

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**April 27, 2011
District Office**

7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER

The meeting of the South Colonie Board of Education was called to order by Mr. Casey at 7:00 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>	Neil Johanning	<u>Excused</u>
David Kiehle	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

Executive Session

Motion by Mr. Motto, seconded by Mr. Dunn, and carried unanimously (6-0), to **enter** executive session to discuss contract negotiations and employment matters relating to particular persons at 7:01 p.m.

Motion by Ms. Jaquish, seconded by Mr. Ryan, and carried unanimously (6-0), to **adjourn** executive session at 7:30 p.m.

2. PLEDGE TO FLAG

Mr. Casey led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Motto, seconded by Mr. Ryan, and carried unanimously (6-0), that the minutes of the regular meeting on April 13, 2011, be approved.

4. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Casey:**

- Congratulations to Beverly Miller who was recognized for her years of service and dedication by NYSASBO (New York State Association of School Business Officials). A student scholarship from NYSASBO in the amount of \$1,000 has been designated to a deserving Colonie High School student and will be presented at Awards Night on May 19.
- Noted that a South Colonie student will receive a \$250 scholarship from Mosaic Architecture as a result of a raffle entry from the NYSSBA Convention last fall.
- Five South Colonie Central School District teachers have become Nationally Board Certified: Dawn Baker, James Brown, John Kilroy, John McKee, and Lynne Ogren.

Ms. Jaquish:

- Attended the String Festival on April 13 at the High School.
- Attended the BOCES Annual Meeting on Thursday, April 14.
- Attended the PTA Council "Meet the Candidates" Night on April 25.

Mr. Ryan:

- Noted that two South Colonie graduates are finalists in the Albany Tulip Queen Festival.
- The Facilities Committee will be conducting exterior building inspections during the month of May.

Mr. Motto:

- Informed the Board that three South Colonie teachers participated in the recent Boston Marathon race: Gretchen Oliver, Heather Kurto, and Connie Smith.

Mr. Kiehle:

- Attended the String Festival on April 13 at the High School.
- Attended one of the CCHS concerts (bands & symphonic orchestra)

B. **No Requests** to speak.

5. REPORTS FOR INFORMATION AND STUDY**A. Board Committee Reports**

The Audit-Finance, Academic Achievement and Policy Committees have met since the last board meeting. Committee chairperson reported on the meetings with recommendations to the full Board.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

1. Placements as indicated on the attached sheets.

B. Seminar in Educational Issues

1. Three (3) contact hours of credit for participation in “ADHD Strategies” (SD#1010-11-54), sponsored by NYSUT Education & Learning Trust. The workshop will be held on Wednesday, April 13, 2011, from 4 to 7 p.m. at the high school library. Enrollment is limited to Teaching Assistants. Chris Zostant (CCHS) is the contact person.
2. Three (3) contact hours of credit for participation in “Conflict Management” (SD#1010-11-55), sponsored by NYSUT Education & Learning Trust. The workshop will be held on Wednesday, May 4, 2011, from 4 to 7 p.m. at the high school Library. Enrollment is limited to Teaching Assistants. Chris Zostant (CCHS) is the contact person.
3. Three (3) contact hours of credit for participation in “How Teachers Can Help the Grieving Child” (SD#2010-22-56), sponsored by Community Hospice. The workshop will be held on Tuesday, May 3, 2011, from 4 to 7 p.m. at Sand Creek Middle School. Donna Davidson (Sand Creek) is the contact person.

C. Contracts

1. A contract renewal between South Colonie Central Schools and Capital EAP for services from July 1, 2011, through June 30, 2012, as follows: \$20.48 annually for each employee (approximately 966) and an annual maintenance charge of \$250.00, to be invoiced quarterly.
2. A contract with Guilderland Central Schools to provide Health and Welfare Services for the 2010-11 school year to one (1) South Colonie resident student attending the St. Madeline Sophie School located in the Guilderland school district at a cost of \$597.93 per student. The total cost of this contract shall be \$597.93.

D. Donations

1. King Trombone, Model #k5129, Serial #812592 – Value: \$588
Wire Music Stand – Value \$15
Total Value of Donations: \$603

Donated by: Carl & Margaret Desmond, 35 Lynn Drive, Albany NY 12205

E. Clerk's and Treasurer's Reports – March 2011

Motion made by Mr. Ryan, seconded by Ms. Jaquish, and carried unanimously (6-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Motto, seconded by Mr. Dunn, and carried unanimously (6-0), that the Instructional Personnel changes listed on the attached sheets dated April 27, 2011, be approved.

8. PERSONNEL – SUPPORT

Motion made by Ms. Jaquish, seconded by Mr. Motto, and carried unanimously(6-0), that the Support Personnel changes listed on the attached sheets dated April 27, 2011, be approved.

9. RESOLUTION APPOINTING ELECTION PERSONNEL

WHEREAS, the Board of Education of South Colonie Central School District, Albany County, New York, has called a special district meeting of the qualified voters of said School District to be held on the **17th day of May 2011** and

WHEREAS, it is now desired to provide for the appointment of Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said special district meeting at each polling place; **NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of South Colonie Central School District, Albany County, New York, as follows:

Section 1 – The following named duly qualified voters of said School District are hereby appointed as Chief Election Inspectors:

**Chris Guidarelli
Madonna Katsares
Tim Wright**

Section 2 - The attached list of named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said special district meeting.

Section 2 - Each Inspector of Election and Assistant Clerk appointed for said special district meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairmen, Inspectors of Election and Assistant Clerks for said special district meeting.

Section 3 - This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call. Motion by Mr. Dunn, and seconded by Mr. Motto, and carried unanimously with results as follows:

Brian Casey	<u>Yes</u>	Robert Domenici	<u>Absent</u>	Richard Dunn	<u>Yes</u>
Paul Gordon	<u>Absent</u>	Shelle Jaquish	<u>Yes</u>	Neil Johanning	<u>Absent</u>
David Kiehle	<u>Yes</u>	Leonard Motto	<u>Yes</u>	James T. Ryan	<u>Yes</u>

10. 2010-11 BOCES ADMINISTRATIVE BUDGET VOTE and BOARD ELECTION

A. Administrative Budget Resolution

Resolved, that the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties be authorized to expend the sums set forth in the Administrative Budget document in the total amount of \$7,763,481 during the school year 2011-12 and to raise such sum by assessments to component school districts, non-component school districts, other BOCES and other sources as required by law.

YES **NO**

Motion made by Mr. Dunn, seconded by Mr. Motto, and carried unanimously (6-0), that a **YES** vote be cast on the above resolution.

B. Election Ballot for BOCES Board Members

The persons identified below have been nominated to serve on the BOCES Board of Education. Each component school district may cast ONE VOTE each for up to four (4) individual candidates, but there is no statutory requirement that they cast one (1) vote per vacancy. Only one vote may be cast for any one candidate. Four (4) positions for the term of three (3) years.

Mrs. Sandra Beloncik
 2728 Lower Gregg Road
 Schenectady, New York 12306
 Home District: *Schalmon Central Schools*

X

Dr. John Bergeron
 1058 Ardsley Road
 Schenectady, New York 12308
 Home District: *Schenectady City Schools*

X

Mr. Gary DiLallo
 83 St. Andrews Drive
 Clifton Park, New York 12065
 Home District: *Shenendehowa Central Schools*

X

Mr. John Phelan
 142 Benjamin Street
 Schenectady, New York 12303
 Home District: *Guilderland Central Schools*

X

Motion made by Mr. Kiehle, seconded by Ms. Jaquish, and carried unanimously (6-0), that one vote be cast for each candidate.

11. RESOLUTIONS

- National Physical Education & Sports Week – May 3-7, 2011*
- National School Nurse Day – May 11, 2011*
- Asian-Pacific American Heritage Month – May 2011*

Motion made by Mr. Kiehle, seconded by Mr. Ryan, and carried unanimously (6-0), that the above stated resolutions be approved.

12. ACKNOWLEDGEMENTS

Mr. Buhner acknowledged the following people present at the meeting: Director of Human Resources David Seaver, SCTA President Jeff Dutcher, CCHS Principal David Wetzel, and Associate Principal Michael Marohn.

13. FUTURE MEETINGS

- April 28, 2011 – Information Systems Committee – 7:30 a.m. – District Office
- May 3, 2011 – **PUBLIC HEARING ON 2011-12 BUDGET** – Saddlewood – 7:00 p.m.
followed by Regular Board of Education Meeting – 7:30 p.m. – District Office
- May 11, 2011 – Transportation Committee – 7:30 a.m. – District Office
- May 17, 2011 – Annual Budget Vote & Board Election – 11 a.m. to 9:00 p.m.
at Forest Park, Roessleville, Saddlewood, Shaker Road, & Veeder Schools
- May 23, 2011 – Policy Committee – 6:00 p.m. – District Office
- May 24, 2011 – Graduation Committee – 6:00 p.m. – District Office
- May 24, 2011 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- June 1, 2011 – Facilities Committee – 7:30 a.m. – District office
- June 2, 2011 – Academic Achievement Committee – 7:30 a.m. – District Office
- June 7, 2011 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- June 21, 2011 – Policy Committee – 6:00 p.m. – District Office
- June 21, 2011 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- June 22, 2011 – Information Technology Committee – 7:30 a.m. – District Office
- June 30, 2011 – Board of Education Meeting – 7:00 p.m. – District Office
- July 12, 2011 – Re-Organizational & Regular Board Meetings – 7:00 p.m. – District Office

14. ADJOURN

Motion made by Mr. Kiehle, seconded by Mr. Dunn, and carried unanimously (6-0), that the meeting be adjourned at 8:12 p.m.

Joyce Gay
District Clerk

A. Leaves of Absence

1. Name: Danielle DelSanto Snyder
Position: Reading Teacher
Type: Child Care Leave
Location: Veeder Elementary School
Effective Date: May 2, 2011
Ending Date: June 30, 2011

2. Name: Danielle Hurley
Position: Second Grade Teacher
Type: Child Care Leave
Location: Forest Park Elementary School
Effective Date: May 2, 2011
Ending Date: June 30, 2011

B. Long-Term Substitutes

1. Name: Heather Zeccolo
Address: 5 Kenjack Terrace, Colonie, NY 12205
Type: Long Term Substitute
Teaching Area: Childhood Education
Location: Shaker Road Elementary School
Effective Date: April 11, 2011
Salary: Salary Schedule I, Step 1
Education: B.S. from College of Saint Rose
Certification: Initial in Childhood Education (Grades 1-6)

C. Long-Term Replacements

1. Name: Alison Meier
Address: PO Box 62, Duanesburg, NY 12056
Type: Long Term Replacement
Teaching Area: Childhood Education
Location: Forest Park Elementary School
Effective Date: May 2, 2011
Ending Date: June 30, 2011
Salary: Salary Schedule II, Step 1 (pro-rated)
Education: B.S. and M.S. from College of St. Rose
Certification: Initial in Childhood Education (Grades 1-6)

2. Name: Bridget Stackman
Address: 8 Frantone Lane, Loudonville, NY 12211
Type: Long Term Replacement
Teaching Area: Reading
Location: Veeder Elementary School
Effective Date: May 2, 2011
Ending Date: June 30, 2011
Salary: Salary Schedule II, Step 1 (pro-rated)
Education: B.S. and M.S. from College of St. Rose
Certification: Initial in Literacy (Birth-Grade 6)

D. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

E. Computer Assisted Instruction After School for the 2010-11 School Year

Appointment of the following previously approved position at the approved rate of compensation effective from January 18, 2011 to April 14, 2011:

Shaker Road

Lisa Marinucci

F. Lunch Supervision for the 2010-11 School Year

Rescind the appointment of the following previously approved position effective April 12, 2011:

Lisha Kill Middle School

Lori Nestor

Appointment of the following previously approved position at the approved rate of compensation effective April 12, 2011:

Lisha Kill Middle School

Linda Gresens

A. Retirements

1. Name: Linda Karl
Position: Keyboard Specialist
Effective: July 1, 2011
Location: Shaker Road Elementary School
2. Name: Kathleen Tockmakis
Position: School Monitor
Effective: July 1, 2011
Location: Saddlewood Elementary School
3. Name: Leenora Probst
Position: School Monitor
Effective: July 1, 2011
Location: Saddlewood Elementary School

B. Appointments

1. Name: Christopher Gilligan
Address: 68 Rooney Avenue, Albany, NY 12205
Position: Break-In Bus Driver
Effective: April 28, 2011
Salary: Not paid during training
2. Name: Robert Gregory
Address: 6 Gail Avenue, Albany, NY 12205
Position: Break-In Bus Driver
Effective: April 29, 2011
Salary: Not paid during training
3. Name: Robert Willey
Address: 30 Vics Court, Albany, NY 12205
Position: Bus Driver Substitute
Effective: July 2, 2011
Salary: \$16.30 per hour
4. Name: Sam Martino
Address: 22 Thoroughbred Lane, Albany, NY 12205
Position: Bus Driver Substitute
Effective: July 2, 2011
Salary: \$16.30 per hour
5. Name: Cathy Blanchard
Address: 33 Delafield Drive, Albany, NY 12205
Position: Bus Driver Substitute
Effective: July 2, 2011
Salary: \$16.30 per hour

6. Name: Linda Karl
Address: 37 Moon Drive, Albany, NY 12205
Position: Clerk Typist I – Part Time (Substitute)
Effective: July 2, 2011
Salary: \$10.00 per hour
7. Name: Diane Prock
Address: 16 Nolan Road, Albany, NY 12205
Position: Clerk Typist – Part Time (Substitute)
Effective: July 2, 2011
Salary: \$10.00 per hour
8. Name: Linda Karl
Address: 37 Moon Drive, Albany, NY 12205
Position: School Monitor Substitute
Effective: July 2, 2011
Salary: \$9.25 per hour
9. Name: Diane Prock
Address: 16 Nolan Road, Albany, NY 12205
Position: School Monitor Substitute
Effective: July 2, 2011
Salary: \$9.25 per hour
10. Name: Leenora Probst
Address: 20 Melissa Court, Albany, NY 12205
Position: School Monitor Substitute
Effective: September 1, 2011
Salary: \$9.25 per hour
11. Name: Lloyd Ellis
Address: 503 Sodom Road, Hannacroix, NY 12087
Position: Custodial Worker Substitute
Effective: April 7, 2011
Salary: \$10.25 per hour
12. Name: Michael Downey
Address: 2 Walnut Street, Albany, NY 12205
Position: Custodial Worker Substitute
Effective: April 28, 2011
Salary: \$10.25 per hour
13. Name: Julie Tallman
Address: 4 Fairway Lane, Schenectady, NY 12304
Position: Food Service Helper Substitute
Effective: April 28, 2011
Salary: \$9.50 per hour

14. Name: Karen Adkins
Address: 6 Aldershoot Road, Albany, NY 12205
Position: Probationary Part-Time Food Service Helper
Effective: April 11, 2011
Salary: \$10.43 per hour, per CSEA contract
Hours: 3.0 hours per day
Current Location: Colonie Central High School – Main Cafeteria
Probationary Period: April 11, 2011 – October 12, 2011

15. Name: Garrett Dollard
Address: 2A Clarendon Road, Albany, NY 12203
Position: Occasional Worker
Effective: April 28, 2011
Salary: \$9.25 per hour

D. Custodial Working Foreperson

Rescind the approval of the following Custodial Working Foreperson, effective April 18, 2011:

Stephen Brown Sand Creek