

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**May 24, 2011
District Office**

7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER:

The meeting of the South Colonie Board of Education was called to order by Mr. Casey at 7:00 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Excused</u>	Shelle Jaquish	<u>Present</u>	Neil Johanning	<u>Present</u>
David Kiehle	<u>Excused</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

EXECUTIVE SESSION:

Motion by Mr. Ryan, seconded by Mr. Domenici, and carried unanimously (7-0), to **enter** executive session to discuss employment matters relating to particular persons at 7:01 p.m.

Motion by Mr. Motto, seconded by Ms. Jaquish, and carried unanimously (7-0), to **adjourn** executive session at 7:33 p.m.

2. PLEDGE TO FLAG

Mr. Casey led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Johanning, seconded by Mr. Ryan, and carried unanimously (7-0), that the minutes of the regular meeting on May 3, 2011, and the annual meeting on May 17, 2011, be approved.

4. COMMUNICATIONS**A. President's Spotlight:**

Doug Hutton – Night Custodian – Roessleville

Peter Murray – School Bus Driver

B. Correspondence/Board Activities**Mr. Casey:**

- Thanked the entire school community for voting in support of the 2011-12 budget.
- Attended the STEM Expo held at the Holiday Inn on Wolf Road on May 23.
- Attended Awards Night at the high school on May 19.
- Reported that a letter was received from a military family regarding the excellent education her children received at Forest Park School while they were living in this area.

Ms. Jaquish

- Attended Awards Night at the high school on May 19.
- Attended the PTA Council meeting on May 23.

- Participated in the fund raiser organized by the Transportation Department for Baby Liam DiRoma.

Mr. Ryan:

- Thanked the community for passage of the 2011-12 budget.
- Congratulated Ed Sim on his election to the Board of Education.
- Also congratulated Neil Johanning on his re-election to a second term as a board member and for the positive contributions he has made in the District.
- Reported that the Facilities Committee has completed exterior inspections of all school buildings and noted that generally all buildings are in good shape. Lists of projects will be sent to each principal and summer projects will be assigned.

Mr. Motto

- Attended the STEM Expo held at the Holiday Inn on Wolf Road on May 23.
- Attended Awards Night at the high school on May 19.

Mr. Domenici:

- Attended the National Technology Honor Society inductions at BOCES
- Continuing his work with the NYS Municipal Benefits Coalition

Mr. Dunn:

- Attended the STEM Expo held at the Holiday Inn on Wolf Road on May 23.

Mr. Johanning

- Attended the STEM Expo held at the Holiday Inn on Wolf Road on May 23.
- Attended Awards Night at the high school on May 19.
- Attended the South Colonie Art Show at the Town Library
- Attended meetings of PTA Council, SEPTA, and Sand Creek PTA
- Attended Assemblyman Reilly's Report to the People at the Town Library
- Attended the May meeting of the Board of Regents
- Participated in Saddlewood PTA fundraiser of Giffy's BBQ on vote day

Mr. Buhner:

- Introduced and welcomed Ms. Sherri Fisher, recently appointed as Assistant Superintendent for Management Services & Strategic Planning. She is replacing Mrs. Beverly Miller who is retiring from that position after 37 years of service to the District.

- C. **No Requests** to speak.

5. **REPORTS FOR INFORMATION AND STUDY**

A. **Summer School Plans/ Summer Building Use**

Mr. Buhner presented a brief update on summer programs.

B. **End-of-Year Calendar**

Mr. Backus reviewed the school calendar for the last weeks of school in June.

C. **Board Committee Reports**

The Transportation has met since the last board meeting. The Committee reported on the meeting and apprised the full Board of what was discussed.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

1. Placements as indicated on the attached sheets.

B. Seminar on Educational Issues

1. Twelve (12) contact hours of credit for participation in “Summer Institute in Literacy and Communication Disorders” (SD#2011-12-01), sponsored by The College of Saint Rose. The workshop will be held on July 23 & 24, 2011 at the Lally-Touhey Forum of CSR in Albany. Anne Mack Nair (Saddlewood) is the contact person.

C. In-Service Courses

1. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course, “Developing Adolescent Readers and Writers – LNG902” (#10-11-51). The online course is sponsored by Fresno Pacific University and will be held at varied times. Samantha Gonyeau Scalzo (Lisha Kill) is the contact person.
2. Five (5.0) in-service credits for participation in and completion of the 75-contact hour course “Dudley Observatory Rising Stars Program” (#10-11-52). The course is sponsored by Bender Scientific & NY Space Grant Consortium and will be held at the Dudley Observatory in Schenectady NY, on varied dates and times from April 3, 2011 to April 3, 2012. Stacey Sebert (Sand Creek) is the contact person.
3. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course, “Reading Workshop Approach in the Middle Grades” (#10-11-53). The online course is sponsored by Professional Development Institute and will be held at varied times. Students will have one year after enrolling to complete the course. Christine Carhart (Sand Creek) is the contact person.
4. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course, “PowerPoint Presentations” (#10-11-54). The online course is sponsored by Fresno Pacific University and will be held at varied times. Christine Carhart (Sand Creek) is the contact person.
5. One-half (.5) in-service credit for participation in and completion of the 7.5-contact hour course “Response to Intervention Summer 2011 Study Group – Part 1” (#11-12-03). The workshop is sponsored by the ELA Instructional Council and will be held on July 6, 13, and 20, 2011, from 1:00 to 3:30 p.m. in one of our elementary school libraries. Stacey Wranesh-Roberts is the contact person.

6. One-half (.5) in-service credit for participation in and completion of the 7.5-contact hour course “Response to Intervention Summer 2011 Study Group – Part 2” (#11-12-04). The workshop is sponsored by the ELA Instructional Council and will be held on August 10, 17, and 24, 2011, from 1:00 to 3:30 p.m. in one of our elementary school libraries. Stacey Wranesh-Roberts is the contact person.
7. One-half (.5) in-service credit for participation in and completion of the 7.5-contact hour course “Leveled Literacy Intervention Summer 2011 Study Group” (#11-12-05). The workshop is sponsored by the ELA Instructional Council and will be held on July 7, 14, and 21, 2011, from 1:00 to 3:30 p.m. in one of our elementary school libraries. Stacey Wranesh-Roberts is the contact person.
8. One-half (.5) in-service credit for participation in and completion of the 7.5-contact hour course “Reading Workshop Summer 2011 Study Group” (#11-12-06). The workshop is sponsored by the ELA Instructional Council and will be held on July 5, 12, and 19, 2011, from 1:00 to 3:30 p.m. in one of our elementary school libraries. Stacey Wranesh-Roberts is the contact person.
9. One (1.0) in-service credit for participation in and completion of the 15-contact hour course “2nd Annual Literacy Institute – Research to Practice: Next Steps in Literacy Education” (#11-12-07). The workshop is sponsored by Capital Region BOCES and will be held at Guilderland High School on August 2 & 3, 2011, from 8:30 a.m. to 3:00 p.m. and August 4, 2011, from 8:30 a.m. to 11:30 a.m. Stacey Wranesh-Roberts is the contact person.
10. One (1.0) in-service credit for participation in and completion of the 15-contact hour course “NYS Summer Music Conference 2011” (#11-12-08), sponsored by the New York State School Music Association (NYSSMA). The conference will be held August 21-23, 2011 at Crowne Plaza, Albany NY. Peter Cannistraci (CCHS) is the contact person.
11. Two (2.0) in-service credits for participation in and completion of the 40-contact hour course, “What Great Teachers Do” (#11-12-09). The online course is sponsored by Learner’s Edge, Inc. and will be held at varied times. Todd Sitterly (Lisha Kill) is the contact person.

D. Contracts

1. A contract with Rensselaer City School District for the 2010-11 school year to provide health and welfare services to seven (7) South Colonie resident students attending Doane Stuart School located in Rensselaer, at a cost of \$374.13 per student. The total cost of this contract shall be \$2,618.91.
2. A contract with Albany City School District for the 2010-11 school year to provide health and welfare services to fifty-five (55) South Colonie resident students attending private schools located in the city of Albany, at a cost of \$635.24 per student. The total cost of this contract shall be \$34,938.20.

3. A contract with East Greenbush Central School District for the 2010-11 school year to provide health and welfare services to two (2) South Colonie resident students attending the Montessori School located in East Greenbush, at a cost of \$490.57 per student. The total cost of this contract shall be \$981.14.

E. Transportation Contracts

1. A negotiated contract with Chalet Services, Inc. for transportation to Charlton School, 322 Lake Hill Road, Burnt Hills, NY 12027, at a cost of \$114.00 per diem. Transportation will begin on Monday, May 16, 2011, and end on June 24, 2011. The total cost of this contract shall be \$3,306.00

F. Use of School Bus

1. Use of one (1) school bus by the Village of Colonie Summer Program for transportation to the Utica Zoo, 99 Steele Hill Road, Utica, NY 13501, on Thursday, July 14, 2011. Pick-up time is 8:00 a.m. and return is at 6:00 p.m. Driver's wages and mileage fees will be paid in accordance with the District fee and rate schedule.

G. Section II Merger

Continuation of the existing merger between Colonie Central High School and Shaker High School for the activity of Ice Hockey.

Motion made by Mr. Ryan, seconded by Ms. Jaquish, and carried unanimously (7-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Johanning, seconded by Mr. Dunn, and carried unanimously (7-0), that the Instructional Personnel changes listed on the attached sheets dated May 24, 2011, be approved.

8. PERSONNEL – SUPPORT

Motion made by Mr. Johanning, seconded by Ms. Jaquish, and carried unanimously (7-0), that the Support Personnel changes listed on the attached sheets dated May 24, 2011, be approved.

9. POLICIES

One Reading & Approval:

Policy 6240: Investments

Policy 6250: Miscellaneous Cash Receipts

Policy 8111: Workplace Safety & Reporting Hazards

Policy 4110: 2011-12 School Calendar (Revision)

Motion made by Mr. Ryan, seconded by Mr. Dunn, and carried unanimously (7-0), that the above stated policies be approved.

10. RESOLUTIONS***Retirement Resolution***

Motion made by Ms. Jaquish, seconded by Mr. Ryan, and carried unanimously (7-0), that the above stated resolution be approved.

11. CERTIFICATION OF VOTE RESULTS**Proposition: Budget Resolution – PASSED**

	<u>YES</u>	<u>NO</u>
MACHINE TOTALS:	1481	1007
ABSENTEE BALLOTS:	67	54
TOTALS	1548	1061

Board Vacancy – 5-Year Term: Seat of Neil Johanning

	<u>Neil Johanning</u>
Machine Total	1640
Absentee Ballots	94
TOTAL VOTES	1734

Write-In Votes: Danny Garrison

Board Vacancy – 5-Year Term: Seat of Paul Gordon

	<u>Daniel J. Waters</u>	<u>Edward F. Sim</u>
Machine Total	989	1000
Absentee Ballots	51	53
TOTAL VOTES	1040	1053

Motion made by Mr. Motto, seconded by Mr. Johanning, and carried unanimously (7-0), that the above stated Certification be approved.

12. ACKNOWLEDGEMENTS

Mr. Buhner acknowledged the following people present at the meeting: Director of Human Resources David Seaver, SCTA President Jeff Dutcher, Ms. Sherri Fisher, Roessleville Elementary School Principal Marybeth Tedisco, John Ryan (Music Teacher), Supervisor of Transportation Peter Tunny. Several high school students were also present filling a requirement of their Participation in Government class.

13. FUTURE MEETINGS

- June 1, 2011 – Facilities Committee – 7:30 a.m. – District Office
- June 2, 2011 – Academic Achievement Committee – 7:30 a.m. – District Office
- June 2, 2011 – Policy Committee – 5:30 p.m. – District Office
- June 7, 2011 – Accountability & Board Operations Mtg – 7:30 a.m. – District Office
- June 7, 2011 – Regular Board of Education Meeting – 7:00 p.m. – **CCHS Library**
- June 21, 2011 – Policy Committee – 6:00 p.m. – District Office

- June 21, 2011 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- June 22, 2011 – Information Technology Committee – 7:30 a.m. – District Office
- June 24, 2011 – Graduation Ceremonies @ Empire State Convention Center – 7:00 p.m.
- June 25, 2011 – Annual Board Retreat – 9 a.m. to 1 p.m. – NYSSBA Bldg., Latham
- June 30, 2011 – Board of Education Meeting – 6:00 p.m. – District Office
- July 12, 2011 – Re-Organizational/Regular Board of Education Meeting – 7:00 p.m.

14. ADJOURN

Motion made by Mr. Dunn, seconded by Mr. Motto, and carried unanimously (7-0), that the regular meeting be adjourned at 8:22 p.m.

Joyce Gay
District Clerk

A. Resignation

- Name: Mark D. Pennock
Position: Teaching Assistant
Location: Colonie Central High School
Reason: Personal
Effective Date: June 27, 2011

B. Leave of Absence

- Name: Carrie Myers
Position: Second Grade Teacher
Type: Child Care Leave
Location: Forest Park Elementary School
Effective Date: June 9, 2011
Ending Date: June 30, 2011

C. Long-Term Substitutes

- Name: Kayleigh Davis
Address: 8 Robinia Drive, Loudonville, NY 12211
Type: Long Term Substitute
Teaching Area: Childhood Education
Location: Forest Park Elementary School
Effective Date: May 16, 2011
Salary: Salary Schedule I, Step 1 (pro-rated)
Education: B.S. from SUNY Oneonta, M.S. from SUNY Albany
Certification: Initial in Childhood Education (Grades 1-6)
- Name: Lisa DeAngelis
Address: 166 Ormond Street, Albany, NY 12208
Type: Long Term Substitute
Teaching Area: Music
Location: Veeder Elementary School
Effective Date: May 17, 2011
Salary: Salary Schedule I, Step 1 (pro-rated)
Education: B.S. from SUNY Potsdam
Certification: Initial in Music
- Name: Christine Sonder
Address: 46 Shinnecock Hills Drive, Albany, NY 12205
Type: Long Term Substitute
Teaching Area: Childhood Education
Location: Veeder Elementary School
Effective Date: May 23, 2011
Salary: Salary Schedule I, Step 1 (pro-rated)
Education: B.S. from Russell Sage College, M.S. from Sage Graduate School
Certification: Initial in Childhood Education (Grades 1-6)

D. Long-Term Replacement

1. Name: Kayleigh Davis
- Address: 8 Robinia Drive, Loudonville, NY 12211
- Type: Long Term Replacement
- Teaching Area: Childhood Education
- Location: Forest Park Elementary School
- Effective Date: June 9, 2011
- Ending Date: June 30, 2011
- Salary: Salary Schedule II, Step 1 (pro-rated)
- Education: B.S. from SUNY Oneonta, M.S. from SUNY Albany
- Certification: Initial in Childhood Education (Grades 1-6)

E. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

F. Summer School Appointments

Approval of the following summer school appointments, per Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2011 summer school program:

Thomas Gracon	High School and 5-8 Principal	Colonie Central High School
Patrick Gunner	Special Education Principal	Forest Park Elementary School

G. Lunch Supervision for the 2011-12 School Year

Appointment of the following previously approved positions at the approved rate of compensation:

Forest Park Elementary School

Maureen Hogan	Aimee Thompson
Heather Kurto	Patricia Vardaro

Saddlewood Elementary School

Jeremy Eggleston	
Tamara Pink	
Joanne Kalsher	
Jennifer Nugent	.5
Lynn West	.5

H. Interscholastic – Spring - 2010-11 School Year

Appointment of the following previously approved position at the approved rate of compensation:

Colonie Central High School

Assistant Coach Junior Varsity Girls Lacrosse Michael Trimarchi .4

I. Co-Curricular – 2010-11 School Year

Sand Creek Middle School

Rescind the following previously approved position:

Intramurals:

Season IV – Weight Training Charles Nagel .5

Appointment of the following previously approved positions at the approved rate of compensation:

Intramurals:

Season IV – Weight Training Thomas Geddes .5

A. Creation of Positions*Effective July 1, 2011 to June 30, 2012*

- (1) 1.00 (7.5 hours) 12 Month Temporary Senior Keyboard Specialist –
Pupil Services @ Forest Park (As per I.D.E.A. Federal Grant 611)

Effective September 1, 2011 to June 30, 2012

- (1) .57 (4.0 hours) 10 Month Temporary School Nurse (Our Savior's Lutheran)
(1) 1.00 (7.0 hours) 10 Month Temporary School Nurse (1:1 – CCHS)

B. Appointments

1. Name: Colleen Farina
Address: 30 Huntington Drive, Niskayuna, NY 12309
Position: Temporary School Monitor
Effective: May 25, 2011 – June 30, 2011
Salary: \$10.61 per hour, per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Roessleville Elementary School
2. Name: Kathleen Charbonneau
Address: 2115 Central Avenue, Schenectady, NY 12309
Position: Probationary Part-Time Food Service Helper
Effective: May 24, 2011
Salary: \$10.43 per hour, per CSEA contract
Hours: 3.0 hours per day
Current Location: Lisha Kill Middle School
Probationary Period: May 24, 2011 – November 23, 2011
3. Name: Brian Shank
Address: 117 Hunter Drive, Valatie, NY 12184
Position: School Monitor Substitute
Effective: May 25, 2011
Salary: \$9.25 per hour

C. Retirement

1. Name: Anne Marie Lemerise
Position: Senior Keyboard Specialist
Effective: July 1, 2011
Location: Colonie Central High School