

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**November 2, 2010
District Office**

7:00 p.m.



CoRe VaLueS

We Believe :

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER

The meeting of the South Colonie Board of Education was called to order by Mr. Casey at 7:00 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Excused</u>	Shelle Jaquish	<u>Present</u>	David Kiehle	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

EXECUTIVE SESSION:

Motion by Mr. Ryan, seconded by Mr. Johanning, and carried unanimously (8-0), to **enter** executive session to discuss collective bargaining negotiations at 7:01 p.m.

Motion by Ms. Jaquish, seconded by Mr. Dunn, and carried unanimously (8-0), to **adjourn** executive session at 7:27 p.m.

2. PLEDGE TO FLAG

Mr. Casey led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Ryan, seconded by Mr. Domenici, and carried unanimously (8-0), that the minutes of the regular meeting on **October 19, 2010**, be approved.

4. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Casey:**

- Announced that the 2010 Toys for Tots “Stuff the Bus” campaign will begin soon; coordination for dates and times at the schools are being finalized. Dunkin’ Donuts has donated \$5,000 this year to purchase coats for needy children.
- We received 15 voting machines which we will be able to use at least for the next two years. This donation of equipment will save us between \$60,000 and \$80,000 over the next two years. Thank you to Mrs. Miller for working with Albany County to secure this helpful donation.
- Informed board members that Joan Leak, wife of Village of Colonie Mayor Frank Leak, passed away on Saturday, October 30. Mayor Leak is a strong supporter of education and young people and of our school district. A card expressing the condolences of the Board of Education and District staff members will be sent to Mayor Leak and his family.

Mr. Ryan:

- Noted that the walk-thru scheduled at the high school and Lisha Kill on Friday, November 5, will conclude the outside building inspections. The inside inspections will be scheduled for the spring.

Mr. Domenici:

- Thanked the students from the Participation in Government classes for attending the board meetings.

Mr. Kiehle:

- Attended the excellent concert at the high school last week which featured three bands.
- Attended the Sectional soccer game and commended the students for great playing and great support for the team.

Mr. Johanning:

- Attended the Northeast Regional PTA Dinner on Monday, October 18.
- Attended a Special Education PTA meeting last week.
- Announced that the annual CCHS PTSA Craft Fair will be held on Saturday, November 20, from 9 a.m. to 4 p.m. in the M.U.G.

- B. **No Requests** to speak.

5. REPORTS FOR INFORMATION AND STUDY**A. Energy Management Program Annual Update**

District Energy Manager Jim Brown presented an update on the Energy Management Program.

B. Board Committee Reports

The Policy Committee and Facilities Committee have met since the last board meeting. Committee chairpersons reported to the full board on the meetings..

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course “Folktales from Around the World (LIT 905)” (#10-11-38), sponsored by Fresno Pacific University. The online course will be held at varied times on varied dates and must be completed within one year after registering. Lauren Reynolds (Forest Park) is the contact person.

C. Seminar on Educational Issues

1. Six (6) contact hours of credit for participation in “Rotator Cuff Syndrome: From Impingement to Post-Op” (SD#2010-11-31), sponsored by Cross Country Education. The workshop will be held on Thursday, November 11, 2010, from 8:00 a.m. to 3:30 p.m. at Holiday Inn Albany, 205 Wolf Road. Kurt Pfaffenbach (Forest Park) is the contact person.

2. Three (3) contact hours of credit for participation in “Beyond the Conflict: Teaching & Learning About Israel” (SD#2010-11-32), sponsored by Greater Capital Region Teacher Center and to be held on Thursday, October 28, 2010, from 4 to 7 p.m. at the Jewish Federation Community Services Building in Albany. Terri Korb (Sand Creek) is the contact person.

D. Transportation Contracts

1. A 30-day emergency contract with Chalet Services, Inc., 3206 Rt #81, Surprise, NY 12176, for transportation of homeless students between Colonie Central High School and 211 Central Avenue, Cohoes NY 12047 at a cost of \$60.00 per diem. Transportation will begin October 21, 2010 and end November 19, 2010. The total cost of this contract shall be \$1,260.00.

E. Use of School Bus

1. Use of one (1) school bus by Capital Region BOCES on Thursday, November 4, 2010. Pickup will be at the Desmond Hotel & Conference Center, Albany NY at 5:15 p.m. for transporting to Jack’s Oyster House, 42 State Street, Albany NY. Return trip will be at 9:00 p.m. Driver’s wages and mileage fees will be paid according to the District’s Fee and Rate Schedule.

F. Tax Refunds

1. Refund of 2010-11 taxes to Matthew and Rochelle Guiry in the amount of \$240.50. The property is located at 24 Amanda Way, Niskayuna, NY 12309 in the Town of Colonie (Tax Map#17.7-1-75). Payment is in compliance with a RPTL-730 Small Claims Assessment Review decision. The refund is made without interest.
2. Refund of 2010-11 taxes to Terrence and Kristin Pratt in the amount of \$319.87. The property is located at 38 Amanda Way, Niskayuna, NY 12309 in the Town of Colonie (Tax Map #17.7-1-82). The payment is in compliance with a RPTL-730 Small Claims Assessment Review decision. The refund is made without interest.
3. Refund of 2010-11 taxes to Rebecca Yates and Serge Zaslavsky in the amount of \$80.57. The property is located at 251 Taurus Road, Niskayuna, NY 12309 in the Town of Colonie (Tax Map #17.7-1-82). The payment is in compliance with a RPTL-730 Small Claims Assessment Review decision. The refund is made without interest.
4. Refund of 2010-11 taxes to James and Melissa Wood in the amount of \$288.60. The property is located at 5 Ramundo Drive, Albany, NY 12205 in the Town of Colonie (Tax Map#42.1-2-14). The payment is in compliance with a RPTL-730 Small Claims Assessment Review decision. The refund is made without interest.

5. Refund of 2010-11 taxes to Matthew and Joan Gleason in the amount of \$241.71. The property is located at 814 Pearse Road, Schenectady, NY 12309 (Tax Map#61.9-3-10.3). The payment is in compliance with a RPTL-730 Small Claims Assessment Review decision. The refund is made without interest.

G. Donations

1. Donation of \$800.00 from Theodore Thompson, 4210 Buckingham Drive, Schenectady, NY 12304, for sponsorship of Laura Yerou's trip to Ethiopia in December 2010. Ms. Yerou, English teacher at Lisha Kill Middle School, will be traveling to Ethiopia as part of the Pen Pal Project in which her classes have been involved.

H. Agreement

1. Agreement between Benetech, Inc. and South Colonie Central Schools to provide administrative services for Flexible Spending Account Claims Administration at a cost of \$3.00 per participant per month for the term of January 1, 2011 to December 31, 2011.

I. Declare as Surplus

1. One (1) Canon AP-250 Typewriter, Serial #S22022038. Item is located at Saddlewood Elementary School. Due to age and condition, item is beyond repair.

J. Clerk's and Treasurer's Reports – September 2010

Motion made by Ms. Jaquish, seconded by Mr. Ryan, and carried unanimously (8-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Board members congratulated Mrs. Miller on her retirement after serving the District for 36 years in various capacities. They thanked her for her expertise in all the jobs she has filled and for helping them to understand the workings of a school district which has enabled them to become better Board members.

Motion made by Mr. Johanning, seconded by Mr. Motto, and carried unanimously (8-0), that the Instructional Personnel changes listed on the attached sheets dated November 2, 2010, be approved.

8. PERSONNEL – SUPPORT

Motion made by Mr. Ryan, seconded by Mr. Johanning, and carried unanimously (8-0), that the Support Personnel changes listed on the attached sheets dated November 2, 2010, be approved.

9. POLICIES**Deletion:**

Policy 1000 – Community Relations Goals

1st Reading

Policy 1415 – Written Complaint and Appeal Procedures for Title I

Policy 6405 – Electronic Banking

Motion made by Mr. Motto, seconded by Mr. Johanning, and carried unanimously (8-0), that the above policy deletion be approved.

10. RESOLUTIONS

American Education Week – November 15-19, 2010

School Related Professional Recognition Day – November 16, 2010

Motion made by Mr. Kiehle, seconded by Mr. Motto, and carried unanimously (8-0), that the above resolutions be approved.

11. RESOLUTION: BUS PURCHASES

WHEREAS, at a special meeting of the qualified voters of South Colonie Central School District, Albany County, New York, held on October 13, 2010, a proposition was duly adopted authorizing the Board of Education of said School District to purchase school buses, at a maximum estimated cost of **\$634,200**, and providing for the levy of a tax therefore to be collected in installments, with obligations of said School District to be issued in anticipation thereof; and

WHEREAS, it is now desired to authorize such purpose and to provide for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the Board of Education of South Colonie Central School District, Albany County, New York, as follows:

Section 1. The class of objects or purposes to be financed pursuant to this resolution is the purchase of school buses for South Colonie Central School District, Albany County, New York, which is hereby authorized.

Section 2. The maximum estimated cost of the aforesaid class of objects or purposes is **\$634,200**, and the plan for the financing thereof is by the issuance of **\$634,200** bonds of said School District hereby authorized to be issued therefore pursuant to the Local Finance Law. Such bonds are to be payable from amounts which shall annually be levied on all the taxable real property in aid School District, and the faith and credit of said South Colonie Central School District, Albany County, New York, are hereby pledged for the payment of said bonds and the interest thereon.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five years, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 5. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 6. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- (2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 7. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. This resolution, which takes effect immediately, shall be published in full in the Albany Times Union and The Daily Gazette, which are hereby designated as the official newspapers of said School District for such purpose, together with a notice of the School District Clerk in substantially in the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows: Motion by Mr. Kiehle, and seconded by Mr. Johannning, and carried unanimously (8-0).

Brian Casey	<u>Yes</u>	Robert Domenici	<u>Yes</u>	Richard Dunn	<u>Yes</u>
Paul Gordon	<u>Absent</u>	Shelle Jaquish	<u>Yes</u>	David Kiehle	<u>Yes</u>
Neil Johannning	<u>Yes</u>	Leonard Motto	<u>Yes</u>	James T. Ryan	<u>Yes</u>

12. PUBLIC COMMENTS

Joseph Micare, Monitor at the High School, asked if something could be done to better facilitate the bus traffic at the Sand Creek and High School exits at afternoon dismissals.

13. ACKNOWLEDGEMENTS

Mr. Buhner acknowledged the following people present at the meeting: Director of Human Resources David Seaver, SCTA President Jeff Dutcher, Lisha Kill Principals Joe Guardino and Bill Boardman, High School Associate Principal Tom Nicholson. Also present were several students from the Participation in Government class taught by Mr. Boham.

14. FUTURE MEETINGS

- November 10, 2010 – Transportation Committee – 7:30 a.m. – District Office
- November 16, 2010 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- November 17, 2010 – Accountability & Board Operations – 7:30 a.m. – District Office
- November 18, 2010 – Information Technology Committee – 7:30 a.m. – District Office
- November 29, 2010 – Policy Committee – 6:00 p.m. – District Office
- December 1, 2010 – District Communications Committee – 7:30 a.m. – District Office
- December 7, 2010 – Academic Achievement Committee – 7:30 a.m. – District Office
- December 7, 2010 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- December 8, 2010 – Facilities Committee – 7:30 a.m. – District Office

15. ADJOURN

Motion made by Mr. Ryan, seconded by Mr. Kiehle, and carried unanimously (8-0), that the regular meeting be adjourned at 8:28 p.m.

Joyce Gay
District Clerk

A. Retirement

1. Name: Beverly K. Miller
Position: Assistant Superintendent for Management Services
Location: District Office
Effective Date: July 1, 2011

B. Leave of Absence

1. Name: Lauren Stratton
Position: Guidance Counselor
Type: Child Care Leave
Location: Lisha Kill Middle School
Effective Date: October 26, 2010
Ending Date: June 30, 2011

C. Long-Term Replacements

1. Name: Leatrice Westdal
Address: 2020 Riverview Road, Green Island, NY 12183
Type: Long Term Replacement
Teaching Area: School Counselor
Location: Lisha Kill Middle School
Effective Date: October 26, 2010
Ending Date: June 30, 2011
Salary: Salary Schedule I, Step 1, (pro-rated)
Education: B.S. from Southern CT State; M.S. from Sage
Certification: Provisional School Counselor

2. Name: Gregory Sulz
Address: 2 Hay Path, Watervliet, NY 12189
Type: Long Term Replacement
Teaching Area: Childhood Education
Location: Sand Creek Middle School
Effective Date: October 14, 2010
Ending Date: November 30, 2010
Salary: Salary Schedule I, Step 1, (pro-rated)
Education: B.S. from SUNY Oneonta
Certification: Initial in Childhood Education 1-6

D. Long-Term Substitute

1. Name: Sabrina Skotarczak
Address: 1801 Hayner Heights Drive, Clifton Park, NY 12065
Type: Long Term Substitute
Teaching Area: Special Education
Location: Colonie Central High School
Effective Date: October 6, 2010
Salary: Salary Schedule I, Step 1
Education: B.A. from Notre Dame College, M.S. from Russell Sage
Certification: Permanent in Special Education

E. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

F. Co-Curricular – 2010-11 School Year

Appointment of the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Intramurals:

Season III – Weight Training	Mike Ambrosio
Season IV – Weight Training	Mike Ambrosio

G. Creation of Position – 2010-11 School Year

.5 English as a Second Language (ESL) Teacher

H. Resignation

1. Name: Peter Taormina
Position: Special Education Teacher
Location: Colonie Central High School
Reason: Accepted a position outside the District
Effective Date: November 15, 2010

A. Appointments

1. Name: Anthony Renna
Address: 806 Park Avenue, Albany, NY 12205
Position: Probationary Part-Time Bus Driver
Effective: November 1, 2010
Salary: \$16.30 per hour, per CSEA contract
Hours: 5.5 hours per day
Current Location: Bus Garage
Probationary Period: November 1, 2010 – May 2, 2011

2. Name: Heidi Monti
Address: 12 Arden Court, Albany, NY 12205
Position: Probationary Part-Time Bus Driver
Effective: November 2, 2010
Salary: \$16.30 per hour, per CSEA contract
Hours: 5.0 hours per day
Current Location: Bus Garage
Probationary Period: November 2, 2010 – May 3, 2011

3. Name: John Day
Address: 3552 Consaul Road, Schenectady, NY 12304
Position: Probationary Part-Time Bus Driver
Effective: November 3, 2010
Salary: \$16.30 per hour, per CSEA contract
Hours: 5.0 hours per day
Current Location: Bus Garage
Probationary Period: November 3, 2010 – May 4, 2011

4. Name: Stephen Van Gelder
Address: 7 Surfwood Drive, Albany, NY 12203
Position: School Bus Driver Substitute
Effective: October 21, 2010
Salary: \$16.30 per hour, per CSEA contract

5. Name: Shawn Maney
Address: 55 Red Fox Drive, Albany, NY 12205
Position: School Bus Driver Substitute
Effective: September 10, 2010
Salary: \$16.30 per hour, per CSEA contract

6. Name: Debbie Fountain
Address: 25 Maplewood Avenue, Albany, NY 12205
Position: Probationary Part-Time Food Service Helper
Effective: October 25, 2010
Salary: \$10.43 per hour, per CSEA contract
Hours: 3.5 hours per day
Current Location: Colonie Central High School – West Wing
Probationary Period: October 25, 2010 – April 25, 2011

7. Name: Lana Otty
Address: 25 Brigadier Street, Albany, NY 12205
Position: Probationary Part-Time Food Service Helper
Effective: October 25, 2010
Salary: \$10.43 per hour, CSEA contract
Hours: 3.5 hours per day
Current Location: Colonie Central High School – West Wing
Probationary Period: October 25, 2010 – April 25, 2011

8. Name: Jeannine Blum
Address: 4 Mercy Court, Albany, NY 12205
Position: Clerk/Typist I – PT Substitute
Effective: November 3, 2010
Salary: \$10.00 per hour, per CSEA contract

B. Salary Adjustment

1. Name: Bonnie Sim
Address: 27 Tattersall Lane, Albany, NY 12205
Position: Temporary School Nurse, R.N.
Salary Change: Schedule S, Step 1 to Schedule S, Step 2, CSEA contract
Hours: 7.0 hours per day
Effective: October 5, 2010 – June 30, 2011
Current Location: Colonie Central High School

C. Change of Hours

Effective October 25, 2010:

Marilyn Ordon Food Service Helper 3.5 hours per day to 4.5 hours per day HS

Effective October 28, 2010:

Leonard Keeler Bus Driver 5.0 hours per day to 6.0 hours per day BG

Effective October 29, 2010:

Suzanne Tizzone Bus Driver 5.5 hours per day to 6.0 hours per day BG