13311, 13020,
13357, 13342, 13355, 13082, 13086, 13087, 13083

To: Hershey Creamery Company
1370 Upper Lenox Avenue, Oneida, NY 13421-2640
Item: 13199, 13096, 13360, 13023, 13021, 13060, 13025, 13010

2. Beverages

Recommended awards to low bidder meeting specifications from August 1, 2017 to June 30, 2018 as follows:

To: Sysco Albany, LLC
One Liebich Lane, Halfmoon, NY 12065
Item: 60202, 60199, 60204, 60302, 60304, 60303, 60301, 60269, 60267, 60266,
60268, 60311, 60312

To: Ginsberg's Institutional Foods, Inc.
P.O. Box 17, Hudson, NY 12534
Item: 60230, 60193, 60194, 60198

To: U.S. Foods Albany
755 Pierce Road, Clifton Park, NY 12065
Item: 60305, 60233, 60231, 60286, 60255, 60243, 60253, 60254, 60275, 60175,
60196, 60197, 60192

To: DeCrescente Distribution Co., Inc.
211 North Main Street, Mechanicville, NY 12118
Item: 60280, 60282, 60284, 60281, 00044, 60271, 60274, 60273, 00019, 60272,
60279, 00018, 00043, 60250, 00042, 60165, 60167, 60251, 60278, 60177,
60310, 60306, 60308, 60307

3. Canned & Frozen Foods, Grocery Items, Meats, Cheeses & Snacks

Recommended awards to low bidder meeting specifications from August 1, 2017 to June 30, 2018 as follows:

To: Ginsberg's Institutional Foods, Inc.
P.O. Box 17, Hudson, NY 12534

Item: 20010, 50908, 70390, 70010, 55971, 20117, 20190, 20185, 15596, 16042, 16022, 16047, 16044, 16033, 50016, 70071, 14401, 14399, 14481, 14482, 00050, 14301, 70075, 80395, 80300, 60120, 60140, 60132, 60110, 80185, 80120, 16554, 16550, 16548, 70170, 20040, 80088, 20050, 16514, 16515, 16516, 80383, 80381, 80384, 20095, 70211, 20090, 14095, 14213, 14214, 14600, 30101, 30100, 30117, 30116, 30070, 20070, 80262, 16085, 55930, 20100, 50932, 50930, 50705, 80090, 14493, 20200

To: Robert's Foods
17 Metzger Road, Red Hook, NY 12571

Item: 00075, 00074, 00077, 00073, 00072, 00071, 14208, 14340, 14045, 00076, 14486, 14310, 14488, 14311, 14080, 14003, 14007, 14285, 14008, 14250, 00078, 14104, 14103, 14515, 14602, 00008, 00007, 14410

To: Sysco Albany, LLC
One Liebich Lane Halfmoon, NY 12065

Item: 70224, 16512, 16632, 16633, 20172, 20199, 20176, 10255, 10244, 20115, 20116, 16611, 16612, 70451, 70452, 70447, 20205, 20230, 80100, 15603, 15585, 15584, 15583, 15587, 15588, 15589, 16005, 15605, 15594, 15597, 15598, 50006, 15602, 49994, 50000, 50034, 14205, 14206, 14102, 14207, 14307, 14306, 14305, 14226, 14555, 40010, 40020, 14397, 14398, 14396, 20181, 14450, 14257, 16100, 80139, 80040, 80141, 16120, 50073, 00068, 50054, 16061, 00067, 80340, 50701, 80405, 60020, 55962, 80180, 80030, 80250, 55030, 51015, 80064, 80065, 16064, 16063, 56021, 56004, 56018, 20198, 50202, 50200, 14540, 10168, 16498, 50912, 20170, 70225, 70455, 80440, 50608, 80315, 14262, 14545, 14551, 14405, 14100, 14268, 14411, 30060, 30080, 30065, 30075, 30030, 00060, 70320, 70330, 70345, 80263, 40030, 80095, 16053, 16052, 20215, 55987, 55994, 55988, 55989, 55993, 14494, 16598, 16597, 16596, 00016, 14497, 14496, 16590, 16594, 16595

To: U.S. Foods Albany
755 Pierce Road, Clifton Park, NY 12065

Item: 16513, 20174, 20177, 20175, 20173, 11020, 15606, 15611, 16023, 16024, 16517, 00017, 70341, 56014, 14062, 14099, 70395, 11050, 50997, 00023, 00022, 80010, 16034, 16021, 50005, 70061, 14303, 14004, 70380, 14461, 20180, 14291, 14302, 80360, 14255, 14300, 20061, 20063, 20064, 20062, 20060, 14105, 14400, 16518, 00024, 16519, 80130, 80145, 80056, 50035, 50967, 50968, 50053, 16070, 80400, 80401, 70100, 80370, 80371, 16656, 16655, 14081, 14079, 14078, 40040, 00025, 60011, 60012, 60013, 60131, 13300, 13302, 70430, 16553, 20111, 16560, 80063, 16547, 16549, 16551, 80255, 80254, 16605, 70150, 20245, 56008, 55968, 56010, 56015, 56007, 56017, 56006, 20030, 80261, 80260, 20196, 20197, 80075, 70190, 14530, 80160, 70300, 70212, 11030, 14051, 14263, 14445, 14042, 14101, 14260,

30020, 30095, 30096, 30010, 56005, 70340, 70342, 16080, 70460, 20105, 10196, 00021, 00037, 80330, 16593, 16599

To: Driscoll Foods

105 Quist Road, Amsterdam, NY 12010

Item: 70223, 70035, 10182, 20207, 16037, 80420, 49999, 50014, 49997, 70060, 70070, 11010, 14480, 55955, 80140, 80165, 16502, 70365, 20020, 30104, 30103, 60130, 20011, 70453, 80112, 70428, 80087, 80086, 14531, 55992, 70227

4. Pizza Bid:

Recommended award to low bidder meeting specifications from September 1, 2017 to January 31, 2018 as follows:

To: Wolfe's Pizza

2403 State Route 7, Cobleskill, NY 12043

Item: 51000A

5. Fresh Bread and Baked Goods Bid

Recommended award to low bidder meeting specifications from August 1, 2017 to June 30, 2018 as follows:

To: US Foods

755 Pierce Road, Clifton Park, NY 12065

Item: 00036, 16500, 16498

To: Rockland Bakery, Inc.

94 Demarest Mill Road, Nanuet, NY 10954

Item: 10060, 10030, 10010, 10121, 10111, 16501, 10173, 10146, 10166, 10140

6. Net Off Invoice – Grocery Bid

Recommended awards to low bidder meeting specifications from August 1, 2017 to June 30, 2018 as follows:

To: Ginsberg's Institutional Foods, Inc.

P.O. Box 17, Hudson, NY 12534

Item: 80420, 50757, 50749, 55725, 50748, 50752, 50746, 50753, 55706, 50747, 50938, 50936

To: Sysco Albany, LLC

One Liebich Lane, Halfmoon, NY 12065

Item: 80011, 80099, 50036, 55724, 50750, 50756, 50755, 50909, 50758, 55705, 55722, 50759, 55900, 55902, 51005, 50128, 20121, 20165, 20159, 20224, 20151, 20135, 20225, 20140, 20145, 20221, 20223, 20130, 20160, 20164, 20162, 20169, 20168, 20120, 20158, 20171, 20097, 20098, 20096, 20093, 20094, 20106, 20101, 50923, 50924, 50008, 50002, 20166, 20123, 20179

To: U.S. Foods Albany
755 Pierce Road, Clifton Park, NY 12065

Item: 50931, 50004, 49998, 50009, 55721, 80201, 80200, 80415, 80150, 80410, 80305, 80225, 80056, 80035, 80036, 55030, 56002, 50147, 51040, 51045, 51046, 51042, 51041, 51048, 55975, 51030, 51025, 50129, 20148, 14067, 14061, 14068, 14063, 14066, 14065, 50148, 80055, 80202, 80121

J. Food Service Bid Rejection

Rejection of the following bids for Baked Goods, Breads and Rolls pursuant to a bid opening held on June 20, 2017:

1. U.S. Foods Albany, 755 Pierce Road, Clifton Park, NY 12065
2. New Mt. Pleasant Bakery, 94 Crane Street, Schenectady, NY 12303
3. Rockland Bakery, 94 Demarest Mill Road, Nanuet, NY 10954
4. Bagels & Bakes, 1927 Curry Road, Schenectady, NY 12303
5. Bimbo, 1 Petra Lane, Albany, NY 12205

Rejection of the following bids for Baked Goods, Breads and Rolls (Bagels only) pursuant to a bid opening held on June 24, 2017:

1. New Mt. Pleasant Bakery, 94 Crane Street, Schenectady, NY 12303
2. Rockland Bakery, 94 Demarest Mill Road, Nanuet, NY 10954
3. Bagels & Bakes, 1927 Curry Road, Schenectady, NY 12303

K. Declare as Surplus

One (1) Sharp TV, Serial #A607844697. Item is located at the Sand Creek Middle School Main Office and is non-working order.

L. Donations

Donation from South Colonie Friends of Music, PO Box 5195, Albany, NY 12205 to Lisha Kill Middle School in the amount of \$200.00.

M. Tax Refunds

1. Approval of a 2011-2012 tax refund payable to UPS Overnight Freight in the amount of \$1,962.52. The property is located at 12 Apollo Drive, Albany NY 12205 (Tax Map #41.00-1-2).
2. Approval of a 2012-2013 tax refund payable to UPS Overnight Freight in the amount of \$2,044.13. The property is located at 12 Apollo Drive, Albany NY 12205 (Tax Map #41.00-1-2).
3. Approval of a 2013-2014 tax refund payable to UPS Overnight Freight in the amount of \$2,047.54. The property is located at 12 Apollo Drive, Albany NY 12205 (Tax Map #41.00-1-2).

- 4. Approval of a 2014-2015 tax refund payable to UPS Overnight Freight in the amount of \$2,089.32. The property is located at 12 Apollo Drive, Albany NY 12205 (Tax Map #41.00-1-2).
- 5. Approval of a 2015-2016 tax refund payable to UPS Overnight Freight in the amount of \$2,123.27. The property is located at 12 Apollo Drive, Albany NY 12205 (Tax Map #41.00-1-2).

N. Transfer of Reserve Funds – 2016-2017 School Year (Effective June 30, 2017)

From:	A917	Unassigned Fund Balance	\$1,100,000.00
To:	A864	Tax Litigation Reserve Fund	\$1,100,000.00

O. Re-Appropriation of the 2017-18 Budget

Re-appropriation of the 2017-18 budget in the amount of \$200.00. The total re-appropriated amount is \$99,457.449.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION (Pages 14-23)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated August 8, 2017 be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – SUPPORT (Pages 24-29)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated August 8, 2017 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. PROFESSIONAL DEVELOPMENT PLAN

Pursuant to Section 100.2 (dd) of the Commissioner’s Regulations, an annual update of the District’s Professional Development Plan that meets content requirements shall be adopted by the Board of Education and certified to the Commissioner of Education not later than September 1 of each school year. The Plan directs professional development planning and implementation in the South Colonie Central School District.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Professional Development Plan be adopted.

_____ Yes _____ No _____ Abstain Carried:

10. RESOLUTION – AUTHORIZATION FOR SOLE SOURCE PROCUREMENT

WHEREAS, the District has previously reviewed and evaluated instructional resources for Math and recommended the Houghton Mifflin Harcourt GO Math Series for Grade K through Grade 6 to the Board of Education as the product that will best meet the pedagogical needs of the District; and

WHEREAS, the acquisition of the Houghton Mifflin Harcourt Go Math Textbooks and Curriculum Materials is desired for continued use in Grade K through Grade 6 instruction; and

WHEREAS, no other instructional materials provide substantially equivalent or similar benefits to that provided by the Houghton Mifflin Harcourt Go Math Textbooks and Curriculum Materials; and

WHEREAS, after reviewing the benefits received from the Houghton Mifflin Harcourt Go Math Textbook Series and Curriculum Materials, the cost of said instructional resources is reasonable in comparison to other instruction and evaluation materials in the marketplace for Math; and

WHEREAS, in accordance with Section 103 of the General Municipal Law, the governing board may approve such sole source procurement without competitive bidding when the possibility of competition does not exist for the product or service; and

WHEREAS, the South Colonie Central School District desires to procure the Houghton Mifflin Harcourt Go Math 2015 Textbook Series and Curriculum Materials for Grade K through Grade 6 instruction based on the attached proposal from Houghton Mifflin Harcourt, which is the sole source vendor for this product, for an initial investment of \$67,201.95 to be funded from the 2017-2018 General Fund Budget.

NOW, THEREFORE BE IT RESOLVED:

1. That the Board of Education accepts the recommendation of the Superintendent and authorizes the procurement of the Houghton Mifflin Harcourt Go Math 2015 Textbook Series and Curriculum Materials for Grade K through Grade 6 Math instruction for a total sum of \$67,201.95 and authorizes the purchase as a Sole Source Procurement.
2. That this resolution shall be effective upon adoption.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution Authorizing the Purchase of the Houghton Mifflin Harcourt Go Math 2015 Textbook Series and Curriculum Materials as a Sole Source Procurement be adopted.

_____ Yes _____ No _____ Abstain Carried:

11. RESOLUTION – SUPERINTENDENT CONTRACT

RESOLVED that the Board of Education agrees to extend the employment agreement between the South Colonie Central School District and Jonathan W. Buhner as specified per the attached agreement, effective July 1, 2017.

BE IT FURTHER RESOLVED, that the President of the Board of Education be authorized to execute said agreement on behalf of the Board.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution to extend the Superintendent’s Contract be approved.

_____ Yes _____ No _____ Abstain Carried:

12. COLLECTIVE BARGAINING AGREEMENT – SOUTH COLONIE TEACHERS ASSOCIATION

Approval of a Collective Bargaining Agreement between the South Colonie Teachers' Association and the Superintendent of the and the South Colonie Central School District outlining the terms and conditions of employment for the contract term of July 1, 2015 through June 30, 2019 per the attached agreement.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution to extend the Superintendent’s Contract be approved.

_____ Yes _____ No _____ Abstain Carried:

13. POLICIES - Approval

A. Single Reading & Approval

Policy 9290 – Supplemental Compensation Rates

On behalf of the Policy Committee, upon the motion made by Committee Chair/Member _____, recommendation that the revisions made to the above stated Policies (9290) be approved as presented.

_____ Yes _____ No _____ Abstain Carried:

14. **FUTURE MEETINGS**

- **August 29** Board of Education Meeting – 6:00 pm – District Office
- **September 4** **District Closed – Labor Day**
- **September 12** Board of Education Meeting – 7:00 pm – District Office
- **September 26** Board of Education Meeting – 7:00 pm – District Office
- **September 29** **District Closed – Yom Kippur**

EXECUTIVE SESSION

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

15. **ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION**A. Creation of Position**

Create the following probationary position for the 2017-2018 school year:

- (1) 1.0 Special Education Teacher

B. Resignations

1. Name: Sean Peer
Position: Teaching Assistant
Location: Colonie Central High School
Effective Date: September 1, 2017
Reason: Accepted a position outside the District

Name: Karen Duncan
Position: Teaching Assistant
Location: Lisha Kill Middle School
Effective Date: July 31, 2017
Reason: Personal

C. Leave of Absence

1. Name: Heather Curry
Position: Elementary Education Teacher-Grade 2
Type: Child Care Leave
Location: Veeder Elementary School
Effective Date: September 1, 2017
Ending Date: October 9, 2017

D. Temporary Appointments

1. Name: Jessica Schonning
Address: 102 Willett Street, Apt. 4, Albany, NY 12210
Type: Temporary Part-Time (.50)
Teaching Area: Special Education Teacher
Location: Saddlewood Elementary School
Effective Date: August 31, 2017
Ending Date: June 30, 2018
Salary: Schedule II, Step 1 as per the SCTA Contract (pro-rated)
Education: B.S. from SUNY Cortland; M.S. from College of St. Rose

2. Name: Luca Sainato
Address: 11 Sarah Court, Albany, NY 12205
Type: Temporary (1.0)
Teaching Area: Teaching Assistant
Location: Colonie Central High School
Effective Date: July 1, 2017
Ending Date: June 30, 2018
Salary: As per SCTA TA Contract
3. Name: Amanda Harris
Address: 44 Christie Street, #2, Troy, NY 12180
REVISED Type: Temporary Part-Time (.96)
Teaching Area: Art Teacher
Location: Colonie Central High School
Effective Date: July 1, 2017
Ending Date: June 30, 2018
Salary: Schedule II, Step 5, as per SCTA Contract (pro-rated)
Education: B.A. from Memphis College; M.S. from St. Rose
Certification: Initial in Visual Arts

E. Appointments

1. Name: Janet Morrison
Address: 14 Sycamore Street, Albany, NY 12208
Type: Probationary – 4 year
Teaching Area: Music Teacher
Location: Lisha Kill Middle School/
 Veeder and Roessleville Elementary Schools
Effective Date: August 31, 2017
Salary: Schedule II, Step 2, as per the SCTA Contract
Education: B.S. and M.S. from the College of St. Rose
Certification: Initial in Music
2. Name: Andrew Roemer
Address: 7 Pinehurst Avenue, Albany, NY 12205
Type: Probationary – 3 year
Tenure Area: Teaching Assistant
Location: Colonie Central High School
Effective Date: July 1, 2017
Salary: As per SCTA TA Contract
Education: B.A. from Castleton University
Certification Status: Level 1 Teaching Assistant

3. Name: Matthew Marshall
Address: 36 Michigan Avenue, Albany, NY 12205
Type: Probationary – 4 year
Tenure Area: Teaching Assistant (Special Ed)
Location: Colonie Central High School
Effective Date: August 31, 2017
Salary: As per SCTA TA Contract
Education: B.S. and M.S. from SUNY Albany
Certification Status: Initial in Social Studies (Grades 7-12)

4. Name: Kristen Theriault
Address: 83 Rowland Street, Ballston Spa, NY 12020
Type: Probationary – 4 year
Tenure Area: Teaching Assistant (Special Ed)
Location: Lisha Kill Middle School
Effective Date: August 31, 2017
Salary: As per SCTA TA Contract
Education: B.S. from Plattsburgh State University
Certification Status: Level III Teaching Assistant

5. Name: Sara Greene
Address: 138 Kelly Road, Cold Brook, NY 13524
Type: Probationary – 4 year
Tenure Area: Teaching Assistant (Special Ed)
Location: Colonie Central High School
Effective Date: August 31, 2017
Salary: As per SCTA TA Contract
Education: B.S. from College of St. Rose
Certification Status: Level I Teaching Assistant

6. Name: Jamie Stutzman
Address: 29 Latham Village Lane, Apt. 8, Latham, NY 12110
Type: Probationary – 4 year
Tenure Area: Teaching Assistant (ENL)
Location: Shaker Road Elementary School
Effective Date: August 31, 2017
Salary: As per SCTA TA Contract
Education: B.S. from SUNY New Paltz, M.S. from The Sage Colleges
Certification Status: Initial in Childhood Education (Grades 1-6)

7. Name: Keri Attanasio
Address: 430 Schoharie Turnpike, Duanesburg, NY 12056
Type: Probationary – 4 year
Tenure Area: Teaching Assistant (KICT/Special Ed)
Location: Veeder Elementary School
Effective Date: August 31, 2017
Salary: As per SCTA TA Contract
Education: B.S. from SUNY Cortland
Certification Status: Level III Teaching Assistant

8. Name: Kristen Zepf
Address: 7 Cortland Drive, Charlton, NY 12019
Type: Probationary – 3 year
Tenure Area: Foreign Language Teacher (French)
Location: Colonie Central High School
Effective Date: August 31, 2017
Salary: Schedule II, Step 5, As per SCTA Contract
Education: B.S. from SUNY Geneseo and M.S. from SUNY Albany
Certification Status: Permanent in Foreign Language (French, Grades 7-12)
9. Name: Gina Nassivera
Address: 45 Hampton Court, Queensbury, NY 12804
Type: Probationary – 4 year
Tenure Area: English as a New Language
Location: Shaker Road Elementary School
Effective Date: August 31, 2017
Salary: Schedule II, Step 5, As per SCTA Contract
Education: B.A. and M.S. from SUNY Albany
Certification Status: Professional in English as a New Language
10. Name: Joshua Key
Address: 10 Westphal Drive, Delmar, NY 12054
Type: Probationary – 4 year
Tenure Area: Teaching Assistant
Location: Colonie Central High School
Effective Date: August 31, 2017
Salary: As per SCTA TA Contract
Education: B.S. and M.S. from SUNY Cortland
Certification Status: Professional in Physical Education
11. Name: James Haertel
Address: 1405 Coventry Lane, Apt. 1405, East Greenbush, NY 12061
Type: Probationary – 3 year
Tenure Area: Music (Band)
Location: Colonie Central High School
Effective Date: August 31, 2017
Salary: Schedule II, Step 3, As per SCTA Contract
Education: B.M. from SUNY Potsdam, M.A. from University of Hartford
Certification Status: Initial in Music

12. Name: William Boardman
Address: 3 Vatrano Lane, Loudonville, NY 12211
Type: Permanent
Tenure Area: Administrator
Location: Lisha Kill Middle School-PPS
Effective Date: August 1, 2017
Salary: As per attached confidential sheet
Education: B.S. from SUNY Oswego; M.S. from SUNY Albany
Certification Status: Permanent School Administrator/Supervisor
13. Name: Janae Vanderpoel
Address: 1597 Suits Road, Duanesburg, NY 12056
Type: Probationary – 4 year
Tenure Area: Science-General
Location: Lisha Kill Middle School
Effective Date: August 31, 2017
Salary: Schedule II, Step 2, As per SCTA Contract
Education: B.S. and M.S. from SUNY Albany
Certification Status: Initial in General Science (Grades 7-12)
14. Name: Racquel Cunningham
Address: 27 Weis Road, Albany, NY 12208
Type: Probationary – 4 year
Tenure Area: Teaching Assistant
Location: Forest Park Elementary School
Effective: August 31, 2017
Salary: As per SCTA TA Contract
Education: A.A.S. from Hudson Valley Community College, B.S. from SUNY Empire State College
Certification Status: Level II Teaching Assistant
15. Name: Erica Blakely
Address: 36 Concord Drive, Niskayuna, NY 12309
Type: Probationary – 4 year
Tenure Area: Teaching Assistant
Location: Forest Park Elementary School
Effective: August 31, 2017
Salary: As per SCTA TA Contract
Certification Status: Level 1 Teaching Assistant

F. Long-Term Replacement

1. Name: Megin Guizor
Address: 22 Hoffman Drive, Latham, NY 12110
Type: Long-Term Replacement
Tenure Area: Elementary Education
Location: Veeder Elementary School
Effective Date: August 31, 2017
Ending Date: October 10, 2017
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)
Education: B.S. from SUNY Cortland
Certification Status: Initial in Childhood Education (Grades 1-6)

G. Summer Literacy Academy Appointments

Approval of the following Summer Literacy Academy appointments, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2017 Summer Literacy Academy Program:

Shaker Road Elementary School

Carmen Boardman Elementary Education Teacher (per diem)
 Theresa DiMarino Elementary Education Teacher (per diem)

H. Summer School Appointments

Approval of the following Summer School appointment, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2017 Summer School Program:

K-8 Special Education Summer School Program

Christine Whittle Teaching Assistant 1.0

Rescind the following previously approved 2017 Summer School appointment:

K-8 Special Education Summer School Program

Christine Whittle Teaching Assistant .50

I. Department Chairpersons – 2017-2018 School Year

Approve per the SCTA Contract:

Special Education (PreK-6) Dr. Nancy Marmet
 Special Education (7-12) Dr. Matthew Raso
 Music District Wide Peter Cannistraci

J. Continuing Education Coordinator– 2017-2018 School Year

Approve per Policy 9290:

Anjelieeque Martinez

K. Master Schedule Special Area Coordinator– 2017-2018 School Year

Approve per Policy 9290:

Jill Penn

L. Master Schedule Assistant Coordinator– 2017-2018 School Year

Approve per Policy 9290:

Joseph Guardino

M. P-12 Administrative Supervisor of Music– 2017-2018 School Year

Approve per Policy 9290:

William Roemer

N. P-12 Administrative Supervisor of Art– 2017-2018 School Year

Approve per Policy 9290:

Greg Bearup

O. Elementary Robotics Club for the 2017-2018 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Building Coordinator	Forest Park Elementary	Kelli Budney	.50
Building Coordinator	Forest Park Elementary	Jim Brown	.50

P. Cafeteria Supervision for the 2017-2018 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Forest Park Elementary School

Maureen Hogan	1.0	Aimee Bain	1.0
John Meacham	1.0		
Mary Ann Snyder	1.0		

Shaker Road Elementary School

Michael McCulloch	1.0	Ann Kubizne	.50
Tracy Krom	1.0	Sean Merchant	1.0

Veeder Elementary School

Charlene Bologna	1.0	Michael Perrott	.50
Veronica Delancey-Smith	1.0	Laura O'Connor	1.0
Alexa Brannigan	1.0		

Roessleville Elementary School

Michael Palmer	1.0	Ann Kubizne	.50
Colleen Leach	1.0	Laura Prosper	.50
Melissa Helkamp	1.0		

Lisha Kill Middle School

Patricia Vardaro	1.0	Andrea Bourgeois	1.0
Kimberly DonVito	1.0	Kellie Gaffney	1.0
Linda Gresens	1.0	Lynn Jeram	1.0
Michelle Malatesta	1.0	Wendy Kelley	1.0
Dawn Peplowski	1.0	Nicholas Southworth	1.0
Joseph Repko	1.0	Michael Mensching	1.0
Michelle Brighton	1.0	Gina Mooney	1.0
Michael Trimarchi	1.0	Calvin Pitts	1.0

Q. Study Hall Supervision for the 2017-2018 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Lisha Kill Middle School

Susan Campbell	1.0	Scott Hodge	1.0
Brook Bourgeois	1.0	Jacqueline Frank	1.0
Eric Obermayer	1.0	Michael Mensching	1.0
Gina Mooney	1.0	Jessica LaFex	1.0
Shannon Koon	1.0	Laura Yerou	1.0
Tami Hanley	1.0	Joan Lipscomb	1.0
		John Meurs	1.0

Community Center

Jamie Ferrari	1.0		
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R. Co-Curricular – 2017-2018 School Year

Appoint the following previously approved position at the approved rate of compensation:

Sand Creek Middle School

Art Club (5-8)	Carol Pinkans	.50
Art Club (5-8)	Betsy Ryan	.50
Computer Club	Jane Albanese	1.0

Intramurals:

Season I – Girls Basketball (5-6)	Tanya DeLaMater	1.0
Season I – Boys Basketball (5-6)	Pete Paquette	1.0
Season I - Coed Tennis (5-8)	Suzanne Pedone	1.0
Season II – Girls Lacrosse (5-6)	Suzanne Pedone	1.0
Season II – Boys Lacrosse (5-6)	Pete Pquette	1.0
Season II – Wellness/Weight Training (7-8)	Melissa Moskov	1.0
Season II – Wellness/Weight Training (7-8)	Pete Paquette	1.0

Small Performing Music Group: 4 Total

Band (5-6)	Terri Korb	1.0
Band (7)	Jeffrey Kirsty	1.0
Band (8)	Michelle Cannistraci	1.0
Orchestra (7-8)	Rachele Prawdzik	1.0

Small Performing Group Fall: 4 Total

Musical Production Director	DeLynn Wickham	1.0
Musical Producer	Pam Roberts	1.0
Musical Producer	Amanda Harris	1.0
Technical Director	DeLynn Wickham	1.0
Student Council	Melissa Moskov	1.0
Variety Show Coordinator	Jennifer Dongelewic	.50
Variety Show Coordinator	Tracy Finnigan	.50

Lisha Kill Middle School

Art Club (5-8)	Christine Norris	1.0
Eco Club	Dawn Peplowski	1.0

Intramurals:

Season I – Girls Basketball (5-6)	Wendy Kelley	1.0
Season I – Boys Basketball (5-6)	Eric Obermayer	1.0
Season I – Coed Tennis (5-8)	Peter DeMarco	1.0
Season II – Girls Lacrosse (5-6)	Andrea Bourgeois	1.0
Season II – Boys Lacrosse (5-6)	Joseph Repko	1.0
Season II – Coed Wrestling (5-8)	Joseph Repko	1.0
Season II – Wellness/Weight Training (7-8)	Wendy Kelley	1.0
Season II – Wellness/Weight Training (7-8)	Todd Sitterly	1.0
Math Club	Linda Gresens	1.0
School Store	Michelle Malatesta	1.0

Small Performing Music Group: 5 Total

Band (5-6)	Andrew Hearn	1.0
Band (7-8)	Joel Miller	1.0
Chorus (7-8)	Brandon Malowski	1.0
Music Department	Dana Probeyahn	.33
Music Department	Joel Miller	.33
Music Department	Andrew Hearn	.33
Orchestra (7-8)	Dana Probeyahn	1.0

Small Performing Group Fall: 3 Total

Drama Director	Erica Doran	1.0
Musical Producer	Christina Coogan	1.0
Technical Producer	Brook Bourgeois	1.0
STEM/Engineering Competition	Brook Bourgeois	1.0
Variety Show Coordinator	Michael Mensching	1.0

S. Interscholastics for Fall – 2017-2018 School Year

Appoint the following previously approved position at the approved rate of compensation:

Colonie Central High School

Coach Junior Varsity Cheerleading-Fall	Christina Boisvert	.50
Coach Junior Varsity Girls Soccer	Samantha Ayala	1.0
Coach Varsity Girls Tennis	William McDonald	1.0

Sand Creek and Lisha Kill Middle Schools/Modified

Assistant Coach Boys Modified 7 Football	Brian Benner	.80
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8. PERSONNEL – SUPPORT**A. Creation of Positions***Effective August 31, 2017:*

- (1) .81 School Monitor (6.5 hours)
- (2) .63 School Monitor (5.0 hours)

Effective August 31, 2017 – January 31, 2018:

- (1) .63 Temporary School Monitor (5.0 hours)

Effective August 31, 2017 – June 30, 2018

- (2) .81 Temporary School Monitor (6.5 hours)

B. Abolish Position*Effective August 31, 2017:*

- (1) .31 Temporary School Monitor (2.5 hours)

C. Resignation

- 1. Name: Matthew Wetzel
- Position: Permanent Custodial Worker
- Effective: July 31, 2017
- Reason: Accepted another position in the District

D. Rescind Appointments**Rescind** the following previously approved appointments for the 2017-2018 school year:

- 1. Name: Tara Frazier
- Address: 9 Lynn Drive, Albany, NY 12205
- Position: Temporary School Monitor (.31)
- Effective: August 31, 2017 through June 30, 2018
- Salary: \$11.80 per hour per Teamsters Contract
- Hours: 2.5 hours per day
- Current Location: Saddlewood Elementary School

- 2. Name: Megan Padelford
- Address: 51 Brent Street, Albany, NY 12205
- Position: Temporary School Monitor (.44)
- Effective: August 31, 2017 through June 30, 2018
- Salary: \$11.80 per hour per Teamsters Contract
- Hours: 3.5 hours per day
- Current Location: Saddlewood Elementary School

3. Name: Randi Appleton
Address: 50 Glade Drive, Schenectady, NY 12309
Position: Temporary School Monitor (.63)
Effective: August 31, 2017 through June 30, 2018
Salary: \$11.85 per hour per Teamsters Contract
Hours: 5.0 hours per day
Current Location: Saddlewood Elementary School

E. Appointments

1. Name: Tara Frazier
Address: 9 Lynn Drive, Albany, NY 12205
Position: Temporary School Monitor (.44)
Effective: August 31, 2017 through June 30, 2018
Salary: \$11.80 per hour per Teamsters Contract
Hours: 3.5 hours per day
Current Location: Saddlewood Elementary School
2. Name: Megan Padelford
Address: 51 Brent Street, Albany, NY 12205
Position: Temporary School Monitor (.63)
Effective: August 31, 2017 through June 30, 2018
Salary: \$11.80 per hour per Teamsters Contract
Hours: 5.0 hours per day
Current Location: Saddlewood Elementary School
3. Name: Randi Appleton
Address: 50 Glade Drive, Schenectady, NY 12309
Position: Permanent School Monitor (.81)
Effective: August 31, 2017
Salary: \$11.85 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Saddlewood Elementary School
4. Name: Andrew Perry
Address: 66 Blue Jay Way, Rexford, NY 12148
Position: Occasional Worker
Effective: July 12, 2017
Salary: \$10.40 per hour
5. Name: Lauren Pfaffenbach
Address: 70 Mary Hadge Drive, Schenectady, NY 12309
Position: Occasional Worker
Effective: July 18, 2017
Salary: \$10.40 per hour

6. Name: Kasey Zeilman
Address: 40 Ahl Avenue, Albany, NY 12205
Position: Temporary School Monitor (.56)
Effective: August 31, 2017 through June 30, 2018
Salary: \$11.68 per hour per Teamsters Contract
Hours: 4.5 hours per day
Current Location: Sand Creek Middle School
Probationary Period: August 31, 2017 through March 1, 2018

7. Name: Kimberly Tockmakis
Address: 8 Maryland Avenue, Albany, NY 12205
Position: Temporary School Monitor (.31)
Effective: August 31, 2017 through June 30, 2018
Salary: \$11.68 per hour per Teamsters Contract
Hours: 2.5 hours per day
Current Location: Forest Park Elementary School
Probationary Period: August 31, 2017 through March 1, 2018

8. Name: John Miller
Address: 10 Semons Avenue, Latham, NY 12110
Position: Probationary School Monitor (.81)
Effective: August 31, 2017
Salary: \$11.68 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Colonie Central High School
Probationary Period: August 31, 2017 through March 1, 2018

9. Name: Mary Lovely
Address: 42 Runnel Drive, Schenectady, NY 12304
Position: Probationary School Monitor (.94)
Effective: August 31, 2017
Salary: \$11.68 per hour per Teamsters Contract
Hours: 7.5 hours per day
Current Location: Sand Creek Middle School
Probationary Period: August 31, 2017 through March 1, 2018

10. Name: Karin DiBernardo
Address: 701 Vly Pointe Drive, Niskayuna, NY 12309
Position: Probationary School Monitor (.81)
Effective: August 31, 2017
Salary: \$11.68 per hour per Teamsters Contact
Hours: 6.5 hours per day
Current Location: Colonie Central High School
Probationary Period: August 31, 2017 through March 1, 2018

11. Name: Scott Mannarino
Address: 176 Southern Blvd., Albany, Ny 12209
Position: Probationary School Monitor (.63)
Effective: August 31, 2017
Salary: \$11.68 per hour per Teamsters Contract
Hours: 5.0 hours per day
Current Location: Colonie Central High School
Probationary Period: August 31, 2017 through March 1, 2018
12. Name: Cassidy O'Brien
Address: 21 Simon Lane, Latham, NY 12110
Position: Part-Time Typist (.46)
Effective: August 21, 2017
Salary: \$13.28 per hour per CSEA Contract
Hours: 3.25 hour per day
Current Location: Shaker Road Elementary School (GCRTC)
Probationary Period: August 21, 2017 through February 24, 2018
13. Name: Kemm Cameron
Address: 41 Maple Drive, Apt. 9, Albany, NY 12205
Position: Temporary School Monitor (.81)
Effective: August 31, 2017 – June 30, 2018
Salary: \$11.68 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Forest Park Elementary School
14. Name: Misty Wilson
Address: 14 Springwood Manor Drive, Loudonville, NY 12211
Position: Probationary Senior Keyboard Specialist
Effective: August 25, 2017
Salary: Schedule C Start Rate per CSEA Contract
Hours: 7.0 hours per day (10 month, 1 week)
Current Location: Colonie Central High School
Probationary Period: August 25, 2017 through February 28, 2018
15. Name: Marylou Kelly
Address: 79 Tennessee Avenue, Albany, NY 12205
Position: School Monitor Substitute
Effective: August 9, 2017
Salary: \$10.40 per hour
16. Name: Marylou Kelly
Address: 79 Tennessee Avenue, Albany, NY 12205
Position: Clerk Typist I – Part Time (Substitute)
Effective: August 9, 2017
Salary: \$11.25 per hour

17. Name: Julian Howlan
Address: 26 Culver Avenue, Albany, NY 12205
Position: Custodial Working Foreperson
Effective: August 1, 2017
Salary: \$1,425.00 Stipend per CSEA Contract (pro-rated)
Hours: 8.0 hours per day
Current Location: Sand Creek Middle School
18. Name: Thomas Kelly
Address: 14 Emmett Drive, Niskayuna, NY 12309
Position: Break-In Bus Driver
Effective: July 26, 2017
Salary: Not Paid During Training
19. Name: Charles Wyche
Address: P.O. Box 493, Middleburgh, NY 12122
Position: School Bus Driver Substitute
Effective: August 3, 2017
Salary: \$15.25 per hour
20. Name: Matthew Wetzel
Address: 34 Hadel Road, Glenville, NY 12302
Position: Probationary Custodian Mechanic
Effective: July 31, 2017
Salary: Schedule J, Step 7 per CSEA Contract
Hours: 8.0 hours per day
Current Location: District Wide
Probationary Period: July 31, 2017 through January 29, 2018

F. Change of Appointment

- 1. Name: Joanne Patterson
- Address: 627 Maple Lane, Schenectady, NY 12309
- Position: Permanent School Monitor (.63)
- Effective: August 31, 2017
- Salary: \$11.85 per hour per Teamsters Contract
- Hours: 5.0 hours per day
- Current Location: Roessleville Elementary School

G. Change of Hours

Effective September 1, 2017:

John Krug IV	School Bus Driver	6.0 hours per day to 8.0 hours per day	BG
Laura Gara	Food Service Helper	3.5 hours per day to 4.25 hour per day	HS
Aurora Goncalves	Food Service Helper	3.0 hours per day to 3.5 hours per day	HS

H. Summer School Appointments

K-8 Special Education Summer School Program

Connor Nichols	School Monitor (1:1)	Monitor base hourly rate
Connor Nichols	Personal Care Assistant 1.0	Stipend per Policy 9290
Michelle Johnson	Personal Care Assistant 1.0	Stipend per Policy 9290

Summer School Transportation Program

Jaime Bobersky	Substitute School Bus Driver
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