

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**September 22, 2009
CCHS Library
6:30 p.m.**



CoRe VaLueS

We Believe :

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

6:30 p.m. – CCHS Library
TENURE RECEPTION
 honoring
**Administrators, Teachers and
 Teaching Assistants**

1. CALL TO ORDER

The regular meeting of the South Colonie Board of Education was called to order by Mr. Casey at 7:06 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Excused</u>
Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Excused</u>	David Kiehle	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

Motion by Mr. Ryan, seconded by Mr. Johanning, and carried unanimously (7-0), to **enter** executive session to discuss employment matters relating to particular persons at 7:07p.m.

Motion by Mr. Domenici, seconded by Mr. Gordon, and carried unanimously (7-0), to **adjourn** executive session at 7:30 p.m.

2. PLEDGE TO FLAG

Mr. Casey led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (7-0), that the minutes of the regular meeting on **September 8, 2009**, be approved.

4. COMMUNICATIONS

A. Correspondence/Board Activities

Mr. Casey

- On behalf of the Board of Education, he extended sympathy to the family of Grace Tibbitts. Mrs. Tibbitts was a School Monitor at Lisha Kill Middle School for fourteen years.

- Noted that Sand Creek will have their annual *Creekefest* on Thursday, September 24 from 5:30 to 8:00 p.m. and during the day on Friday, September 25. All Board members were invited to join the school in attempting to break the Guinness Book of World Records for the most people dribbling basketballs at once. This event will begin at approximately 1:15 p.m.

Mr. Ryan

- Also extended his sympathy to the Tibbitts family and thanked Lisha Kill for the concern and care that they have shown to the family.

Mr. Motto

- Attended the girls' volleyball game last week.

Mr. Domenici

- Has been involved in several BOCES board meetings dealing with how to realign programs due to program shifts. Also noted that the BOCES offices will be moving to 900 Watervliet-Shaker Road.

Mr. Kiehle

- Attended several sporting events at the high school – Varsity & JV Soccer, Girls' Tennis, Varsity Football.

Mr. Johanning

- Attended the Girls' Tennis match, as well as the volleyball game.
- Attended the CCHS "Welcome Back" BBQ on Thursday, September 17.
- Attended the PTSA meeting at the High School

B. **No Requests** to speak.

5. **REPORTS FOR INFORMATION AND STUDY**

A. **Health Services Update**

District Nurse Mary Downey presented the Annual Report and Summary of Health Services for 2008-09.

B. **School Opening Report**

Information was reviewed regarding enrollments, enrollment projections, and class size comparisons.

C. **NYSSBA Resolutions**

Mr. Buhner led a brief discussion on the proposed resolutions for the New York State School Boards Association Annual Business Meeting to be held in New York City on October 17.

D. **Board Committee Reports**

The Policy Committee (Mr. Motto, Chair) and District Communications Committee (Mr. Ryan, Chair) have met since the last board meeting. Committee chairpersons reported on the meetings and made recommendations to the full Board. Mr. Johanning, Board liaison to the PTA Council, reported on the September 21st meeting.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. Two (2.0) in-service credits for participation in and completion of the 30-hour course "Study Group of New Books for Middle and High School Students" (#09-10-31). The course is sponsored by Capital Region BOCES and will be held on October 19, November 16, December 21, 2009, February 8, March 15, April 19, and May 17, 2010, from 4:30 to 6:00 p.m. each day. Brook Bourgeois (Lisha Kill) is the contact person.
2. Three (3.0) in-service credits for participation in and completion of the 45-hour course "Math Activities Online – MAT 901A" (#09-10-32). This is an on-line course which begins in September 2009 and is sponsored by Fresno Pacific University. Andrea Bourgeois (Lisha Kill) is the contact person.

C. Seminar on Educational Issues

1. Three (3) contact hours of credit for participation in "Words Their Way: Assessment and Then What?" (SD#2009-10-11), sponsored by South Colonie. Enrollment is restricted to K-4 Classroom Teachers, Special Education and Reading Specialists and will be held as follows: Thursday, October 15, 2009 for Veeder and Forest Park teachers; Thursday, November 5, 2009, for Shaker Road, Saddlewood, and Roessleville teachers. The class will be held from 4 to 7 p.m. each day at Saddlewood Elementary School. Suzanne Moore is the contact person.
2. Six (6) contact hours of credit for participation in "NYSUT School-Related Professional Leadership Conference" (SD#2009-10-12), sponsored by New York State United Teachers. Enrollment is restricted to Teaching Assistants. The workshop will be held on Saturday, October 3, 2009, from 9 a.m. to 4 p.m. at the Desmond Hotel. Christine Zostant (CCHS) is the contact person.
3. Three (3) contact hours of credit for participation in "School Community and Culture: What is it and why is it important?" (SD#2009-10-13), sponsored by New York State United Teachers. Enrollment is restricted to Teaching Assistants. The workshop will be held on Thursday, October 15, 2009, from 4 to 8 p.m. at the Century House, Latham. Christine Zostant (CCHS) is the contact person.
4. Three (3) contact hours of credit for participation in "Is It Important How Questions Are Asked In The Classroom?" (SD#2009-10-14), sponsored by Civitas-Eurasia at Russell Sage College. The workshop will be held Thursday, October 8, 2009, from 4 to 7 p.m. at Colonie High School. Erin Lasky (CCHS) is the contact person.

5. Three (3) contact hours of credit for participation in “Understanding ELLs (English Language Learners)” (SD#2009-10-15), sponsored by NYSUT to be held Monday, October 19, 2009, from 4 to 7 p.m. at NYSUT Headquarters in Latham, NY. Elaine Luizzi (Forest Park) is the contact person.

D. Student Trips

1. Group: HVCC Art History, Advanced Studio, Directed Studio (80)
Destination: Mass MoCA, Clark Art Institute, Williams College
Date: December 3 and 4, 2009 (40 students per day)
Responsible: Thomasa Nielsen
Transportation: School Bus
Cost: Individuals
2. Group: HVCC Art History, Advanced Studio, Directed Studio (60-80)
Destination: Metropolitan Museum of Art, Whitney Museum, New York City
Date: Monday, April 26, 2010
Responsible: Thomasa Nielsen
Transportation: Chartered Bus
Cost: Individuals
3. Group: CCHS 9-10 Concert Orchestra/11-12 Symphonic Orchestra (120)
Destination: Hershey, Pennsylvania
Date: Friday-Sunday, May 21-23, 2010
Responsible: Peter Cannistraci, Laurinda Halliday
Transportation: Chartered Bus
Cost: Individuals, Fund Raising

E. Surplus Equipment

Discard Paper Shredder located at Roessleville Elementary School, barcode #100056. Item is not able to be repaired.

F. Contracts

1. A contract with Four Winds, 30 Crescent Avenue, Saratoga Springs, New York 12866, for tutorial services provided to students who are eligible for public education, residents of the District, and currently in the inpatient treatment programs at Four Winds. The District will pay \$28.00 per hour for instruction as follows: Ten (10) hours per week for middle and high school students and five (5) hours per week for students in elementary school.
2. Agreement with the Colonie Youth Center, Inc. 272 Maxwell Road, Latham, NY 12110, for operation of the Before-School Care Program and the After-School Care Program for students in kindergarten through eighth grade residing in the South Colonie school district to be located at Forest Park, Veeder, Saddlewood, Shaker Road, and Roessleville Elementary Schools, and Sand Creek and Lisha Kill Middle Schools. This agreement is effective September 9, 2009, through June 24, 2010 on those days in which the district school is in session.

3. A Service Agreement between St. Catherine's Center Day Treatment Program, 40 North Main Avenue, Albany NY 12203, and South Colonie Central School District to provide services for South Colonie resident students for the 2009-10 school year.

G. Change Orders

1. **Angelo Chiodo Heating & Air Conditioning, Inc.**, 618 Wolf Street, Syracuse, NY 13208

<u>CO No.</u>	<u>Description</u>
HC-03	<u>Decrease \$167.00</u> Unused construction allowance.

2. **Crisafulli Brothers Plumbing & Heating, Inc.**, 520 Livingston Avenue, Albany NY 12206

<u>CO No.</u>	<u>Increase \$2,467.00</u>
9-3	Install new unit ventilator per additional sketch. Also, provide all necessary piping, ductwork, and controls to complete the installation of this ventilator.

H. Clerk's and Treasurer's Reports – August 2009

Motion made by Mr. Ryan, seconded by Mr. Motto, and carried unanimously (7-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Motto, seconded by Mr. Domenici, and carried unanimously (7-0), that the Instructional Personnel changes listed on the attached sheets dated September 22, 2009, be approved.

8. PERSONNEL – SUPPORT

Motion made by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (7-0), that the Support Personnel changes listed on the attached sheets dated September 22, 2009, be approved.

9. RESOLUTIONS

Fire Prevention Week (October 5-9)

World Teacher Day (October 5)

Motion made by Mr. Johanning, seconded by Mr. Domenici, and carried unanimously (7-0) that the above resolutions be approved.

10. PUBLIC COMMENTS

- Mr. Zelka informed the Board members that a family in our school community, with students attend Sand Creek and the high school, lost the home in a fire over the past weekend.
- Jeff Dutcher distributed a letter thanking the Board for the High School Library renovations.
- Some questions were asked by a community member regarding Board committee meetings and web access of Board meeting documents.

11. ACKNOWLEDGEMENTS

Mr. Buhner acknowledged the following staff members present at the meeting: Director of Human Resources David Seaver and SCTA President Jeff Dutcher, and Sand Creek PTA President Jeff Zelka.

12. FUTURE MEETINGS

- September 23, 2009 – Facilities Committee – 7:30 a.m. – Wolf Road Diner
- October 6, 2009 – Audit/Finance Committee – 6:00 p.m. – District Office
- October 6, 2009 – Regular Board Meeting – 7:00 p.m. – District Office
- October 14, 2009 – Information Technology Committee – 7:30 a.m. – Wolf Road Diner
- October 14, 2009 – Bus/Transportation Vote - 11 a.m. to 9 p.m.
- October 15-18, 2009 – NYSSBA Annual Conference – New York City
- October 20, 2009 – Regular Board Meeting – 7:00 p.m. – District Office
- October 22, 2009 – Facilities Committee – 7:30 a.m. – Wolf Road Diner
- October 26, 2009 – Policy Committee Meeting, 6:00 p.m., District office

13. ADJOURN

Motion made by Mr. Ryan, seconded by Mr. Kiehle, and carried unanimously (7-0), that the regular meeting be adjourned at 9:00 p.m.

Joyce Gay
District Clerk
9/24/09

A. **Substitute Teachers**

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

B. **Subject Coordinator – 2009-2010 School Year**

Approval per the Board of Education Policy 9290:

1. Coordinator – Mentor Program (Elementary): Virginia MacPhee
2. Rescind the appointment of Marybeth Tedisco as Elementary Mentor Coordinator

C. **Cafeteria Supervision – 2009-2010 School Year**Central Avenue Learning Center

Debra DeSanctis

Erin Taylor

D. **Co-Curricular**

Appointment of the following previously approved positions at the approved rate of compensation for the 2009-2010 school year:

Colonie Central High School

Class Dean (Freshman)	Julie Hecht	.50
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Class Dean (Freshman)	Melissa Vecchio	.50
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Intramurals:

Season II Weight Room	Kevin Halburian	
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Season III Weight Room	Kevin Halburian	
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Science Club	Michelle Famoso	
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Lisha Kill Middle School

Art Club 7/8	Christina Norris	
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Art Club 5/6	Betsy Ryan	
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Band	Karen MacWatters	
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Chess Club	Robin Sacco	
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Chorus	Patricia Fatato	
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Eco Club	Karen MacWatters	
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General Activity (Fit for Life)	Anne Grab	.50
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General Activity (Fit for Life)	Susan Comito	.50
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General Activity (Hip Hop Dance Club)	Tracy Criscone	
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General Activity (Literacy Magazine)	Jessica Lafex	.50
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General Activity (Literacy Magazine)	Christina Norris	.50
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Intramurals:

Season I Girls Basketball (5-6)	Tanya DeLaMater	
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Season I Flag Football (5-6)	Brook Bourgeois	
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Season I Flag Football (5-6)	J. David Conway	
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Season I Weight Training (7-8)	Wendy Carroll	
Season I Girls Lacrosse (5-6)	Andrea Bourgeois	
Season I Coed Tennis (5-6)	Katherine Moehler	
Season I Boys Lacrosse (5-6)	Joseph Repko	.50
Season II Weight Training (7-8)	Susan Comito	
Season IV Boys Lacrosse (5-6)	Joseph Repko	.50
Season IV Weight Training (7-8)	Todd Sitterly	
Season IV Girls Softball	Susan Comito	
Season V Weight Training (7-8)	Todd Sitterly	
Math Club	Andrea Bourgeois	.50
Math Club	Jackie Frank	.50
Orchestra 7-8	Margret Hickey	
Peer Leader Club	Roxana Tassie	
Photography Club	Susan Lamendola	
School Store	Shana Marra	
School Yearbook	Anne Grab	
Ski Club	Eric Rouleau	.50
Student Council	Jodie Ferrara	

E. **Study Hall Supervision – 2009-2010 School Year**

Sand Creek Middle School

Karen Goo	.50
Jamie Carr	.50

F. **Revision of Temporary Appointment**

Revision of the temporary appointment of Anthony Mistretta effective August 24, 2009 ending September 11, 2009.

G. **Paid Holiday**

All 12 month contractual employees are granted a paid holiday for Monday, September 28, 2009 (Yom Kippur) as consistent with previous school/employee calendars.

A. Abolish Position

Abolish the following support staff position effective 09/01/09:

- (1) 0.63 (5.0 hour) Permanent School Monitor (BG)

B. Creation of Position – 2009-10 School Year

- (1) 0.63 (5.0 hour) Temporary School Monitor (BG)

C. Appointments

1. Name: Ralph Planz
Address: 8 Campagna Drive, Albany, New York 12205
Position: School Bus Driver Substitute
Effective: September 17, 2009
Salary: \$13.75 per hour
2. Name: Daniel Ramundo Jr.
Address: 424 Olean Street, Schenectady, New York 12306
Position: School Bus Driver Substitute
Effective: July 2, 2009
Salary: \$15.75 per hour
3. Name: Keith Yelle
Address: 43 Mary Hadge Drive, Schenectady, New York 12309
Position: School Bus Driver Substitute
Effective: July 7, 2009
Salary: \$15.75 per hour
4. Name: David J. TenEyck
Address: 2760 Curry Road, Schenectady, New York 12303
Position: Probationary Automotive Mechanic
Effective: September 22, 2009
Salary: Schedule M, Step 2 as per CSEA Contract
Hours: 8.0 hours per day
Current Location: Bus Garage
Probationary Period: September 22, 2009 to March 22, 2010
5. Name: Edward Keith
Address: 257 Scotch Ridge Road, Schenectady, New York 12306
Position: Probationary Custodial Worker
Effective: September 22, 2009
Salary: Schedule G, Step 2 as per CSEA Contract
Hours: 8.0 hours per day
Current Location: Sand Creek Middle School
Probationary Period: September 22, 2009 to March 22, 2010

E. Change of Hours

Approval of the following support staff change of hours effective September 14, 2009:

Dominick Ragone School Bus Driver 5.0 hours per day to 4.5 hours per day BG

Approval of the following support staff change of hours effective September 22, 2009:

William O'Toole School Bus Driver 4.5 hours per day to 5.5 hours per day BG

F. Paid Holiday

All 12 month contractual employees are granted a paid holiday for Monday, September 28, 2009 (Yom Kippur) as consistent with previous school/employee calendars.