

**SOUTH COLONIE SCHOOLS
EXTRA CURRICULAR POSITION RECOMMENDATION**

To: X _____

From: X _____

You are offered the following co-curricular or interscholastic coaching assignment:

X _____ The compensation for this assignment is \$ **X** _____

Please check year if a longevity increment for continuous service is requested. (Coaching, performing group, class dean). ____ 5 years ____ 10 years ____ 15 years ____ 20 years.

Date of the first appointment to this position: _____

List experience in this sport or activity and the years in each position:

Athletic Director's or Principal's action () Approved () Not Approved

Position Points ____ X ____ = Longevity Addition _____

Notes: _____ Signed _____

This assignment requires the minimal commitment of:

Dates: From: Pre-season to Conclusion of Season

Days: _____

Time: _____

() No change in my regular assigned schedule will be required to meet the above assignment.

() Reduction of my planning time is needed to meet the responsibilities of the assignment.

Reduction of the planning time noted below is requested to enable me to complete this assignment.

Please indicate your acceptance or refusal of this assignment by signing in the appropriate place below and return the signed sheet to the building principal.

I decline the assignment as indicated.

I accept the assignment as indicated for the stipulated compensation. I understand if I am on an unpaid leave, I cannot apply for this position and if I am granted an unpaid leave during the time of my appointment, I must resign from my position.

Signature Date

X_____
Signature Date

Building Principal: () Approval () Disapproval

X_____
Date_____

Supervisor: () Approval () Disapproval

Date_____

Assist. Super.: () Approval () Disapproval

Date_____

Superintendent: () Approval () Disapproval

Date_____

(Please complete both sides)

04/08 dg

**SOUTH COLONIE SCHOOLS
EXTRA CURRICULAR APPLICATION**

Name: _____

Address: _____

Telephone: Home _____ Cell _____ Work _____

Social Security Number: _____

Application for Position of: _____

Location/Building: _____

South Colonie Teacher:

Present Assignment: _____ Building _____

Other than South Colonie Teacher:

Employer: _____

Occupation: _____

Hours: _____

Do you currently possess NYS Certification: _____ If yes, in which area: _____

Experience related to the Position. (A resume may be attached.)

References: _____ Telephone # _____

_____ Telephone # _____

Signed: _____ **Date:** _____

Received by: _____ Date: _____

Disposition _____

(Please complete both sides)

04/08 dg