

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



A G E N D A

October 10, 2017

**District Office
7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Sim.

1. ROLL CALL

_____ Christine Badger Mele	_____ Shelle Jaquish	_____ Leonard Motto
_____ Brian Casey	_____ Neil Johanning	_____ James T. Ryan
_____ Rose Gigliello	_____ David Kiehle	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Assistant Superintendent for Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Sim will lead the pledge to the flag.

3. PRESIDENT’S SPOTLIGHT

2017 School Bus Driver of the Year – Colleen John

Congratulations to Bus Driver Colleen John, who was honored by the Hudson Valley Chapter of the American Automobile Association with the 2017 Bus Driver of the Year.

Ms. John was nominated for the AAA award by the South Colonie Transportation Department for her exceptional work ethic, reliability, and positive interaction skills with students and staff. She started driving for South Colonie in 1978. She left the District in the mid-1980s to raise a family and returned to driving in the late 1990s. Ms. John started driving for the District in 1978, when it was largely a male-dominated profession. Additionally, at that time, school buses lacked things we take for granted today, such as power steering, automatic transmissions, automatic door openers/closers, etc. She was truly a female pioneer in the profession.

4. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular Meeting of September 26, 2017 be approved.

_____ Yes _____ No _____ Abstain Carried:

5. REPORTS FOR INFORMATION AND STUDY

A. External Auditor Report

Paul Cuda of Cusack & Company, CPAs LLC will provide a review of the 2016-2017 External Audit Report. Recommendation for approval of the report will appear in Item 10 of this agenda.

B. Board Committee Reports

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

1. Mr. Johanning, Committee Chairperson, will provide a report on the Policy Committee meeting that was held on September 25, 2017.
2. Mr. Sim, Board President, will provide a report on the Strategic Planning, Accountability & Board Operations Committee meeting that was held on October 3, 2017.

6. COMMUNICATIONS

A. Correspondence/Board Activities

B. Requests to Speak on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue.

7. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. Fifteen (15.0) contact hours of credit for participation in “Grade 1 Study Group” (2017-18–#95), sponsored by the South Colonie Central School District. The course may be attended September 28, 2017; October 26, 2017; November 30, 2017; December 14, 2017; January 25, 2018; February 15, 2018; March 29, 2018; April 26, 2018; May 24, 2018; and June 14, 2018 from 3:30 pm to 5:00 pm at the Saddlewood Elementary School. The course is restricted to Saddlewood Grade 1 Special Education and Reading Teachers only. Participants must attend all sessions to receive course credit. Jennifer Wells (Lisha Kill Middle School) is the contact person.

2. Three (3.0) contact hours of credit for participation in “LGBT Cultural Competency” (2017-18-#96), sponsored by the Greater Capital Region Teacher Center. The course may be attended October 12, 2017 from 4:00 pm to 7:00 pm at the Shaker Road Elementary School Library. Participants must register on GCRTC My Learning Plan. Lisa Bennett (Lisha Kill Middle School) is the contact person.

C. Agreement

Approval of an agreement between the Commissioner of the NYS Office of General Services, the Governor Nelson A. Rockefeller Empire State Plaza, Albany, NY 12242 and the Colonie Central High School, South Colonie Central School District to reserve use of the Empire State Plaza for the Graduation Ceremony of the 2018 Senior Class on June 22, 2018, per the attached rental rates.

D. Intermunicipal Agreement

Approval of an Intermunicipal Agreement with the North Colonie Central School District for the provision of transportation services to North Colonie Central School District students as per attached agreement for the 2017-2018 school year.

E. Independent Contract Agreement

Approval of an Independent Contract Agreement with Gina Cosgrove, Psy.D., aka Campbell House Psychological Associates and South Colonie Central School District for Special Education consultation services on an as-needed basis at Forest Park and Saddlewood Elementary Schools. This agreement shall begin September 6, 2017 and shall commence June 30, 2018. The rate is \$180.00 per hour up to a maximum of 40 hours and a maximum cost of \$7,200.00. Additional contracted hours to be mutually agreed upon by the District and the Contractor.

F. Transportation Contract

Approval of a 31-day emergency contract with Durham School Services, 830 South Pearl Street, NY 12202, for Route 2017-4 to Wildwood School, 2999 Curry Road Extension, Guilderland, NY 12303. Transportation is to begin September 14, 2017 and end October 14, 2017. The daily rate is \$250.00, plus \$85.00 per day for the monitor. The total anticipated cost is \$5,695.00.

G. Transportation Bid Rejection

Rejection of transportation bids opened on October 5, 2017 for Route Number 2017-4 to Wildwood Programs, 2995 Curry Road, Schenectady, NY 12303. The route will be re-bid at a future date.

H. Student Trip

Group: Grade 5 (200 students & 50 chaperones)
 School: Sand Creek Middle School
 Destination: Bronx Zoo, Bronx, NY
 Date: May 24, 2018
 Responsible: Dan DeMarco, Kristie Bowers
 Transportation: Charter Bus

I. Tax Refunds

1. Approval of a 2017-2018 tax refund payable to David Digesare in the amount of \$618.82. The property is located at 4 Cyndi Court, Niskayuna, NY 12309 (Tax Map #60.12-1-63).
2. Approval of a 2017-2018 tax refund payable to Michael & Jamie Guidarelli in the amount of \$583.45. The property is located at 2 Sierra Court, Schenectady, NY 12304 (Tax Map #60.16-1-84).
3. Approval of a 2017-2018 tax refund payable to Stephen More in the amount of \$300.57. The property is located at 134 Fieldstone Drive, Schenectady, NY 12304 (Tax Map #60.20-3-9).

J. Tax Roll Correction

An application RP-554 for Corrected Taxes for the 2017 tax roll on property owned by Gerald Miller. Property is located at 6 Ethel Drive, Loudonville, NY 12211 (Tax Map# 43.17-3-21). The property is entitled to a 50% senior citizen exemption.

K. Donation

Donation from Forest Park Elementary PTA, 100 Forest Drive, Albany, NY 12205 to the South Colonie Central School District in the amount of \$2,000.00. This donation will be used to purchase iPads and Chromebooks.

L. Claims Auditor Quarterly Report – July, 2017 to September, 2017**M. Re-Appropriation of the 2017-2018 Budget**

Re-appropriation of the 2017-2018 budget in the amount of \$2,000.00. The total re-appropriated budget is \$99,461,887.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain

Carried:

8. PERSONNEL – INSTRUCTION (Pages 9-11)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated October 10, 2017 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. PERSONNEL – SUPPORT (Page 12)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated October 10, 2017 be approved.

_____ Yes _____ No _____ Abstain Carried:

10. 2016-2017 EXTERNAL AUDIT REPORT

WHEREAS, pursuant to State and local guidelines, the District has completed an audit of all funds in its care during the 2016-2017 fiscal year; and

WHEREAS, the District’s independent auditors, Cusack & Company, CPAs LLC, have completed and submitted the required financial reports.

NOW, THEREFORE, BE IT:

RESOLVED, that upon the recommendation of the Superintendent of Schools and the Audit/ Finance Committee of the South Colonie Central School District, the Board of Education hereby accepts the External Audit Report as prepared by Paul Cuda, Cusack & Company, CPAs LLC, for the 2016-2017 fiscal year.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the 2016-2017 External Audit Report, be approved.

_____ Yes _____ No _____ Abstain Carried:

11. AGREEMENT – DISTRICT OFFICE ADMINISTRATORS

Approval of an Agreement between the South Colonie Central School District and the South Colonie District Office Administrators, outlining the terms and conditions of employment as specified per the attached agreement, effective July 1, 2017.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Agreement, be approved.

_____ Yes _____ No _____ Abstain Carried:

12. POLICIES - Approval

A. Single Reading & Approval

Policy 9290 – Supplemental Compensation Rates

On behalf of the Policy Committee, upon the motion made by Committee Chair/Member _____, recommendation that the revisions made to the above stated Policy (9290) be approved as presented.

_____ Yes _____ No _____ Abstain Carried:

13. RESOLUTIONS

America’s Safe Schools Week – October 15-21, 2017
National Health Education Week – October 16-20, 2017
National School Bus Safety Week – October 16-20, 2017

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolutions be approved.

_____ Yes _____ No _____ Abstain Carried:

14. FUTURE MEETINGS

- **October 11** Capital Project Public Forum – 7:00 pm – Saddlewood Elementary
- **October 24** Communications Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **October 27** Facilities Committee – 7:30 am – District Office
- **October 30** Policy Committee – 6:00 pm – District Office
- **November 7** Academic Achievement Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **November 10** **District Closed – Veteran’s Day Observed**
- **November 14** **Capital Project & Capital Referendum Vote**
- **November 21** Strategic Planning Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **November 22** **No School – Thanksgiving Recess**
- **November 23-24** **District Closed – Thanksgiving Recess**
- **November 27** Policy Committee – 6:00 pm – District Office

EXECUTIVE SESSION

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

15. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – INSTRUCTION**A. Leave of Absence**

- | | | |
|----|------------------------|--------------------------|
| 1. | <u>Name:</u> | Casey Rowland |
| | <u>Position:</u> | Teaching Assistant |
| | <u>Type:</u> | Personal Leave |
| | <u>Location:</u> | Sand Creek Middle School |
| | <u>Effective Date:</u> | August 31, 2017 |
| | <u>Ending Date:</u> | Unknown |

B. Long-Term Substitutes

- | | | |
|----|------------------------|--|
| 1. | <u>Name:</u> | Casey Rowland |
| | <u>Address:</u> | 98A Vly Road, Albany, NY 12205 |
| | <u>Type:</u> | Long-Term Substitute |
| | <u>Teaching Area:</u> | Childhood Education |
| | <u>Location:</u> | Sand Creek Middle School |
| | <u>Effective Date:</u> | October 3, 2017 |
| | <u>Salary:</u> | Salary Schedule I, Step 1, per SCTA Contract (pro-rated) |
| | <u>Education:</u> | B.A. from University of North Carolina |
| | <u>Certification:</u> | Initial in Childhood Education (Grades 1-6) |
-
- | | | |
|----|------------------------|---|
| 2. | <u>Name:</u> | Nicholas Pafundi |
| | <u>Address:</u> | 514 Apex Lane, Troy, NY 12182 |
| | <u>Type:</u> | Long-Term Substitute |
| | <u>Teaching Area:</u> | Special Education |
| | <u>Location:</u> | Lisha Kill Middle School |
| | <u>Effective Date:</u> | October 3, 2017 |
| | <u>Salary:</u> | Salary Schedule I, Step 1, per SCTA Contract |
| | <u>Education:</u> | B.S. from Eastern Michigan University; M.E. from MCLA |
| | <u>Certification:</u> | Initial in Student's with Disabilities (Grades 1-6) |

C. Increase of Appointment

- | | | |
|----|------------------------|-------------------------------------|
| 1. | <u>Name:</u> | Elaine Sheridan |
| | <u>Teaching Area:</u> | Foreign Language |
| | <u>Location:</u> | Colonie Central High School |
| | <u>Increase:</u> | .20 |
| | <u>Effective Date:</u> | September 27, 2017 to June 30, 2018 |

D. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

E. Administrative Aide – 2017-2018 School Year

Approve per Board of Education Policy 9290:

Sand Creek Middle School – Level 2 William Luke September 11, 2017

F. SIS Trainers for the 2017-2018 School Year

Approve per Board of Education Policy 9290:

Sand Creek Middle School

Dan Demarco	Sarah Nagel
Tristan Kisling	Brian Czerpak

G. Cafeteria Supervision for the 2017-2018 School Year

Rescind the following previously approved position:

Sand Creek Middle School

William Luke	1.0	September 11, 2017
--------------	-----	--------------------

Appoint the following previously approved position at the approved rate of compensation:

Sand Creek Middle School

Tanya DeLaMater	1.0	September 11, 2017
-----------------	-----	--------------------

H. Co-Curricular – 2017-2018 School Year

Rescind the following previously approved positions:

Sand Creek Middle School

Art Club (5-8)	Betsy Ryan	.50
<u>Small Performing Music Group: 4 Total</u>		
Band (7)	Jeffrey Kirsty	1.0
Band (8)	Michelle Cannistraci	1.0

Appoint the following previously approved position at the approved rate of compensation:

Sand Creek Middle School

Art Club (5-8)	Amanda Harris	.50
Math Club	Rachel Graber	1.0
School Yearbook	Sarah Nagel	1.0

<u>Small Performing Music Groups {4}</u>		
Band (7)	Jeffrey Kirsty	.50
Band (8)	Michelle Cannistraci	.50
Chorus (7/8)	Tess McCarthy	1.0
STEM/Engineering Competition	Charles Nagel	1.0

I. Personal Care Assistant – 2017-2018 School Year

Appoint the following Personal Care Assistant (IEP driven) per Board of Education Policy 9290:

Colonie Central High School

Andrew Roemer 1.0

J. ENL After School (grant funded) for the 2017-2018 School Year

Sand Creek Middle School

ENL Teacher April Mlambi

Shaker Road Elementary School

ENL Teacher Mary Rossetti

9. PERSONNEL – SUPPORT**A. Resignation**

1. Name: Sherri Pape
Position: Part-Time Typist (SW)
Effective: September 30, 2017
Reason: Accepted another position within the District

B. Appointments

1. Name: Sherri Pape
Address: 14 Campbell Drive, Colonie, NY, 12205
Position: Provisional Secretary I
Effective: September 30, 2017
Salary: Schedule U, Start Rate, per CSEA Contract
Hours: 7.0 hours per day
Current Location: Saddlewood Elementary School
Probationary Period: September 30, 2017 through March 29, 2018
2. Name: Wendy Trance
Address: 7 Maple Avenue, Albany, NY 12205
Position: Clerk Typist I – Part-Time (Substitute)
Effective: October 11, 2017
Salary: \$11.25 per hour
3. Name: Kendra Palladino
Address: 31 Corthell Street, Albany, NY 12205
Position: Probationary School Monitor
Effective: October 10, 2017
Salary: \$11.68 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Lisha Kill Middle School
Probationary Period: October 10, 2017 through April 5, 2018

C. Change of Hours

Effective September 28, 2017:

Ann Methé	Food Service Helper	4.0 hours per day to 4.75 hours per day	HS
-----------	---------------------	--	----