

**PARENTS/GUARDIANS – PLEASE REVIEW THIS
POLICY WITH YOUR CHILDREN**

After-School Policy

Ultimately, our goal is to provide a safe and productive educational environment for our students. Therefore, all students remaining on school grounds after 2:05 pm must be involved in a school related activity and be directly supervised by a staff member. The following are acceptable reasons to remain after school and the behavior expectations for each situation:

Receiving assistance from a teacher: Students who remain after school to work with a teacher must be with that teacher by 2:15 pm. Once students have finished receiving assistance they are to obtain a bus pass from that teacher and report to the main cafeteria to wait, in an appropriate manner, for the late bus to arrive. If a student does not require bus transportation, he/she may call for a ride and wait in the cafeteria to be picked up.

Participating in a club or activity: Students involved in clubs and activities should report to their designated meeting place by 2:15 pm. Once the meeting or activity has concluded students must report to the main cafeteria, with a bus pass from their club advisor, to wait for the late bus. Students who will not be using school transportation should also wait in the main cafeteria to be picked up.

Working on a specific project in the library/computer lab or using the weight room: Students should report to these locations by 2:15 and remain there until bus passes have been distributed by the staff supervising these areas. Once a student receives a bus pass, he/she must report to the main cafeteria to wait, in an appropriate manner, for the late bus. Students not requiring bus transportation are free to leave immediately following the conclusion of their intended activity, but should not remain on school grounds.

Attending after-school detention: Students are to report to the detention room no later than 2:15 pm. Detention is held from 2:15 pm – 3:35 pm, Monday through Thursday. Students may only leave detention with a pre-signed pass by an academic teacher and approval from their grade-level principal. Students are expected to be well-behaved, to bring appropriate materials to keep themselves busy and to keep all electronic devices off and put away. At the conclusion of detention, student's taking the late bus home, will be issued a bus pass and required to wait in the main cafeteria. Students providing their own transportation will be released from the building or required to wait in the main cafeteria to be picked up.

Attending practice or athletic competition: Student-athletes must report to the designated athletic study hall classroom by 2:15 pm. The athletic study hall will provide an educational environment for student-athletes to complete homework and other course work. The expectations of the athletic study hall are as follows:

- ✓ All athletes remaining after-school to wait for a practice or inter-scholastic competition to begin, must report to the designated study hall classroom by 2:15 pm and sign in with the supervisor.
- ✓ Student-athletes must remain in study hall unless they provide the study hall supervisor with a pre-signed pass from an academic teacher. Such a pass will provide the student-athlete the ability to leave the study hall classroom and work with a teacher in another location. Once the student has finished receiving assistance from a teacher, it is the student's responsibility to either return to study hall with a signed pass or report directly to practice.
- ✓ Athletic study hall will uphold all components of school-based academic study hall, for example:
 - Students should bring appropriate materials to keep them busy (study materials, homework, library book, etc.).
 - Students should remain in their seat unless they have permission to move.
 - Students should not be using electronic devices.
 - Students should keep hands, feet and all other objects to themselves.
 - Students should remain quiet (talking should only involve academic support and/or permission from the study hall supervisor).
 - Students should report to study hall at the designated time and remain in the designated area of the building unless otherwise granted permission by the study hall supervisor.

Waiting for transportation from a parent or guardian: Students remaining on school grounds for the purpose of waiting for alternate transportation must report to the main cafeteria. If a student is aware that their ride will not be arriving before 2:30, then it is their responsibility to find an acceptable reason above and follow the behavior expectations set forth. Students should not be spending an extended amount of time in the main cafeteria waiting for a ride.

It is understood that some after-school activities may take place later in the evening and students may find it more reasonable to take the school bus home and find their own transportation to and from some of these events. This policy applies to those students who choose to remain on school grounds for the duration of time leading up to their after-school activity.

Students found in violation of these guidelines will be reported to their grade level Administrator for disciplinary action.