

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MEETING MINUTES

**February 9, 2010
District Office**

7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER

The regular meeting of the South Colonie Board of Education was called to order by Mr. Casey at 7:00 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>	Neil Johanning	<u>Present</u>
David Kiehle	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

2. APPOINTMENT OF DISTRICT CLERK PRO-TEM

Motion made by Mr. Johanning, seconded by Mr. Dunn, and carried unanimously (8-0), that Beverly Miller be appointed as District Clerk Pro-Tem.

3. EXECUTIVE SESSION

Motion by Mr. Gordon, seconded by Mr. Motto, and carried unanimously (8-0), to **enter** executive session to discuss contract negotiations at 7:02 p.m.

Motion by Mr. Kiehle, seconded by Mr. Johanning, and carried unanimously (8-0), to **adjourn** executive session at 7:30 p.m.

4. PLEDGE TO FLAG

Mr. Casey led the pledge to the flag.

5. APPROVAL OF MINUTES

Motion made by Mr. Ryan, seconded by Mr. Johanning, and carried unanimously (8-0), that the minutes of the regular meeting on January 19, 2010, be approved.

6. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Casey:**

- A letter has been sent to Diane Riley thanking her for the donation of music materials.
- A sympathy card was sent to Mr. Johanning and his family offering condolences on the recent passing away of his father.
- Sand Creek student Amy Pinkham, one of 25 cheerleaders out of 50,000, to be honored for academic achievement.
- Colonie High School 10th grader Kyle Plant will appear in an upcoming issue of Sports Illustrated magazine.
- The District will be working together with the Village of Colonie in a joint effort to support the survivors of the earthquake in Haiti with "Basic Needs" donations.

Ms. Jaquish:

- Attended PTA Council meeting which featured the ELA Literacy Program presentation by Mr. Backus and Mrs. Moore.

Mr. Motto:

- Attended two girls' basketball games

Mr. Kiehle:

- Participated in the Facilities Committee interior building tours
- Attended the Sand Creek Spelling Bee
- Visited the High School Library to view the Banned Books poster display
- Attended two Colonie-Shaker hockey games

Mr. Ryan:

- Attended the Lisha Kill PTA fundraiser at Barnes & Noble Bookstore
- Attended the Sand Creek Spelling Bee
- Participated in the Facilities Committee interior building tours

Mr. Gordon:

- Participated in the Facilities Committee interior building tours

Mr. Dunn:

- Participated in the Facilities Committee interior building tours

Mr. Johanning:

- Attended Math Night at Shaker Road school
- Attended the Website Stakeholders Meeting

- B. A Request to Address the Board of Education** was submitted by Robin Conlon, 11 Hunting Road, Colonie NY 12205, who supported working toward a new labor agreement for the School Monitors unit.

7. REPORTS FOR INFORMATION AND STUDY**A. President's Spotlight**

Jeff French, Vice Chairman of the Oratorical Department of the American Legion, presented a plaque to the District recognizing Sand Creek Middle School for hosting the American Legion Oratorical Contest for the past 15 years.

B. Internal Auditor Report

Internal Auditor Gregg Diefenbach reviewed the Internal Audit of Insurance, Investments, and Cash Receipts & Disbursements. The report is presented for acceptance by the Board of Education under Item #13.

C. Budget Discussion

Presentation of 2010-2011 budget proposals for Support Services: Board of Education and Central Office expense, Public Information/Printing/Postage, Legal expenses, Insurance, Debt Service, Interfund Transfers, Continuing Education, and Interscholastic Athletics.

D. School Facility Report Card

The School Facility Report Card contains general information about each building in the District, including size, construction date, operation and maintenance records, energy costs, health and safety environmental awareness. Assistant Superintendent for Management Services Beverly Miller reviewed the report. This document is part of our mandated 5-year facility plan.

E. Board Committee Reports

The Accountability & Board Operations, Facilities, and Policy Committees have met since the last board meeting and committee chairpersons reported on the meetings.

8. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

1. Placements as indicated on the attached sheets.

B. In-Service Courses

1. Four (4.0) in-service credits for participation in and completion of the 60-contact hour course “Astronomy Through Adirondack Community College” (#09-10-55), sponsored by Adirondack Community College. The course will be held Mondays and Wednesdays during the Spring semester from 5:45 to 8:45 p.m. each day. Beth Lomanto (CCHS) is the contact person.
2. Two (2.0) in-service credits for participation in and completion of the 30-contact hour course “Building Critical thinking skills for Online Research” (#09-10-56), sponsored by PBS TeacherLine. The course will be held online during the Spring semester. Elaine Luizzi (FP) is the contact person.
3. Two (2.0) in-service credits for participation in and completion of the 30-contact hour course “Contemporary Chemistry for Teachers – Chem 5010” (#09-10-57), sponsored by CCMR Institute and Cornell University. The course will be held July 19-24, 2010, 9:00 a.m. – 4:00 p.m. Steve Zaccari is the contact person.

C. Seminar on Educational Issues

1. Six (6) contact hours of credit for participation in “Reiki – Level 1” (SD#2009-10-60), sponsored by Community Hospice of Rensselaer, to be held on Saturday, January 23, 2010, from 9 a.m. to 5 p.m. at Community Hospice of Rensselaer, 295 Valley View Blvd., Rensselaer NY. Helen Dohn (Sand Creek) is the contact person.
2. Three (3) contact hours of credit for participation in “Sleep, Exercise & Wellness – How it Affects Classroom Performance” (SD#2009-10-61), sponsored by Frank Doberman, Ph.D. The class will be held on Monday, June 7, 2010, from 4 to 7 p.m. in the high school library. Hal Sauter is the contact person.
3. Three (3) contact hours of credit for participation in “Google Applications – Level 1” (SD#2009-10-62), sponsored by South Colonie Schools. The workshop will be held Tuesday, February 23, 2010, from 4 to 7 p.m. in the Lisha Kill Library. Enrollment is limited to 20 participants. Jack Adams is the contact person.
4. Three (3) contact hours of credit for participation in “Google Applications – Level 1” (SD#2009-10-63), sponsored by South Colonie Schools. The workshop will be held Thursday, February 25, 2010, from 4 to 7 p.m. in the Lisha Kill Library. Enrollment is limited to 20 participants. Jack Adams is the contact person.

D. Bid Awards

1. Approval of the Monroe 2-Orleans BOCES Cooperative Bid results for Bid #RFB-1475-09 – Engineering & Biomedical Supplies and Equipment (list attached).

E. Use of School Bus

1. Use of two (2) school buses by the Town of Colonie Youth Bureau Wrap-Around Program, 1653 Central Avenue, Albany, New York, on Tuesday, February 16, 2010, at 9:00 a.m. going to Steamer 10 Theatre and on Thursday, February 18, 2010, at 12:00 Noon going to Redwood Bowling Lanes. Driver's wages and mileage fees will be in accordance with the District's fee and rate schedule.

F. Health and Welfare Contracts

1. A contract for the 2009-2010 school year with North Colonie Central School District to provide health and welfare services for 131 South Colonie resident students attending Loudonville Christian, St. Ambrose, St. Gregory's and St. Pius Schools located in the North Colonie Central School District. The total cost of the contract shall be \$61,060.41.
2. A contract for the 2009-2010 school year with the North Greenbush Central School District to provide health and welfare services to five (5) South Colonie Central resident students attending LaSalle Institute located in the North Greenbush Central School District. The total cost of the contract shall be \$1,182.15.
3. A contract for the 2009-2010 school year with the Scotia-Glenville Central School District to provide health and welfare services to four (4) South Colonie resident students attending Schenectady Christian Academy located in the Scotia-Glenville Central School District. The total cost of the contract shall be \$2,660.08.

Motion made by Mr. Ryan, seconded by Mr. Gordon, and carried unanimously (8-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

9. PERSONNEL – INSTRUCTION

Motion made by Mr. Johanning, seconded by Mr. Gordon, and carried unanimously (8-0), that the Instructional Personnel changes listed on the attached sheets dated February 9, 2010, be approved.

10. PERSONNEL – SUPPORT

Motion made by Mr. Motto, seconded by Mr. Dunn, and carried unanimously (8-0), that the Support Personnel changes listed on the attached sheets dated February 9, 2010, be approved.

11. RESOLUTIONS

National Music in Our School & Youth Art Month – March 2010

National Women's History Month – March 2010

National School Breakfast Week – March 3-12, 2010

Motion made by Mr. Ryan, seconded by Ms. Jaquish, and carried unanimously (8-0), that the above stated resolutions be approved.

12. POLICIES**Approval:**

Policy 4340.1 Job Description: Coordinator of Continuing Education

Policy 8800.1 Job Description: Energy Manager

Policy 6235 Medicaid Compliance Program

1st Reading:

Policy 9520.3 Military Leave

Motion made by Ms. Jaquish, seconded by Mr. Motto, and carried unanimously (8-0), that the above noted policies be approved.

13. INTERNAL AUDIT REPORT

Motion made by Mr. Gordon, seconded by Mr. Dunn, and carried unanimously (8-0), that the Internal Audit Report as present and attached hereto be accepted by the Board of Education.

14. FUTURE MEETINGS

- February 11 - Budget Meeting – Open Discussion / Q&A Session – Veeder School – 7 p.m.
- February 24, 2010 – Information Technology Committee – 7:30 a.m. – Wolf Rd Diner
- February 25 - Budget Meeting – Open Discussion / Q&A Session – Saddlewood – 7 p.m.
- March 2 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- March 4 – Budget Meeting – Open Discussion / Q&A Session – Shaker Road School – 7 p.m.
- March 9 – Budget Meeting – 7:00 p.m. – District Office
- TOPICS: Instructional Program – Enrollment projections, instructional staffing, support staffing, textbooks, curriculum development, staff development, library & media technology, building budgets, summer school, CALC, Information Technology, Fringe Benefits.
- March 16 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- March 23 – Budget Meeting – Work Session – 7:00 p.m. – District Office
- March 30 – Regular Board of Education Meeting – 7:00 p.m. – District Office

15. ADJOURN

Motion made by Mr. Ryan, seconded by Mr. Gordon, and carried unanimously (8-0) that the regular meeting be adjourned at 9:15 p.m.

A. Leave of Absence

Name: Kathryn Skanes
Position: Mathematics teacher
Type: Child Care Leave
Building: Sand Creek Middle School
Effective Date: February 9, 2010
Ending Date: March 30, 2010

B. Appointment

Name: Dominick Rivera
Address: 195 Oxford Way, Schenectady, NY 12309
Type: Temporary Administrator
Effective Date: February 22, 2010
End Date: March 5, 2010
Salary: As per attached sheet
Education: B.S. and M.S. from SUNY Albany
Certification: Permanent S.A.S. and S.D.A.

C. Long Term Replacement

Name: Toni Bergin
Address: 10 Sarah Court, Albany, NY 12205
Type: Long Term Replacement
Teaching Area: Mathematics
Building: Sand Creek Middle School
Effective Date: February 9, 2010
Ending Date: March 30, 2010
Salary: Salary Schedule I, Step 1, pro-rated
Education: B.S. from the College of St. Rose
Certification: Initial in Mathematics 7-12

D. Long Term Substitute

- Name: Toni Bergin
Address: 10 Sarah Court, Albany, NY 12205
Type: Long Term Substitute
Teaching Area: Mathematics
Building: Sand Creek Middle School
Effective Date: January 21, 2010
Salary: Salary Schedule I, Step 1
Education: B.S. from the College of St. Rose
Certification: Initial in Mathematics 7-12

2. Name: Leatrice Westdal
Address: 202 Riverview Road, Green Island, NY 12183
Type: Long Term Substitute
Teaching Area: Guidance Counselor
Building: Colonie Central High School
Effective Date: January 19, 2010
Salary: Salary Schedule I, Step 1
Education: B.S. from Southern Connecticut State College
Certification: Provisional as School Counselor

3. Name: April Taylor
Address: 5306 Hickory Drive, Schenectady, NY 12303
Type: Long Term Substitute
Teaching Area: Alternate Education
Building: Colonie Central High School
Effective Date: February 2, 2010
Salary: Salary Schedule I, Step 4
Education: B.S. from Texas State University
Certification: Initial in Biology 7-12

4. Name: Diane Neuber
Address: 20 Nottingham Way So., Clifton Park, NY 12065
Type: Long Term Substitute
Teaching Area: Science
Building: Colonie Central High School
Effective Date: February 4, 2010
Salary: Salary Schedule I, Step 3
Education: B.S. from Hartwick College; M.S. from Sage Graduate School
Certification: Initial in Biology 7-12

5. Name: Christine Kiernan
Address: 22 Nee Avenue, Windsor, NY 12553
Type: Long Term Substitute
Teaching Area: Special Education
Building: Veeder Elementary School
Effective Date: February 2, 2010
Salary: Salary Schedule I, Step 1
Education: B.S. and M.S. from the College of St. Rose
Certification: Initial in Students with Disabilities (Grades 1-6)

E. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

F. Increase of Appointments

Name: Linda Novak-Brennan

Teaching Area: Science

Building: Colonie Central High School

Revised Increase: .20

Effective Date: September 1, 2009 to June 30, 2010

Rescind the .05 increase appointment for Stephanie Crisci for the 2009-2010 school year.

G. Co-Curricular

Appointment of the following previously approved positions at the approved rate of compensation for the 2009-2010 school year:

Lisha Kill Middle School

Intramurals:

Season III Coed Volleyball

Samantha Gonyeau

Season III Boys Soccer

Michael Trimarchi

H. Ratification of Contract

Approval of Memorandum of Agreement between the South Colonie Teachers' Association for Teaching Assistants and the Superintendent of the South Colonie Central School District effective July 1, 2009 to June 30, 2013.

A. Creation of Position

Creation of the following temporary support staff position for the 2009-10 school year:

- (1) 0.81 (6.5 hour) Temporary School Monitor (LK)

B. Termination

1. Name: Mark Schepisi
Position: Permanent Automotive Mechanic (BG)
Effective: January 25, 2010

C. Appointments

1. Name: Rudi Gerstenberger
Address: 2 Kenmore Avenue, Schenectady, New York 12304
Position: School Bus Driver Substitute
Effective: January 15, 2010
Salary: \$13.75 per hour
2. Name: Lois Riley
Address: 4 Plaske Drive, Schenectady, New York 12309
Position: Probationary School Monitor
Effective: February 10, 2010
Salary: \$10.20 per hour (Teamsters Contract not settled)
Hours: 2.5 hours per day
Current Location: Veeder Elementary School
Probationary Period: February 10, 2010 to October 10, 2010
3. Name: Maureen A. Schaefer
Address: 30 Gas Light Drive, Albany, New York 12205
Position: Probationary School Monitor
Effective: January 25, 2010
Salary: \$10.20 per hour (Teamsters Contract not settled)
Hours: 2.5 hours per day
Current Location: Saddlewood Elementary School
Probationary Period: January 25, 2010 to September 25, 2010
4. Name: Danielle Tomasone
Address: 14 Oxford Street, Albany, New York 12205
Position: School Monitor Substitute
Effective: February 11, 2010
Salary: \$9.00 per hour

5. Name: Jeanne VanPatten
Address: 1611 12th Avenue, Watervliet, New York 12189
Position: Probationary School Monitor
Effective: February 8, 2010
Salary: \$10.20 per hour (Teamsters Contract not settled)
Hours: 3.5 hours per day
Current Location: Veeder Elementary School
Probationary Period: February 8, 2010 to October 8, 2010

6. Name: Janet L. Fowler
Address: 14 South Lake Avenue, Troy, New York 12180
Position: School Nurse Substitute
Effective: February 10, 2010
Salary: \$16.50 per hour

D. Change of Appointment

1. Name: Doris A. Spitzer
Address: 27 Riesling Road, Niskayuna, New York 12309
Position: Temporary School Monitor to Probationary School Monitor
Effective: January 19, 2010
Salary: \$10.63 per hour (Teamsters Contract not settled)
Hours: 7.5 hours per day
Current Location: Roessleville Elementary School
Probationary Period: January 19, 2010 to September 19, 2010

E. Change of Hours

1. Name: Euphemia Adams
Address: 7 JoAnn Court, Albany, New York 12205
Position: Permanent Food Service Helper
Hours Change: 6.0 hours per day to 6.5 hours per day
Effective: January 12, 2010
Current Location: Colonie Central High School-Main