

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**MINUTES**

**December 2, 2008  
District Office**

**7:00 p.m.**



# CoRe VaLueS

We Believe:

- \* That all children can learn
- \* In educating the whole child so he/she can meet the District's Standards
- \* In focusing on student achievement
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- \* That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

## Mission Statement

Preparing World Class Citizens for the 21<sup>st</sup> Century through school and community partnerships while addressing the diverse needs of all students

**1. CALL TO ORDER**

The regular meeting of the South Colonie Central Schools Board of Education was called to order by Mr. Ryan at 7:00 p.m.

**Roll Call**

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Present</u>
Vernon Fonda	<u>Present</u>	Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Jonathan W. Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

Motion by Mr. Casey, seconded by Mr. Motto, and carried unanimously (8-0), to **enter** executive session to discuss employment matters relating to particular persons at 7:01 p.m.

Mr. Fonda left at 7:35 p.m.

Motion by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (8-0), to **adjourn** executive session at 7:44 p.m.

**2. PLEDGE TO FLAG**

Mr. Ryan led in the pledge to the flag.

**3. APPROVAL OF MINUTES**

Motion made by Mr. Johanning, seconded by Mr. Dunn, and carried unanimously (8-0), that the minutes of the regular meeting on November 18, 2008, be approved.

**4. COMMUNICATIONS****A. Correspondence/Board Activities****Mr. Ryan:**

- All Board members have received an invitation and a ticket to attend Sand Creek's production of "Joseph and the Amazing Technicolor Dreamcoat" which will be presented on December 4, 5 & 6.
- Lisha Kill 7/8 Band will be performing at the Empire State Plaza at 12 noon on Friday, December 12.
- Noted that the Emergency Notification test conducted on November 21<sup>st</sup> was successful. The test message was sent to all administrators and Board of Education members and to Roessleville 3<sup>rd</sup> and 4<sup>th</sup> grade households.

**Mr. Johanning:**

- Attended "Murder in the Heir" production held at the high school in November.
- Invited Board members to the CCHS PTSA Potluck Dinner to be held December 11<sup>th</sup> at the high school.

**Mr. Casey:**

- Noted that three South Colonie students have been selected as cast members for the upcoming "Wizard of Oz" production to be held at Proctors Theater.

- “Stuff the Bus” is off to a good start. So far, almost three full buses of toys have been collected for Toys for Tots. Also almost \$4,000 in cash donations have been received which has been used to purchase children’s coats to be distributed through this project.
- National Association of Pupil Transportation did a video segment on the “Stuff the Bus” project which was broadcast across the country.

B. **No Requests** to speak.

## 5. **REPORTS FOR INFORMATION AND STUDY**

### A. **Capital Project Considerations**

Architect Michael Fanning, from Mosaic Associates, presented an overview of Phase 4 Reconstruction Projects.

### B. **Alternative Education Programs**

Randy Rench presented an overview on the alternative education services offered to students, which included the CALC program and the Youth Detention Center.

### C. **Tax Collection Report**

Beverly Miller reviewed attached information and explained the data on taxes collected and unpaid taxes.

### D. **Board Committee Reports**

Policy Committee Chair Leonard Motto reported on the meeting of November 24. Also, the Accountability & Board Operations Committee report was given by Mr. Buhner. The PTA Council meeting held on November 24 was reported by Mr. Johanning.

## 6. **REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommended approval of the following:

### A. **Committee on Special Education**

Placements as indicated on the attached sheets.

### B. **Surplus Items**

#### 1. **Food Service Department**

Declare as surplus a Hobart Slicer, Model 1712 ML 19525, South Colonie Inventory #0246. This item is not able to be repaired.

### C. **Use of School Buses**

1. Use of two (2) school buses by the Town of Colonie Youth Bureau, 1653 Central Avenue, Albany NY 12205, for the Wrap Around Program activities during the holiday recess period as follows:

Monday, Dec 29, 2008	12 pm to 2:00 pm	Regal Cinemas, Colonie Center
Tuesday, Dec 30, 2008	10 am to 2:15 pm	Sch'dy Museum & Planetarium
Wednesday, Dec 31, 2008	10 am to 2 pm	<i>Bounce Around</i> , Malta
Friday, Jan 2, 2009	12:45 to 3:30 pm	Latham Bowl

Drivers' wages and mileage fees will be paid in accordance with the District's fee and rate schedule.

#### **D. Transportation Contracts**

1. Approval of a 30-day emergency contract with Center for Disability Services, Inc. for transportation to the Langan Center at a cost of \$125.00 per diem beginning November 17, 2008, and ending December 16, 2008. The total cost of the contract shall be \$2,375.00.
2. **Correction:** A second 30-day emergency contract with Chalet Services, Inc. 3206 Rt. #81, Surprise, NY 12176, for transportation to Bishop Gibbons School for a student who requires a small vehicle due to a back surgery. Transportation will begin on November 17, 2008 and end December 16, 2008, at a cost of \$165.00 per diem. The total cost of the contract shall be \$3,135.00. (This contract was approved at the November 18, 2008, Board of Education meeting at a cost of \$80.00 per diem instead of \$165.00.)

#### **E. Student Trips**

Group: Veeder 4<sup>th</sup> Grade Students (110)  
 Destination: Statue of Liberty, Liberty Science Museum, New York City  
 Date: Thursday, June 4, 2009  
 Responsible: Mark Teter  
 Transportation: Chartered Bus  
 Cost: TBD – Individuals, Fund Raising

#### **F. Change Orders**

1. **Bob Talham, Inc.**, 71 Brunswick Road, Troy NY 12180  
**#11-3      Increase \$490.00**  
 Did not call for a wingwall along the edge of the new asphalt along the playground at Veeder. SCCSD and DCLW requested a wingwall to be extended 120 ft to prevent cars from driving and parking too close to playground. Total cost \$1,200 (\$710 from allowance, \$490 change order).

#### **G. Clerk's & Treasurer's Reports – October 2008**

Motion made by Mr. Domenici, seconded by Mr. Johanning, and carried unanimously (8-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

**7. PERSONNEL – INSTRUCTION**

Motion made by Mr. Casey, seconded by Mr. Dunn, and carried unanimously (8-0), that the Instructional Personnel changes listed on the attached sheets dated December 2, 2008, be approved.

**8. PERSONNEL – SUPPORT**

Motion made by Mr. Motto, seconded by Mr. Gordon, and carried unanimously (8-0), that the Support Personnel changes listed on the attached sheets dated December 2, 2008, be approved.

**9. POLICIES****Reading & Adoption:**

**Policy 310** Evaluation of School Board Operational Procedures

**Policy 320** Evaluation of the School Superintendent

Motion made by Ms. Jaquish, seconded by Mr. Dunn, and carried unanimously (8-0), that the above policies be approved.

**10. BUDGET CALENDAR**

The proposed 2009 Budget Calendar was presented for review and approval.

Motion made by Mr. Johanning, seconded by Mr. Motto, and carried unanimously (8-0), that the 2009 Budget Calendar be approved.

**11. PUBLIC COMMENTS**

None

**12. ACKNOWLEDGEMENTS**

Mr. Buhner acknowledged the following people present at the meeting: Director of Human Resources Dave Seaver, SCTA President Jeff Dutcher, Karen MacWatters (SCTA), Nora Callender, Ernie Casile, Randy Rench, Gina Mooney.

**13. FUTURE MEETINGS**

- Audit-Finance Committee: Tuesday, December 16, 6:00 p.m., District Office
- Regular Board of Education Meeting, December 16, 7:00 p.m., District Office
- Information Systems Committee: Thursday, December 18, 7:30 a.m., Wolf Rd Diner
- Strategic Planning Committee: Tuesday, January 6, 2009, 7:30 a.m., Wolf Rd Diner

**14. ADJOURN**

Motion made by Mr. Motto, seconded by Mr. Domenici, and carried unanimously (8-0), that the regular meeting be adjourned at 9:26 p.m.

**A. Tenure Appointment**

Tenure appointment to the following personnel, having satisfactorily completed the appropriate probationary period, effective on the date indicated.

<i>Name</i>	<i>Tenure Area</i>	<i>Tenure Date</i>
Michele Daby	Teaching Assistant	01/02/2009

**B. Leave of Absence**

- Name: Amy Ogburn  
Position: Elementary Education teacher  
Type: Child Care Leave  
Building: Forest Park Elementary School  
Effective Date: December 12, 2008  
Ending Date: June 30, 2009
- Name: Alison K. Melanson  
Position: Elementary Education teacher  
Type: Child Care Leave Extension  
Building: Roessleville Elementary School  
Effective Date: January 30, 2009  
Ending Date: June 30, 2009

**C. Long Term Replacement**

- Name: Christine Burke  
Address: 208 Mohawk Trail, Niskayuna, NY 12309  
Type: Long Term Replacement  
Teaching Area: Elementary Education  
Building: Forest Park Elementary School  
Effective Date: December 12, 2008  
Ending Date: June 30, 2009  
Salary: Salary Schedule I, Step 1, pro-rated  
Education: B.S. from the College of St. Rose  
Certification: Initial in Childhood Education (Grades 1-6) and  
Initial in Students with Disabilities (Grades 1-6)
- Name: Jessica Mullens  
Address: 3 Whispering Pine, Ballston Lake, NY 12019  
Type: Long Term Replacement  
Teaching Area: Elementary Education  
Building: Veeder Elementary School  
Effective Date: January 30, 2009  
Ending Date: June 30, 2009  
Salary: Salary Schedule II, Step 2, pro-rated  
Education: B.A. from Siena College; M.A. from the College of St. Rose  
Certification: Initial in Childhood Education (Grades 1-6)

D. **Substitute Teachers**

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

E. **Long Term Substitute**

1. Name: Ryan Getwright  
Address: 1851 Central Parkway, Schenectady, NY 12309  
Type: Long Term Substitute  
Teaching Area: Elementary Education  
Building: Shaker Road Elementary School  
Effective Date: November 5, 2008  
Salary: Salary Schedule I, Step 1  
Education: B.S. from SUNY Plattsburgh  
Certification: Initial in Childhood Education (Grades 1-6)

F. **Common Cents Penny Harvest Coordinators**

Approval of the following coordinators for the 2008-09 school year per Board of Education Policy 9290:

*Roessleville Elementary School*

Molly Mock	.50
Sandra LaBrake	.50

G. **Book Club Instruction**

Approval of the following instructor for the 2008-09 school year per Board of Education Policy 9290:

*Roessleville Elementary School*

Donna Thompson

**A. Appointments**

1. Name: Joseph Wygel  
Address: 14 Toronado Drive, Latham, New York 12110  
Position: School Bus Driver Substitute  
Effective: November 17, 2008  
Salary: \$13.50 per hour
  
2. Name: Frank Jerard  
Address: 76 Rapple Drive, Albany, New York 12205  
Position: Custodial Worker Substitute (Emergency Conditional)  
Effective: December 3, 2008  
Salary: \$9.75 per hour
  
3. Name: Eric Monterio  
Address: 2 Kings Court, Loudonville, New York 12211  
Position: Custodial Worker Substitute (Emergency Conditional)  
Effective: December 3, 2008  
Salary: \$9.75 per hour
  
4. Name: Kristen Daley  
Address: 27 Emery Avenue, Albany, New York 12205  
Position: Probationary Food Service Helper  
Effective: December 1, 2008  
Salary: \$9.76 per hour, per CSEA Contract  
Hours: 3.5 hours per day  
Current Location: Lisha Kill Middle School  
Probationary Period: December 1, 2008 to June 1, 2009
  
5. Reappointments as emergency conditional for compliance with NYS Education Law:
 

Kathleen Ault	Keri Gionet	Kathryn O'Brien
Jen Lan Boyer	Andrew Hawthorne	Ellen Oliver
Patti Clark	Gina Hilson	Diane Parower
Kristina Coffey	Michelle Holtslander	Mark D. Pennock
Christine Colagiovanni	Joan Hudecek	Joan Qualtere
Terrance Cosgrove	Darcie Labine	Catherine Shastany
Patricia Crider	Michelle Lane	Pamela Shatraw
Kristen Daley	Nina Lawrence	Debbie Sterge
Linda Davis	Laura Louis	Diane Thomas
Margaret Desmond	Holly McCormack	Thomas Tuper
Daniel Fahrenkopf	Kaitlyn Meehan	Kele VanLare
Kimberly Ferracane	Jeanne VanPatten	Debra Messier-Nagengast
Rose Ellen Flint	Lisa Meurs	
Eileen Germaine	Judy Nicholson	

**B. Change of Hours**

1. Name: Cindy Meister  
Address: 25 Amboy Avenue, Albany, New York 12205  
Position: Permanent Food Service Helper  
Hours Change: 5.0 hours per day to 6.0 hours per day  
Effective: November 24, 2008  
Current Location: Colonie Central High School-Main Cafeteria