

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION
MEETING MINUTES**



May 5, 2009

**Saddlewood School
Executive Session: 6:00 p.m.
Budget Hearing: 7:00 p.m.**



**District Office
Open Meeting: 7:30 p.m.**

CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

MINUTES

1. CALL TO ORDER:

The regular meeting of the South Colonie Board of Education was called to order by Mr. Ryan at 6:00 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Excused</u>	Shelle Jaquish	<u>Present</u>	Neil Johannig	<u>Present</u>
Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>		

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller.

Motion by Ms. Jaquish, seconded by Mr. Johannig, and carried unanimously (6-0), to **enter** executive session to discuss employment matters relating to particular persons at 6:01 p.m.

Motion by Ms. Jaquish, seconded by Mr. Casey, and carried unanimously (6-0), to **adjourn** executive session at 7:00 p.m.

Board of Education members and the Superintendent and Assistant Superintendents moved to the Saddlewood Cafetorium to convene the **Public Hearing on Recommended Budget** at 7:00 p.m.

The Regular Meeting re-convened at the District Office at 8:03 p.m.

Also present: District Clerk Joyce Gay

2. PLEDGE TO FLAG

Mr. Ryan led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Motto, seconded by Mr. Johannig, and carried unanimously (6-0), that the minutes of the special meeting on April 20, 2009, and the regular meeting on April 21, 2009, be approved.

4. COMMUNICATIONS

A. Veeder Presentation

Veeder Elementary School organized a benefit basketball game between school district staff and the Colonie Police Department for proceeds to be donated to the Amy Tisa Memorial Fund and the school custodian, Tim Payton, who had suffered a serious heart attack and was out of work for several weeks. Presentation of the funds was made to Mr. Payton by Veeder Principal Kathleen Gottschalk and staff members, Richard Thompson, Laura Backus, and Maryellen Keane.

B. Correspondence/Board Activities**Mr. Ryan:**

- Received letter of commendation for DeLynn Wickham (Sand Creek teacher)
- Received letter of commendation for Jason Blind (Guidance Counselor at CCHS)

Mr. Dunn

- Attended the PTA Council “Meet the Candidates” Night on April 27

Mr. Motto

- Attended the PTA Council “Meet the Candidates” Night on April 27
- Attended the Family Fun Day held at the high school on Saturday, April 2

Mr. Casey

- Attended the String Jamboree for Grades 4 & 9-12 at the high school on April 30
- Announced that the Car Show will be held on May 14 at the high school

Ms. Jaquish

- Attended the PTA Council “Meet the Candidates” Night on April 27

Mr. Johanning

- Attended the PTA Council “Meet the Candidates” Night on April 27
- Attended the Family Fun Day & PTA Craft Fair at the high school on April 24
- Attended the 8th Grade Transition Night and noted that this program will be featured at the State PTA Conference in Saratoga
- Attended the Sand Creek 2009-10 PTA Officers Installation meeting

C. No Requests to speak.**5. REPORTS FOR INFORMATION AND STUDY****A. Trip Report**

James Brown, grade 6 teacher at Sand Creek, presented a report on his recent trip to the Galapagos Islands.

B. Technology Program Update

Dave Pace, Supervisor of Technology, presented an update on the Technology Program. Technology teachers John Gehres and Lisa Eichholzer also participated in the presentation.

C. Board Committee Reports

Committee chairpersons reported on the meetings of the Accountability & Board Operations Committee (April 21), Policy Committee (April 27), and School, Community & Governmental Communications Committee (May 5).

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. Seminar in Educational Issues

1. Six (6) contact hours of credit for participation in “A Conversation About Our Role as School Related Professionals in Closing the Education Gap” (SD#2009-10-01), sponsored by Greater Capital Region Teacher Center. The workshop will be held Thursday, August 20, 2009, from 9 a.m. to 3 p.m. at Wiawaki Holiday House, Lake George NY. Enrollment is limited to Teaching Assistants. Chris Zostant (CCHS) is the contact person.
2. Six (6) contact hours of credit for participation in “Natural Learning Opportunities for Young Learners” (SD#2008-09-90), sponsored by Greater Capital Region Teacher Center. The workshop will be held on May 7 & 14, 2009, from 4 to 7 p.m. each day at Pine Bush School. Erin Govel (Roessleville) is the contact person.

C. Transportation Contracts

1. Award contract to the lowest responsible bidder for transportation to Robert C. Parker School in Wynantskill, New York 12198, beginning May 6, 2009 and ending June 26, 2009, as follows:

Coxsackie Transport, 11 Wayne Drive, Coxsackie, NY 12051 - \$120.00 per diem

D. Change Orders

1. **MJV Mechanical, Inc.**, 296 Morris Road, Schenectady, NY 12303
 - #8-9 Increase \$666.00**
Replace control panel at Sand Creek which was damaged by water when a spigot leaked from above and water followed the beams down into the panel. In addition, to prevent further damage, a canopy was constructed so that the panel cannot get wet again.
 - #8-10 Increase \$302.00**
Re-piping of vent to two sinks at Veeder for proper pitch.
 - #8-11 Increase \$1031.00**
It was discovered that the inlet elevation of a sump pump basin installed in Saddlewood’s boiler room required a larger sump pit than what the original contract documents entailed.
 - #8-12 Increase \$1380.00**
During the construction process at Sand Creek, underground piping was installed which required blacktopping and excavations. In the same vicinity of the work that was being performed, there was a deteriorated portion of blacktop, 24 x 12, which was approved to be replaced.

E. Declare as Surplus

1. Items located in District Office, outdated, broken, not repairable:
 - Folding Machine – Tag #100058
 - Paper Jogger Machine – Tag #0078

2. Whirlpool, Estate Dryer, Serial #MM0731163 – Tag #101189 – 6/30/2000
Whirlpool, Estate Washer, Serial #8280867 – Tag #101190 – 6/30/2000

F. Clerk's & Treasurer's Reports - March 2009

Motion made by Mr. Dunn, seconded by Mr. Johanning, and carried unanimously (6-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Casey, seconded by Mr. Motto, and carried unanimously (6-0), that the Instructional Personnel changes listed on the attached sheets dated May 5, 2009, be approved.

8. PERSONNEL – SUPPORT

Motion made by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (6-0), that the Support Personnel changes listed on the attached sheets dated May 5, 2009, be approved.

9. RESOLUTION APPOINTING ELECTION PERSONNEL

Section 1 - The following named duly qualified voters of said School District are hereby appointed as District Clerk Pro-tem and Permanent Chairpersons of the special district meeting referred to in the preambles hereof:

Anjelieeque Martinez

Beverly Miller

Section 2 - The following named duly qualified voters of said School District are hereby appointed as Chief Election Inspectors:

Steven Benedict

The following named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said special district meeting:

Martinez, Jose

Girgenti, Randy

Newell, Christine

Miller, John

Wakeman, Ken

Wakeman, Grace

Motion made by Mr. Dunn, seconded by Ms. Jaquish, and carried unanimously (6-0), that the above resolution be approved.

10. POLICIES

2nd Reading & Approval:

Policy 4750 – Promotion and Retention of Students

Motion made by Mr. Motto, seconded by Ms. Jaquish, and carried unanimously (6-0), that the above policy be approved.

11. PUBLIC COMMENTS

South Colonie Teachers Association President Jeff Dutcher distributed a copy of a letter that he sent to the 900+ members of the New York State United Teachers organization who are residents of the South Colonie school district. The letter encourages these voters to vote “Yes” on the budget on May 19th.

12. ACKNOWLEDGEMENTS

Mr. Buhner acknowledged the following people present at the meeting: Veeder Principal Kathleen Gottschalk, Supervisor David Pace, SCTA President Jeff Dutcher, Director of Human Resources David Seaver, School Board candidates Ted Thompson and David Kiehle.

13. FUTURE MEETINGS

- Facilities & Transportation Committee: Tuesday, May 12 – 7:30 a.m., Wolf Road Diner
- Graduation Committee: Tuesday, May 12 – 6:00 p.m., District Office
- Policy Committee: Monday, May 18 – 6:00 p.m., District Office
- Annual Budget Vote & Board Election – Tuesday, May 19 – 11 a.m. to 9 p.m.

ALL ELEMENTARY SCHOOLS

- Accountability & Board Operations Committee: Tuesday, May 26 – 6:00 p.m., D.O.
- Regular Board of Education Meeting – Tuesday, May 26 – 7:00 p.m., District Office
- Regular Board of Education Meeting – Tuesday, June 2 – 7:00 p.m. – CCHS Library
- Regular Board of Education Meeting – Tuesday, June 16 – 7:00 p.m., District Office

14. ADJOURN

Motion made by Mr. Motto, seconded by Mr. Casey, and carried unanimously (6-0), that the regular meeting be adjourned at 9:47 p.m.

Joyce Gay
District Clerk
08/07/2009

A. Abolish Positions

Abolish the positions in the following tenure areas effective June 30, 2009:

Elementary Education	6 full time equivalents
Special Education	3 full time equivalents
Health	3 full time equivalents
Technology	1 full time equivalent
Science	1 full time equivalent

B. Resignation

1. Name: Nanette Eddy
Position: Music teacher
Location: Sand Creek Middle School
Effective Date: July 1, 2009
Reason: Personal

C. Leave of Absence

1. Name: Cynthia Ryan
Position: English teacher
Type: Child Care Leave
Building: Sand Creek Middle School
Effective Date: May 19, 2009
Ending Date: June 30, 2009
2. Name: Michele Famoso
Position: Science teacher
Type: Child Care Leave
Building: Colonie Central High School
Effective Date: May 14, 2009
Ending Date: June 30, 2009
3. Name: John Ashley
Position: Teaching Assistant
Type: Paid personal leave
Building: Colonie Central High School
Effective Date: April 27, 2009
Ending Date: May 26, 2009
4. Name: Gretchen Heller Davis
Position: Earth Science teacher
Type: **Revised** Child Care Leave
Building: Lisha Kill Middle School
Effective Date: January 30, 2009
Revised Ending Date: May 12, 2009

5. Name: Jennifer Glynn
Position: Reading teacher
Type: Child Care Leave Extension
Building: Lisha Kill Middle School
Effective Date: July 1, 2009
Ending Date: June 30, 2010

D. **Long Term Replacement**

1. Name: Christopher Karle
Address: PO Box 912, Tannersville, NY 12485
Type: Long Term Replacement
Teaching Area: English
Building: Sand Creek Middle School
Effective Date: May 19, 2009
Ending Date: June 30, 2009
Salary: Salary Schedule II, Step 1, pro-rated
Education: B.S. and M.S. from SUNY Albany
Certification: Initial in English Language Arts 7-12

E. **Long Term Substitute**

1. Name: Christopher Karle
Address: PO Box 912, Tannersville, NY 12485
Type: Long Term Substitute
Teaching Area: English
Building: Sand Creek Middle School
Effective Date: April 22, 2009
Salary: Salary Schedule I, Step 1
Education: B.S. and M.S. from SUNY Albany
Certification: Initial in English Language Arts 7-12

F. **Substitute Teachers**

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

G. **Summer School Appointments**

Approval of the following summer school appointments, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2009 summer school program:

Thomas Gracon	High School and 7/8 Principal	Sand Creek Middle School
Jill Penn	Elementary Principal (K-3)	Shaker Road Elementary School
Kathleen Gottschalk	Elementary Principal (K-3)	Veeder Elementary School
William Boardman	Elementary Principal (4-6)	Lisha Kill Middle School
Patrick Gunner	Special Education Principal	Forest Park Elementary School

H. **Interscholastic**

Creation of the following additional interscholastic position for the 2008-2009 school year:
0.40 Track Coach

Sand Creek Middle School

Appointment of the following previously approved positions at the approved rate of compensation for the 2008-09 school year:

Track: Coach Jessica Hines .40

Colonie Central High School

Appointment of the following previously approved positions at the approved rate of compensation for the 2008-09 school year:

Track: Asst. Coach Varsity Dennis King .20 increase (total of .50)

I. **Study Hall Supervision**

Sand Creek Middle School

Approval of the following revisions of study hall supervisors for the 2008-09 school year:

Cynthia Ryan ending May 18, 2009

Christopher Karle effective May 19, 2009 to June 30, 2009

A. Abolish Position

- (1) 0.92 (6.0 hour) Food Service Helper (SC) – effective 6/30/09

B. Creation of Positions – 2009-10 School Year

- (1) 0.62 (4.0 hour) Food Service Helper (SC)
(1) 0.54 (3.5 hour) Food Service Helper (SC)

C. Retirement

1. Name: Richard J. Gilligan
Position: Permanent School Bus Driver (BG)
Effective: June 29, 2009
2. Name: Joan Kaminski
Position: Permanent School Monitor (SR)
Effective: June 30, 2009

D. Leave of Absence:

1. Name: Christine Colagiovanni
Position: Permanent Food Service Helper (HS-WW)
Revised Ending Date: June 30, 2009
Reason: Personal
2. Name: Colleen Wright
Position: Permanent School Bus Driver
Effective Date: April 7, 2009
Ending Date: June 30, 2009
Reason: Personal paid leave

E. Appointments

1. Name: Heidi Monti
Address: 12 Arden Court, Albany, New York 12205
Position: Break-In School Bus Driver
Effective: April 23, 2009
Salary: Not paid during training

2. Name: Allison Jeffers
Address: 24 Timberland Drive, Loudonville, New York 12211
Position: Probationary Part-Time Keyboard Specialist (VR)
Effective: May 11, 2009
Salary: \$11.10 per hour, as per CSEA Contract
Hours: 3.0 hours per day (9:30-12:30)
Current Location: Veeder Elementary School
Probationary Period: May 11, 2009 to February 11, 2010

3. Name: Daniel Ramundo, Jr.
Address: 424 Olean Street, Schenectady, New York 12306
Position: Custodial Worker Substitute
Effective: July 2, 2009
Salary: \$9.75 per hour

4. Reappointments as emergency conditional for compliance with NYS Education Law:

Patricia Crider	Candace Morgan	Jeanne VanPatten
Gina Hilson	Judy Nicholson	Layne Woodard
Nancy Melius	Caitlin O'Brien	

F. Change of Appointment

1. Name: James M. Haughney III
Address: 2610 Lavin Court, Troy, New York 12180
Position: Provisional Network Administrator to Probationary Network Administrator
Effective: May 5, 2009
Salary: As per Support Staff Supervisors Contract
Hours: 8.0 hours per day
Current Location: District Wide
Probationary Period: May 5, 2009 to November 5, 2009

G. Change of Hours

1. Name: Dawn Thomas
Address: 18 Ferrara Avenue, Schenectady, New York 12304
Position: Probationary Part-Time Food Service Helper
Effective: April 6, 2009
Salary: \$9.76 per hour as per CSEA Contract
REVISED Hours: 3.0 hours per day (4 DAYS A WEEK M-W-TH-F)
Current Location: Lisha Kill Middle School
Probationary Period: April 6, 2009 to January 6, 2010

H. Resignations

1. Name: Colleen Wright
Position: Permanent School Bus Driver
Effective: July 1, 2009
Reason: Personal

2. Name: Rosemary P. Ferracane
Position: Permanent School Monitor
Effective: May 5, 2009
Reason: Personal