

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**March 15, 2011
District Office**

7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER

The meeting of the South Colonie Board of Education was called to order by Mr. Casey.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Excused</u>	Shelle Jaquish	<u>Present</u>	Neil Johanning	<u>Present</u>
David Kiehle	<u>Excused</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

Executive Session

Motion by Mr. Johanning, seconded by Mr. Dunn, and carried unanimously (6-0), to **enter** executive session to employment matters relating to particular persons at 7:03 p.m.

Motion by Mr. Motto, seconded by Mr. Johanning, and carried unanimously (6-0), to **adjourn** executive session at 7:29 p.m.

2. PLEDGE TO FLAG

Mr. Casey led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (6-0), that the minutes of the regular meeting on March 1, 2011 be approved.

4. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Casey:**

- Commended everyone involved in the Amy Tisa Memorial Basketball game fund raiser that was held on March 4.
- A letter was received from BOCES thanking the District for the hospitality extended to the delegation of students and faculty from Tianjin High School No. 41 in China.
- The Robotics Team “Team 250” placed first in the computer animation category at the annual competition held at Rochester Institute of Technology.
- Reminded board members of the upcoming Line & Cue production “Once Upon A Mattress” to be held March 24-27.

Mr. Ryan:

- Informed board members that a recently retired long-time bus driver, Micki McAllister, is hospitalized after some serious surgery. A get-well card will be sent on behalf of the board and staff.

Mr. Motto:

- Attended the Amy Tisa Memorial Basketball game, which was lot of fun and well attended.

Mr. Johanning:

- Attended the Amy Tisa Memorial Basketball game, which was lot of fun and well attended.
- Attended the CAPSBA meeting on Thursday, March 3, at Capital Region BOCES. The meeting included an update on the situation in Albany from NYSSBA Governmental Relations Director David Little, who will give us the latest on the budget status and legislative issues. Part II of the evening was a discussion of the educational reforms facing schools and their impact on instruction. Board members will get a copy of the presentation.
- Along with Mr. Buhner, met with Senator Neil Breslin for further discussion on budget issues. Superintendents and Board members from North Colonie, Menands, and Ravena also attended.
- Attended the State Issues Conference sponsored by NYSSBA and held in Albany on March 13 & 14.

5. REPORTS FOR INFORMATION AND STUDY**A. Internal Auditor Report**

Assistant Superintendent Beverly Miller reviewed the Internal Audit of Claims Auditing. The report is presented for acceptance by the Board of Education under Item #10.

B. EPA Energy Star Leader Awards

South Colonie has demonstrated environmental leadership by achieving a portfolio average energy performance score (Leaders Top Performer) of 77 for the year 2010. Energy Management Educator Jim Brown presented a certificate to the Board that recognizes the District as a leader whose efforts are helping to protect the environment for future generations.

C. School Facility Report Card

The School Facility Report Card contains general information about each building in the District, including size, construction date, operation and maintenance records, energy costs, health and safety environmental awareness. Director of Operations & Maintenance Michael O'Neil reviewed the report, which is part of our mandated 5-year facility plan.

D. Budget Discussion

Presentation of 1st draft of the 2011-12 budget was made to the Board by Superintendent Buhner, Assistant Superintendent Miller, and Assistant Superintendent Backus. Comments and input from the public and other board members was invited and accepted. Mr. Ryan commended the Superintendent and his staff on the good effort they have expended on the first draft and the continued work to be done to arrive at a reasonable budget.

E. Board Committee Reports

The Policy, Graduation, and Audit-Finance Committees have met since the last board meeting. Committee chairperson reported on the meetings, with recommendations to the full Board.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

1. Placements as indicated on the attached sheets.

B. In-Service Courses

1. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course "Handheld Computing: Palm PDA's for Teachers -TEC 941 (#10-11-47). The online course is sponsored by Fresno Pacific University and will be conducted at various times and on various dates. Jennifer Furze (Forest Park) is the contact person.
2. One-half (.5) in-service credit for participation in and completion of the 7.5-contact hour course "Kindergarten Study Group 2011: Guided Reading" (#10-11-48). The course will be held on March 22, April 5, April 26, and May 24, 2011, at Roessleville and Veeder. Stacey Wranesh (Roessleville) is the contact person.
3. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course "Improving Reading Comprehension Grades 4-6 (1000014)" (#10-11-49). The online course is sponsored by PBS Teacher Line and will be held from March 18 to June 30, 2011. Christine Carhart (Sand Creek) is the contact person.

C. Seminar on Educational Issues

1. Three (3) contact hours of credit for participation in "Wondering About Word Work in the K-1 Classroom?" (#2010-11-42), sponsored by South Colonie Schools. The workshop will be held on Monday, April 11, 2011, from 4 to 7 p.m. at Shaker Road Elementary School. Enrollment is restricted to K-1 classroom, special education, and reading teachers who work with K-1 students. Suzanne Moore is the contact person.
2. Three (3) contact hours of credit for participation in "Google Apps – Level 1" (SD#2010-11-43), sponsored by South Colonie. The workshop will be held Monday, March 21, 2011, from 4 to 7 p.m. in Room 162 at the high school. Jack Adams is the contact person.

3. Three (3) contact hours of credit for participation in “Google Apps – Level 2” (SD#2010-11-44), sponsored by South Colonie. (Prerequisite: Google Apps – Level 1) The workshop will be held on Monday, March 28, 2011, from 4 to 7 p.m. in Room 162 at the high school. Jack Adams is the contact person.
4. Three (3) contact hours of credit for participation in “Google Apps – Level 3” (SD#2010-11-45), sponsored by South Colonie. (Prerequisite: Google Apps – Level 1 & 2) The workshop will be held Tuesday, April 12, 2011, from 4 to 7 p.m. in Room 162 at the high school. Jack Adams is the contact person.
5. Three (3) contact hours of credit for participation in “Smart Board Training – Level 1” (SD#2010-11-46), sponsored by South Colonie. The workshop will be held Tuesday, April 5, 2011, from 4 to 7 p.m. in the Library at Lisha Kill Middle School. Jack Adams is the contact person.
6. Three (3) contact hours of credit for participation in “Smart Board Training – Level 2” (SD#2010-11-47), sponsored by South Colonie. (Prerequisite: Smart Board Training – Level 1) The workshop will be held on Thursday, April 14, 2011, from 4 to 7 p.m. in the Library at Lisha Kill Middle School. Jack Adams is the contact person.
7. Three (3) contact hours of credit for participation in “Smart Board Training – Level 3” (SD#2010-11-48), sponsored by South Colonie. (Prerequisite: Smart Board Training – Level 1 & 2) The workshop will be held Monday, April 25, 2011, from 4 to 7 p.m. in the Library at Lisha Kill Middle School. Jack Adams is the contact person.
8. Three (3) contact hours of credit for participation in “Introduction to Excel” (SD#2010-11-49), sponsored by South Colonie. The workshop will be held Thursday, May 5, 2011, from 4 to 7 p.m. in Room 162 at the high school. Jack Adams is the contact person.
9. Three (3) contact hours of credit for participation in “Introduction to Movie Maker – Level 1” (SD#2010-11-50), sponsored by South Colonie. The workshop will be held Monday, May 9, 2011, from 4 to 7 p.m. in Room 162 at the high school. Jack Adams is the contact person.

D. Transportation Contracts

1. A 30-day emergency contract with Star & Strand Transportation, Inc., 415 Fulton Street, Troy, NY 12180, for transportation to the Wildwood School on Curry Road Ext. at a cost of \$140.00 per diem. Transportation will begin on February 14, 2011, and end on March 15, 2011. The total cost of the contract shall be \$2,380.00

2. A 30-day emergency contract with Folmsbee Transportation, 1 Industry Drive, Waterford, NY 12188, for transportation to the Southern Adirondack Education Center at a cost of \$140.00 per diem. Transportation will begin on February 16, 2011, and end on March 17, 2011. The total cost of the contract shall be \$2,380.00.
3. Contracts for the remainder of the 2010-11 school year awarded to the lowest responsible bidder as follows:

<u>ROUTE</u>	<u>Cost per diem</u>	<u>Cost per mile</u>
<i>Northland Transportation</i>		
<u><i>54 Freemans bridge Rd., Scotia NY 12302</i></u>		
#22 Wildwood School – Curry Road	\$112.50	\$3.75
Cost for required male aide	\$65.00	
<i>Folmsbee Transportation</i>		
<u><i>1 Industry Drive, Waterford, NY 12188</i></u>		
#23 Southern Adirondack Education Center	\$139.00	\$2.50

E. Student Trips

1. Group: Sand Creek 7th Grade Band (62)
Destination: NYSSMA Majors
Date: TBD
Responsible: Terri Korb
Transportation: School Bus (2)
Cost: District
2. Group: Sand Creek 6th Grade Band (75)
Destination: Six Flags/Great Escape, Lake George, NY
Date: TBD
Responsible: Terri Korb
Transportation: School Bus (2)
Cost: Individuals (\$35-\$45)

F. Use of School Buses

1. Use of five (5) school buses for each Town of Colonie Youth Services Division trip for the 2011 Summer Camp beginning June 28, 2011, and ending on August 18, 2011. Drivers' wages and mileage fees will be in accordance with the District's fee and rate schedule.
2. Use of one (1) school bus by the Town of Colonie Youth Services Division for transportation for the 2011 Pre-K Summer Camp for eight days (July 1, 8, 15, 20, 27, August 5, 12, 17, 2011). Drivers' wages and mileage fees will be in accordance with the District's fee and rate schedule.

Motion made by Mr. Ryan, seconded by Mr. Motto, and carried unanimously (6-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Ms. Jaquish, seconded by Mr. Dunn, and carried unanimously (6-0), that the Instructional Personnel changes listed on the attached sheets dated March 15, 2011, be approved.

8. PERSONNEL – SUPPORT

Motion made by Mr. Motto, seconded by Mr. Johanning, and carried unanimously (6-0), that the Support Personnel changes listed on the attached sheets dated March 15, 2011, be approved.

9. POLICIES***1st Reading:*****Policy 5500 – Student Records****10. INTERNAL AUDIT REPORT**

Motion made by Mr. Motto, seconded by Mr. Johanning, and carried unanimously (6-0), that the Internal Audit Report as presented and attached hereto be accepted by the Board of Education.

11. PUBLIC COMMENTS

Ms. Lisa Corcoran, UPK teacher at Saddlewood, requested that the Board reconsider a reinstatement of general budget funds to be able to maintain the current number of student slots in the pre-kindergarten program. She spoke about the value it has for students as well as the entire school community.

A parent asked the school administration discuss having various labor units forego any salary increases for the 2011-12 school year.

12. ACKNOWLEDGEMENTS

Mr. Casey congratulated Saddlewood Principal Ernie Casile on his retirement at the end of this school year, and Mr. Casile thanked the Board of Education and Superintendent, present and past, for their support. Also present at the meeting were: Director of Human Resources David Seaver, SCTA President Jeff Dutcher, CCHS Associate Principal Michael Marohn.

13. FUTURE MEETINGS

- March 22, 2011 – Budget Meeting (Work Session) – 7:00 p.m. – District Office
- March 23, 2011 – Facilities Committee – 7:30 a.m. – District Office
- March 28, 2011 – Policy Committee – 6:00 p.m. – District Office
- March 30, 2011 – Accountability & Board Operations Committee – 7:30 a.m. – D. O.
- April 5, 2011 – District Communications Committee – 7:30 a.m. – District Office
- April 5, 2011 – Audit-Finance Committee – 6:00 p.m. – District Office

- April 5, 2011 – Regular Board of Education Meeting – 7:00 p.m. – District Office
BUDGET TOPIC: Presentation of 2nd draft of Budget
- April 13, 2011 – Special Board of Education Meeting – 7:00 p.m. – District Office
BUDGET TOPIC: Adoption of 2011-12 Budget
- Annual Meeting – Capital Region BOCES – Thursday, April 14, 2011 – CTE Campus
- Monday, April 18, 2011 – Last day to file petition for School Board member election
- April 26, 2011 – Academic Achievement Committee – 7:30 a.m. – District Office
- April 27, 2011 – Graduation Committee – 6:00 p.m. – District Office
- April 27, 2011 – Regular Board of Education Meeting – 7:00 p.m. – District Office
Including BOCES Administrative Budget Vote & Board Election
- April 28, 2011 – Information Systems Committee – 7:30 a.m. – District Office

14. **ADJOURN**

Motion made by Mr. Ryan, seconded by Mr. Motto, and carried unanimously (6-0), that the regular meeting be adjourned at 8:40 p.m.

Joyce Gay
District Clerk
04/01/2011

A. Increase of Appointment Revision

1. Name: Laura Burton
Teaching Area: Reading
Location: Colonie Central High School
Increase: .2
Revised Effective Date: December 6, 2010 to February 18, 2011

B. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

C. Lunch Supervision for the 2010-11 School Year

Colonie Central High School

Rescind appointment of the previously approved position effective March 2 to May 20, 2011:
Katie Greco

Appointment of the previously approved position effective March 2, 2011 to May 20, 2011:
Christina Mathieu

D. Interscholastic (Spring) - 2010-11 School Year

Appointment of the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Coach Varsity Boys Baseball	Kevin Halburian
Assistant Coach Varsity Boys Baseball	David Fields
Coach Junior Varsity Boys Baseball	Adam Neubart
Coach 9 th Grade Boys Baseball	Gregory Sulz
Coach Varsity Boys Lacrosse	Michael Joyce
Assistant Coach Varsity Boys Lacrosse	Gianelo Duca
Assistant Coach Varsity Boys Lacrosse	Andrew Monin
Coach Varsity Girls Lacrosse	MaryLou Vosburgh
Assistant Coach Varsity Girls Lacrosse	Allison Wolanin (Abdelrouir)
Assistant Coach Varsity Girls Lacrosse	William Roemer
Coach Junior Varsity Boys Lacrosse	Joseph Repko
Assistant Coach Junior Varsity Boys Lacrosse	Jason Blind
Coach Junior Varsity Girls Lacrosse	Kathleen Villa
Coach 9 th Grade Boys Lacrosse	Michael McCulloch
Assistant Coach 9 th Grade Boys Lacrosse	Robert Lemerise
Assistant Coach 9 th Grade Boys Lacrosse	Greg Sherwin
Coach Varsity Girls Softball	Kevin Jette
Assistant Coach Girls Varsity Softball	Ronald Lockett
Coach Junior Varsity Girls Softball	Christine Devine
Coach 9 th Grade Girls Softball	Nicole Welch

Coach Varsity Boys Tennis	Joseph (David) Conway	
Coach Junior Varsity Boys Tennis	Darko Sedlar	
Coach Varsity Boys Outdoor Track	Thomas Greene	
Assistant Coach Varsity Boys Outdoor Track	Jamie Carr	
Assistant Coach Varsity Boys Outdoor Track	Canaan Harvey	
Assistant Coach Varsity Boys Outdoor Track	Michael Palmer	
Assistant Coach Varsity Boys Outdoor Track	John Ashley	.3
Coach Varsity Girls Outdoor Track	Jennifer Petersen Jette	
Assistant Coach Varsity Girls Outdoor Track	Jason Bissonette	
Assistant Coach Varsity Girls Outdoor Track	Frank Myers	
Assistant Coach Varsity Girls Outdoor Track	Dennis King	.5
Assistant Coach Varsity Girls Outdoor Track	Jason Willis	.5
Assistant Coach Varsity Girls Outdoor Track	MaryAnn Reilly-Johnson	.15
Assistant Coach Varsity Girls Outdoor Track	Michael Caccuitto	.05

Lisha Kill Middle School

Coach Boys Baseball	Jeremy Eggleston	
Coach Boys Lacrosse	Matt Maes	
Assistant Coach Boys Lacrosse	Joseph Coleman	
Coach Girls Lacrosse	Aaron Hutchins	.5
Coach Girls Lacrosse	Leatrice Westdal	.5
Assistant Coach Girls Lacrosse	Pete Paquette	
Coach Girls Softball	Sue Comito	
Coach Co-ed Track	Brooke Brady	
Coach Co-ed Track	Wendy Kelley	
Coach Co-ed Track	Sherri Long	

Sand Creek Middle School

Coach Boys Baseball	Dan Ferraro	
Coach Boys Lacrosse	William Luke	
Assistant Coach Boys Lacrosse	Gary Bohl	
Coach Girls Lacrosse	Suzanne Pedone	
Assistant Coach Girls Lacrosse	Lisa McGee	
Coach Girls Softball	Tracey Johnas	
Coach Co-ed Track	Karen Bonitatibus	
Coach Co-ed Track	Heather Fiore	
Coach Co-ed Track	Gretchen Oliver	

A. Retirement

1. Name: Mary T. Seymour
Position: School Monitor - Roessleville
Effective: March 25, 2011

B. Resignation

1. Name: Jeanne VanPatten
Position: Food Service Helper – Lisha Kill
Effective: March 18, 2011
Reason: Personal

C. Appointment

1. Name: Cheryl Tromblee
Address: 5 Long Avenue, Latham, NY 12110
Position: School Monitor Substitute
Effective: March 16, 2011
Salary: \$9.25 per hour