

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES
February 15, 2010
District Office
7:00 p.m.



CoRe VaLueS

We Believe :

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER

The meeting of the South Colonie Board of Education was called to order by Mr. Casey.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Excused</u>	Shelle Jaquish	<u>Present</u>	Neil Johanning	<u>Present</u>
David Kiehle	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

Executive Session

Motion by Mr. Motto, seconded by Mr. Kiehle, and carried unanimously (7-0) to **enter** executive session to discuss contract negotiations at 7:02 p.m.

Motion by Mr. Ryan, seconded by Mr. Dunn, and carried unanimously (7-0), to **adjourn** executive session at 7:29 p.m.

2. PLEDGE TO FLAG

Mr. Casey led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Johanning, seconded by Mr. Ryan, and carried unanimously (7-0), that the minutes of the regular meeting on February 1, 2011, be approved.

4. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Casey:**

- Reminded board members about Lobby Day on March 1st and the meetings scheduled with Senator Neil Breslin and Assemblyman Robert Reilly.
- Asked Mr. Buhner to give a report on the Chinese high school students who visited our high school.

Mr. Motto:

- Attended the varsity basketball game against Guilderland

Mr. Kiehle:

- Attended a recent girls' basketball game
- Participated in the Open Discussion Budget Meeting held on February 10th at Veeder School.
- Attended the Curriculum Review Board meeting on February 10th

Mr. Johanning:

- Attended Shaker Road Family Fun Math Night on February 4th
- Attended Lisha Kill's drama production "You're a Good Man, Charlie Brown"
- Attended the CCHS PTSA meeting on February 7th
- Participated in the NYSSBA Webinar regarding the Governor's budget
- Spent time at the high school during the Chinese students' visit

- B. **No Requests** to speak.

5. **REPORTS FOR INFORMATION AND STUDY**

A. **School Calendar Discussion**

The 2011-12 school calendar (Policy 4110) has been developed to coordinate major vacation periods with the Capital Region BOCES. The calendar provides for 181 days of student attendance and four (4) staff development days for a total of 185 days.

B. **Board Committee Reports**

The Strategic Planning and District Communications Committees have met since the last board meeting. Committee chairperson reported on the meetings and made recommendations to the full Board. Mr. Kiehle, liaison to the Curriculum Review Board, also reported on the meeting held on Thursday, February 10.

6. **REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommended approval of the following:

A. **Committee on Special Education**

1. Placements as indicated on the attached sheets.
2. Approval of Sub-Committee Chairperson: Dr. Jennifer Brooks
(*There is no stipend or salary adjustment for this appointment.*)

B. **In-Service Courses**

1. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course, "Creative Nonfiction: Telling the Truth" (#10-11-44), sponsored by Bard Institute for Thinking and Writing. The course will be held July 10 through July 15, 2011 at Bard College, Annandale-on-Hudson NY. Sherry Guice (Lisha Kill) is the contact person.
2. One (1.5) in-service credit for participation in and completion of the 15-contact hour course, "Children's and Young Adult Literature" (#10-11-45), sponsored by NERIC. The online course will be held January 16 through March 6, 2011. Kristi Picard (CCHS) is the contact person.

C. **Seminar on Educational Issues**

1. Six (6) contact hours of credit for participation in "Miscue Analysis: Using Running Records to Inform Reading Instruction" (SD#2010-11-39), sponsored by South Colonie Schools, to be held on March 2 and March 9, 2011, from 4 to 7 p.m. each day at Roessleville School. Stacey Wranesh (Roessleville) is the contact person.
2. Nine (9) contact hours of credit for participation in "Capital District SRP Leadership Conference" (SD#2010-11-40), sponsored by NYSUT. The workshop will be held on March 12 & 13, 2011 at The Otesaga Hotel in Cooperstown, NY. Enrollment is limited to Teaching Assistants and attendance is required at both sessions. Chris Zostant (CCHS) is the contact person.

D. Transportation Contracts

1. A negotiated contract with Chalet Services Inc, 3206 Rt. #81, Surprise, NY 12176, for transportation to the Shaker Road BOCES program at a cost of \$75.00 per diem and includes the cost of the required aide. Transportation begins on January 24, 2011 and ends June 24, 2011. The total cost of the contract shall be \$7,350.00.

E. Use of School Bus

1. Use of one (1) school bus by the Colonie Village Senior Center for transportation on Saturday, April 2, 2011. Pick-up will be at the Village Senior Center at 11:30 a.m. and to Cici's Pizza on Wolf Road for lunch then proceed to the Palace Theatre for a 3:00 p.m. show. The driver's wages and mileage fees will be waived since they allow us the use their buildings at no charge for driver training.

F. Student Trips

Group: Lisha Kill Grade 5 Students (200)
Destination: Fort William Henry
Date(s): Tuesday, May 17, 2011
Responsible: Barbara Winters, Lori Duraski
Transportation: School Bus
Cost: Individuals (\$14.00 per person)

G. Health and Welfare Contracts

1. A contract for the 2010-11 school year with the North Greenbush Central School District to provide health and welfare services to four (4) South Colonie resident students attending LaSalle Institute located in North Greenbush at a cost of \$231.15 per student. The total cost of the contract shall be \$924.60
2. A contract for the 2010-11 school year with Bethlehem Central School District to provide health and welfare services to five (5) South Colonie resident students attending Bethlehem Children's School located in Bethlehem at a cost of \$797.00 per student. The total cost of this contract shall be \$3,985.00.

H. Surplus Items

1. For disposal – items are outdated and no longer in use:
 - One (1) Okidata Microline 395 Printer
 - Two (2) metal keyboard trays
 - Two (2) Dell 15" Computer Monitors – Fixed Asset #5098 & #5013
 - Two (2) computer tower holders on wheels
2. For trade-in towards purchase of new equipment – Item is in non-working condition and has been deemed "un-repairable."
 - One (1) Canon NP 6012 Copier, Serial #NUC51937, Fixed Asset #0693
(Located at Pupil Services Office – Forest Park)

Motion made by Mr. Motto, seconded by Ms. Jaquish, and carried unanimously (7-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. **PERSONNEL – INSTRUCTION**

Motion made by Mr. Casey, seconded by Mr. Johanning, and carried unanimously (7-0), that the Instructional Personnel changes listed on the attached sheets dated February 15, 2011, be approved.

8. **PERSONNEL – SUPPORT**

Motion made by Mr. Ryan, seconded by Mr. Dunn, and carried unanimously (7-0), that the Support Personnel changes listed on the attached sheets dated February 15, 2011, be approved.

9. **RESOLUTIONS**

National Music in Our School & Youth Art Month – March 2011

National Women's History Month – March 2011

National School Breakfast Week – March 7-11, 2011

Motion made by Ms. Jaquish, seconded by Mr. Kiehle, and carried unanimously (7-0), that the above stated resolutions be approved.

10. **POLICIES**

1st Reading:

Policy 4110: 2011-12 School Calendar

11. **ACKNOWLEDGEMENTS**

Mr. Buhner acknowledged the following people present at the meeting: Director of Human Resources David Seaver, Sand Creek Middle School Principal David Perry, SCTA President Jeff Dutcher. Three high school students also attending as part of a class requirement.

12. **FUTURE MEETINGS**

- February 16, 2011 – Information Technology Committee – 7:30 a.m. – District Office
- February 28, 2011 – Policy Committee – 6:00 p.m. – District Office
- March 1, 2011 – Graduation Committee – 6:00 p.m. – District Office
- March 1, 2011 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- **BUDGET TOPICS:** Special Education and Pupil Personnel Services
- March 3, 2011 – Audit-Finance Committee – 7:30 a.m. – District Office
- March 3, 2011 – Budget Meeting/Open Discussion – Shaker Road School – 7:00 p.m.
- March 8, 2011 – Budget Meeting – 7:00 p.m. – District Office
- **TOPICS:** Fringe Benefits and Instructional Program – Enrollment Projections, Instructional Staffing, Support Staffing, Textbooks, Curriculum Development, Staff Development, Library & Media Technology, Building Budgets, Summer School, CALC, and Information Technology.

- March 15, 2011 – Regular Board of Education Meeting – 7:00 p.m. – District Office
BUDGET TOPIC: Presentation of 1st draft of Budget
- March 22, 2011 – Budget Meeting (Work Session) – 7:00 p.m. – District office
- March 23, 2011 – Facilities Committee – 7:30 a.m. – District Office
- March 28, 2011 – Policy Committee – 6:00 p.m. – District Office
- April 5, 2011 – District Communications Committee – 7:30 a.m. – District Office
- April 5, 2011 – Regular Board of Education Meeting – 7:00 p.m. – District Office
BUDGET TOPIC: Presentation of 2nd draft of Budget
- April 13, 2011 – Special Board of Education Meeting – 7:00 p.m. – District Office
BUDGET TOPIC: Adoption of 2011-12 Budget
- Monday, April 18, 2011 – Last day to file petition for School Board member election

13. ADJOURN

Motion made by Mr. Ryan, seconded by Mr. Motto, and carried unanimously (7-0), that the regular meeting be adjourned at 7:58 p.m.

Joyce Gay
District Clerk
02/23/2011

A. Tenure Appointment

Tenure appointment to the following personnel, having satisfactorily completed appropriate probationary period, effective on the date indicated.

<u>Name</u>	<u>Tenure Area</u>	<u>Tenure Date</u>
William Boardman	Administrator	03/23/2011

B. Retirements

- Name: Christine Dooley
Position: Elementary Education Teacher
Location: Forest Park Elementary School
Effective Date: July 1, 2011
- Name: Barbara LaPointe
Position: Teaching Assistant
Location: Roessleville Elementary School
Effective Date: July 1, 2011
- Name: Carol Stubbs
Position: Elementary Education Teacher
Location: Roessleville Elementary School
Effective Date: July 1, 2011
- Name: David Foust
Position: Administrator
Location: Colonie Central High School
Effective Date: July 1, 2011
- Name: Suzanne Moore
Position: Administrator
Location: Colonie Central High School
Effective Date: July 1, 2011
- Name: Hal Sauter
Position: Administrator
Location: Forest Park Elementary School
Effective Date: July 1, 2011
- Name: Ernest Casile
Position: Administrator
Location: Saddlewood Elementary School
Effective Date: July 1, 2011
- Name: Jack Adams
Position: Administrator
Location: District Office
Effective Date: July 1, 2011

C. Resignation

1. Name: Christie Smith
Position: Physical Education Teacher
Location: Colonie Central High School
Reason: Personal
Effective Date: February 15, 2011

D. Long-Term Substitutes

1. Name: Maria Ziamandanis
Address: 12 Maria Drive, Loudonville, NY 12211
Type: Long Term Substitute
Teaching Area: Elementary Education
Location: Saddlewood Elementary School
Effective Date: February 4, 2011
Salary: Salary Schedule I, Step 1
Education: B.S. from Siena College, M.S. from College of St. Rose
Certification: Initial in Early Childhood Education (Grades 1-6)

E. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

F. Co-Curricular – 2010-11 School Year

Colonie Central High School

Rescind the appointment of the following previously approved position:

- Productions: Technical Director (Set construction) Thomas Feeney

Appointment of the following previously approved positions at the approved rate of compensation:

- Productions: Technical Director (Set construction) Thomas Feeney .5
- Productions: Technical Director (Set construction) Melissa McConville .5

A. Resignation

1. Name: Patrick E. Murphy
Position: Bus Driver
Effective: February 7, 2011
Reason: Personal

B. Creation of Position

Effective February 1, 2011 – June 30, 2011:

- (1) .75 Temporary School Monitor – 6.0 Hour (Forest Park)

C. Appointments

1. Name: Karen Adkins
Address: 6 Aldershoot Road, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: February 7, 2011
Salary: \$9.50 per hour
2. Name: Jennifer Casabonne
Address: 18B Pine Avenue, Albany, NY 12203
Position: Food Service Helper Substitute
Effective: February 16, 2011
Salary: \$9.50 per hour

D. Retirements:

1. Name: Diane Prock
Position: Secretary I
Effective: July 1, 2011
Location: Saddlewood Elementary
2. Name: Robert Willey
Position: Bus Driver
Effective: July 1, 2011
Location: Bus Garage
3. Name: Samuel Martino, Jr.
Position: Bus Driver
Effective: July 1, 2011
Location: Bus Garage
4. Name: Myron Kniskern
Position: Bus Driver
Effective: July 1, 2011
Location: Bus Garage
5. Name: Catherine Blanchard
Position: Bus Driver
Effective: July 1, 2011
Location: Bus Garage