

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION  
MINUTES**



**May 6, 2008**

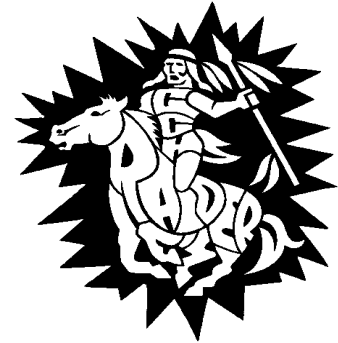
**Saddlewood School**

**Executive Session: 6:00 p.m.**

**Budget Hearing: 7:00 p.m.**

**District Office**

**Regular Meeting: 7:30 p.m.**



# CoRe VaLueS

## We Believe:

- \* That all children can learn
- \* In educating the whole child so he/she can meet the District's Standards
- \* In focusing on student achievement
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- \* That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

## Mission Statement

Preparing World Class Citizens for the 21<sup>st</sup> Century through school and community partnerships while addressing the diverse needs of all students

# MINUTES

## 1. CALL TO ORDER

The regular meeting of the South Colonie Board of Education was called to order by Mr. Casey at 6:00 p.m. in the Saddlewood Elementary School Library Media Center.

### Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Present</u>
Vernon Fonda	<u>Absent</u>	Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Excused</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

**Also present:** Superintendent Michael Marcelle

Motion by Mr. Motto, seconded by Mr. Johanning, and carried unanimously (6-0), to **enter** executive session to discuss personnel matters at 6:01 p.m.

Motion by Mr. Casey, seconded by Mr. Motto, and carried unanimously (6-0), to **adjourn** executive session at 6:54 p.m.

Board of Education members and Superintendent Marcelle moved to the Saddlewood Cafetorium to convene the **Public Hearing on Recommended Budget** at 7:00 p.m. At the conclusion of the public hearing, all board members and others present moved to the District Office Board Room to continue the regular meeting.

**Also present:** Assistant Superintendent for Instruction Anthony DeBlois, Assistant Superintendent for Management Services Beverly Miller, District Clerk Joyce Gay.

## 2. PLEDGE TO FLAG

Mr. Ryan led the pledge to the flag.

## 3. APPROVAL OF MINUTES

Motion made by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (6-0), that the minutes of the special meeting on April 21, 2008, and the regular meeting on April 22, 2008, be approved.

## 4. COMMUNICATIONS

### A. President's Spotlight

*"Operation Recognition"* - World War II Veteran James Francis Egan

### B. Correspondence/Board Activities

#### Mr. Dunn

Attended the District Strings Festival on May 1

Attended the CCHS Family Fun Day on April 26

#### Mr. Motto

Attended the CCHS Family Fun Day on April 26

**Mr. Casey**

Attended the District Strings Festival on May 1

**Mr. Johanning**

Attended the CCHS Family Fun Day on April 26

Attended the PTSA Parent Forum at CCHS on May 5

**Mr. Ryan**

Attended the CCHS Family Fun Day on April 26

Noted that the InFocus Budget Newsletter has been mailed and should be delivered to district residents this week.

**C. No Requests to speak****5. REPORTS FOR INFORMATION AND STUDY****A. Social Worker Program Update**

Hal Sauter, Supervisor of Pupil Personnel Services, introduced three social workers from each section of the student population to present an update on the social work program in the district: Pat Gray (elementary), Doreen Bazile (middle school), and Kerri Audino (high school).

**B. Board Committee Reports**

The Policy Committee (4/28) and Graduation Committee (5/1) have met since the last board meeting. Committee chairpersons reported on the meetings. Board members who are liaison to district-wide committees also reported at this time.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Preschool and Special Education**

Placements as indicated on the attached sheets

**B. In-Service Courses**

1. One (1.0) in-service credit for participation in and completion of the 15 contact hour course, "Meeting the Challenges of Coaching" (#08-09-01), sponsored by Center for Reading Recovery and Literacy Collaborative. The course will be held August 11-14, 2008, at Lesley University in Cambridge, Massachusetts. Krista Jampetti is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15-contact hour course, "SEMI High Tech U Teacher Edition Program (#08-09-02), sponsored by NYSUT. The two-day course will be held between July 21 and 25, 2008, at NYSUT's Albert Shanker Conference Center, 800 Troy-Schenectady Road, Latham NY. David Pace is the contact person.

**C. Tax Refunds**

1. Refund of 2007-08 taxes in the amount of \$18,052.47 payable to Columbia 10B Airline Drive Associates LLC, c/o Lawrence A. Zimmerman, Esq, Hiscock & Barclay LLP, 50 Beaver Street, Albany, New York 12207-2830, attorneys for the petitioner. The property is located at 10B Airline Drive in the Town of Colonie, (Tax Map #30-2-6.47). The property was improperly assessed. Refund is in compliance with a Supreme Court decision (Index #5501-07) and is made without interest.
2. Refund of 2006-07 taxes in the amount of \$119,731.35, made payable to Dreyer Boygian LLP, attorneys for Key Bank of New York, 75 Columbia Street, Albany, New York 12210. The property is located at 22 Corporate Woods Blvd. (Tax Map #54.3-1-40.4). The property was improperly assessed. Refund is in compliance with an October 30, 2006 Supreme Court decision and is made without interest.
3. Refund of 2007-08 taxes made payable to Segel, Goldman, Mazzotta & Siegel, PC as attorneys for the petitioners as follows:

59 Wolf Road LLC	59 Wolf Road	(#42.1-3-5/59)	\$12,894.62
Picotte Associates LLC	80 Wolf Road	(#42.10-1-4)	\$56,736.34
Picotte Associates	480 Sand Creek Road	(#42.10-1-1)	\$16,505.12

The properties were improperly assessed. Refunds are in compliance with an April 3, 2008 Supreme Court decision and are made without interest.

**D. Transportation Contracts**

1. A 30-day emergency transportation contract with Chalet Services Inc., 3206 Rt. #81 Surprise, NY 12176, for morning transportation only from the Merrillac Shelter in Albany to Saddlewood Elementary School. Transportation begins on Monday, April 28, 2008, and ends on May 27, 2008, at a cost of \$60.00 per diem. The total cost of the contract shall be \$1,200.00.

**E. Bid Awards – Food Service Department**

Computerized Point-of-Sale Accountability System and Meal Application Software for USDA National School Meals – Awarded to:

LunchByte Systems, Inc., 550 Latona Road, Bldg. F, Rochester, New York 14626, in the amount of \$70,990.00.

Motion made by Mr. Dunn, seconded by Mr. Johanning, and carried unanimously (6-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

**7. PERSONNEL – INSTRUCTION**

Motion made by Mr. Motto, seconded by Mr. Gordon, and carried unanimously (6-0), that the Instructional Personnel changes listed on the attached sheets dated May 6, 2008, be approved.

**8. PERSONNEL – SUPPORT**

Motion made by Mr. Casey, seconded by Mr. Motto, and carried unanimously (6-0), that the Support Personnel changes listed on the attached sheets dated May 6, 2008, be approved.

**9. POLICIES***Second Reading & Approval:*

Policy 4317 Tobacco-Free Schools

Policy 5460 Suspected Child Abuse and Maltreatment

Policy 6600 Audit Committee Charter

Motion made by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (6-0), that the above policies be approved.

**10. RESOLUTION APPOINTING ELECTION PERSONNEL**

WHEREAS, the Board of Education of South Colonie Central School District, Albany County, New York, has called a special district meeting of the qualified voters of said School District to be held on the **20<sup>th</sup> day of May**; and

WHEREAS, the following named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said special district meeting:

Saulsbery, Bruce          Gay, Charles          Lauraine, James          Lauraine, Judy

Therefore, be it resolved that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows: Motion by Mr. Dunn, seconded by Mr. Casey, and carried unanimously (6-0):

<b>BRIAN CASEY</b>	VOTING	<u>Yes</u>
<b>ROBERT DOMENICI</b>	VOTING	<u>Absent</u>
<b>RICHARD DUNN</b>	VOTING	<u>Yes</u>
<b>VERNON FONDA</b>	VOTING	<u>Absent</u>
<b>PAUL GORDON</b>	VOTING	<u>Yes</u>
<b>SHELLE JAQUISH</b>	VOTING	<u>Absent</u>
<b>NEIL JOHANNING</b>	VOTING	<u>Yes</u>
<b>LEONARD MOTTO</b>	VOTING	<u>Yes</u>
<b>TIM RYAN</b>	VOTING	<u>Yes</u>

**11. ACKNOWLEDGEMENTS**

Mr. Marcelle acknowledged the following people present at the meeting: Director of Human Resources Dave Seaver, IT Supervisor Jack Adams, South Colonie parent and resident Gary Sacks, and SCTA President Jeff Dutcher.

**12. FUTURE MEETINGS**

- Budget Vote & Board Election: May 20, 2008 – 11 am to 9 pm – Elementary Schools
- Regular Board Meeting: May 27, 2008 – 7:00 p.m. – District Office
- Regular Board Meeting: June 3, 2008 – 7:00 p.m. – CCHS Library
- Regular Board Meeting: June 17, 2008 – 7:00 p.m. – District Office
- End-of-Year Board Meeting: June 30, 2008 – 5:30 p.m. – District Office

**13. ADJOURN**

Motion made by Mr. Motto, seconded by Mr. Dunn, and carried unanimously (6-0), that the regular meeting be adjourned at 8:36 p.m.

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Joyce Gay  
District Clerk

5/8/08

**A. Resignation**

1. Name: Mary Goetz  
Position: Foreign Language teacher  
Location: Colonie Central High School  
Effective Date: July 1, 2008  
Reason: Accepted a position outside the District
2. Name: Kristen Zepf  
Position: Foreign Language teacher  
Location: Sand Creek Middle School  
Effective Date: July 1, 2008  
Reason: Personal
3. Name: Mary Hlywa-Swears  
Position: Science teacher  
Location: Colonie Central High School  
Effective Date: July 1, 2008  
Reason: Personal

**B. Leave of Absence**

1. Name: Amy Sillings  
Position: Elementary Education teacher  
Type: Child Care Leave  
Building: Shaker Road Elementary School  
Effective Date: May 6, 2008  
Ending Date: June 30, 2008
2. Name: Renee Parisi  
Position: Elementary Education teacher  
Type: Child Care Leave Extension  
Building: Veeder Elementary School  
Effective Date: July 1, 2008  
Ending Date: June 30, 2009
3. Name: Tracy Roberts  
Position: Social Studies teacher  
Type: Child Care Leave Extension  
Building: Sand Creek Middle School  
Effective Date: July 1, 2008  
Ending Date: June 30, 2009
4. Name: Jennifer Furze  
Position: Elementary Education teacher  
Type: Child Care Leave Extension  
Building: Shaker Road Elementary School  
Effective Date: July 1, 2008  
Ending Date: January 22, 2010

5. Name: Kimberly A. Moutray  
Position: Guidance Counselor  
Type: Military Leave  
Building: Colonie Central High School  
Effective Date: May 21, 2008  
Ending Date: August 15, 2008

**C. Long Term Replacement**

Name: Laura Slagen  
Address: 55A Longwood Drive, Clifton Park, NY 12065  
Type: Long Term Replacement  
Teaching Area: Elementary Education  
Building: Shaker Road Elementary School  
Effective Date: May 6, 2008  
Ending Date: June 30, 2008  
Salary: Salary Schedule I, Step 1  
Education: B.S. from SUNY Plattsburgh  
Certification: Initial in Childhood Education 1-6; Students with Disabilities Gr. 1-6

**D. Long Term Substitute**

1. Name: Elizabeth Close  
Address: 27 Stoddard Avenue, Glens Falls, NY 12801  
Type: Long Term Substitute  
Teaching Area: Home and Careers  
Building: Colonie Central High School  
Effective Date: April 28, 2008  
Salary: Salary Schedule I, Step 4, pro-rated  
Education: B.S. from Skidmore College; M.S. from The Sage Colleges  
Certification: Initial in Family and Consumer Sciences
2. Name: Gina Gizzi  
Address: PO Box 5133, Saratoga Springs, NY 12866  
Type: Long Term Substitute  
Teaching Area: Special Education teacher  
Building: Sand Creek Middle School  
Effective Date: April 28, 2008  
Salary: Salary Schedule I, Step 1, pro-rated  
Education: B.S. from Siena College; M.S. from the College of St. Joseph  
Certification: Initial in Students with Disabilities (Grades 1-6)

**E. Substitute Teachers**

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.



**A. Resignation:**

Name: Janet Hutson  
Position: Permanent Food Service Helper (SR)  
Effective: June 30, 2008  
Reason: Personal reasons

**B. Leave of Absence**

Name: Lori DiPace  
Position: School Monitor (SW)  
Effective: April 21, 2008 thru June 26, 2008  
Reason: Personal

**C. Appointments**

1. Name: John Krug  
Address: 36 Miles Lane, East Berne, New York 12059  
Position: Probationary School Bus Driver  
Effective: May 1, 2008  
Salary: \$14.10 per hour as per CSEA Contract  
Hours: 5.5 hours per day  
Current Location: Bus Garage  
Probationary Period: May 1, 2008 to January 8, 2009
2. Name: Deborah Colagiovanni  
Address: 44B Quarry Drive. Albany, New York 12205  
Position: Probationary Part-Time Food Service Helper  
Effective: May 5, 2008  
Salary: \$9.45 per hour as per CSEA Contract  
Hours: 3.5 hours per day  
Current Location: Lisha Kill Middle School  
Probationary Period: May 5, 2008 to January 5, 2009
3. Reappointments as emergency conditional for compliance with NYS Education Law:

Lisa Babin	Rudi Gerstenberger	Margaret Romand
Kristen Barrell	Holly McCormack	Roberta Schermerhorn
Robert Burdick	Sieglinde McDonagh	Linda L. Sperber
Kristina Coffey	Linda Murray	Kimberly Stevens
Deborah Colagiovanni	Ellen Oliver	Kele VanLare
Patricia Crider	Mark D. Pennock	
Laura Ebel	Joan Qualtere	

**D.**     Revision of Retirement

1.     Name: Joseph Sumigray  
       Position: Permanent School Bus Driver (BG)  
       Change of Effective Date: From June 30, 2008 to June 28, 2008
  
2.     Name: Linda M. VanDyke  
       Position: Permanent Senior Keyboard Specialist (HS)  
       Change of Effective Date: From June 30, 2008 to June 28, 2008