

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**MINUTES**  
**November 27, 2007**  
**District Office**  
**7:00 p.m.**



# CoRe VaLueS

## **We Believe:**

- \* That all children can learn
- \* In educating the whole child so he/she can meet the District's Standards
- \* In focusing on student achievement
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- \* That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

## **Mission Statement**

Preparing World Class Citizens for the 21<sup>st</sup> Century through school and community partnerships while addressing the diverse needs of all students

# MINUTES

## 1. CALL TO ORDER

The regular meeting of the South Colonie Central Schools Board of Education was called to order at 7:00 p.m. by Vice President Brian Casey.

### Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Present</u>
Vernon Fonda	<u>Absent</u>	Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Excused</u>

Also present: Superintendent Michael J. Marcelle, Assistant Superintendent for Instruction Anthony C. DeBlois, Assistant Superintendent for Management Services Beverly Miller, and District Clerk Joyce Gay.

Motion by Mr. Johanning, seconded by Mr. Motto, and carried unanimously (6-0), to **enter** executive session to discuss personnel matters at 7:02 p.m.

Motion by Mr. Gordon, seconded by Mr. Dunn, and carried unanimously (6-0), to **adjourn** executive session at 7:35 p.m.

## 2. PLEDGE TO FLAG

Mr. Casey led the pledge to the flag.

## 3. APPROVAL OF MINUTES

Motion made by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (6-0), that the minutes of the regular meeting on November 6, 2007, and the special meeting on November 15, 2007, be approved.

## 4. COMMUNICATIONS

### A. President's Spotlight

Carol Ann Pinkans Esmond: *NYSATA Region 6 Art Educator of the Year Award*

### B. Correspondence/Board Activities

#### Mr. Dunn:

- Attended the grand opening celebration of the Barnes & Noble bookstore in Colonie Center and noted his appreciation for their generosity in naming South Colonie Schools as the recipient of 10% of the sales generated on that day.

#### Mr. Motto:

- Also attended the Barnes & Noble grand opening celebration
- Visited the alternative school sites with Randy Rench, program administrator.

**Mr. Johanning:**

- Attended the Girls' Volleyball Banquet

**Mr. Casey:**

- Also attended the Barnes & Noble grand opening celebration
- Attended the Football Banquet at which Matt Tarullo, a CCHS graduate, was the featured speaker for the event. Matt Tarullo played football at Colonie and attended Syracuse University where he was very successful, both academically and on the football field.

- C. **No Requests** to speak.

**5. REPORTS FOR INFORMATION AND STUDY****A. Energy Management Program Annual Update**

Jim Brown, Energy Manager, provided an update on the program, including actual cost savings for the year.

**B. Safe Schools Update**

Dave Seaver, Safe Schools Committee Chair, provided an update on committee activities.

**C. Board Committee Reports**

The School/Community/Governmental Communications Committee (Rich Dunn, Chair) and Audit-Finance Committee (Brian Casey, Chair) reported on the meetings held since the last board meeting.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommended approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. Seminar on Educational Issues**

1. Six (6) contact hours of credit for participation in "Literary Conversations – Third Day" (SD#2007-08-53), sponsored by South Colonie Schools. The workshop will be held on Saturday, January 12, 2008 (snow date: February 9, 2008), from 8:00 a.m. to 2:30 p.m. at Lisha Kill Middle School. Enrollment is limited to Lisha Kill teachers involved in the building initiative. Joseph Guardino is the contact person.

2. Three (3) contact hours of credit for participation in “Using Curriculum Based Measurements to Monitor IEP Development in Reading and Mathematics” (SD#2007-08-54), sponsored by Vanderbilt University. Enrollment is limited to 50 people. The workshop will be held on Thursday, January 10, 2008, from 4 to 7 p.m. at Colonie Central High School. Hal Sauter is the contact person.
3. Three (3) contact hours of credit for participation in “How to Handle the Hard to Handle Student With ADHD” (SD#2007-08-55), sponsored by Appelbaum Training Institute. The workshop will be held on Monday, January 14, 2008, from 4 to 7 p.m. in the high school library. Enrollment is limited to 50 people. Hal Sauter is the contact person.
4. Three (3) contact hours of credit for participation in “Differentiated Instruction Strategies for Success” (SD#2007-08-56), sponsored by Appelbaum Training Institute. The workshop will be held on Monday, February 11, 2008, from 4 to 7 p.m. in the high school library. Enrollment is limited to 50 people. Hal Sauter is the contact person.
5. Three (3) contact hours of credit for participation in “Survival Guide to Functional Behavior Assessments and Behavior Intervention Plans” (SD#2007-08-57), sponsored by South Colonie Special Education Dept. The workshop will be held on Thursday, March 6, 2008, from 4 to 7 p.m. in the high school library. Hal Sauter is the contact person.
6. Three (3) contact hours of credit for participation in “Great Habits: Small Steps to Building Highly Effective and Response-Able Students” (SD#2007-08-58), sponsored by Frank Doberman, Ph.D. The workshop will be held on Thursday, May 12, 2008, from 4 to 7 p.m. in the high school library. Hal Sauter is the contact person.
7. Six (6) contact hours of credit for participation in “Spanish Language Cultural Excursion” (SD#2007-08-59), sponsored by Greater Capital Region Teacher Center. The workshop will be held on Thursday, November 29, and Thursday, December 6, 2007, from 4 to 7 p.m. in Troy, New York. Stacey Swanson (Sand Creek) is the contact person.
8. Six (6) contact hours of credit for participation in “Chinese Culture Workshop and Dinner” (SD#2007-08-60), sponsored by Greater Capital Region Teacher Center. The workshop will be held on Tuesday, February 5, and Tuesday, March 18, 2007, from 4 to 7 p.m. in Latham, New York. Stacey Swanson (Sand Creek) is the contact person.

**C. Bid Awards**

1. Approval of the Monroe 2-Orleans BOCES Cooperative Bid results for Bid #RFB-1308-07 and Bid #RFB-1347-07, computers, software, technology, engineering equipment and supplies (attached list).

**D. Fee Waiver**

1. Waive mileage fees totaling \$622.00 for school buses used by Village of Colonie during the summer recreation programs.

**E. Contracts**

1. A contract between The Pathway School, 162 Egypt Road, Norristown, Pennsylvania 19403 and South Colonie Central School District to provide educational services for one (1) South Colonie student at a cost of \$198.37 per day. The agreement shall be in effect from July 9, 2007 through June 13, 2008.
2. A contract with Northeast Parent and Child Society, 530 Franklin Street, Schenectady, New York, to provide day treatment for a South Colonie student at the tuition rates set per SED Commissioner's Regulations.

**F. Transportation Contract**

A 30-day emergency transportation contract with Chalet Services, Inc. Rt. #81 Surprise, NY 12176 for transportation from Veeder School to a daycare provider located at 2 Gray Fox Lane, Guilderland, New York 12054 beginning November 15, 2007, and ending on December 14, 2007, at a cost of \$45.00 per diem. The total cost of the contract shall be \$810.00.

Motion made by Mr. Motto, seconded by Mr. Johanning, and carried unanimously (6-0) (Mr. Casey abstained from voting on Item D) that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

**7. PERSONNEL – INSTRUCTION**

Motion made by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (6-0), that the Instructional Personnel changes listed on the attached sheets dated November 27, 2007, be approved.

**8. PERSONNEL – SUPPORT**

Motion made by Mr. Gordon, seconded by Mr. Dunn, and carried unanimously (6-0), that the Support Personnel changes listed on the attached sheets dated November 27, 2007, be approved.

**9. RESOLUTIONS**

*Human Rights Day* (December 10)

Motion made by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (6-0), that the above resolution be approved.

## 10. POLICIES

1. 2<sup>nd</sup> Reading & Adoption:  
Policies 3221, 3222, 3223, 3225 – *Job Descriptions*  
Policy 6640 – *Fixed Assets Inventory*  
Policy 6650 – *Internal Claims Auditor*  
Policy 6830 – *Expense Reimbursement*
2. Reviewed (No Changes):  
Policy 2420 – *Administrative Regulations*  
Policy 2430 – *Suspension of Policies*  
Policy 2440 – *Administration in Policy Absence*  
Policy 2450 – *Policy Dissemination*

Motion made by Mr. Dunn, seconded by Ms. Jaquish, and carried unanimously (6-0), that the above policies be approved.

## 11. ACKNOWLEDGEMENTS

Mr. Marcelle acknowledged the following people present at the meeting: Director of Information Technology Jack Adams, Director of Human Resources David Seaver, Forest Park Principal Patrick Gunner, Supervisor of Math & Science Greg Bearup, and SCTA President Jeff Dutcher,

## 12. FUTURE MEETINGS

- Regular Board Meeting: Tuesday, December 11, 2007 – 7:00 p.m.
- Special Board Meeting: Monday, January 7, 2008 – Superintendent Search Process
- Regular Board Meeting: Tuesday, January 8, 2008 – 7:00 p.m.

## 13. EXECUTIVE SESSION

Motion by Mr. Dunn, seconded by Mr. Motto, and carried unanimously (6-0), to **enter** executive session to discuss personnel matters at 8:40 p.m.

Motion by Mr. Johanning, seconded by Mr. Gordon, and carried unanimously (6-0), to **adjourn** executive session at 8:52 p.m.

## 14. ADJOURN

Motion made by Mr. Motto, seconded by Mr. Gordon, and carried unanimously (6-0), that the regular meeting be adjourned at 8:53 p.m.

Respectfully submitted,

Joyce Gay  
District Clerk

12/21/2007

**A. Creation of Position**

Creation of the following position for the 2007-08 school year:

- (1) 1.0 Probationary Special Education teacher

**B. Leave of Absence**

Acceptance of the following leave of absences:

1. Name: Alison Melanson  
Position: Elementary Education teacher  
Type: Child Care  
Building: Shaker Road Elementary School  
Effective Date: January 26, 2008  
Ending Date: June 30, 2008
2. Name: Sarah Raymond  
Position: Special Education teacher  
Type: Child Care  
Building: Veeder Elementary School  
Effective Date: November 26, 2007  
Ending Date: March 31, 2008

**C. Long Term Replacement**

Approval of the following long-term replacement appointments:

1. Name: Christine Saxe  
Address: 35 Nancy Theresa Terrace, Albany, NY 12205  
Type: Long Term Replacement  
Teaching Area: Elementary Education  
Building: Shaker Road Elementary School  
Effective Date: January 26, 2008  
Ending Date: June 30, 2008  
Salary: Salary Schedule II, Step 4  
Education: B.S. from Union College and M.S. from the College of St. Rose  
Certification: Permanent in Elementary Education N-6
2. Name: Kelly Boyea  
Address: 750 Delaware Ave., Apt. 1A, Delmar, NY 12054  
Type: Long Term Replacement  
Teaching Area: Special Education  
Building: Veeder Elementary School  
Effective Date: November 26, 2007  
Ending Date: March 31, 2008  
Salary: Salary Schedule II, Step 1  
Education: B.S. from SUNY Geneseo; M.A. from the College of St. Rose  
Certification: Initial in Students with Disabilities (Grades 1-6)

**D. Substitute Teachers**

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

**E. Co-Curricular**Colonie Central High School

Appointment of the following previously approved positions at the approved rate of compensation for the 2007-08 school year:

S.A.D.D.	Thomas Holb	.50
S.A.D.D.	Thomas Greene	.50
Technical Operator (Sound Board)	Thomas Feeney	

Sand Creek Middle School

Creation of the following additional co-curricular position for the 2007-08 school year:

1.0                      Season II Boys Wrestling

Appointment of the following previously approved positions at the approved rate of compensation for the 2007-08 school year:

Intramural: Season II Boys Wrestling                                              Mark Sheffer

**F. Cafeteria Supervision for the 2007-08 School Year**Central Avenue Learning Center

Approval of the following revisions of cafeteria supervisors for the 2007-2008 school year:

Debbie DeSanctis from 0.67 to 1.0

Erin Taylor from 0.67 to 1.0

Rescind the following cafeteria supervisor appointment:      John Ashley

**G. Long Term Substitute**

Approval of the following long-term substitute appointments:

Name: Kristen Karbowski

Address: 16 Acorn Avenue, Clifton Park, NY 12065

Type: Long Term Substitute

Teaching Area: Elementary Education

Building: Saddlewood Elementary School

Effective Date: November 13, 2007

Salary: Salary Schedule I, Step 1

Education: B.A. from Siena College; M.S. from the College of St. Rose

Certification: Initial in Childhood Education (Grades 1-6)

**A. Retirement:**

Approval of the following support staff retirement:

1. Name: Robert D. Gross  
Position: Custodial Worker (Veeder)  
Effective: February 1, 2008
2. Name: Carolyn Kuhles  
Position: School Monitor (High School)  
Effective: December 5, 2007

**B. Resignation:**

Approval of the following support staff resignations:

1. Name: Eva Murphy  
Position: School Monitor (Saddlewood)  
Effective: November 22, 2007  
Reason: Personal
2. Name: Keith Yelle  
Position: Part-Time Laborer (Bus Garage)  
Effective: November 26, 2007  
Reason: Accepted another position within the District

**C. Appointments**

Approval of the following support staff appointments:

1. Name: Rea V. Jones  
Address: 59 Lisha Kill Road, Albany, New York 12205  
Position: Break-In School Bus Driver (Emergency Conditional)  
Effective: November 26, 2007  
Salary: Not paid during training
2. Name: Daniel C. Klein  
Address: 8 Mary Hadge Drive, Schenectady, New York 12309  
Position: Break-In School Bus Driver (Emergency Conditional)  
Effective: November 5, 2007  
Salary: Not paid during training
3. Name: John F. Krug IV  
Address: 36 Miles Lane, East Berne, New York 12059  
Position: Break-In School Bus Driver (Emergency Conditional)  
Effective: November 5, 2007  
Salary: Not paid during training

4. Name: Dominick Ragone  
Address: 1 Richard Drive, Albany, New York 12205  
Position: Break-In School Bus Driver (Emergency Conditional)  
Effective: November 5, 2007  
Salary: Not paid during training
5. Name: Louis Renna  
Address: 15 Warwick Avenue, Albany, New York 12205  
Position: School Bus Driver Substitute (Emergency Conditional)  
Effective: November 14, 2007  
Salary: \$13.25 per hour
6. Name: Bruce Wilhelm  
Address: 1 Pommel Road, Albany, New York 12205  
Position: Break-In School Bus Driver (Emergency Conditional)  
Effective: November 5, 2007  
Salary: Not paid during training
7. Name: Michael Darrow  
Address: 1 Killean Park, Albany, New York 12205  
Position: Custodial Worker Substitute (Emergency Conditional)  
Effective: November 28, 2007  
Salary: \$9.50 per hour
8. Name: Steven O'Connor  
Address: 3 Ensign Place, Albany, New York 12205  
Position: Custodial Worker Substitute (Emergency Conditional)  
Effective: November 28, 2007  
Salary: \$9.50 per hour
9. Name: Mark L. Panunzio  
Address: 21 Sharon Drive, Albany, New York 12205  
Position: Custodial Worker Substitute (Emergency Conditional)  
Effective: November 26, 2007  
Salary: \$9.50 per hour
10. Name: Barbara Wickert  
Address: 557 Sand Creek Road, Albany, New York 12205  
Position: School Monitor Substitute (Emergency Conditional)  
Effective: November 28, 2007  
Salary: \$8.50 per hour
11. Name: Michael A. Zovistoski  
Address: 4 Laurel Lane, Schenectady, New York 12304  
Position: School Monitor Substitute (Emergency Conditional)  
Effective: November 28, 2007  
Salary: \$8.50 per hour
12. Name: Lucille M. Duffy

Address: 151 Consaul Road, Albany, New York 12205

Position: School Nurse Substitute (Emergency Conditional)

Effective: November 28, 2007

Salary: \$16.00 per hour

13. Name: Kele VanLare

Address: 34 Fullerton Avenue, Schenectady, New York 12304

Position: School Nurse Substitute (Emergency Conditional)

Effective: November 28, 2007

Salary: \$16.00 per hour

14. Reappointments as emergency conditional for compliance with NYS Education Law:

Kristen Barrell	Robert Lemerise	Joan Qualtere
Kristina Coffey	Martine Male	Margaret Romand
Patricia Crider	Sieglinde McDonagh	Maribeth Shanley
Lori DiPace	Walida Muhammad	Linda L. Sperber
Laura Ebel	Linda Murray	Ronald Surdam
Gail Eckert	Dawn Newcomb	Ralph Tashjian
Jean Freedman	Ellen Oliver	Douglas Tribley, Jr.
Nancy Gallagher	Stanley Olsiewski	Madeline Vrochopoulos
Mary Ann Gerstenberger	Lana Otty	Tracy Waddell
Debra M. Johnson	Aileen Peabody	Barbara Wickert
Melissa Kivelin-Thomas	Mark D. Pennock	
Helen Kosakowski	Christine Priore	

#### **D. Change of Hours**

Approval of the following support staff change of hours effective November 26, 2007:

Kevin DiPace	School Bus Driver	5.0 to 6.0 hours per day	BG
Debbie Korzyk	School Bus Driver	5.5 to 6.0 hours per day	BG
Keith Yelle	School Bus Driver	4.5 to 8.0 hours per day	BG
Mark Fisher	School Monitor	6.5 to 6.75 hours per day	HS

#### **E. Creation of Position**

Creation of the following support staff position for the 2007-08 school year:

(1) 0.69 (5.5 hour) Temporary School Monitor (BG)