

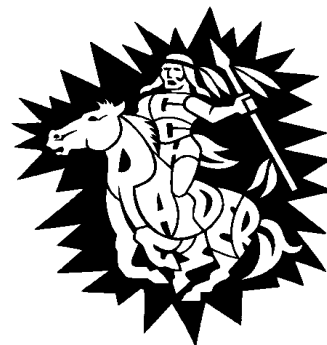
**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**February 12, 2008
District Office**

7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

MINUTES

1. CALL TO ORDER

The regular meeting of the South Colonie Board of Education was called to order by Mr. Ryan at 7:00 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Present</u>
Vernon Fonda	<u>Absent</u>	Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Michael J. Marcelle, Assistant Superintendent for Instruction Anthony DeBlois, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

Motion by Ms. Jaquish, seconded by Mr. Gordon, and carried unanimously (8-0), to **enter** executive session to discuss personnel matters at 7:01 p.m.

Motion by Mr. Casey, seconded by Mr. Dunn, and carried unanimously (8-0), to **adjourn** executive session at 7:29 p.m.

2. PLEDGE TO FLAG

Mr. Ryan led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Motto, seconded by Mr. Dunn, and carried unanimously (8-0), that the minutes of the regular meeting on January 23, 2008, and the special meetings on January 24, 25, and 26, 2008, be approved.

4. COMMUNICATIONS

A. President's Spotlight

Toys for Tots "Stuff the Bus" Committee: Kathy Ogborn, Dick Gilligan, Sam Martino, Helen Herbst, Micki McAllister, Mary King, Wayne Dragon, Steve Garry, and Mark Delaney.

Special recognition was given to Brian Casey for his support and assistance for the entire project. A representative from the National Toys for Tots Project presented a special achievement award to Kathy Ogborn for her dedication and hard work in organizing and overseeing the project.

Fulbright Teacher Exchange: Uruguay, South America
Maria Luisa Mendez and Blanca Rocia Rodriguez

B. Correspondence/Board Activities**Mr. Casey:**

Attended a meeting at the Village of Colonie regarding the resurfacing of Central Avenue between the Albany city line and Route 155-New Karner Road. All work will be done at night so school bus traffic will not be hindered. Work is expected to begin in early spring and be completed before next winter.

Mr. Ryan:

He and Mr. Marcelle met with the new Town Supervisor, Paula Mahan, regarding a number of issues and look forward to a continuation of the good relationship with the Town officials.

C. No Requests to speak.**5. REPORTS FOR INFORMATION AND STUDY****A. Budget Discussion**

Presentation of 2008-09 budget proposals for Support Services: Board of Education and Central Office Expense, Legal Expenses, Public Information, Printing/Postage, Insurance, Debt Service, Interfund Transfers, Continuing Education, and Interscholastic Athletics.

B. Board Committee Reports

The Facilities & Transportation Committee reported on the last meeting held on January 9. A report was also given on recent meetings of the Curriculum Review Board and the PTA Council.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. Seminar on Educational Issues

1. Six (6) contact hours of credit for participation in "Stress: Less is Better Than More and Brain Based Learning" (SD#2007-08-64), sponsored by NYSUT. The workshop will be held on Saturday, March 15, 2008 (12:45 to 5:00 p.m.) and Sunday, March 16, 2008 (9:15 to 11:15 a.m.), at the Otesaga Hotel, Cooperstown NY. Christine Zostant (CCHS) is the contact person.

C. Student Trips

1. Group: Lisha Kill Grade 6 Band, Orchestra, Chorus (150)
Destination: Great Escape, Lake George NY
Date: Saturday, May 17, 2008
Responsible: Dana Probeyahn, Susan Brynalfson, Pat Fatato
Transportation: School Bus
Cost: Individuals

D. Use of School Buses

1. Use of two (2) school buses by the Colonie Youth Bureau to transport children and staff during the winter recess week, as follows:
 - Tuesday, February 19, 2008: Spare Time Bowling Alley, Route 2, Latham NY 12110 – Pick up at 10:00 a.m.; return at 12:45 p.m.
 - Thursday, February 21, 2008: Bounce Around, Malta NY – Pick up at 10:15 a.m.; return at 1:30 p.m.
 - Friday, February 22, 2008: Crossgates Mall, Regal Cinema 18 – Pick up at 11:00 a.m.; return at 1:00 p.m.

Drivers' wages and mileage fees will be in accordance with the District's fee/rate schedule.

E. Non-Resident Tuition Rates – 2007-08 School Year**Regular Education Students:**

Half-Day Kindergarten	\$6,334.00
Full Day, Grades K-6	\$8,917.00
Full Day, Grades 7-12	\$9,678.00

Special Education Students

Half Day Kindergarten	\$23,113.00
Full Day, Grades K-6	\$25,696.00
Full Day, Grades 7-12	\$26,457.00

F. Transportation Contract

A 30-day emergency transportation contract with Chalet Services, Inc., 3206 Route 81, Surprise, NY 12176, for round-trip transportation between Menands Shelter and Colonie Central High School at a cost of \$99.00 per diem. Transportation will begin on Wednesday, January 16, 2008, and end on Thursday, February 14, 2008. Total anticipated cost of the contract is \$2,079.00.

G. Bids**Athletic Supplies for Spring/Summer – 2007-08 School Year**

Awards to low bidders meeting specifications as follows:

AAE, Royersford PA: 4 items totaling	\$ 966.00
Anaconda Sports, Clifton Park NY: 5 items totaling	\$ 2,401.20
Cannon Sports, Burbank CA: 8 items totaling	\$ 872.69
EVR Promotions, Albany NY: 1 item totaling	\$ 68.40
Gregg United Sports Inc., Boca Raton FL: 10 items totaling	\$ 364.27
M-F Athletic Company, Cranston RI: 2 items totaling	\$ 146.00
Morley Incorporated, Amsterdam NY: 24 items totaling	\$ 5,387.90
Passon's Sports, Jenkintown PA: 8 items totaling	\$ 545.16
Riddell, Elyria OH: 3 items totaling	\$ 213.30
S & S Worldwide, Colchester CT: 1 item totaling	\$ 11.76
Scholastic Sports Sales Ltd, Manlius NY: 22 items totaling	<u>\$ 1,900.20</u>

TOTAL for all recommended bids: **\$12,876.88**

H. Surplus Items

1. Declare as surplus one (1) Cannon AP9417 typewriter, Model #9612, located at Saddlewood Elementary School. The machine is not repairable.
2. Declare as surplus one (1) Brother IntelliFAX900 fax machine, Bar Code #1936, Serial #C41411401. The machine has been determined not repairable by Centurian Business Machines, Inc.
3. Declare as surplus one (1) Canon Faxphone B550, Serial #UJV12746, Bar Code #2163, located at Shaker Road Elementary School. The machine is not repairable.

Motion made by Mr. Casey, seconded by Mr. Domenici, and carried unanimously (8-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Dunn seconded by Mr. Gordon, and carried unanimously (8-0), that the Instructional Personnel changes listed on the attached sheets dated February 12, 2008, be approved.

8. PERSONNEL – SUPPORT

Motion made by Mr. Motto, seconded by Mr. Johanning, and carried unanimously (8-0), that the Support Personnel changes listed on the attached sheets dated February 12, 2008, be approved.

9. RESOLUTIONS

National School Breakfast Week – March 3-7, 2008

National Women's History Month – March 2008

Motion made by Mr. Dunn, seconded by Ms. Jaquish, and carried unanimously (8-0), that the above resolutions be approved.

10. AUDIT REPORT – CORRECTIVE ACTION PLAN

The New York State Comptroller's Office conducted an audit of Internal Controls Over Selected Financial Activities for the period July 1, 2005 through December 29, 2006. The Report of Examination submitted to the District requires a Corrective Action Plan to be developed and implemented by the Board of Education beginning no later than the end of the next fiscal year.

Motion made by Mr. Johanning, seconded by Mr. Dunn, and carried unanimously (8-0), that the Corrective Action Plan presented and attached be approved and implemented in a timely manner as prescribed by Subdivision 3(c) of Section 2116-a of the Education Law.

11. DONATIONS

1. Katie Greco, a faculty member at Colonie Central High School, has donated an Armstrong Flute, serial #104 4121284, to the school district. The instrument is valued at \$500.00.
2. Ozzie Marquez, a former Colonie Central High School student now serving in the U.S. Marine Corps, has donated a Knilling violin, serial #62827, to the school district. The instrument is valued at \$500.00.
3. Concepts in Fitness, 1545 Central Avenue, Albany NY 12205, has donated sixty-six (66) StairSteppers to Sand Creek Middle School, for use in physical education classes. The items are valued at \$40.00 each with a total donation value of \$2,640.00.

Motion made by Mr. Johanning, seconded by Ms. Jaquish, and carried unanimously (8-0), that the above donations be accepted by the Board of Education.

12. INTER-MUNICIPAL AGREEMENT FOR INTERNAL AUDIT SERVICES

Approval of an agreement between Albany-Schoharie-Schenectady-Saratoga Counties Board of Cooperative Educational Services (d/b/a Capital Region BOCES) and South Colonie Central Schools to employ an internal auditor who shall report directly and exclusively to the Board of Education of each organization regarding the work done by such internal auditor on behalf of such organization alone. The jointly employed internal auditor shall be considered an employee of Capital Region BOCES for purposes of payroll administration and benefits. The District shall reimburse to Capital Region BOCES the District's share of such employment as provided in Appendix B of the contract. The South Colonie School District agrees to participate in this agreement to the extent of twenty (20) days during the period July 1, 2008, through June 30, 2009. A copy of the agreement is attached hereto.

Motion made by Mr. Motto, seconded by Mr. Dunn, and carried unanimously (8-0), that the Inter-Municipal Agreement for Internal Audit Services be approved.

13. ACKNOWLEDGEMENTS

Mr. Marcelle extended congratulations to Joseph Guardino on his appointment tonight as Lisha Kill Middle School principal. In addition to Mr. Guardino, the following people were also present at the meeting: Director of Human Resources Dave Seaver, Director of Information Technology Jack Adams, Sand Creek Principal Dave Perry, At Risk Administrator Randy Rench, Instructional Supervisors Tim Backus and Greg Bearup, and SCTA President Jeff Dutcher.

15. FUTURE MEETINGS

- Regular Board Meeting: March 4, 2008 – 7:00 p.m.
Including Budget discussion on Special Education
- Budget Meeting: March 11, 2008 – Instructional Budget Program – 7:00 p.m.
- Regular Board Meeting: March 18, 2008 – 7:00 p.m. (1st draft of the Budget)
- Budget Work Session: March 25, 2008 – 7:00 p.m.

16. ADJOURN

Motion made by Mr. Casey, seconded by Mr. Dunn, and carried unanimously (8-0), that the regular meeting be adjourned at 8:58 p.m._____.

Respectfully submitted,

Joyce Gay
District Clerk

03/07/2008

A. Retirement

Name: Barbara Hewitt
Position: Elementary Education Teacher
Building: Forest Park Elementary School
Effective Date: July 1, 2008

B. Leave of Absenc

Name: Carmen Boardman
Position: Elementary Education teacher
Type: Child Care Leave
Building: Shaker Road Elementary School
Effective Date: February 25, 2008
Ending Date: June 30, 2008

C. Change of Appointment

Name: Keri Martinez
Address: 838 Huntingdon Drive, Niskayuna, NY 12309
Type: Temporary Part-time .90 to 3 Year Probationary
Tenure Area: Special Education
Building: Christian Brothers Academy
Effective Date: February 4, 2008
End of Probationary Period: February 3, 2011
Salary: Salary Schedule II, Step 5, pro-rated
Education: B.S. from SUNY Plattsburgh and M.A. from the University of Colorado
Certification: Permanent in Special Education

D. Long Term Replacement

1. Name: Dawn Napolitano
Address: 41 Lexington Common Blvd., Clifton Park, NY 12065
Type: Long Term Replacement
Teaching Area: Reading
Building: Sand Creek Middle School
Effective Date: January 14, 2008
Ending Date: June 30, 2008
Salary: Salary Schedule II, Step 1 prorated
Education: B.A. from Austin Peay State University; M.S. from the College of St. Rose
Certification: Initial in Literacy (Birth-Grade 6)

2. Name: Denise Maksail
Address: 1461 Grenoside Avenue, Schenectady, NY 12308
Type: Long Term Replacement
Teaching Area: Foreign Language
Building: Lisha Kill Middle School
Effective Date: February 6, 2008
Ending Date: June 30, 2008
Salary: Salary Schedule II, Step 10 pro-rated
Education: B.A. from Siena College and M.A. from School for International Training
Certification: Permanent in Spanish 7-12 and French 7-12

3. Name: Jessica Mullens
Address: 43 Grant Hill Court, Clifton Park, NY 12065
Type: Long Term Replacement
Teaching Area: Elementary Education
Building: Shaker Road Elementary School
Effective Date: February 25, 2008
Ending Date: June 30, 2008
Salary: Salary Schedule II, Step 1 pro-rated
Education: B.A. from Siena College; M.A. from the College of St. Rose
Certification: Initial in Childhood Education (Grades 1-6)

E. Long Term Substitute

1. Name: Dawn McKinney
Address: 30 Anthony Lane, Albany, NY 12205
Type: Long Term Substitute
Teaching Area: Elementary Education
Building: Lisha Kill Middle School
Effective Date: January 25, 2008
Salary: Salary Schedule I, Step 2
Education: B.S. Towson State University; M.S. from Sage Graduate School
Certification: Initial in Childhood Education (Grades 1-6)

2. Name: Kelly Obermayer
Address: 6 Barker Street, Albany, NY 12205
Type: Long Term Substitute
Teaching Area: Elementary Education
Building: Shaker Road Elementary School
Effective Date: February 5, 2008
Salary: Salary Schedule I, Step 1, pro-rated
Education: B.S. from the College of St. Rose; M.S. from the College of St. Rose
Certification: Initial in Childhood Education Grades 1-6

F. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

G. Increase of Appointment

Approval of the following revision of the increase of appointment for the 2007-08 school year:

Name: Amanda Knaggs
Teaching Area: Science
Building: Colonie Central High School
Increase: .05
Effective Date: November 5, 2007 to June 30, 2008

Name: Kelly Coppola
Teaching Area: Science
Building: Colonie Central High School
Increase: .05
Effective Date: September 1, 2007 to November 4, 2007

H. Study Hall Supervision for the 2007-08 School Year

Colonie Central High School
Revisions of study hall supervisors:

Meghan Flaherty effective November 14, 2007 to January 25, 2008
Eliza Endres effective January 28, 2008 to June 30, 2008
Gina Redmond effective September 1, 2007 to January 25, 2008
Christa Lukasik effective January 28, 2008 to June 30, 2008

Lisha Kill Middle School
Revision of study hall supervisors:

Julie Hecht effective September 1, 2007 to February 1, 2008

I. Co-Curricular – 2007-08 School Year

Lisha Kill Middle School
Creation of co-curricular position:

1.0 Season III Weight Training

Appointment of the following previously approved positions at the approved rate of compensation for the 2007-08 school year:

Intramural:	Season III Coed Volleyball	Susan Cresanti
	Season III Coed Volleyball	Charlene Nagel
	Season III Coed Indoor Soccer	Michael Trimarchi
	Season III Coed Indoor Soccer	Katie Martin
	Season III Weight Training	Eric Rouleau
Robotics Club		Lori Ira

J. Interscholastic – 2007-08 School Year

Colonie Central High School

Creation of interscholastic position:

1.0 Outdoor Assistant Track coach

K. Salary Revision

Approval of the following salary revision:

Name: Joseph Guardino

Position: Administrator – Building Principal Lisha Kill Middle School

Salary: As per the attached sheet

Effective Date: March 12, 2008

A. Retirements

1. Name: Marie Hallock
Position: Senior Keyboard Specialist (FP)
Effective: June 28, 2008
2. Name: Linda VanDyke
Position: Senior Keyboard Specialist (HS)
Effective: June 30, 2008
3. Name: Cheryl Brooks
Position: Head Cook (LK)
Effective: June 26, 2008

B. Leave of Absence

1. Name: Darlene Breen
Position: School Monitor (SC)
Effective: January 17, 2008 thru February 25, 2008
Reason: Personal
2. Name: Nancy Bernard
Position: Food Service Helper (LK)
Effective: March 3, 2008 thru April 7, 2008
Reason: Personal

C. Appointments

1. Name: James Oliver
Address: 131 Sand Creek Road, Albany, New York 12205
Position: Break-In School Bus Driver (Emergency Conditional)
Effective: February 12, 2008
Salary: Not paid during training
2. Name: Jennifer Lemerise
Address: 2 Fairway Lane, Schenectady, New York 12304
Position: Keyboard Specialist Substitute (Emergency Conditional)
Effective: February 13, 2008
Salary: \$9.25 per hour
3. Name: Linda VanDyke
Address: 17 Westchester Drive, Albany, New York 12205
Position: Keyboard Specialist Substitute
Effective: July 1, 2008
Salary: \$9.25 per hour

8. PERSONNEL - SUPPORT

4. Name: Debra Johnson
Address: 42 Huntington Drive, Niskayuna, New York 12309
Position: School Monitor Substitute
Effective: February 5, 2008
Salary: \$8.50 per hour

5. Name: Roberta Schermerhorn
Address: 16 Glade Drive, Niskayuna, New York 12309
Position: School Monitor Substitute (Emergency Conditional)
Effective: February 5, 2008
Salary: \$8.50 per hour

6. Name: Kelly Tromblee
Address: 7 Scotch Mist Way, Malta, New York 12020
Position: School Monitor Substitute (Emergency Conditional)
Effective: February 13, 2008
Salary: \$8.50 per hour

7. Reappointments as emergency conditional for compliance with NYS Education Law:

Rachel Barber	Steven O'Connor	Linda Rotchford
Kristen Barrell	Ellen Oliver	Linda L. Sperber
Kristina Coffey	Lana Otty	Pamela Stefanelli
Patricia Crider	Aileen Peabody	Kimberly Stevens
Michael Darrow	Mark D. Pennock	Ronald Surdam
Dawn Decker	Anthony Priore	Douglas Tribley, Jr.
Laura Ebel	Christine Priore	Diane Viglucci
Robin Mangini	Joan Qualtere	Tracy Waddell
Sieglinde McDonagh	Paige Ristau	Brenda Yung
Linda Murray	Margaret Romand	Louise Zautner