

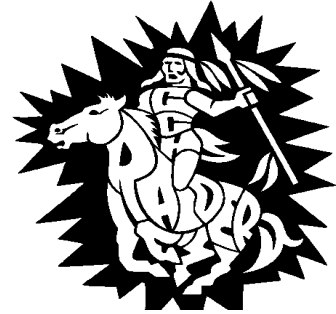
**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**March 4, 2008
District Office**

7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

MINUTES

1. CALL TO ORDER

The regular meeting of the South Colonie Board of Education was called to order by Mr. Ryan at 7:00 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Excused</u>
Vernon Fonda	<u>Absent</u>	Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Michael J. Marcelle, Assistant Superintendent for Instruction Anthony DeBlois, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay. Jonathan Buhner, newly appointed superintendent, was also present at the meeting.

Motion by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (6-0), to **enter** executive session to discuss personnel matters at 7:02 p.m.

Motion by Mr. Casey, seconded by Mr. Johanning, and carried unanimously (6-0), to **adjourn** executive session at 7:26 p.m.

2. PLEDGE TO FLAG

Mr. Ryan led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion by Mr. Johanning, seconded by Mr. Motto, and carried unanimously (6-0), that the minutes of the regular meeting on February 12, 2008, and the special meeting on February 25, 2008, be approved.

At this point in the meeting, Mr. Ryan introduced the new South Colonie Superintendent of Schools Jonathan Buhner, whose appointment appeared in the February 25th minutes.

4. COMMUNICATIONS

A. Correspondence/Board Activities

Mr. Ryan:

- Attended the PTA Founders Day celebration held on February 25th at Saddlewood School.
- Recognized Jim Brown, sixth grade teacher at Sand Creek and District Energy Educator, who received the 2008 National Science Teacher Association Distinguished Teacher Award.

Mr. Gordon:

- Attended the PTA Founders Day celebration
- Attended the Lisha Kill Honor Roll Breakfast

Mr. Casey:

- Attended the PTA Founders Day celebration
- Produced a news article in which the Troy Record recognized the high school Robotics Team 250.

Ms. Jaquish:

- Attended the PTA Founders Day celebration
- Attended the Lisha Kill Honor Roll Breakfast

Mr. Johanning:

Attended the PTA Founders Day celebration
Watched a demo of the Robotics Team in action.

B. **No Requests** to speak.

5. REPORTS FOR INFORMATION AND STUDY**A. Budget Discussion**

Presentation of 2008-09 budget proposals for Special Education and Pupil Personnel Services.

B. Special Education Program Review

Karen Giek, President of The Prism Group LLC, presented the findings from her review of all South Colonie Special Education Programs.

C. Board Committee Reports

The School/Community/Governmental Communications Committee (2/15), Strategic Planning Committee (2/22), and Policy Committee (2/25) have met since the last board meeting. Committee chairpersons reported on the meetings.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. Seminar on Educational Issues

1. Six (6) contact hours of credit for participation in "Hospice Conference" (SD#2007-08-65), sponsored by Community Hospice. Enrollment is limited to Hospice volunteers. The workshop will be held Saturday, April 5, 2008, from 9 a.m. to 4 p.m. at the Normanside Country Club, Delmar NY. Helen Dohn is the contact person.

C. Use of School Buses

1. Use of one school bus for the Annual Senior Citizen Ziti Dinner/Theater Show on Wednesday, March 26, 2008. Senior citizens will be picked up at the Colonie Senior Citizens Center at 4:45 p.m. and brought to Colonie Central High School for dinner at 5:30 p.m. followed by a presentation of "Into the Woods" at 6:30 p.m. After the show, the bus will return them to the Center. Driver's wages and mileage fees will be waived.

D. Contracts

1. A contract with St. Colman's Home to provide educational services for handicapped South Colonie resident students in **Program 9001** for July & August 2007 at a rate of \$2,644.00 per month per student (based on current rates), payable monthly in advance for the two-month summer period. If the IEP requires a 1:1 aide for the student, the rate shall be \$82.78 per day (based on current final certified rates) for the session consisting of 30 days, payable monthly in advance for the two-month summer period. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
2. A contract with St. Colman's Home to provide educational services for handicapped South Colonie resident students in **Program 9001** at a rate of \$3,172.50 per month per student (based on current final certified rates) payable monthly in advance for a ten-month period beginning September 2007 and ending June 2008. If the IEP requires a 1:1 aide for the student, the rate shall be \$82.78 per day (based on current final certified rates) for the session consisting of 30 days, payable monthly in advance for the two-month summer period. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
3. A contract with Northeast Associates in Rehabilitation, LLC, 1721 Central Avenue, Albany NY 12205, for services to South Colonie Schools to provide staff (Job Coaches) to work at employment sites with students during the school day. Job Coaches will be responsible for providing orientation to work tasks, developing and implementing strategies for completion of work tasks, monitoring student behavior, and generally assisting students in being competent workers. Monthly billing will be submitted to South Colonie at the end of each month at the rate of \$31.00 per hour for all Job Coaches and budgeted personnel, as per final Services Schedule. No billing will be done for snow days or other student absences. The contract year will be July 1, 2008 to June 30, 2009.

E. Transportation Contracts

1. A second 30-day emergency contract with Chalet Services, Inc., 3206 Rt #81 Surprise, NY 12176, for transportation to and from Menands Shelter and Colonie Central High School. Transportation will begin Friday, February 15, 2008, and end March 15, 2008. The total anticipated cost of the contract is \$1,584.00.

2. A second 30-day emergency contract with Chalet Services, Inc., 3206 Rt #81 Surprise, NY 12176, for transportation to and from Merrillac Shelter and Roessleville Elementary School. Transportation will begin Monday, February 4, 2008, and end March 4, 2008. The total anticipated cost of the contract is \$1,683.00.
2. Award contracts for the remainder of the 2007-08 school year to the lowest responsible bidder:

<u>ROUTE</u>	<u>COST PER DIEM</u>	<u>COST PER MILE</u>
<i>Star & Strand</i>		
<i>415 Fulton St. Troy NY 12180</i>		
#18 Merrillac Shelter	\$94.49	\$3.50
 <i>Chalet Services</i>		
<i>3206 Rt #81, Surprise NY 12176</i>		
<i>415 Fulton St. Troy NY 12180</i>		
#20 Menands Shelter	\$105.00	\$3.50

F. Change Orders

1. **Crisafulli Brothers Plumbing & Heating**, 520 Livingston Avenue, Albany NY 12206:

<u>CO No.</u>	<u>Description</u>
3-05	<u>Decrease \$2,272.00 (Sand Creek)</u> Credit for unused allowance
4-15	<u>Decrease \$3,295.00 (High School)</u> Undisbursed allowance funds

G. Tax Refunds

1. Refund of 2006-07 and 2007-08 property taxes in the amount of \$7,799.02, made payable to Kimtron, Inc. c/o Gregory Denin Esq., 2745 Main Street, Lake Placid, NY 12946, attorneys for the petitioner. Property was improperly assessed. Refund is made without interest and is in compliance with a December 13, 2007, Supreme Court decision as follows:

4243 Albany Street	29.1-1-14	2006-07	\$3,298.80
		2007-08	\$4,500.22

2. Refund of 2007-08 property taxes, made payable to Schroder & Strom, LLP, 114 Old Country Road, Suite 218, Mineola, NY 11501, attorneys for Con-way Inc. Property was improperly assessed. Refund is made without interest and is in compliance with a November 26, 2007, Supreme Court decision as follows:

155 Railroad Ave.	42.17-1-2.2	2007-08	\$2,578.92
-------------------	-------------	---------	------------

H. Student Trips

1. Group: CCHS Robotics Team 250 (42)
Destination: Rochester Institute of Technology, Rochester NY
Date: March 6-8, 2008
Responsible: Tom Casey
Transportation: School Bus (one way) and Chartered Bus
Cost: Fund Raising
2. Group: Sand Creek Grade 7 Comets (116)
Destination: Boston, Massachusetts
Date: March 20, 2008
Responsible: Jamie Carr
Transportation: Chartered Bus
Cost: Individuals, Fund Raising

I. Bid Award**Cafeteria Equipment and Installation**

Award to low bidder meeting specifications:

Saratoga Restaurant Equipment Sales, 720 Wilton Gansevoort Road, Gansevoort NY
for Veeder Elementary School Cafeteria: \$56,401.00

J. Impartial Hearing

Authorization by the Board of Education for an expedited impartial hearing for student #000952201 if necessary.

K. Clerk's & Treasurer's Reports – January 2008

Motion by Mr. Casey, seconded by Mr. Gordon, and carried unanimously (6-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (6-0), that the Instructional Personnel changes listed on the attached sheets dated March 4, 2008, be approved.

8. PERSONNEL – SUPPORT

Motion by Mr. Motto, seconded by Mr. Gordon, and carried unanimously (6-0), that the Support Personnel changes listed on the attached sheets dated March 4, 2008, be approved.

9. POLICIES

Revision & Adoption:

Policy 9290 – Supplemental Compensation Rates

Motion by Mr. Johanning, seconded by Mr. Casey, and carried unanimously (6-0), that the above policy revision be approved.

10. RESOLUTIONS

National Arts Education Month – March 2008

National Music in Our Schools Month – March 2008

Motion by Ms. Jaquish, seconded by Mr. Motto, and carried unanimously (6-0), that the above resolutions be approved.

11. ACKNOWLEDGEMENTS

Mr. Marcelle acknowledged the following people present at the meeting: Director of Human Resources Dave Seaver, Director of Information Technology Jack Adams, High School Associate Principal Michael Marohn, Instructional Supervisor Dave Pace, Veeder Principal Kathleen Gottschalk, and SCTA President Jeff Dutcher.

12. FUTURE MEETINGS

- Budget Meeting: March 11, 2008 – Instructional Budget Program – 7:00 p.m.
- Regular Board Meeting: March 18, 2008 – 7:00 p.m. (1st draft of the Budget)
- Budget Work Session: March 25, 2008 – 7:00 p.m.

13. ADJOURN

Motion by Mr. Casey, seconded by Mr. Motto, and carried unanimously (6-0), that the regular meeting be adjourned at 9:02 p.m.

Respectfully submitted,

Joyce Gay
District Clerk

03/19/2008

A. **Retirement**

Name: Donald Mohr
Position: Technology Teacher
Building: Sand Creek Middle School
Effective Date: July 1, 2008

B. **Leave of Absence**

1. Name: Rachel Graber
Position: .80 Mathematics teacher
Type: Child Care Leave
Building: Sand Creek Middle School
Effective Date: March 6, 2008
Ending Date: April 11, 2008
2. Name: Tanja Iwaneczko
Position: Elementary Education teacher
Type: Child Care Leave
Building: Lisha Kill Middle School
Effective Date: February 29, 2008
Ending Date: June 30, 2008
3. Name: Diane Reilly
Position: Elementary Education teacher
Type: Child Care Leave
Building: Forest Park Elementary School
Effective Date: March 6, 2008
Ending Date: June 30, 2008

C. **Temporary Part-Time Appointments**

Name: Laura Robertaccio
Address: 18 Tokay Lane, Schenectady, NY 12309
Type: Temporary Part-time .90
Teaching Area: Special – Teaching Assistant
Building: Sand Creek Middle School
Effective Date: March 5, 2008
Ending Date: June 30, 2008
Salary: According to the SCTA Teaching Assistant contract, pro-rated
Certification: Teaching Assistant Level 1

D. Long Term Replacement

1. Name: Ashley Baldwin
Address: 534 South Kelly Road, Schenectady, NY 12306
Type: Long Term Replacement
Teaching Area: Mathematics - .80
Building: Sand Creek Middle School
Effective Date: March 6, 2008
Ending Date: April 11, 2008
Salary: Salary Schedule I, Step 1 prorated
Education: B.A. from the College of St. Rose
Certification: Initial in Mathematics 7-12
2. Name: Dawn McKinney
Address: 30 Anthony Lane, Albany, NY 12205
Type: Long Term Replacement
Teaching Area: Elementary Education
Building: Lisha Kill Middle School
Effective Date: February 29, 2008
Ending Date: June 30, 2008
Salary: Salary Schedule II, Step 2 pro-rated
Education: B.S. Towson State University; M.S. from Sage Graduate School
Certification: Initial in Childhood Education (Grades 1-6)
3. Name: Christina Nicastro
Address: 18 Kendale Avenue, Schenectady, NY 12304
Type: Long Term Replacement
Teaching Area: Elementary Education
Building: Forest Park Elementary School
Effective Date: March 6, 2008
Ending Date: June 30, 2008
Salary: Salary Schedule II, Step 1, pro-rated
Education: B.S. from the College of St. Rose; M.S. from SUNY Albany
Certification: Initial in Childhood Education (Grades 1-6)

E. Long Term Substitute

Name: Ashley Baldwin
Address: 534 South Kelly Road, Schenectady, NY 12306
Type: Long Term Substitute
Teaching Area: Mathematics - .80
Building: Sand Creek Middle School
Effective Date: February 12, 2008
Salary: Salary Schedule I, Step 1, pro-rated
Education: B.A. from the College of St. Rose
Certification: Initial in Mathematics 7-12

F. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

A. Appointments

1. Name: Sophie Belokopitsky
Address: 1 Nicholas Drive, Albany, New York 12205
Position: Temporary School Monitor
Effective: February 25, 2008 to June 30, 2008
Salary: \$9.71 per hour
Hours: 6.5 hours per day
Current Location: Lisha Kill Middle School
Probationary Period: February 25, 2008 to October 25, 2008

2. Reappointments as emergency conditional for compliance with NYS Education Law:

Rachel Barber	Lana Otty	Pamela Stefanelli
Kristen Barrell	Aileen Peabody	Kimberly Stevens
Kristina Coffey	Mark D. Pennock	Douglas Tribbley, Jr.
Patricia Crider	Anthony Priore	Kelly Tromblee
Laura Ebel	Christine Priore	Kele VanLare
Robin Mangini	Joan Qualtere	Diane Viglucci
Sieglinde McDonagh	Margaret Romand	Brenda Yung
Linda Murray	Linda Rotchford	
Steven O'Connor	Roberta Schermerhorn	
Ellen Oliver	Linda L. Sperber	

B. Change of Title

1. Name: Madonna B. Katsares
Address: 29 Miracle Lane, Loudonville, New York 12211
Position Change: Provisional Account Clerk-Typist to Provisional Account Clerk I
Effective: February 8, 2008
Salary: As per UPSEU contract
Hours: 7.5 hours per day
Current Location: District Office