

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**January 8, 2008
District Office**

7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

Colonie Central High School Courtyard Memorial Project

David Wetzel, John Gehres, Erin Chesky, Mary Ann Chesky, and John Quackenbush presented the concept, background information, and drawings of the project that is proposed for construction at the high school. All costs will be covered by donations from individuals and businesses; no district funds will be expended.

M I N U T E S

1. **CALL TO ORDER**

The regular meeting of the South Colonie Central Schools Board of Education was called to order by Mr. Ryan at 7:10 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Present</u>
Vernon Fonda	<u>Absent</u>	Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Excused</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Michael J. Marcelle, Assistant Superintendent for Instruction Anthony DeBlois, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

Motion by Mr. Johanning, seconded by Mr. Dunn, and carried unanimously (6-0), to **enter** executive session to discuss personnel matters at 7:11 p.m.

Motion by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (6-0), to **adjourn** executive session at 7:39 p.m.

2. **PLEDGE TO FLAG**

Mr. Ryan led the pledge to the flag.

3. **APPROVAL OF MINUTES**

Motion made by Mr. Casey, seconded by Mr. Johanning, and carried unanimously (6-0), that the minutes of the regular meeting on December 11, 2007, be approved.

4. **COMMUNICATIONS**

A. Correspondence/Board Activities

Mr. Casey:

- Reported on the success of the “Stuff the Bus” Toys for Tots project. Approximately 10,000 toys were collected by the South Colonie community – five bus loads. The individuals instrumental in organizing the overseeing this project will be recognized at an upcoming Board meeting in the President’s Spotlight.

Mr. Johanning:

- Attended two high school concerts and noted that he was very impressed by the quality of the band and orchestra.

Mr. Ryan:

- Reported that the Superintendent Search process is well underway with Search Consultant Vince Coppola. First interviews will begin January 24 with a projected announcement date of early February.

B. No Requests to speak.

5. REPORTS FOR INFORMATION AND STUDY**A. Counseling Center/Guidance Program**

Kimberly Leva, Guidance Department Chairperson, and David Pace, Supervisor of Guidance, provided an update on Counseling Center activities and programs.

B. Board Committee Reports

The Audit-Finance Committee (12/11) and Information Systems Committee (12/17) have met since the last Board meeting. Committee chairpersons reported on the meetings and made recommendations to the full Board on issues. Board members who are liaison to district-wide committees also reported at this time.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. Student Trips

Group: FBLA / DECA Clubs (35)
 Destination: Salem & Boston, Massachusetts
 Date: May 2, 2008
 Responsible: Kevin Fottrell
 Transportation: Chartered Bus
 Cost: Individuals

C. Change Orders

1. **Crisafulli Brothers Plumbing & Heating**, 520 Livingston Avenue, Albany NY 12206:

CO No. Description

3-4 Increase \$3,290.00

Revise existing catch basin located in front of the new technology addition at Lisha Kill, and provide and install new catch basin for proper drainage.

4-13 Decrease \$900.00

Credit for non-installation of originally specified housekeeping pads in the Saddlewood boiler room.

4-14 Decrease \$900.00

Credit for non-installation of originally specified housekeeping pads in the Shaker Road boiler room.

2. **James A. Edgar Roofing Company, Inc.**, 2990 Amsterdam Road, Scotia, NY 12302.

<u>CO No.</u>	<u>Description</u>
3-4	<u>Decrease \$658.00</u> Unused allowance

D. Transportation Contract

A 30-day emergency transportation contract with Chalet Services, Inc., Rt. #81, Surprise, NY 12176, for transportation between the Merillac Shelter and Roesseville Elementary School beginning January 3, 2008, and ending February 1, 2008, at a cost of \$99.00 per diem. The total cost of the contract shall be \$2,079.00.

E. Use of School Bus

Use of a large handicap school bus by the Fuller Road Fire Department, Inc. to transport members to the Hudson Firemen's Home on Wednesday, December 19, 2007. Pick up time is 5:00 p.m. from 1342 Central Avenue. Driver's wages and mileage fees will be paid in accordance with the district fee/rate schedule.

F. Surplus Equipment

Declare as surplus three (3) televisions at Roesseville Elementary School: Serial Nos. 317651, 311729, 317166.
They are old and not compatible with VCR/DVD combo players.

G. Clerk's & Treasurer's Reports – November 2007

Motion made by Mr. Motto, seconded by Mr. Gordon, and carried unanimously (6-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Casey, seconded by Mr. Dunn, and carried unanimously (6-0), that the Instructional Personnel changes listed on the attached sheets dated January 8, 2008, be approved.

8. PERSONNEL – SUPPORT

Motion made by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (6-0), that the Support Personnel changes listed on the attached sheets dated January 8, 2008, be approved.

9. POLICIES**Second Reading & Adoption:**

Policy 8414.6 – *Alcohol and Drug Testing for Bus Drivers*

Motion made by Mr. Johanning, seconded by Mr. Motto, and carried unanimously (6-0), that the above policy be approved.

10. STATE COMPTROLLER'S AUDIT REPORT

The New York State Comptroller's Office conducted an audit of Internal Controls Over Selected Financial Activities for the period July 1, 2005 through December 29, 2006. The Report of Examination is attached for Board of Education acceptance as presented.

Motion made by Mr. Casey, seconded by Mr. Dunn, and carried unanimously (6-0), that the Report of Examination by the New York State Comptroller's Office be accepted.

11. ACKNOWLEDGEMENTS

Mr. Marcelle acknowledged the following people present at the meeting: Director of Human Resources David Seaver, Supervisor of Guidance/Health/Libraries/Technology/ Central Registration David Pace, High School Principal David Wetzel, SCTA President Jeff Dutcher.

12. FUTURE MEETINGS

- Budget Meeting: Tuesday, January 15, 2007 – 7:00 p.m.
- Regular Board Meeting: Tuesday, January 22, 2008 – 7:00 p.m.
- Special Board Meeting: Wednesday, January 23, 2008 – Superintendent Search Process
- Superintendent Interviews: Thursday & Friday, January 24 & 25, 2008
Monday, Tuesday, & Thursday, January 28, 29, & 31, 2008
- Regular Board Meeting: Tuesday, February 12, 2008 – 7:00 p.m.
Also includes Budget discussion on Support Services

13. EXECUTIVE SESSION

Motion by Mr. Johanning, seconded by Mr. Motto, and carried unanimously (6-0), to **enter** executive session to discuss personnel matters at 8:45 p.m.

Motion by Mr. Dunn, seconded by Mr. Johanning, and carried unanimously (6-0), to **adjourn** executive session at 9:46 p.m.

14. APPEAL OF SUPERINTENDENT'S HEARING

Motion by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (6-0), to uphold the Superintendent's determination on Case #2008-01.

15. ADJOURN

Motion made by Mr. Motto, seconded by Mr. Casey, and carried unanimously (6-0), that the regular meeting be adjourned at 9:47 p.m.

Respectfully submitted,

A. Resignation

Acceptance of the following resignation from the District:

Name: John Schepisi

Position: Foreign Language teacher

Location: Lisha Kill Middle School

Effective Date: January 29, 2008

Reason: Personal

B. Leave of Absence

Acceptance of the following leave of absences:

1. Name: Teresa Dutcher
Position: English teacher
Type: Child Care
Building: Colonie Central High School
Effective Date: January 16, 2008
Ending Date: June 30, 2008

2. Name: Jeanette Defazio
Position: Elementary Education teacher
Type: Child Care Leave Extension
Building: Lisha Kill Middle School
Effective Date: January 26, 2008
Ending Date: June 30, 2008

C. Appointments

Acceptance of the following appointments:

Name: Darko Sedlar

Address: 740 Madison Avenue Apt. 7, Albany, NY 12208

Type: 3 Year Probationary

Tenure Area: Special – Teaching Assistant

Building: Central Avenue Learning Center

Effective Date: December 17, 2007

End of Probationary Period: December 16, 2010

Salary: According to the SCTA Teaching Assistant contract

Certification: Level 1 Teaching Assistant

D. Long Term Replacement

Approval of the following long-term replacement appointments:

1. Name: Elyssa Papa
Address: 2507 Brooke Circle, Watervliet, NY 12189
Type: Long Term Replacement
Teaching Area: English
Building: Colonie Central High School
Effective Date: January 16, 2008
Ending Date: June 30, 2008
Salary: Salary Schedule II, Step 4, pro-rated
Education: B.A. from St. Michael's College; M.S. from the College of St. Rose
Certification: Provisional in English 7-12

2. Name: Danielle Gushlaw
Address: 27 Latham Village Lane Apt. 8, Latham, NY 12110
Type: Long Term Replacement
Teaching Area: Elementary Education
Building: Lisha Kill Middle School
Effective Date: January 26, 2008
Ending Date: June 30, 2008
Salary: Salary Schedule I, Step 1, pro-rated
Education: B.S. from SUNY Plattsburgh
Certification: Initial in Childhood Education (Grades 1-6)

E. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

F. Study Hall Supervision for the 2007-08 School YearColonie Central High School

Approval of the following revisions of study hall supervisors for the 2007-08 school year:

Michele Cannistraci – Effective September 1, 2007 to November 13, 2007

Meghan Flaherty – Effective November 14, 2007 to June 30, 2008

G. Co-CurricularLisha Kill Middle School

Appointment of the following previously approved positions at the approved rate of compensation for the 2007-08 school year:

Math Club	Jackie Frank	.33
Math Club	Kari Grugan	.33
Math Club	Sherri Long	.33

A. Resignation:

Approval of the following support staff resignations:

1. Name: Nicole Johnson
Position: Temporary School Monitor (FP)
Effective: January 4, 2008
Reason: Accepted a position outside the District
2. Name: David J. LoGiudice
Position: Custodial Worker (FP)
Effective: January 22, 2008
Reason: Accepted a position outside the District
3. Name: Deborrah Strugar
Position: Part-Time Keyboard Specialist (VR)
Effective: January 7, 2008
Reason: Accepted a position outside the District
4. Name: Ralph Tashjian
Position: Temporary School Monitor (LS)
Effective: February 18, 2008
Reason: Accepted a position outside the District

B. Appointments

Approval of the following support staff appointments:

1. Name: George Vigers
Address: 58 Parkwood Drive, Albany, New York 12205
Position: Break-In School Bus Driver
Effective: December 18, 2007
Salary: Not paid during training
2. Name: Michael Link
Address: 51 Fuller Terrace, Albany, New York 12205
Position: School Bus Driver Substitute
Effective: December 18, 2007
Salary: \$14.10 per hour
3. Name: Diane Viglucci
Address: 5 Riesling Road, Niskayuna, New York 12309
Position: Food Service Helper Substitute
Effective: January 9, 2008
Salary: \$8.85 per hour

4. Name: Nancy Wolff
Address: 18 Alfred Drive, Albany, New York 12205
Position: Temporary School Monitor
Effective: December 17, 2007 to June 30, 2008
Salary: \$9.71 per hour
Hours: 6.5 hours per day (7:15am-2:15pm)
Current Location: Colonie Central High School
Probationary Period: December 17, 2007 to June 17, 2008
5. Reappointments as emergency conditional for compliance with NYS Education Law:

Kristen Barrell	Sieglinde McDonagh	Paige Ristau
Kristina Coffey	Linda Murray	Margaret Romand
Patricia Crider	Dawn Newcomb	Linda Rotchford
Michael Darrow	Steven O'Connor	Maribeth Shanley
Dawn Decker	Ellen Oliver	Linda L. Sperber
Lucille Duffy	Lana Otty	Ronald Surdam
Laura Ebel	Mark Panunzio	Douglas Tribley, Jr.
Gail Eckert	Aileen Peabody	Diane Viglucci
Nancy Gallagher	Mark D. Pennock	Madeline Vrochopoulos
Christina Haas	Anthony Priore	Tracy Waddell
Robert Lemerise	Christine Priore	Louise Zautner
Robin Mangini	Joan Qualtere	Michael Zovistoski

C. Change of Hours

Approval of the following support staff change of hours effective January 3, 2008:

Debbie Korzyk	School Bus Driver	6.0 hours per day to 5.5 hours per day	BG
Mark Fisher	School Monitor	6.75 hours per day to 7.0 hours per day	HS

Approval of the following support staff temporary change of hours effective from January 3, 2008 to June 30, 2008:

Joseph Micare	School Monitor	6.5 hours per day to 6.75 hours per day	HS
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