

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**MINUTES**  
**December 1, 2009**  
**District Office**  
**7:00 p.m.**



# CoRe VaLueS

We Believe:

- \* That all children can learn
- \* In educating the whole child so he/she can meet the District's Standards
- \* In focusing on student achievement
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- \* That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

## Mission Statement

Preparing World Class Citizens for the 21<sup>st</sup> Century through school and community partnerships while addressing the diverse needs of all students

**1. CALL TO ORDER**

The regular meeting of the South Colonie Board of Education was called to order by Mr. Casey at 7:00 p.m.

**Roll Call**

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>	David Kiehle	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

**EXECUTIVE SESSION:**

Motion by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (9-0), to **enter** executive session to discuss employment matters relating to particular persons at 7:01 p.m.

Motion by Mr. Kiehle, seconded by Mr. Gordon, and carried unanimously (9-0), to **adjourn** executive session at 7:33 p.m.

**2. PLEDGE TO FLAG**

Mr. Casey led the pledge to the flag.

**3. APPROVAL OF MINUTES**

Motion made by Mr. Johanning, seconded by Ms. Jaquish, and carried unanimously (9-0), that the minutes of the regular meeting on November 17, 2009, be approved.

**4. COMMUNICATIONS****A. Correspondence/Board Activities****Ms. Jaquish:**

Attended the PTA Council meeting on Monday, November 30.

**Mr. Ryan:**

Reminded board members that Sand Creek's fall drama production will be presented this week, December 3-5. Grandparents Night is December 2<sup>nd</sup>.

**Mr. Gordon:**

Attended the CAPSBA dinner meeting on November 19, and the speaker at that event addressed the issue of State Aid for school districts.

**Mr. Dunn:**

Attended an anti-bullying event at Shaker Road Elementary School and was impressed by the program.

**Mr. Kiehle:**

Attended the high school's fall drama production on dress rehearsal night. Unfortunately, about half way through the play, the power went out and the show could not be completed that night.

**Mr. Johannig:**

Attended the CAPSBA dinner meeting on November 19, and the speaker at that event addressed the issue of State Aid for school districts.

Attended the PTA Council meeting on Monday, November 30.

**Mr. Casey:**

Commended our Transportation Department for their participation in Albany County's Traffic Safety Awareness Weekend at Crossgates Mall on September 26 & 27, 2009.

**B. No Requests** to speak.

**5. REPORTS FOR INFORMATION AND STUDY****A. Tax Collection Report**

District Treasurer Anjelieeque Martinez reviewed the attached data on taxes collected and unpaid taxes.

**C. Board Committee Reports**

The Information Technology Committee has met since the last board meeting. Mr. Johannig (Chair) presented a written and oral report of the meeting.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommended approval of the following:

**A. Committee on Special Education**

1. Appointment as Parent Advocate on CSE/CPSE:
  - Kathleen Snyder, 45 Lincoln Avenue, Albany NY 12205
2. Placements as indicated on the attached sheets.

**B. Use of School Buses**

1. Use of up to two (2) school buses by the U.S. Marine Corps on Sunday, December 6, 2009. The troops are taking the train to Plattsburgh, New York to deliver toys and will return on the school buses to the Amtrak station in Rensselaer to get their vehicles. Drivers' wages and Mileage fees will be waived.

**C. Seminar on Educational Issues**

1. Three (3) contact hours of credit for participation in "Educating the Different Child" (SD#2009-10-38), sponsored by Frank Doberman, Ph.D. The workshop will be held on Monday, May 10, 2010, from 4 to 7 p.m. at Colonie Central High School Library. Hal Sauter is the contact person.
2. Three (3) contact hours of credit for participation in "An Impressionistic World – Claude Monet" (SD#2009-10-39), sponsored by Greater Capital Region Teacher Center. The workshop will be held on Saturday, December 12, 2009, from 10 a.m. to 1 p.m. at Metropolitan Museum of Art. Jeanne Bush (Lisha Kill) is the contact person.

3. Three (3) contact hours of credit for participation in “Model Solar Race Car Leader Workshop” (SD#2009-10-40), sponsored by Northeast Sustainable Energy Association. The workshop will be held Thursday, December 3, 2009, from 4 to 7 p.m. at College of Nanoscale Science and Engineering in Albany. John Gehres (CCHS) is the contact person.

**D. Donations**

1. Grace Wakeman donated a Hopf full-size violin. The estimated value of the violin is \$750.00.
2. Kelly Piche donated music textbooks with an estimated value of \$200.

**E. Clerk’s and Treasurer’s Report – October 2009**

Motion made by Mr. Ryan, seconded by Mr. Johanning, and carried unanimously (9-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

**7. PERSONNEL – INSTRUCTION**

Motion made by Mr. Gordon, seconded by Mr. Dunn, and carried unanimously (9-0) that the Instructional Personnel changes listed on the attached sheets dated December 1, 2009, be approved.

**8. PERSONNEL – SUPPORT**

Motion made by Mr. Ryan, seconded by Mr. Motto, and carried unanimously (9-0) that the Support Personnel changes listed on the attached sheets dated December 1, 2009, be approved.

**9. POLICIES**

**2<sup>nd</sup> Reading & Adoption:**

**Policy 6235 Medicaid Compliance Program**

1. A motion was made by Mr. Motto, seconded by Mr. Johanning, to discuss some of the wording in this policy.
2. A second motion was made by Mr. Johanning, seconded by Mr. Motto, to strike the first paragraph of Section III – Oversight and Management of the Program (labeled Compliance Committee) – on page 3 and replace it with the following text:

“The purpose of the Compliance Committee is to provide oversight of the District’s regulatory compliance and business ethics with respect to the Medicaid program. The Compliance Committee members shall be appointed annually at the District organizational meeting. The Committee shall be comprised of at least one Board of Education member who is also a member of the Board of Education Audit-Finance Committee, and those staff members that are familiar with the District’s accounting, business, and finance functions related to the Medicaid program. Special Education or additional school business officials shall be invited to Compliance Committee meetings as necessary. The Compliance Committee shall report to the Board of Education through the Audit-Finance Committee.”

3. Some discussion followed and the second motion made by Mr. Johanning and seconded by Mr. Motto, to change the wording was put to a vote and carried unanimously (9-0).
4. The first motion made by Mr. Motto and seconded by Mr. Johanning was then put to a vote and carried unanimously (9-0), to approve Policy 6235.

#### **10. BUDGET CALENDAR**

The proposed 2010 Budget Calendar was presented for review and approval.

Motion made by Mr. Ryan, seconded by Mr. Dunn, and carried unanimously (9-0), that the 2010 Budget Calendar be approved.

#### **11. PUBLIC COMMENTS**

SCTA President Jeff Dutcher reported that several Teaching Assistants and School Monitors were present at the meeting and that both groups are currently working under expired contracts.

Mr. Buhner reported that South Colonie's "Stuff the Bus" initiative began on Black Friday and commended the students, staff and community for their cooperation with the U.S. Marine Corps *Toys for Tots* project.

#### **12. ACKNOWLEDGEMENTS**

Mr. Buhner thanked the Teaching Assistants and Monitors for attending the meeting. He also acknowledged Director of Human Resources David Seaver, Roessleville Principal Marybeth Tedisco, and SCTA President Jeff Dutcher who were present at the meeting. A special welcome was given to Dan Sabbatino, newly assigned reporter from the Colonie Spotlight.

#### **13. FUTURE MEETINGS**

- December 9, 2009 – Facilities Committee – 7:30 a.m. – Wolf Rd Diner
- December 10, 2009 – Strategic Planning Committee – 6:00 p.m., District Office
- December 15, 2009 – Audit-Finance Committee – 6:00 p.m. – District Office
- December 15, 2009 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- December 23, 2009 – Information Technology Committee – 7:30 a.m. – Wolf Rd Diner

#### **14. ADJOURN**

Motion made by Mr. Ryan, seconded by Mr. Motto, and carried unanimously (9-0), that the regular meeting be adjourned at 8:11 p.m.

**A. Tenure Appointment**

Tenure appointment to the following personnel, having satisfactorily completed the appropriate probationary period, effective on the date indicated.

<i>Name</i>	<i>Tenure Area</i>	<i>Tenure Date</i>
Christopher Jarvis	Teaching Assistant	01/21/2010

**B. Resignation**

1. Name: Lori Ira  
Position: Teaching Assistant  
Location: Lisha Kill Middle School  
Effective Date: December 1, 2009  
Reason: Accepted another position outside the District
2. Name: Cailin Rench  
Position: Teaching Assistant  
Location: Forest Park Elementary School  
Effective Date: December 24, 2009  
Reason: Enrolled in school full time

**C. Substitute Teachers**

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

**D. Co-Curricular**

Appointment of the following previously approved positions at the approved rate of compensation for the 2009-10 school year:

<u>Colonie Central High School</u>		
Foreign Language Club	Cynthia Paulding	.50
<u>Lisha Kill Middle School</u>		
Variety Show	Erica Doran	

**A. Abolish Position**

Effective 11/17/09:

- (1) 0.46 (3.0 hour) Permanent Food Service Helper (HS-M)

**B. Creation of Position – 2009-10 School Year**

- (1) 0.54 (3.5 hour) Permanent Food Service Helper (HS-M)

**C. Resignation**

1. Name: Patti Clark  
Position: Permanent School Monitor (VR)  
Effective: November 30, 2009  
Reason: Personal reasons

**D. Appointments**

1. Name: Jaime Bobersky  
Address: 119 Arrow Street South, Schenectady, New York 12304  
Position: Probationary Part-Time School Bus Driver  
Effective: November 23, 2009  
Salary: \$15.75 per hour as per CSEA Contract  
Hours: 5.0 hours per day  
Current Location: Bus Garage  
Probationary Period: November 23, 2009 to May 23, 2010
2. Name: Ann M. Spratt  
Address: 22 Westchester Drive, Albany, New York 12205  
Position: Food Service Helper Substitute  
Effective: November 23, 2009  
Salary: \$9.35 per hour
3. Name: Margaret Anatriello  
Address: 89 Consaul Road, Albany, New York 12205  
Position: Probationary Part-Time Food Service Helper  
Effective: November 23, 2009  
Salary: Schedule N, Step 1 per CSEA Contract  
Hours: 3.0 hours per day  
Current Location: Sand Creek Middle School  
Probationary Period: November 23, 2009 to May 23, 2010

4. Name: Shelley Audi-Dorrance  
Address: 26 Culver Avenue, Albany, New York 12205  
Position: Probationary Part-Time Food Service Helper  
Effective: November 23, 2009  
Salary: Schedule N, Step 1 per CSEA Contract  
Hours: 3.0 hours per day  
Current Location: Sand Creek Middle School  
Probationary Period: November 23, 2009 to May 23, 2010
  
5. Name: Kristi A. Hoffman  
Address: 1037 DiBella Drive, Schenectady, New York 12303  
Position: Probationary Keyboard Specialist  
Effective: November 18, 2009  
Salary: Schedule T, Step 2 per CSEA Contract  
Hours: 6.0 hours per day  
Current Location: Forest Park Elementary School  
Probationary Period: November 18, 2009 to May 18, 2010
  
6. Name: Mary Karen Millington  
Address: 14A Barker Street, Albany, New York 12205  
Position: Probationary School Monitor  
Effective: November 23, 2009  
Salary: \$10.20 per hour as per Teamsters Contract (not yet settled)  
Hours: 2.5 hours per day (11:00am-1:30pm)  
Current Location: Forest Park Elementary School  
Probationary Period: November 23, 2009 to May 23, 2010
  
7. Name: Susan Peek  
Address: 12 Rolling Hills Road, Niskayuna, New York 12309  
Position: Temporary School Monitor  
Effective: November 18, 2009 to June 30, 2010  
Salary: \$10.20 per hour as per Teamsters Contract (not yet settled)  
Hours: 4.0 hours per day  
Current Location: Saddlewood Elementary School  
Probationary Period: November 18, 2009 to May 18, 2010
  
8. Name: Maria L. McNulty  
Address: 86 West Street, Green Island, New York 12183  
Position: School Nurse Substitute  
Effective: December 2, 2009  
Salary: \$16.50 per hour

**E. Change of Hours**

Approval of the following support staff change of hours effective November 16, 2009:

Clarice Gaul	School Bus Driver	5.0 hours per day to 6.0 hours per day	BG
Mike Link	School Bus Driver	6.0 hours per day to 8.0 hours per day	BG
Cathy Oliver	School Bus Driver	6.0 hours per day to 8.0 hours per day	BG

Approval of the following support staff change of hours effective November 23, 2009

John Potyrala	School Bus Driver	5.0 hours per day to 6.0 hours per day	BG
Ruth Sawicki	School Bus Driver	5.5 hours per day to 6.0 hours per day	BG

**F. Personal Care Assistants – 2009-10 School Year**

Approval of the following personal care assistants (IEP Driven) per the Board of Education Policy 9290:

Kimberly DonVito	.33	SC
Sarah DonVito	.33	SC
Susan Snyder	.33	SC