

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**MINUTES**  
**November 17, 2009**  
**District Office**  
**7:00 p.m.**



# CoRe VaLueS

We Believe :

- \* That all children can learn
- \* In educating the whole child so he/she can meet the District's Standards
- \* In focusing on student achievement
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- \* That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

## Mission Statement

Preparing World Class Citizens for the 21<sup>st</sup> Century through school and community partnerships while addressing the diverse needs of all students

**1. CALL TO ORDER**

The regular meeting of the South Colonie Board of Education was called to order by Mr. Casey at 7:00 p.m.

**Roll Call**

Brian Casey	<u>Present</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>	David Kiehle	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Excused</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

Motion by Mr. Ryan, seconded by Mr. Gordon, and carried unanimously (7-0), to **enter** executive session to discuss employment matters relating to particular persons at 7:02 p.m.

Motion by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (7-0), to **adjourn** executive session at 7:25 p.m.

**2. PLEDGE TO FLAG**

Mr. Casey led the pledge to the flag.

**3. APPROVAL OF MINUTES**

Motion made by Mr. Johanning, seconded by Ms. Jaquish, and carried unanimously (7-0), that the minutes of the regular meeting on November 3, 2009, be approved.

**4. COMMUNICATIONS****A. Correspondence/Board Activities****Mr. Ryan:**

- U.S. Army Staff Sgt. Amy Seyboth Tirador was killed while serving in Iraq, and he requested that the sign boards at the high school and middle schools express condolences to her family. Amy was a 1998 graduate of Colonie Central High School.

**Mr. Gordon:**

- Visited the NanoTech Science College and toured the facility with some graduate students.

**Mr. Kiehle:**

- Attended the Music Recital at the high school on November 9, which included both faculty and students.
- Visited classrooms at Sand Creek and Shaker Road to observe classroom use of the SmartBoard equipment.

**Mr. Johanning:**

- Attended the Music Recital at the high school on November 9, which included both faculty and students.
- Attended the NYS PTA Convention in Saratoga and noted that 15 people from South Colonie also attended. Commended High School Associate Principal Chris Robilotti who gave a presentation on our 8<sup>th</sup> to 9<sup>th</sup> Grade Transition Program.

**Mr. Casey:**

- Noted that the Toys for Tots Stuff the Bus campaign is in progress and will begin toy collections on Friday, November 27 (Black Friday) at Northway Mall, Toys R Us, and Walmart.

- B. Request to speak** was submitted by Margaret Perry, a Teaching Assistant at Colonie Central High School, who addressed the Board of Education regarding negotiations for the Teaching Assistants contract.

**5. REPORTS FOR INFORMATION AND STUDY****A. ELA/Literacy Program Update**

Suzanne Moore, Supervisor of UPK-8 ELA/Literacy/Reading, presented an update on the programs.

**B. Safe Schools Update**

Dave Seaver, Safe Schools Committee Chairperson, provided an update on committee activities.

**C. Board Committee Reports**

The Transportation Committee and Accountability & Board Operations Committee have met since the last board meeting. Committee chairpersons reported on the meetings to the full Board.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommended approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. Seminar on Educational Issues**

1. Three (3) contact hours of credit for participation in "Using Data to Inform Instruction" (SD#2009-10-32), sponsored by South Colonie and limited to second-year teachers. The workshop will be held on Thursday, November 19, 2009, from 4 to 7 p.m. at Lisha Kill Middle School. Tim Backus is the contact person.
2. Three (3) contact hours of credit for participation in "Portfolio Development" (SD#2009-10-33), sponsored by South Colonie and limited to second-year teachers. The workshop will be held on Tuesday, December 8, 2009, from 4 to 7 p.m. at Sand Creek Middle School. Tim Backus is the contact person.
3. Three (3) contact hours of credit for participation in "Differentiated Instruction" (SD#2009-10-34), sponsored by South Colonie and limited to third-year teachers and teaching assistants. The workshop will be held on Monday, January 11, 2010, from 4 to 7 p.m. at Lisha Kill Middle School. Tim Backus is the contact person.

4. Three (3) contact hours of credit for participation in “Problem Solving with Counting and Patterns” (SD#2009-10-35), sponsored by South Colonie. The workshop will be held on Monday, December 14, 2009, from 4 to 7 p.m. at Saddlewood Elementary School. Enrollment is limited to K-4 classroom and special education teachers. Greg Bearup (CCHS) is the contact person.
5. Three (3) contact hours of credit for participation in “Math Olympiad Problem Solving and NYS Assessments” (SD#2009-10-36), sponsored by South Colonie. The workshop will be held on Wednesday, January 13, 2010, from 4 to 7 p.m. at Lisha Kill Middle School. Enrollment is limited to Grades 4-6 classroom teachers. Greg Bearup (CCHS) is the contact person.
6. Three (3) contact hours of credit for participation in “Number Sense and Computational Fluency” (SD#2009-10-37), sponsored by South Colonie. The workshop will be held on Wednesday, February 3, 2010, from 4 to 7 p.m. at Sand Creek Middle School. Enrollment is limited to Grades 3-5 classroom and special education teachers. Greg Bearup (CCHS) is the contact person.

**C. In-Service Courses**

1. One-half (.5) in-service credit for participation in and completion of the 7.5 contact hour course “Writing in Kindergarten: Kindergarten Study Group – Part 1” (#09-10-42), sponsored by South Colonie. Classes will be held on the following Wednesdays: December 2, 2009 (Veeder), January 13, 2010 (Roessleville), February 10, 2010 (Veeder), and March 3, 2010 (Roessleville). Suzanne Moore is the contact person.
2. One-half (.5) in-service credit for participation in and completion of the 7.5 contact hour course “Writing in Kindergarten: Kindergarten Study Group – Part 2” (#09-10-43), sponsored by South Colonie. Classes will be held on the following Wednesdays: March 31, 2010 (Veeder), April 21, 2010 (Roessleville), May 5, 2010 (Veeder), and June 2, 2010 (Roessleville). Suzanne Moore is the contact person.
3. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course, “Interactive Whiteboard – TEC 954” (#09-10-44). The online course is sponsored by Fresno Pacific University and will begin in November 2009. Andrea Bourgeois (LK) is the contact person.
4. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course, “Photoshop CS4 for Teachers – TEC 958” (#09-10-45). The online course is sponsored by Fresno Pacific University and will begin in November 2009. Brook Bourgeois (LK) is the contact person.

**D. Change Orders**

1. **H.R. Clune, Inc.**, 30 Prospect Street, Ballston Spa, NY 12020  
#EC-01     **Decrease \$2,956.00**  
Unused construction allowance

**E. Tax Refunds**

1. Refund of 2009-10 taxes for John Malkiewicz, Tax Map #60.14-1-18, located at 3458 State Street, Niskayuna, NY 12304, in the amount of \$767.39. The property was improperly assessed and the refund is issued in compliance with a Small Claims Assessment Review decision. Refund is made without interest.
2. Refund of 2009-10 taxes for Iqbal and Komal Chahal, Tax Map #61.13-1-19, located at 788 Downing Street, Niskayuna, NY 12309, in the amount of \$399.04. The property was improperly assessed and the refund is issued in compliance with a Small Claims Assessment Review decision. Refund is made without interest.

**F. Student Trips**

1. Group: Veeder 4<sup>th</sup> Grade Students (160)  
Destination: Old Sturbridge Village, Massachusetts  
Date: Wednesday, June 2, 2009  
Responsible: Joseph Gluck  
Transportation: Chartered Bus  
Cost: Individuals, Fund Raising

Motion made by Mr. Kiehle, seconded by Mr. Gordon, and carried unanimously (7-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

**7. PERSONNEL – INSTRUCTION**

Motion made by Mr. Johanning, seconded by Ms. Jaquish, and carried unanimously (7-0), that the Instructional Personnel changes listed on the attached sheets dated November 17, 2009, be approved.

**8. PERSONNEL – SUPPORT**

Motion made by Mr. Ryan, seconded by Mr. Kiehle, and carried unanimously (7-0), that the Support Personnel changes listed on the attached sheets dated November 17, 2009, be approved.

**9. RESOLUTIONS**

*Human Rights Day* (December 10)

Motion made by Ms. Jaquish, seconded by Mr. Dunn, and carried unanimously (7-0), that the above resolution be approved.

**10. POLICIES**

**1<sup>st</sup> Reading:**  
**Policy 6235**

Medicaid Compliance Program

**11. ACKNOWLEDGEMENTS**

Mr. Buhner thanked the Teaching Assistants for attending the meeting. He also acknowledged Director of Human Resources David Seaver, ELA Supervisor Suzanne Moore, and SCTA President Jeff Dutcher who were present at the meeting.

**12. FUTURE MEETINGS**

- November 18, 2009 – Information Technology Committee – 7:30 a.m. – Wolf Rd Diner
- November 21, 2009 – CCHS PTSA Craft Fair – 9 a.m. to 4 p.m. – CCHS M.U.G.
- November 30, 2009 – Policy Committee – 6:00 p.m., District Office
- December 1, 2009 – District Communications Committee – 7:30 a.m. – Wolf Rd Diner
- December 1, 2009 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- December 9, 2009 – Facilities Committee – 7:30 a.m. – Wolf Rd Diner
- December 10, 2009 – Strategic Planning Committee – 6:00 p.m., District Office
- December 15, 2009 – Audit-Finance Committee – 6:00 p.m. – District Office
- December 15, 2009 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- December 23, 2009 – Information Technology Committee – 7:30 a.m. – Wolf Rd Diner

**13. EXECUTIVE SESSION**

Motion by Mr. Jaquish, seconded by Mr. Johanning, and carried unanimously (7-0), to enter executive session to discuss pending litigation on a student suspension appeal (Case #2009-01), at 9:00 p.m.

Motion by Mr. Johanning, seconded by Mr. Gordon, and carried unanimously (7-0), to **adjourn** executive session at 9:31 p.m.

**14. APPEAL OF SUPERINTENDENT'S HEARING**

Motion by Mr. Kiehle, seconded by Mr. Ryan, and carried unanimously (7-0), to uphold the Superintendent's determination on Case #2009-01.

**15. ADJOURN**

Motion made by Mr. Ryan, seconded by Mr. Johanning, and carried unanimously (7-0), that the regular meeting be adjourned at 9:33 p.m.

**A. Leave of Absences**

1. Name: Shawn Durant  
Position: English teacher  
Type: Child Care Leave  
Building: Colonie Central High School  
**Revised Effective Date:** November 24, 2009  
Ending Date: December 23, 2009
2. Name: Christine Fox  
Position: Reading teacher  
Type: Child Care Leave Extension  
Building: Forest Park Elementary School  
Effective Date: December 24, 2009  
Ending Date: June 30, 2010

**B. Long Term Replacement**

1. Name: Danielle Beach  
Address: 62 Killean Park, Albany, NY 12205  
Type: Long Term Replacement  
Teaching Area: English  
Building: Colonie Central High School  
**Revised Effective Date:** November 24, 2009  
Ending Date: December 23, 2009  
Salary: Salary Schedule II, Step 1, pro-rated  
Education: B.A. and M.S. from SUNY Albany  
Certification: Initial in English Language Arts 7-12
2. Name: Michelle Buonanno  
Address: 11 Cypress Point, Clifton Park, NY 12065  
Type: Long Term Replacement – Extension  
Teaching Area: Reading  
Building: Forest Park Elementary School  
Effective Date: December 24, 2009  
Ending Date: June 30, 2010  
Salary: Salary Schedule II, Step 3, pro-rated  
Education: B.S. from SUNY Geneseo; M.S. from SUNY Albany  
Certification: Initial in Literacy (Birth-Grade 6)

**C. Substitute Teachers**

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

**D. Co-Curricular**

Appointment of the following previously approved positions at the approved rate of compensation for the 2009-2010 school year:

Colonie Central High School

Athletic Trainer – Winter Kurt Pfaffenbach .60

Class Dean (Senior) Emily White 1.0 from **November 24** to December 23, 2009

Class Dean (Senior) Shawn Durant end **November 24** start again December 24, 2009

**E. Interscholastic**Colonie Central High School

Appointment of the following previously approved positions at the approved rate of compensation for the 2009-2010 school year:

## Basketball:

Coach Varsity Boys	Douglas Kilmer	
Asst. & Scouting Varsity Boys	James Boland	
Coach JV Boys	Matthew Botta	
Coach 9 <sup>th</sup> Grade Boys	Stephen Doran	
Coach Varsity Girls	Heather Fiore	
Asst. & Scouting Varsity Girls	Tanya DeLaMater	
Coach JV Girls	Renee Blot	
Coach 9 <sup>th</sup> Grade Girls	Gregory Sulz	

## Bowling:

Coach Boys	Daniel Ahl	
Coach Girls	Owen Grugan	

## Cheerleading:

Winter Season Varsity	Linda Kennedy	.60
Winter Season Varsity	Keri O'Neil	.40
Winter Season JV	Jennifer Schubert	
Winter Season 9 <sup>th</sup> Grade	Emily White	

## Indoor Track:

Coach Varsity Boys	Michael Palmer	
Coach Varsity Girls	Frank Myers	
Asst. Coach Varsity	Jennifer Petersen	
Asst. Coach Varsity	Jamie Carr	
Asst. Coach Varsity	Jason Bissonette	
Asst. Coach Varsity	Canaan Harvey	.80
Asst. Coach Varsity	Ronald Harvey	.80
Asst. Coach Varsity	Thomas Greene	.70
Asst. Coach Varsity	Dennis King	.70
Asst. Coach Varsity	Mary-Ann Reilly Johnson	.30
Asst. Coach Varsity	Donald Myers	.30
Asst. Coach Varsity	Michael Caccuitto	.20
Asst. Coach Varsity	Gretchen Oliver	.10
Asst. Coach Varsity	Brooke Brady	.10

Wrestling:

Coach Varsity Boys	Matthew Stein	
Asst. Coach Varsity Boys	Andy Monin	
Asst. Coach Varsity Boys	Matthew Stenglein	.50
Asst. Coach Varsity Boys	Matthew Tarullo	.50
Coach JV Boys	Jeremy Eggleston	
Asst. Coach JV Boys	Matthew Stuart	

Lisha Kill Middle School

Approval of the following previously approved appointments at the rate of compensation for the 2009-2010 school year:

Boys Basketball	Darko Sedlar
Girls Basketball	Wendy Kelley
Wrestling	Joseph Repko

Sand Creek Middle School

Approval of the following previously approved appointments at the rate of compensation for the 2009-2010 school year:

Boys Basketball	Gregory Lanni
Girls Basketball	Karen Bonitatibus
Wrestling	Gary Bohl

**A. Resignation**

1. Name: Trisha Apple  
Position: Temporary School Monitor (SW)  
Effective: November 15, 2009  
Reason: Accepted another position within the District

**B. Appointments**

1. Name: Peter Calantone  
Address: 4117 Consaul Road, Schenectady, New York 12304  
Position: School Bus Driver Substitute  
Effective: November 2, 2009  
Salary: \$13.75 per hour
2. Name: James Motta  
Address: 26 Pheasant Ridge Drive, Albany, New York 12211  
Position: School Bus Driver Substitute  
Effective: November 2, 2009  
Salary: \$13.75 per hour
3. Name: Joan Labombard  
Address: 8 Morningside Drive, Latham, New York 12110  
Position: Clerk/Typist I-PT Substitute  
Effective: November 9, 2009  
Salary: \$9.75 per hour
4. Name: Jason Woodard  
Address: 24 Warwick Avenue, Albany, New York 12205  
Position: Custodial Worker Substitute  
Effective: November 9, 2009  
Salary: \$10.00 per hour
5. Name: Robyn Freese  
Address: 8 Richards Drive, Albany, New York 12205  
Position: Food Service Helper Substitute  
Effective: November 17, 2009  
Salary: \$9.35 per hour
6. Name: Carol Neugebauer  
Address: 47 Jones Drive, Schenectady, New York 12309  
Position: Food Service Helper Substitute  
Effective: November 6, 2009  
Salary: \$9.35 per hour

7. Name: Elizabeth Micare  
Address: 27 Maplewood Avenue, Colonie, New York 12205  
Position: Probationary Part-Time Food Service Helper  
Effective: November 17, 2009  
Salary: Schedule N, Step 1 per CSEA Contract  
Hours: 3.0 hours per day  
Current Location: Colonie Central High School - Main  
Probationary Period: November 17, 2009 to May 17, 2010
  
8. Name: Lois A. Schultz  
Address: 91 Lowell Street, Albany, New York 12205  
Position: Probationary Part-Time Food Service Helper  
Effective: November 2, 2009  
Salary: Schedule N, Step 2 per CSEA Contract  
Hours: 4.0 hours per day  
Current Location: Colonie Central High School – West Wing  
Probationary Period: November 2, 2009 to May 2, 2010
  
9. Name: Trisha Apple  
Address: 4 Woodland Drive, Niskayuna, New York 12309  
Position: Probationary Keyboard Specialist  
Effective: November 16, 2009  
Salary: Schedule T, Step 2 per CSEA Contract  
Hours: 6.0 hours per day  
Current Location: Shaker Road Elementary School  
Probationary Period: November 16, 2009 to May 16, 2010
  
10. Name: Jo-Ann Johnson  
Address: 41 VanBuren Avenue, Albany, New York 12205  
Position: Temporary School Monitor  
Effective: November 4, 2009 to June 30, 2010  
Salary: \$10.20 per hour as per Teamsters Contract (not yet settled)  
Hours: 5.0 hours per day  
Current Location: Bus Garage  
Probationary Period: November 4, 2009 to May 4, 2010
  
11. Name: Catherine Manley  
Address: 7 Valleywood Drive, Niskayuna, New York 12309  
Position: School Monitor Substitute  
Effective: September 17, 2009  
Salary: \$9.00 per hour
  
12. Name: Kathleen Wilhelm  
Address: 1 Pommel Road, Albany, New York 12205  
Position: School Monitor Substitute  
Effective: October 19, 2009  
Salary: \$9.00 per hour