

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**December 7, 2010
District Office**

7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER

The meeting of the South Colonie Board of Education was called to order by Mr. Casey at 7:00 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>	David Kiehle	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Arrived @ 7:04</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

EXECUTIVE SESSION:

Motion by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (8-0), to **enter** executive session to discuss employment matters relating to particular persons at 7:01 p.m.

Motion by Mr. Motto, seconded by Mr. Gordon, and carried unanimously (8-0), to **adjourn** executive session at 7:26 p.m.

2. PLEDGE TO FLAG

Mr. Casey led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Johanning, seconded by Mr. Dunn, and carried unanimously (8-0), that the minutes of the regular meeting on November 16, 2010, be approved.

4. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Casey:**

- The new seats have been installed in the Sand Creek Forum and the space is functional and should be in good shape for the plays and concerts.
- The Environmental Protection Agency (EPA) has been informed that South Colonie has succeeded in achieving a portfolio average energy performance rating of 77 and we have applied for recognition as an ENERGY STAR Leader.

Ms. Jaquish:

- Attended the CAPSBA networking meeting on Thursday, December 2, held at Capital Region BOCES.

Mr. Gordon:

- Attended the CAPSBA networking meeting on Thursday, December 2, held at Capital Region BOCES.
- Attended the Sand Creek drama production "Give My Regards to Broadway" and commended the students for their participation and fine performances.

Mr. Dunn:

- Attended the Sand Creek drama production "Give My Regards to Broadway" and commended the students for their participation and fine performances.

Mr. Motto:

- Attended the Girls' Volleyball Banquet.

Mr. Kiehle:

- Attended the Sand Creek drama production "Give My Regards to Broadway" and commended the students for their participation and fine performances.
- Attended CCHS Line 'N Cue fall production of "Lend Me A Tenor"

Mr. Johanning:

- Attended the Sand Creek drama production "Give My Regards to Broadway" and commended the students for their participation and fine performances.
- Attended CCHS Line 'N Cue fall production of "Lend Me A Tenor"
- Attended the CAPSBA networking meeting on Thursday, December 2, held at Capital Region BOCES.
- Attended the Girls' Volleyball Banquet.

- B. **No Requests** to speak.

5. REPORTS FOR INFORMATION AND STUDY**A. Tax Collection Report**

Assistant Superintendent for Management Services Beverly Miller reviewed the attached data on taxes collected and unpaid taxes.

B. Race To The Top (RTTT)

Assistant Superintendent for Instruction Tim Backus provided an overview (attached) of the *Race To The Top* application.

C. Board Committee Reports

The Accountability & Board Operations, Information Technology, Policy, and District Communications Committees have met since the last board meeting. Committee chairpersons reported on the meetings.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

1. Placements as indicated on the attached sheets.

B. Student Trips

1. Group: Sand Creek Grade 5 Students (250)
Destination: Bronx Zoo
Date: Thursday, May 19, 2011
Responsible: Alicia Guardino
Transportation: Chartered Bus
Cost: Individuals, Fund Raising (approximately \$50.00)

C. In-Service Courses

- Two (2.0) in-service credits for participation in and completion of the 30-contact hours course, "Children's Authors on the Web: Online Sites That Motivate Students to Write" (#10-11-41), sponsored by PBS Teacherline. The online course will be held at varied times between January 26 and March 8, 2011.

D. Donations

- Donna Grandeau, 12 Valleywood Drive, Schenectady NY 12309, donated the following musical equipment:
 - Artley Flute - \$522 value
 - Drum Practice Pad - \$58 value
 - Snare Drum - \$239 value
 - Wire Music Stand - \$12 value
 The total value of the donations is \$831.00

E. Transportation Contracts

- A negotiated contract with Folmsbee Transportation, Inc., 1 Industry Drive, Waterford, NY 12188, for transportation to Pine Hills Elementary School in Albany. The agreed-upon cost, including the required aide, shall be \$90.00 per diem. Transportation begins November 16, 2010, and ends January 30, 2011. The total cost of this contract shall be \$4,050.00.
- Transportation contracts for the remainder of the 2010-11 school year awarded to the lowest responsible bidders:, as follows:

<u>ROUTE</u>	<u>Cost Per Diem</u>	<u>Cost Per Mile</u>
<i>Chalet Services, Inc.</i>		
<u>3206 Rt #81, Surprise, NY 12176</u>		
#11 Forest Park to 99 Lark Street	\$38.00	\$2.75
#16 Merrillac Shelter to Forest Park	\$73.00	\$2.75
#18 358 Orange Street to Roessleville	\$51.00	\$2.75
<i>Star & Strand, Inc.</i>		
<u>415 Fulton Street, Troy NY 12180</u>		
#20 Berkshire Farms	\$173.50	\$3.00

F. Use of School Bus

- Use of South Colonie Bus #86 by the Fuller Road Fire Department, Inc. on the evening of December 15, 2010, for the Annual Fire Department and Auxiliary event trip to the FASNY Firemen's Home in Hudson. Driver's wages and mileage fees will be in accordance with the District's fee and rate schedule.

G. Surplus Items

1. Declare as surplus the listed items which are outdated and have been replaced with newer technology. Items are located at Roessleville School and will be discarded.

<u>Item</u>	<u>Serial No.</u>	<u>Inventory Tag No.</u>
Panasonic VCR	G0KN00232	4172
Quasar VCR	80236496	No Inventory Tag
Opaque Projector	N/A	No Inventory Tag
RCA VHS Camcorder	114421080	No Inventory Tag
Kodak Carousel Slide Projector	2921746	No Inventory Tag
HP CD-Writer	SG043X4KXE	No Inventory Tag
Plextor CD-Writer	503880073185	No Inventory Tag
Epson Digital Camera	8AB2009844	No Inventory Tag
Sony CD Digital Camera	401368	5301
Sharp VCD	303792116	No Inventory Tag
Hitachi VCR	10995084	No Inventory Tag

H. Budgetary Transfers

From: A5510.454	To: A5530.470	\$3,500.00
From: A2250.496	To: A2250.400	\$60,000.00

Motion made by Mr. Motto, seconded by Mr. Ryan, and carried unanimously (8-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (8-0), that the Instructional Personnel changes listed on the attached sheets dated December 7, 2010, be approved.

8. PERSONNEL – SUPPORT

Motion made by Mr. Ryan, seconded by Ms. Jaquish, and carried unanimously (8-0), that the Support Personnel changes listed on the attached sheets dated December 7, 2010, be approved.

9. POLICIES**1st Reading:**

Policy 8421 – Use of District Vehicles

One Reading & Approval:

Policy 8700 – Insurance

Policy 9290 – Supplemental Compensation Rates

2nd Reading & Approval:

Policy 1415 – Written Complaint and Appeal Procedures for Title I

Policy 6405 – Electronic Banking

Motion made by Ms. Jaquish, seconded by Mr. Motto, and carried unanimously (8-0), that the above policies be approved.

10. MUNICIPAL COOPERATION AGREEMENT

South Colonie Schools District desires to enter into a Municipal Cooperation Agreement with Bethlehem Central Schools District and Shenendehowa Central School District to cooperate in bidding for and purchasing Recapped Tires and Tire Related Services. The Terms of the Agreement will begin August 12, 2010 and will end August 31, 2013.

Motion made by Mr. Motto, seconded by Mr. Dunn, and carried unanimously (8-0), that the above stated Agreement be approved

11. CHANGES OF MEETING DATES

Due to requirements in the budget development process, a Board of Education meeting will be scheduled for Wednesday, April 13, 2011, at 7:00 p.m.

The Board of Education meeting originally approved for Monday, April 25, 2011 will be changed to Wednesday, April 27, 2011 to include the Annual BOCES Administrative Budget Vote and Board Election.

Motion made by Mr. Kiehle, seconded by Ms. Jaquish, and carried unanimously (8-0), that the above changes in meeting dates be approved.

12. BUDGET CALENDAR

The 2011 Budget Calendar is presented for review and approval.

Motion made by Mr. Motto, seconded by Mr. Dunn, and carried unanimously (8-0), that the attached 2011 Budget Calendar be approved.

13. PUBLIC COMMENTS

Lisha Kill Middle School Principal Joseph Guardino gave special recognition to two Lisha Kill students:

Jessica Annelo: Wrote a letter dated 17 May 2010 as part of a care package for Operation Gratitude. She has taken the time to write the soldier's that are deployed as well as making sure they have some of the basic necessities for personal hygiene.

Jasmine Miranda: Capital Holiday Lights in the Park" Contest Winner

The contest, sponsored by the Albany Police Athletic League (PAL), challenged students from the Capital District to design new displays for the "Capital Holiday Lights in The Park" exhibit at Albany's Washington Park. Jasmine designed a fantastic tribute to those lost in the 9/11 tragedy. Jasmine's 9/11 tribute was so well received, in fact, that the Albany PAL decided to immediately make it part of their permanent exhibit each holiday season. For submitting her winning design, the prize package also includes:

- An appearance on television with Albany Mayor Jerry Jennings to "throw the switch" and officially open the lights display
- A pizza party for her class, and
- Albany PAL will be sending a trolley to Lisha Kill on December 14 to take Jasmine and her class on a special guided tour of the lights

14. ACKNOWLEDGEMENTS

Mr. Buhner acknowledged the following people present at the meeting: Director of Human Resources David Seaver, SCTA President Jeff Dutcher, Supervisor of Pupil Services Hal Sauter, Sand Creek Middle School Principal David Perry, Lisha Kill Middle School Principal Joseph Guardino, Roessleville Elementary School Principal Marybeth Tedisco.

15. FUTURE MEETINGS

December 8, 2010: Facilities Committee – 7:30 a.m. – District Office
December 21, 2010: Strategic Planning Committee – 6:00 p.m. – District Office
December 21, 2010: Board of Education Meeting – 7:00 p.m. – District Office
December 23, 2010: Information Technology Committee – 7:30 a.m. – District Office
January 4, 2011: Board of Education Meeting (Retreat) – 7:00 p.m. – District Office
January 12, 2011: Transportation Committee – 7:30 a.m. – District Office
January 18, 2011: Board of Education Meeting – 7:00 p.m. – District Office
January 19, 2011: Academic Achievement Committee – 7:30 a.m. – District Office
January 20, 2011: Facilities Committee – 7:30 a.m. – District Office

16. ADJOURN

Motion made by Mr. Ryan, seconded by Mr. Dunn, and carried unanimously (8-0), that the regular meeting be adjourned at 8:49 p.m.

Joyce Gay
District Clerk
12/23/2010

A. Tenure Appointments

Tenure appointments to the following personnel, having satisfactorily completed appropriate probationary periods, effective on the dates indicated.

	<u>Tenure Area</u>	<u>Tenure Date</u>
Keri Martinez	Special Education	02/03/2011

B. Leaves of Absence

- Name: Elizabeth Bell
Position: Grade 5 Teacher
Type: Child Care Leave Extension
Location: Lisha Kill Middle School
Effective Date: January 28, 2011
Ending Date: June 30, 2011
- Name: Victoria Green
Position: Grade 1 Teacher
Type: Child Care Leave Extension
Location: Forest Park Elementary School
Effective Date: January 31, 2011
Ending Date: June 30, 2011
- Name: Gregory Sulz
Position: Teaching Assistant
Type: Personal Leave
Location: Sand Creek Middle School
Effective Date: September 7, 2010
Revised Ending Date: November 30, 2010

C. Temporary Part-Time Appointments

- Name: Sarah Galica
Address: 2312 Barcelona Road, Niskayuna, NY 12309
Type: Temporary Part-time (.50)
Teaching Area: English to Speakers of other Languages
Location: Forest Park Elementary School
Effective Date: November 29, 2010
Ending Date: June 30, 2011
Salary: Salary Schedule II, Step 6, (pro-rated)
Education: B.A. from Fordham University; M.A. Southern Illinois Univ.
Certification Status: Permanent in English to Speakers of Other Languages

D. Increase of Appointment

- Name: Eric Mazzone
Teaching Area: Special Education
Location: Colonie Central High School
Increase: 0.15
Effective Date: December 1, 2010 to June 30, 2011

E. Long-Term Replacements

1. Name: Danielle Gushlaw
Address: 3D Russett Oaks, Ballston Lake, NY 12019
Type: Long Term Replacement Extension
Teaching Area: Elementary Education
Location: Lisha Kill Middle School
Effective Date: January 28, 2011
Revised Ending Date: June 30, 2011
Salary: Salary Schedule I, Step 3 (pro-rated)
Education: B.A. from Plattsburgh State; M.A. from SUNY Albany
Certification: Professional in Childhood Education (1-6)

2. Name: Kristen Karbowski
Address: 2 Mountain View Terrace, Apt. 10, Latham, NY 12110
Type: Long Term Replacement Extension
Teaching Area: Elementary Education
Location: Forest Park Elementary School
Effective Date: January 31, 2011
Revised Ending Date: June 30, 2011
Salary: Salary Schedule II, Step 3 (pro-rated)
Education: B.A. from Siena; M.S. from Saint Rose
Certification: Initial in Childhood Education (1-6); Early Childhood Ed (B-2)

3. Name: Tracy A. Roberts
Address: 8 Patroon Way, Clifton Park, NY 12065
Type: Long Term Replacement Extension
Teaching Area: Social Studies
Location: CALC
Effective Date: January 28, 2011
Revised Ending Date: June 30, 2011
Salary: Salary Schedule II, Step 7, (pro-rated)
Education: B.S. from SUNY Cortland; M.S. from SUNY Albany
Certification: Permanent in Social Studies 7-12

F. Long-Term Substitute

1. Name: Robert Augstell
Address: 32 Cherry Tree Road, Loudonville, NY 12211
Type: Long Term Substitute
Teaching Area: Art
Location: Lisha Kill Middle School
Revised Effective Date: November 2, 2010
Revised Salary: Salary Schedule I, Step I
Education: B.A. from SUNY Albany, M.S. from College of St. Rose
Certification: Initial in Visual Arts

G. Tenure Extension

Extension of probationary period for Gregory Sulz from December 5, 2011 to March 1, 2012.

H. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

I. Coordinator of Audio-Visual for the 2010-11 School Year

Appointment of the following previously approved position at the approved rate of compensation:

Colonie Central High School

Jeffrey Dutcher

J. Coordinator of Continuing Education

Appointment of the following previously approved position at the approved rate of compensation effective January 3, 2011:

David D. Seaver

K. Co-Curricular – 2010-11 School Year

Rescind the appointments of the following previously approved position effective 11/15/10:

Colonie Central High School

Human Relations

Peter Taormina

Rescind the appointment of the following previously approved position:

Sand Creek Middle School

General Activity – Talent Show 7-8

Cathy Vigars

.5

Appointment of the following previously approved position at the approved rate of compensation effective 11/15/10:

Colonie Central High School

Human Relations

April Mlambi

Appointment of the following previously approved position at the approved rate of compensation:

Sand Creek Middle School

General Activity – Talent Show 7-8

Delynn Wickham

.5

L. Lunch Supervision for the 2010-11 School Year

Appointment of the following previously approved position at the approved rate of compensation:

Saddlewood Elementary School

Jennifer Nugent

M. Interscholastic for Winter – 2010-11 School Year

Appointment of the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Coach Boys Indoor Track

Michael Palmer

Coach Girls Indoor Track

Frank Myers

Assistant Coach Girls Indoor Track

Jennifer Petersen

N. Personal Care Assistant – 2010-11 School Year

Appointment of the following personal care assistant (IEP driven) per Board of Education Policy 9290 effective November 23, 2010:

Colonie Central High School

Ronald Lockett

A. Abolish Position

Effective November 19, 2010

(1) .62 (4.0 hour) Food Service Helper (FP)

B. Creation of Positions

Effective December 8, 2010

(2) 1.00 (8.0 hours) School Bus Driver / Driver Trainer (BG)

(1) .53 (4.0 hours) Keyboard Specialist – Part Time (DO – 12 mo.)

Effective November 19, 2010

(1) .54 (3.5 hours) Food Service Helper (FP)

Effective November, 2010 – January 31, 2011

(1) .81 (6.5 hours) Temporary School Monitor (HS)

Effective December, 2010 – January 31, 2011

(1) .50 (4.0 hours) Temporary School Monitor (BG)

C. Appointments

1. Name: Stephen Casey
Address: 10 Caveson Lane, Albany, NY 12205
Position: School Bus Driver Substitute
Effective: November 22, 2010
Salary: \$14.00 per hour
Current Location: Bus Garage

2. Name: Ralph Micale
Address: 12 Hartwood Street, Albany, NY 12205
Position: Probationary Part-Time Bus Driver
Effective: November 29, 2010
Salary: \$16.30 per hour, per CSEA contract
Hours: 5.0 hours per day
Current Location: Bus Garage
Probationary Period: November 29, 2010 – May 31, 2011

3. Name: James Snyder
Address: 8 Hartwood Street, Albany, NY 12205
Position: Probationary Part-Time Bus Driver
Effective: November 30, 2010
Salary: \$16.30 per hour, per CSEA contract
Hours: 5.0 hours per day
Current Location: Bus Garage
Probationary Period: November 30, 2010 – June 1, 2011

4. Name: Peter Calantone
Address: 4117 Consaul Road, Schenectady, NY 12309
Position: Probationary Part-Time Bus Driver
Effective: December 1, 2010
Salary: \$16.30 per hour, per CSEA contract
Hours: 5.0 hours per day
Current Location: Bus Garage
Probationary Period: December 1, 2010 – June 2, 2011
5. Name: Edward Shortis
Address: 29B Hillside Avenue, Colonie, NY 12205
Position: Custodial Worker Substitute
Effective: December 8, 2010
Salary: \$10.25 per hour
6. Name: Katherine McGowan
Address: 12 June Drive, Albany, NY 12211
Position: Probationary Part-Time Food Service Helper
Effective: November 22, 2010
Salary: \$10.43 per hour, per CSEA contract
Hours: 3.5 hours per day
Current Location: Lisha Kill Middle School
Probationary Period: November 22, 2010 – May 22, 2011
7. Name: Carolyn Nolte
Address: 13 Benjamin Lane, Albany, NY 12205
Position: Probationary Part-Time Food Service Helper
Effective: November 29, 2010
Salary: \$10.43 per hour, per CSEA contract
Hours: 3.5 hours per day
Current Location: Forest Park Elementary School
Probationary Period: November 29, 2010 – June 1, 2011
8. Name: Kaila Ricciardi
Address: 12 Wilson Avenue, Albany, NY 12205
Position: School Monitor Substitute
Effective: December 8, 2010
Salary: \$9.25 per hour
8. Name: Juliana Gavigan
Address: 1151 Eugene Drive, Schenectady NY 12303
Position: School Monitor Substitute
Effective: December 8, 2010
Salary: \$9.25 per hour

D. Change of HoursEffective November 29, 2010

Heidi Monti Bus Driver 5.0 hours per day to 5.5 hours per day BG

