

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**October 21, 2008
District Office**

7:00 p.m.



CoRe VaLueS

We Believe :

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

6:30 p.m. – District Office
TENURE RECEPTION
 honoring
**Administrators, Teachers and
 Teaching Assistants**

1. CALL TO ORDER

The regular meeting of the South Colonie Central Schools Board of Education was called to order by Board President James T. Ryan at 7:05 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Present</u>
Vernon Fonda	<u>Absent</u>	Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Also present: Superintendent Jonathan W. Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

Motion by Mr. Dunn, seconded by Mr. Johanning, and carried unanimously (8-0), to **enter** executive session to discuss employment matters relating to particular persons at 7:06 p.m.

Motion by Mr. Casey, seconded by Mr. Dunn, and carried unanimously (8-0), to **adjourn** executive session at 7:50 p.m.

2. PLEDGE TO FLAG

Mr. Ryan led in the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Motto, seconded by Mr. Domenici, and carried unanimously (8-0), that the minutes of the regular meeting on **October 7, 2008**, be approved.

4. COMMUNICATIONS

A. Correspondence/Board Activities

Mr. Ryan:

- Reported that the Roessleville PTA sent a letter to all board members thanking them for their work to benefit the students of South Colonie Schools and included the PTA calendar for the 2008-09 school year.
- Attended the NYSSBA Annual Conference in New York City.

Mr. Domenici:

- Attended a BOCES Board meeting on October 20, and shared several items that they are dealing with and the progress they are making.

Mr. Gordon:

- Attended Creek Fest at Sand Creek Middle School
- Attended the NYSSBA Annual Conference in New York City.

Mr. Dunn:

- Attended the NYSSBA Annual Conference in New York City.

Mr. Motto:

- Attended the NYSSBA Annual Conference in New York City.

Mr. Casey:

- Attended the NYSSBA Annual Conference in New York City.

Mr. Johanning:

- Attended the NYSSBA Annual Conference in New York City.

- B. **No Requests** to speak.

5. REPORTS FOR INFORMATION AND STUDY**A. Information Technology Update**

Jack Adams, Director of Information Technology, presented an update on the Information Technology Department. Computer Programmer Jane Cuddeback also gave a demonstration of the Physical Fitness Report Card.

B. Board Committee Reports

The Information Systems Committee met on October 14th and Chairperson Neil Johanning gave a report of the meeting.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. Three (3.0) in-service credits for participation in and completion of the 45-hour course "MAT914 Patterns and Problem Solving" (#08-09-20). This is an on-line course which will begin in October 2008 and is sponsored by Fresno Pacific University. Barbara Danahy (Saddlewood) is the contact person.
2. Three (3.0) in-service credits for participation in and completion of the 45-hour course "LIT 912 African Folktales" (#08-09-21). This is an on-line course which will begin in October 2008 and is sponsored by Fresno Pacific University. Barbara Danahy (Saddlewood) is the contact person.

C. Seminar on Educational Issues

1. Three (3) contact hours of credit for participation in “Mentoring” (SD#2008-09-43), sponsored by South Colonie Schools. The workshop will be held on October 15, 2008, December 3, 2008, February 4, 2009, and April 8, 2009 from 3 to 4 p.m. in the High School Library. Enrollment is restricted to new teachers or those currently working as mentors. Must attend at least three (3) sessions to get credit for this course. Thomasa Nielsen (CCHS) is the contact person.
2. Three (3) contact hours of credit for participation in “Teaching Poetry So Kids Can’t Get Enough” (SD#2008-09-44), sponsored by Greater Capital Region Teacher Center. Enrollment is limited to 4th Grade Teachers. The workshop will be held on Tuesday, February 3, 2009, from 4 to 7 p.m. at Maple Avenue Middle School in Saratoga. Pamela Traynor (Forest Park) is the contact person.
3. Six (6) contact hours of credit for participation in “Fall Symposium “The Art of the Book” (SD#2008-09-45), sponsored by Greater Capital Region Teacher Center. The workshop will be held on Saturday, October 25, 2008, from 9 a.m. to 3 p.m. at Hudson Valley Community College. Pamela Traynor (Forest Park) is the contact person.
4. Three (3) contact hours of credit for participation in “Smart Board Training – Level 2” (SD#2008-09-46), sponsored by South Colonie. The workshop will be held on Thursday, October 23, 2008, from 4 to 7 p.m. at Lisha Kill Middle School Library. Smart Board Training—Level 1 is a prerequisite for this workshop. Jack Adams is the contact person.
5. Three (3) contact hours of credit for participation in “Smart Board Training – Level 2” (SD#2008-09-47), sponsored by South Colonie. The workshop will be held on Thursday, October 30, 2008, from 4 to 7 p.m. at Lisha Kill Middle School Library. Smart Board Training—Level 1 is a prerequisite for this workshop. Jack Adams is the contact person.
6. Three (3) contact hours of credit for participation in “Smart Board Training – Level 2” (SD#2008-09-48), sponsored by South Colonie. The workshop will be held on Monday, November 3, 2008, from 4 to 7 p.m. at Lisha Kill Middle School Library. Smart Board Training—Level 1 is a prerequisite for this workshop. Jack Adams is the contact person.

D. Student Trips

1. Group: CCHS Key Club (30)
Destination: The Nevele – Catskills (New York)
Date: March 27, 28, 29, 2009
Responsible: Eliza K. Endres
Transportation: School Bus
Cost: Individuals, Fund Raising

2. Group: CCHS Wind Ensemble/Symphonic Band (125)
Destination: Festivals of Music, Virginia Beach VA
Date: April 23-26, 2009
Responsible: Lon Walker, Joel Miller
Transportation: Chartered Bus
Cost: Individuals, Fund Raising
3. Group: Sand Creek Grade 6 Students (46)
Destination: Norman Rockwell Museum
Date: October 31, 2008
Responsible: Sue Shank
Transportation: School Bus
Cost: Individuals
4. Group: CCHS Natural Helpers (20-25)
Destination: Adirondack Center, St. Johnsville NY
Date: November 7-8, 2008
Responsible: Christa Lukasik
Transportation: School Bus
Cost: Individuals
5. Group: Sand Creek Grade 6 Students (110)
Destination: Broadway Musical, New York City
Date: December 10, 2008
Responsible: C. Taglione, B. Casabonne
Transportation: Chartered Bus
Cost: Individuals, Fund Raising

E. Transportation Contracts

Transportation contract for private and parochial school for the 2008-09 school year to the lowest responsible bidder as follows:

<u>ROUTE</u>	<u>Cost Per Diem</u>	<u>Cost Per Mile</u>
<i>Coxsackie Transport</i>		
<i>11 Wayne Dr., Coxsackie NY 12051</i>		
#25 CCHS to ROI (afternoon only)	\$75.00	\$3.00

F. Contracts

1. A contract between Frank Doberman, Ph.D. 2280 Western Avenue, Guilderland NY 12084, and South Colonie Schools to provide consultation and/or direct service to the staff, parents and students of South Colonie school district, at the rate of \$1,500.00 per month. The contract shall be effective from September 4, 2008 through June 25, 2009.

G. Change Orders

1. **Bob Talham, Inc.,** 71 Brunswick Road, Troy NY 12180
 - CO No.
11-1 **Increase \$1,700.00**
Correction of a septic vault in Veeder addition parking lot.
 - 11-2 **Increase \$4,800.00**
Provide removal of concrete slabs and the installation of both sub-base and fabric and pour new concrete at site of old project at Veeder.
2. **WeatherGuard Roofing Co.,** 2880 Curry Road, Schenectady NY 12303
 - CO No.
7-2 **Increase \$14,125.00**
Remove, replace, and provide manufacturer's warranty for the shingle roof at Shaker Road Elementary School.
 - 7-3 **Increase \$152,631.00**
Install an additional layer of roofing on Sand Creek roof for added support

Motion made by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (8-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Casey, seconded by Ms. Jaquish, and carried unanimously (8-0), that the Instructional Personnel changes listed on the attached sheets dated October 21, 2008, be approved.

8. PERSONNEL – SUPPORT

Motion made by Mr. Dunn, seconded by Mr. Gordon, and carried unanimously (8-0), that the Support Personnel changes listed on the attached sheets dated October 21, 2008, be approved.

9. RESOLUTIONS

National High School Education Month (November)

\Motion made by Mr. Johanning, seconded by Mr. Motto, and carried unanimously (8-0), that the above resolutions be approved.

10. RESOLUTION APPOINTING ELECTION PERSONNEL

WHEREAS, the Board of Education of South Colonie Central School District, Albany County, New York, has called a special district meeting of the qualified voters of said School District to be held on the **23rd day of October** and

WHEREAS, it is now desired to provide for the appointment of Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said special district meeting at each polling place; NOW THEREFORE, BE IT RESOLVED, by the Board of Education of South Colonie Central School District, Albany County, New York, as follows:

The following named duly qualified voter of said School District is hereby appointed as Chief Election Inspector:

Stephen Benedict

The following named duly qualified voters of said School District are hereby appointed as Site Chairpersons:

Stephen Benedict

Beverly Miller

This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows: Motion by Mr. Dunn, seconded by Mr. Casey, and carried unanimously (8-0):

Brian Casey	<u>Yes</u>	Robert Domenici	<u>Yes</u>	Richard Dunn	<u>Yes</u>
Vernon Fonda	<u>Absent</u>	Paul Gordon	<u>Yes</u>	Shelle Jaquish	<u>Yes</u>
Neil Johanning	<u>Yes</u>	Leonard Motto	<u>Yes</u>	James T. Ryan	<u>Yes</u>

11. ACKNOWLEDGEMENTS

Mr. Buhner acknowledged the following people present at the meeting: Karen MacWatters, Peter Tunny, Randy Rench, Steve Benedict, Hal Sauter, Jeff Dutcher, and Mary Yotis.

12. FUTURE MEETINGS

- Bus/Transportation Vote: Thursday, October 23, 2008 – 11 a.m. to 9 p.m.
- Monday, October 27 – Policy Committee Meeting, 6:00 p.m., District office
- Tuesday, November 4 – Communications Committee Mtg, 6:00 p.m.
- Regular Board Meeting: Tuesday, November 4, 2008 – 7:00 p.m.
- Facilities & Transportation Committee Mtg: November 5 – 7:30 p.m., Wolf Rd Diner

13. ADJOURN

Motion made by Mr. Dunn, seconded by Mr. Gordon, and carried unanimously (8-0), that the regular meeting be adjourned at 9:26 p.m.

A. Long Term Substitute

Name: Peter Scofield

Address: 23 Laurendale Street, Albany NY 12205

Type: Long Term Substitute

Teaching Area: Science

Building: Colonie Central High School

Effective Date: October 1, 2008

Salary: Salary Schedule I, Step 2

Education: B.S. from Cornell University

Certification: Initial Biology 7-12

B. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

C. Increase of Appointment

1. Name: Susan Mahigian
Teaching Area: Music
Building: Shaker Road Elementary School
Increase: .016332
Effective Date: September 1, 2008 to June 30, 2009
2. Name: Cynthia Paulding
Teaching Area: Foreign Language
Building: Colonie Central High School
Increase: .20
Effective Date: September 1, 2008 to June 30, 2009

D. Common Cents Penny Harvest

Appointment of the following previously approved position at the approved rate of compensation for the 2008-09 school year:

Veeder Elementary School

Joseph Gluck

Mark Teter

E. Co-Curricular

Colonie Central High School

Appointment of the following previously approved positions at the approved rate of compensation for the 2008-09 school year:

Chorus (Chamber Singers)	Carol Ann Weeks
Chorus (Mixed)	Carol Ann Weeks
Productions: Vocal Director	Carol Ann Weeks
School Senate	Robert Shafer

Sand Creek Middle School

Creation of the following additional co-curricular position for the 2008-09 school year:

1.0 Intramurals: Season I Girls Basketball

Appointment of the following previously approved positions at the approved rate of compensation for the 2008-09 school year:

Intramurals:

Season I Girls Basketball	Heather Fiore
Season I Coed Tennis	Suzanne Pedone

F. Subject Coordinators for the 2008-09 School Year

Approval of the following subject coordinators for the 2008-09 school year per the Board of Education Policy 9290:

District Wide

Mentor Program (Elementary)

MaryBeth Tedisco

A. Resignation:

1. Name: Marcia A. Preusser
Position: Permanent Part-Time Account Clerk I (DO-FS)
Effective: October 14, 2008

B. Appointments

1. Name: Joseph Wygel
Address: 14 Toronado Drive, Latham, New York 12110
Position: Break-In School Bus Driver (Emergency Conditional)
Effective: October 14, 2008
Salary: Not paid during training
2. Name: Steven O'Connor
Address: 3 Ensign Place, Albany, New York 12205
Position: Probationary Custodial Worker
Effective: October 21, 2008
Salary: Schedule G, Step 2 per CSEA Contract
Hours: 8.0 hours per day (Tues-Sat; 3:30 to Midnight)
Current Location: Sand Creek Middle School
Probationary Period: October 21, 2008 to April 21, 2009
3. Name: Thomas J. Tuper
Address: 21 Cromer Avenue, Schenectady, New York 12304
Position: Custodial Worker Substitute (Emergency Conditional)
Effective: October 22, 2008
Salary: \$9.75 per hour
4. Name: Jen Lan Boyer
Address: 19 Debbie Court, Albany, New York 12205
Position: Food Service Helper Substitute (Emergency Conditional)
Effective: October 8, 2008
Salary: \$9.10 per hour
5. Name: Keri Gionet
Address: 721 19th Street, 2nd Floor, Watervliet, New York 12189
Position: Food Service Helper Substitute (Emergency Conditional)
Effective: October 14, 2008
Salary: \$9.10 per hour
6. Name: Joan Hudecek
Address: 12 Chris Drive, Niskayuna, New York 12309
Position: Food Service Helper Substitute (Emergency Conditional)
Effective: October 8, 2008
Salary: \$9.10 per hour
7. Name: Michelle Lane

Address: 1 Plaske Drive , Schenectady, New York 12309
Position: Food Service Helper Substitute (Emergency Conditional)
Effective: October 17, 2008
Salary: \$9.10 per hour

8. Name: Catherine M. Shastany
Address: 4 Jo Ann Court , Albany, New York 12205
Position: Food Service Helper Substitute (Emergency Conditional)
Effective: October 22, 2008
Salary: \$9.10 per hour
9. Name: Patti Clark
Address: 2 Mary Hadge Drive, Schenectady, New York 12309
Position: Probationary School Monitor (Emergency Conditional)
Effective: October 8, 2008
Salary: \$10.20 per hour as per Teamsters Contract
Hours: 3.5 hours per day
Current Location: Veeder Elementary School
Probationary Period: October 8, 2008 to April 8, 2009
10. Name: Darcy Labine
Address: 4 Jules Drive, Albany, New York 12205
Position: School Monitor Substitute (Emergency Conditional)
Effective: October 22, 2008
Salary: \$8.75 per hour
11. Name: Nina A. Lawrence
Address: 205 Coventry Lane, East Greenbush, New York 12061
Position: School Monitor Substitute (Emergency Conditional)
Effective: October 22, 2008
Salary: \$8.75 per hour
12. Name: Kaitlyn Meehan
Address: 3 Sampson Avenue, Troy, New York 12180
Position: School Monitor Substitute (Emergency Conditional)
Effective: October 22, 2008
Salary: \$8.75 per hour
13. Name: Mark Pennock
Address: 18 Hay Path, Watervliet, New York 12189
Position: Temporary School Monitor
Effective: October 8, 2008 to June 30, 2009
Salary: \$10.20 per hour as per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Colonie Central High School
Probationary Period: October 8, 2008 to April 8, 2009

14. Reappointments as emergency conditional for compliance with NYS Education Law:

Kathleen Ault	Kimberly Ferracane	Debra Messier-Nagengast
Kristina Coffey	Rose Ellen Flint	Ellen Oliver
Christine Colagiovanni	Eileen Germaine	Mark D. Pennock
Terrance Cosgrove	Andrew Hawthorne	Joan Qualtere
Patricia Crider	Michelle Holtslander	Pamela Shatraw
Kristen Daley	Laura Louis	Debbie Sterge
Daniel Fahrenkopf	Holly McCormack	Kele VanLare

C. Change of Appointment

1. Name: Sue Lotano
Address: 23 Tokay Lane, Schenectady, New York 12309
Position: Temporary School Monitor
Hours Change: 3.5 hours per day to 6.5 hours per day
Effective Date Change: October 14, 2008 to June 30, 2009
Current Location: Veeder Elementary School

D. Change of Hours

1. Name: Michael Link
Address: 51 Fuller Terrace, Albany, New York 12205
Position: Permanent School Bus Driver
Hours Change: 5.0 hours per day to 6.0 hours per day
Effective: October 6, 2008
Current Location: Bus Garage