

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MEETING MINUTES

**March 31, 2009
District Office**

7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER:

The regular meeting of the South Colonie Central Schools Board of Education was called to order by Mr. Ryan at 7:00 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Present</u>
Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Excused</u>	Neil Johanning	<u>Present</u>
Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>		

Also present: Superintendent Jonathan W. Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

Motion by Mr. Johanning, seconded by Mr. Motto, and carried unanimously (7-0), to **enter** executive session to discuss employment matters relating to particular persons at 7:01 p.m.

Motion by Mr. Casey, seconded by Mr. Dunn, and carried unanimously (7-0), to **adjourn** executive session at 7:34 p.m.

2. PLEDGE TO FLAG

Mr. Ryan led in the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Johanning, seconded by Mr. Gordon, and carried unanimously (7-0), that the minutes of the regular meeting on March 17, 2009, be approved.

4. COMMUNICATIONS**A. President's Spotlight**

Jody Paige from T.A. Predel Recycling presented information about the recycling projects that have been initiated in the District. District employees responsible for the projects in their buildings and district-wide will be recognized for their efforts: Shana Marra (Lisha Kill), James Brown (Sand Creek), Bill Dollard (Shaker Road), Deborah Gentile (Saddlewood), Brigham McCutcheon (CCHS), Lindsay Steenrod (Roessleville), Stephen Benedict (District Office).

B. Correspondence/Board Activities**Mr. Ryan:**

- Noted that board members have received invitations to attend "Suessical", the musical production at Sand Creek on April 2-4.
- Invitations have also been received from Sand Creek to attend the Cosmic Challenge event on April 9.
- Informed board members that Ms. Jaquish's mother passed away this week and a memorial service will be held at a future date.

Mr. Domenici

- Attended the PTA Brunch on March 28 in Saratoga – good information and well attended.

Mr. Dunn:

- Attended the PTA Brunch on March 28 in Saratoga.

Mr. Motto:

- Attended the “Guys & Dolls” musical production at the high school last week and complimented the staff and students on an excellent job.

Mr. Johanning:

- Attended the “Guys & Dolls” musical production at the high school last week.
- Attended the PTA Brunch on March 28 in Saratoga.
- Attended the PTSA Prom Forum at the high school prior to tonight’s meeting.

C. Requests to speak were presented by:

Terri Bellair, 201 Osborne Road, Albany NY 12205: Read a letter requesting that South Colonie continue their commitment to support her son, Cody, in attendance at Tech Valley High School.

Patricia Kennedy, 22 Peter Drive, Albany NY 12205: Delivered a letter from concerned residents on Peter Drive regarding the “S-Curve” situation and the buses traveling on that street.

5. REPORTS FOR INFORMATION AND STUDY**A. School Facility Report Card**

The School Facility Report Card contains general information about each building in the District including size, construction date, operation and maintenance records, energy costs, health and safety environmental awareness. Mrs. Miller reviewed the report which will be submitted to the State Education Department.

B. Budget Discussion

Presentation of the second draft of the 2009-2010 budget.

C. Math & Science Program Update

The presentation of this report was postponed to a future Board meeting.

D. Board Committee Reports

The *Graduation Committee* (3/10), *Facilities & Transportation Committee* (3/25), and *Policy Committee* (3/30) have met since the last board meeting and committee chairpersons reported on the meetings. Mr. Johanning also gave an oral report on the PTA Council meeting which was held on March 30.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15-contact hour course “Introduction to CNC Routing” (#08-09-30), sponsored by South Colonie Schools. The course will be held Fridays, April 3, 24, May 1, 18, 15, 2009, from 4 to 7 p.m. in Room 140A at Colonie Central High School. Thomas Casey (CCHS) is the contact person.

2. Three (3.0) in-service credits for participation in the 45-contact hour course “Winning Football – ESPX 756” (#08-09-31), an ongoing online course sponsored by California State University. Matthew Tarullo (CCHS) is the contact person.

C. Seminar in Educational Issues

1. Three (3) contact hours of credit for participation in “Smart Board Training – Level 1” (SD#2008-09-81), sponsored by South Colonie. The workshop will be held on Monday, March 30, 2009, from 4 to 7 p.m. at Lisha Kill Middle School Library. Jack Adams is the contact person.
2. Three (3) contact hours of credit for participation in “Smart Board Training – Level 2” (SD#2008-09-82), sponsored by South Colonie. The workshop will be held on Monday, April 6, 2009, from 4 to 7 p.m. at Lisha Kill Middle School Library. Pre-requisite: Smart Board Training – Level 1. Jack Adams is the contact person.
3. Three (3) contact hours of credit for participation in “Introduction to Movie Maker – Level 1” (SD#2008-09-83), sponsored by South Colonie. The workshop will be held on Tuesday, April 21, 2009, from 4 to 7 p.m. at Sand Creek Middle School. Jack Adams is the contact person.
4. Three (3) contact hours of credit for participation in “Everyday Use of the Smart Board in the Elementary Classroom” (SD#2008-09-84), sponsored by South Colonie. The workshop will be held on Wednesday, April 22, 2009, from 4 to 7 p.m. at Shaker Road Elementary School. Jack Adams is the contact person.
5. Six (6) contact hours of credit for participation in “PowerPoint – Level 1” (SD#2008-09-85), sponsored by South Colonie. The workshop will be held on Thursday, April 30, and Thursday, May 7, 2009, from 4 to 7 p.m. at Colonie Central High School. Participants must attend both sessions to receive contact hour credit. Jack Adams is the contact person.

D. Transportation Contracts

1. A 30-day emergency contract with Chalet Services, Inc., 3206 Route #81, Surprise, New York 12176, for transportation between Healy House and Sand Creek Middle School beginning February 23, 2009, and ending March 24, 2009. The cost is \$60.00 per diem with a total contract cost of \$1,320.00.

E. Use of School Bus

1. Use of school buses by LifeChurch.tv, 560 Sand Creek Road, Albany, NY 12205 as follows:
Thursday, April 16, 2009: Pick up individuals at 560 Sand Creek Road at 8:30 a.m., transport to Habitat for Humanity worksite, 486 North Pearl Street, Menands, NY 12204, and the Capital City Rescue Mission, 259 South Pearl Street, Albany, NY 12202. Return to 560 Sand Creek Road at 4 p.m. for dinner and *SWITCH* groups, then re-board buses at 9 p.m. for transportation to the YMCA, 1 Wall Street, Clifton Park, NY 12065

Friday, April 17, 2009: Pick-up individuals at YMCA in Clifton Park at 8:30 a.m. and transport back to the Habitat for Humanity and Capital City Rescue Mission. Re-board buses at 3:30 p.m. and transport back to the Albany Campus on Sand Creek Road for dinner; at 9 p.m. transport back to the YMCA in Clifton Park.

Saturday, April 18, 2009: Pick-up individuals at YMCA in Clifton Park at 8:30 a.m. and transport to mission site, potentially two or three different schools within a 4-mile radius of the South Colonie Central Schools District Office, 102 Loralee Drive, Albany, NY 12205. At 12:00 noon individuals will board bus for transport to The Crossings, 580 Albany Shaker Rd, Loudonville, NY 12211, and at 4 p.m. transport back to the Albany Campus on Sand Creek Road. Drivers' wages and mileage will be paid in accordance with the District/fee/rate schedule.

2. Use of up to six (6) school buses on Sunday, April 19, 2009, to transport South Colonie students and U.S. Marines from the high school to Scotia, New York to a parade honoring soldiers returning from combat in Iraq and Afghanistan.

F. Tax Refund

1. Refund of 2008-09 property taxes to Gregory Sorrentino in the amount of \$223.08 for property is located at 794 Downing Street (Tax Map #61.13.1.20) in the Town of Colonie, Niskayuna, NY 12309. Refund is in compliance with a State of New York Albany County Supreme and County Court decision. Refund is made without interest

G. Change Orders

1. **Crisafulli Brothers Plumbing & Heating**, 520 Livingston Ave., Albany NY 12206
#9-1 Increase \$6,920.00
Installation of additional duct heating coil, controls, insulation, and tie-in to control system in OT/PT room at Veeder.
2. **Kasselmann Electric Co.**, P. O. Box 984, Albany NY 12201
#10-10 Increase \$709.00
Extend electrical feed on rooftop exhaust fans at Sand Creek, due to roofing construction.

H. Clerk's and Treasurer's Reports – February 2009

Motion made by Mr. Motto, seconded by Mr. Dunn, and carried unanimously (7-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Casey, seconded by Mr. Gordon, and carried unanimously (7-0), that the Instructional Personnel changes listed on the attached sheets dated March 31, 2009, be approved.

8. PERSONNEL – SUPPORT

Motion made by Mr. Domenici, seconded by Mr. Dunn, and carried unanimously (7-0), that the Support Personnel changes listed on the attached sheets dated March 31, 2009, be approved. Mr. Ryan abstained from voting on Item 8.C.2.

9. RESOLUTION APPOINTING ELECTION PERSONNEL

WHEREAS, the Board of Education of South Colonie Central School District, Albany County, New York, has called a special district meeting of the qualified voters of said School District to be held on the 19th day of May and

WHEREAS, it is now desired to provide for the appointment of Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said special district meeting at each polling place; NOW THEREFORE, BE IT RESOLVED, by the Board of Education of South Colonie Central School District, Albany County, New York, as follows:

Section 1 - The following named duly qualified voters of said School District are hereby appointed as District Clerk Pro-tem and Permanent Chairpersons of the special district meeting referred to in the preambles hereof:

- Deneen Bogdanowicz**
- Joyce Gay**
- Deborah Galdun**
- Cindy Lupe**
- Valerie Pezzula**

Section 2 - The following named duly qualified voters of said School District are hereby appointed as Chief Election Inspectors:

- Nancy Fahd**
- Shirley Kelty**
- Linda Kennedy**
- Madonna Katsares**
- Joella Ziele**

Section 3 - The attached list of named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said special district meeting.

Section 4 - Each Inspector of Election and Assistant Clerk appointed for said special district meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairmen, Inspectors of Election and Assistant Clerks for said special district meeting.

Section 5 - This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows: Motion by Mr. Johanning, seconded by Mr. Gordon, and carried unanimously (7-0)

BRIAN CASEY	VOTING	<u>Yes</u>
ROBERT DOMENICI	VOTING	<u>Yes</u>
RICHARD DUNN	VOTING	<u>Yes</u>
PAUL GORDON	VOTING	<u>Yes</u>
SHELLE JAQUISH	VOTING	<u>Absent</u>
NEIL JOHANNING	VOTING	<u>Yes</u>
LEONARD MOTTO	VOTING	<u>Yes</u>
TIM RYAN	VOTING	<u>Yes</u>

10. POLICIES**Adoption**

Policy 4110 2009-2010 School Calendar

Motion made by Mr. Dunn, seconded by Mr. Casey, and carried unanimously (7-0), that the above stated policies be approved.

11. RESOLUTIONS

National Library Week – April 12-18, 2009

Motion made by Mr. Motto, seconded by Mr. Johanning, and carried unanimously (7-0), that the above Resolution be approved.

12. PUBLIC COMMENTS

None

13. ACKNOWLEDGEMENTS

Mr. Buhner acknowledged the following people present at the meeting: SCTA President Jeff Dutcher, Director of Human Resources David Seaver, Lisha Kill Principal Joseph Guardino, Lisha Kill Associate Principal Bill Boardman, District resident David Kiehle, and Times Union Staff Writer Tim O'Brien.

14. FUTURE MEETINGS

- Last day to file petition for School Board Member – Monday, April 20 - 5:00 p.m.
- **Special Meeting:** Annual BOCES Vote - Monday, April 20 - 6:00 p.m. – District Office
- Accountability & Board Operations Committee: Tuesday, April 21 – 6:00 p.m., D.O.
- Regular Board of Education Meeting – Tuesday, April 21 – 7:00 p.m., District Office
Adoption of the Budget
- Policy Committee: Monday, April 27 – 6:00 p.m., District Office
- Graduation Committee: Tuesday, May 5 – 6:00 p.m., District Office
- Public Hearing on Recommended Budget – Tuesday, May 5 - 7:00 p.m. – Saddlewood
- Regular Board of Education Meeting – Tuesday, May 5 - 7:30 p.m. – District Office
- Annual Budget Vote & Board Election – Tuesday, May 19 – 11 am to 9 pm

15. ADJOURN

Motion made by Mr. Dunn, seconded by Mr. Johanning, and carried unanimously (7-0), that the regular meeting be adjourned at 8:56 p.m.

A. Leave of Absence

Name: Michelle Cannistraci
Position: Music teacher
Type: Child Care Leave
Building: Sand Creek Middle School
Effective Date: April 3, 2009
Ending Date: June 30, 2009

B. Long Term Replacement

Name: Lisa A. DeAngelis
Address: 166 Ormond Street, Albany, NY 12208
Type: Long Term Replacement
Teaching Area: Music
Building: Sand Creek Middle School
Effective Date: April 3, 2009
Ending Date: June 30, 2009
Salary: Salary Schedule I, Step 1, pro-rated
Education: B.S. from SUNY Potsdam
Certification: Initial in Music

C. Long Term Substitute

Name: Lynne Miles
Address: 20 Sheffield Drive, Clifton Park, NY 12065
Type: Long Term Substitute
Teaching Area: Elementary Education
Building: Saddlewood Elementary School
Effective Date: March 23, 2009
Salary: Salary Schedule I, Step 5
Education: B.S. from St. Bonaventure University; M.S. from the College of St. Rose
Certification: Permanent in Elementary Education N-6

D. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

E. Increase of Appointments

- Name: Michael Ambrosio
Teaching Area: Health
Building: Saddlewood Elementary School
Increase: .0333
Date: February 2, 2009 to June 30, 2009

A. Resignation

1. Name: Diane Darling
Position: Part-Time Clerk/Typist-I (VR)
Effective: April 27, 2009
Reason: Personal

B. Leave of Absence

1. Name: Christine Colagiovanni
Position: Food Service Helper (HS-M)
Effective: March 27, 2009 to April 27, 2009
Reason: Personal

C. Appointments

1. Name: Margaret E. Shatraw
Address: 366 Shaker Run, Albany, New York 12205
Position: Clerical Substitute
Effective: March 19, 2009
Salary: \$9.50 per hour
2. Name: Timothy J. Ryan
Address: 44 Cherry Street, Albany, New York 12205
Position: Custodial Worker Substitute
Effective: April 1, 2009
Salary: \$9.75 per hour
3. Name: Margaret E. Shatraw
Address: 366 Shaker Run, Albany, New York 12205
Position: School Monitor Substitute
Effective: March 19, 2009
Salary: \$8.75 per hour
4. Reappointments as emergency conditional for compliance with NYS Education Law:

Patricia Crider
Gina Hilson
Nancy Melius

Candace Morgan
Judy Nicholson
Caitlin O'Brien

Jeanne VanPatten
Layne Woodard