

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**MINUTES**

**September 21, 2010  
CCHS Library  
6:30 p.m.**



# CoRe VaLueS

**We Believe :**

- \* That all children can learn
- \* In educating the whole child so he/she can meet the District's Standards
- \* In focusing on student achievement
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- \* That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

## **Mission Statement**

Preparing World Class Citizens for the 21<sup>st</sup> Century through school and community partnerships while addressing the diverse needs of all students

**1. CALL TO ORDER**

The meeting of the South Colonie Board of Education was called to order by Mr. Casey at 6:35 p.m.

**Roll Call**

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>	David Kiehle	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Excused</u>	James T. Ryan	<u>Present</u>

**Also present:** Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller (arrived at 7:07 p.m.), District Clerk Joyce Gay.

**TENURE RECEPTION**

The following people were presented with Certificates of Achievement upon attaining tenure in the District: Thomas Alexander, Gregory Bearup, Renee Blot, Marie Bologna, Lori Brooks, Matthew Chapkosky, Bonnie Cooper, Peter DeMarco, Rachel DeTeso-Mathis, Susan Gierthy, Samantha Gonyea, Jennifer Hufland, Christopher Jarvis, Linda Jarvis, Jennifer Keller, Cathy Kowalski, William Luke, Denise Maksail, Adam Neubart, Gretchen Oliver, Betsy Ryan.

**2. PLEDGE TO FLAG**

Mr. Casey led the pledge to the flag.

**3. APPROVAL OF MINUTES**

Motion made by Mr. Johanning, seconded by Mr. Ryan, and carried unanimously (8-0), that the minutes of the regular meeting on **September 7, 2010**, be approved.

**4. COMMUNICATIONS****A. Correspondence/Board Activities****Mr. Casey:**

- Thanks to the work of Gretchen Oliver (Foreign Language teacher at Sand Creek) we received a \$2,000 grant designed to introduce students in grades 5-8 to the benefits of running and fitness activities and to encourage students to run and to participate in active lifestyle habits through school-based programs. Kudos to Ms. Oliver!!

**Mr. Ryan:**

- Had a couple of phone calls and a few in-person conversations regarding opening of school. All contacts were very positive.

**Mr. Domenici:**

- Continues to attend BOCES board and committee meetings.

**Mr. Kiehle:**

- Attended boys' JV and Varsity Volleyball games.

**Mr. Johanning:**

- Attended girls' JV Volleyball game and Tennis match
- Attended an SED seminar regarding changes in Special Education diplomas

- B. **No Requests** to speak.

5. **REPORTS FOR INFORMATION AND STUDY**

A. **Summer School Report**

Summer School Principal Tom Gracon reviewed the Grades 5-6 and 7-12 Summer School Program. Special Education Summer School Principal Patrick Gunner was not able to be present due to Open House at Forest Park Elementary School and Mr. Backus reviewed the report. Both reports included staff and administrator recommendations.

B. **Summer Operations & Maintenance Work Report**

The O & M projects completed during the summer were reviewed by Director of Operations & Maintenance Michael O'Neil.

C. **Summer Curriculum Report**

Assistant Superintendent for Instruction Tim Backus reviewed curriculum work funded for completion during the 2010-11 school year.

D. **School Opening Report**

Enrollments, enrollment projections, and class size comparisons were presented in a written and oral report. Saddlewood teachers, Susan Kelly and Deborah Gentile, commented on some inequities in class sizes between elementary schools.

6. **REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommended approval of the following:

A. **Committee on Special Education**

Placements as indicated on the attached sheets.

B. **In-Service Courses**

1. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course "Virtual Field Trips: Taking and Making – TEC 940" (#10-11-31), sponsored by Fresno Pacific University. The online course will begin in September 2010. Elaine Luizzi (Forest Park) is the contact person.
2. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course "Architectural Modeling – TEC 211" (#10-11-32), sponsored by and held at The College of St. Rose. The course will be held on Thursdays from September 16, 2010 to December 16, 2010, from 6:45 to 9:15 p.m. Jennifer Schubert (High School) is the contact person.
3. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course "Analog and Digital Circuits 4 – TEC 311" (#10-11-33), sponsored by and held at The College of St. Rose. The course will be held on Thursdays from September 16, 2010 to December 16, 2010, from 4:00 to 6:30 p.m. Jennifer Schubert (High School) is the contact person.

**C. Seminar on Educational Issues**

1. Three (3) contact hours of credit for participation “Peer Mentoring Teacher Program” (SD#2010-11-16), sponsored by South Colonie. Classes will be held on Wednesdays, September 15, 2010, November 17, 2010, January 19, 2011, and March 16, 2011 from 4 to 5 p.m. at Sand Creek Middle School Library. Thomasa Nielsen (CCHS) and Virginia MacPhee (Sand Creek) are the contact persons.
2. Three (3) contact hours of credit for participation in “Smart Board Training – Level 2” (#2010-11-17), sponsored by South Colonie Schools. The workshop will be held Thursday, October 21, 2010, from 4 to 7 p.m. at Lisha Kill Middle School Library. Enrollment is restricted to those who have completed Smart Board Training – Level 1. Jack Adams is the contact person.
3. Three (3) contact hours of credit for participation in “Introduction to Movie Maker – Level 1” (#2010-11-18), sponsored by South Colonie Schools. The workshop will be held Monday, October 25, 2010, from 4 to 7 p.m. at Colonie Central High School – Room 162. Jack Adams is the contact person.
4. Three (3) contact hours of credit for participation in “Google Apps – Level 1” (#2010-11-19), sponsored by South Colonie Schools. The workshop will be held Thursday, September 27, 2010, from 4 to 7 p.m. at Colonie Central High School – Room 162. Jack Adams is the contact person.
5. Three (3) contact hours of credit for participation in “Introduction to Excel” (#2010-11-20), sponsored by South Colonie Schools. The workshop will be held Wednesday, October 20, 2010, from 4 to 7 p.m. at Colonie Central High School – Room 162. Jack Adams is the contact person.
6. Three (3) contact hours of credit for participation in “Google Apps – Level 2” (#2010-11-21), sponsored by South Colonie Schools. The workshop will be held Thursday, October 14, 2010, from 4 to 7 p.m. at Colonie Central High School – Room 162. Enrollment is restricted to those who have completed Google Apps – Level 1. Jack Adams is the contact person.
7. Three (3) contact hours of credit for participation in “Smart Board Training – Level 1” (#2010-11-22), sponsored by South Colonie Schools. The workshop will be held Thursday, October 7, 2010, from 4 to 7 p.m. at Lisha Kill Middle School Library. Jack Adams is the contact person.

**D. Donations**

1. Clarinet donated by Rachel Berliner, Glenmont, NY – Value: \$1,075.00

**E. Transportation Contracts**

1. Approval of a 30-day emergency contract with Chalet Services, Inc., 3206 Rt. #81, Surprise, NY 12176, for transportation from Sand Creek Middle School at 2:30 p.m. to Parsons in Albany and then Shaker High School beginning Monday, September 10, 2010 and ending October 8, 2010, at a cost of \$95.00 per diem. The total cost of the contract shall be \$1,900.00.
2. Approval of a 30-day emergency contract with Chalet Services, Inc., 3206 Rt. #81 Surprise, NY 12176, for transportation to and from St. John the Evangelist School, Schenectady, NY, beginning Monday, September 10, 2010 and ending October 8, 2010, at a cost of \$90.00 per diem. The total cost of the contract shall be \$1,800.00.

**F. Contracts**

1. Agreement with the Colonie Youth Center, Inc. 272 Maxwell Road, Latham, NY 12110, for operation of the Before- and After-School Care Programs for students in kindergarten through eighth grade residing in the South Colonie School District, to be located at Forest Park, Veeder, Saddlewood, Shaker Road, and Roessleville Elementary Schools, and Sand Creek and Lisha Kill Middle Schools. The agreement is effective September 10, 2010, through June 24, 2011 on those days in which the district schools are in session.

Motion made by Mr. Kiehle, seconded by Mr. Dunn, and carried unanimously (8-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

**7. PERSONNEL – INSTRUCTION**

Motion made by Mr. Johanning, seconded by Ms. Jaquish, and carried unanimously (8-0) that the Instructional Personnel changes listed on the attached sheets dated September 21, 2010, be approved.

**8. PERSONNEL – SUPPORT**

Motion made by Mr. Gordon, seconded by Mr. Domenici, and carried unanimously (8-0), that the Support Personnel changes listed on the attached sheets dated September 21, 2010, be approved.

**9. RESOLUTIONS**

*Fire Prevention Week (October 3-9)*

*World Teacher Day (October 5)*

*Month of the Young Adolescent (October)*

Motion made by Mr. Domenici, seconded by Ms. Jaquish, and carried unanimously (8-0), that the above resolutions be approved.

**10. RESOLUTION APPOINTING ELECTION PERSONNEL**

**WHEREAS**, the Board of Education of South Colonie Central School District, Albany County, New York, has called a special district meeting of the qualified voters of said School District to be held on the **13<sup>th</sup> day of October, 2010** and

**WHEREAS**, it is now desired to provide for the appointment of Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said special district meeting at each polling place; NOW THEREFORE, BE IT RESOLVED, by the Board of Education of South Colonie Central School District, Albany County, New York, as follows:

**Section 1:** The following named duly qualified voters of said School District are hereby appointed as District Clerk Pro-Tem and Permanent Chairpersons of the special district meeting referred to in the preambles hereof:

**Joyce Gay  
Deneen Bogdanowicz  
Deborah Galdun  
Linda Kennedy  
Cindy Lupe**

**Section 2:** The following named duly qualified voters of said School District are hereby appointed as Chief Election Inspectors:

**LeeAnn Dunn  
Nancy Fahd  
Madonna Katsares  
Shirley Kelty  
Michele Marr  
Joella Ziele**

**Section 3:** The attached list of named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said special district meeting.

**Section 4:** Each Inspector of Election and Assistant Clerk appointed for said special district meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairmen, Inspectors of Election and Assistant Clerks for said special district meeting.

**Section 5:** This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows: Motion Mr. Ryan, and seconded by Mr. Gordon, and carried unanimously (8-0):

Brian Casey	<u>Yes</u>	Robert Domenici	<u>Yes</u>	Richard Dunn	<u>Yes</u>
Paul Gordon	<u>Yes</u>	Shelle Jaquish	<u>Yes</u>	David Kiehle	<u>Yes</u>
Neil Johanning	<u>Yes</u>	Leonard Motto	<u>Absent</u>	James T. Ryan	<u>Yes</u>

**11. PUBLIC COMMENTS**

None

**12. ACKNOWLEDGEMENTS**

Mr. Buhner noted the following people present at the meeting: Summer School Principal Tom Gracon, SCTA President Jeff Dutcher, Intern Scott Paterson, Director of Human Resources David Seaver.

**13. FUTURE MEETINGS**

- September 22, 2010 – District Communications Committee – 7:30 a.m. – District Office
- September 24, 2010 – Facilities Committee – 7:30 a.m. – District Office
- September 27, 2010 – Policy Committee – 6:00 p.m. – District Office
- October 5, 2010 – Audit/Finance Committee – 6:00 p.m. – District Office
- October 5, 2010 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- October 13, 2010 – Information Technology Committee – 7:30 a.m. – District Office
- October 19, 2010 – Academic Achievement Committee – 7:30 a.m. – District Office
- October 19, 2010 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- October 25, 2010 – Policy Committee – 6:00 p.m. – District Office
- October 27, 2010 – Facilities Committee – 7:30 a.m. – District Office

**Executive Session:**

Motion by Mr. Ryan, seconded by Mr. Johanning, and carried unanimously (8-0), to **enter** executive session to discuss employment matters relating to particular persons at 8:24 p.m.

Motion by Mr. Ryan, seconded by Mr. Johanning, and carried unanimously (8-0), to **adjourn** executive session at 9:02 p.m.

**14. ADJOURN**

Motion made by Mr. Kiehle, seconded by Mr. Ryan, and carried unanimously (8-0), that the regular meeting be adjourned at 9:03 p.m.

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Joyce Gay  
District Clerk  
09/24/2010

**A. Leaves of Absence**

- Name: Gina Redmond  
Position: Special Education  
Type: Child Care Leave  
Location: Colonie Central High School  
Effective Date: October 15, 2010  
Ending Date: December 20, 2010

**B. Temporary Part-Time Appointments**

- Name: Paul Martin  
Address: 30 Round Table Road, Saratoga Springs, NY 12866  
Type: Temporary Part-Time (.60)  
Teaching Area: Industrial Arts (Technology)  
Location: Lisha Kill Middle School  
Effective Date: August 31, 2010  
Ending Date: June 30, 2011  
Salary: Schedule II, Step 8 (pro-rated)  
Education: B.S. from Saint Rose, M.S. from SUNY Plattsburgh  
Certification Status: Permanent in Technology Education

**C. Long-Term Replacements**

- Name: Sabrina Skotarczak  
Address: 1801 Hayner Heights Drive, Clifton Park, NY 12065  
Type: Long Term Replacement  
Teaching Area: Special Education  
Location: Colonie Central High School  
Revised Effective Date: October 18, 2010  
Ending Date: December 17, 2010  
Salary: Salary Schedule II, Step 7, (pro-rated)  
Education: B.A. from Notre Dame College; M.S. from Sage  
Certification: Permanent in Special Education

**D. Increase of Appointment**

- Name: Lauren Pells  
Teaching Area: Foreign Language  
Location: Lisha Kill Middle School/CALC  
Increase: 0.20  
Effective Date: September 22, 2010 to June 30, 2011

**E. Substitute Teachers**

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

**F. Study Hall Supervision – 2010-11 School Year****Colonie Central High School**

Juli Hutchins

**Lisha Kill Middle School**

Stephanie Copeland	Sheri Long
Eric Obermayer	Laura Yerou
Andrea Bourgeois	Dave Conway
Susan Campbell	Jackie Frank
Roseana Futia	Jessica LaFex
Eric Rouleau	Peter Paquette
Brian Scalzo	Kellie Gaffney
Tami Hanley	

**G. Lunch Supervision – 2010-11 School Year****Colonie Central High School – Weight Room**

Matt Stein	Mike Joyce
Andy Monin	

**Colonie Central High School**

Kevin Ruane

**Lisha Kill Middle School**

Susan Comito	Brooke Brady
Lori Nestor	Michelle Malatesta
Dawn Peplowski	Mike Trimarchi
Wendy Kelley	Brook Bourgeois
Joe Repko	Lynn Jeram
Todd Thornton	Calvin Pitts

**H. Coordinator of Audio-Visual – 2010-11 School Year****Lisha Kill Middle School**

Calvin Pitts

**I. Co-Curricular – 2010-11 School Year****Colonie Central High School**

Class Dean (Freshman)	Kerri Audino	.5
Class Dean (Freshman)	Shawn Durant	.5
Intramurals: Season I – Weight Training	Andrew Monin	
National Honor Society	Colleen Clayton	
School Senate	Rob Shafer	.5
School Senate	Lindsay Henner	.5

**Lisha Kill Middle School**

Art Club	Christina Norris	
Art Club	Betsy Ryan	
Band (7-8)	Karen MacWatters	
Chorus (7-8)	Patricia Fatato	
Eco Club	Dawn Peplowski	.5
Eco Club	Karen MacWatters	.5
General Activity (Recycle Club)	Barbara Winters	
Intramurals: Season I - Girls Basketball (5-6)	Wendy Kelley	.5
Intramurals: Season I - Girls Basketball (5-6)	Tanya DeLaMater	.5
Intramurals: Season I – Girls Lacrosse (5-6)	Andrea Bourgeois	
Intramurals: Season I – Boys Lacrosse (5-8)	Joseph Repko	
Intramurals: Season II – Boys Wrestling (5-8)	Joseph Repko	
Intramurals: Season II – Boys Basketball (5-6)	Eric Obermayer	
Intramurals: Season II – Weight Training (7-8)	Susan Comito	
Intramurals: Season III– Girls Indoor Soccer (5-6)	Brooke Brady	
Intramurals: Season III – Boys Indoor Soccer (5-6)	Michael Trimarchi	
Intramurals: Season III – Weight Training (7-8)	Eric Rouleau	
Intramurals: Season IV – Weight Training (7-8)	Todd Sitterly	
Morning Announcement Club	Robin Sacco	
Orchestra (7-8)	Mark Lewis	
Peer Leader Club	Rocky Tassie	
School Store	Shana Marra	
School Yearbook	Anne Grab	
Small Performing Group-Chamber Orchestra	Karen MacWatters	.5
Small Performing Group-Chamber Orchestra	Mark Lewis	.5
Student Council	Jodie Ferrara	
Variety Show Coordinator	Erica Buda	

**A. Create Position****Effective September 1, 2010 to June 30, 2011:**

- 1 (0.81) 6.5 Hour Temporary School Monitor (HS)  
 1 (0.75) 6.0 Hour Temporary School Monitor (FP)

**B. Appointments**

1. Name: Jodie Gay  
Address: 63 Mordella Road, Albany, NY 12205  
Position: Probationary Keyboard Specialist  
Effective: September 20, 2010  
Salary: Schedule A, Step 2 per CSEA Contract  
Hours: 7.0 hours per day  
Current Location: Sand Creek Middle School  
Probationary Period: September 20, 2010 – March 21, 2011
  
2. Name: Justin Marvin  
Address: 509 East Line Road, Ballston Spa, NY 12020  
Position: Probationary Automotive Mechanic  
Effective: September 20, 2010  
Salary: Schedule M, Step 2 per CSEA Contract  
Hours: 8.0 hours per day  
Current Location: Bus Garage  
Probationary Period: September 20, 2010 – March 21, 2011
  
3. Name: Steven J. Casey  
Address: 10 Caveson Lane, Albany, NY 12205  
Position: Break- in Bus Driver  
Effective: September 22, 2010  
Salary: Not paid during training  
Current Location: Bus Garage
  
4. Name: Corey Wright  
Address: 22 Park Lane S1, Menands, NY 12204  
Position: Temporary School Monitor  
Effective: September 13, 2010 - June 30, 2011  
Salary: \$10.61 per hour  
Hours: 6.5 hours per day  
Current Location: Sand Creek Middle School
  
5. Name: Thomas Geddes  
Address: 6 Popler Street, Albany, NY 12205  
Position: Temporary School Monitor  
Effective: September 14, 2010 – June 30, 2011  
Salary: \$10.61 per hour  
Hours: 6.5 hours per day  
Current Location: Sand Creek Middle School

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6. Name: Jeannine Blum  
Address: 4 Mercy Court, Albany, NY 12205  
Position: Substitute School Monitor  
Effective: September 22, 2010  
Salary: \$9.25 per hour
  7. Name: Vickie Rosebeck  
Address: 114 Osborne Road, Albany, NY 12205  
Position: Substitute School Monitor  
Effective: September 22, 2010  
Salary: \$9.25 per hour
  8. Name: Bonnie Roark  
Address: 39A Commodore Street, Albany, NY 12205  
Position: Food Service Helper Substitute  
Effective: September 8, 2010  
Salary: \$9.50 per hour
  9. Name: Katherine McGowan  
Address: 12 June Drive, Albany, NY 12211  
Position: Food Service Helper Substitute  
Effective: September 16, 2010  
Salary: \$9.50 per hour
  10. Name: Lana Otty  
Address: 25 Brigadier Street, Albany, NY 12205  
Position: Food Service Helper Substitute  
Effective: September 8, 2010  
Salary: \$9.50 per hour
  11. Name: Elizabeth Waterbury  
Address: 20 Brigadier Street, Albany, NY 12205  
Position: Food Service Helper Substitute  
Effective: September 16, 2010  
Salary: \$9.50 per hour
  12. Name: Lori Gardy  
Address: 6 Walnut Street, Albany, NY 12205  
Position: Food Service Helper Substitute  
Effective: September 16, 2010  
Salary: \$9.50 per hour

**C. Salary Adjustments**

1. Name: Steven Clikeman  
Address: 7504 Antoinette Court, Schenectady, NY 12303  
Position: Senior Keyboard Specialist  
Effective: September 20, 2010  
Base Salary Change: As per attached confidential sheet  
Hours: 7.5 hours per day  
Current Location: District Office
  
2. Name: Madonna Katsares  
Address: 29 Miracle Lane, Loudonville, NY 12211  
Position: Account Clerk  
Effective: September 20, 2010  
Base Salary Change: As per attached confidential sheet  
Hours: 7.5 hours per day  
Current Location: District Office

**D. Personal Care Assistant – 2010-11**

Approval of the following personal care assistant (IEP Driven) per the Board of Education Policy 9290:

Jacqueline Volckmann          FP

**E. Change of Hours****Effective September 1, 2010:**

Teresa Leisenfelder	Food Service	4.5 hours per day to 6.0 hours per day	HS
Judy Nicholson	Food Service	3.5 hours per day to 4.5 hours per day	HS
Paula Alexander	Food Service	3.5 hours per day to 4.75 hours per day	FP
William Molesky	Bus Driver	8.0 hours per day to 6.0 hours per day	BG

**F. Termination**

1. Name: Sandra Sherwood  
Position: School Bus Driver (BG)  
Effective: September 16, 2010