State Mandated Mentor/Mentee Contact Log

Use this log to record conversations, meetings, or other times when assistance is provided to the mentee by the mentor. Any information recorded will be confidential, and may NOT be used in any evaluative way.

Mentor's Name _____ Mentee's Name _____

Certification # _____ Certification # _____

Date	Times	Focus & Format of Interaction	Action to be taken/Comments	Initials	

Date	Times	Focus & Format of Interaction	Action to be taken/Comments	Initials	

Total Number of Contacts:_____ Total Number of Contact Hours:_____

_____ _____ _____ _____

Signature Date Signature Date

School Year:_____