

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**October 2, 2007
District Office**

7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

MINUTES

1. CALL TO ORDER

The meeting of the South Colonie Central Schools Board of Education was called to order at 7:00 p.m. by Vice President Brian Casey.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Present</u>
Vernon Fonda	<u>Excused</u>	Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Excused</u>

Also present: Superintendent Michael J. Marcelle, Assistant Superintendent for Instruction Anthony DeBlois, Assistant Superintendent for Management Services Beverly Miller, District Clerk Joyce Gay.

Motion by Ms. Jaquish, seconded by Mr. Gordon, and carried unanimously (7-0), to **enter** executive session to discuss personnel matters at 7:03 p.m.

Motion by Mr. Motto, seconded by Mr. Johanning, and carried unanimously (7-0), to **adjourn** executive session at 7:38 p.m.

2. PLEDGE TO FLAG

Mr. Casey led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Johanning, seconded by Mr. Domenici, and carried unanimously (7-0), that the minutes of the meeting on **September 18, 2007**, be approved.

4. COMMUNICATIONS

A. Correspondence/Board Activities

Mr. Domenici:

Attended several school track meets and commended the great sportsmanship displayed by our students.

Mr. Johanning:

Noted that the girls' volleyball team won their game and also commented on the great sportsmanship of those teams.

5. REPORTS FOR INFORMATION AND STUDY**A. Audit Report**

Paul Cuda and Terry Gilooley, Cusack & Company, reviewed the 2006-07 audit results.

Mr. Marcelle commended Beverly Miller and Anjelieeque Martinez for their cooperation with the auditors which resulted in this year's successful audit.

B. Summer Work Report

Stephen Benedict, Superintendent of Buildings and Grounds, reported on projects completed during the summer.

C. Summer Curriculum Report

Assistant Superintendent for Instruction Anthony DeBlois reviewed curriculum work funded for completion during the 2007-08 school year. Mr. DeBlois commended Jill Penn for her leadership with the Curriculum Review Board for the past several years.

D. Summer School Report

Administrators involved in the summer programs reviewed the K-4, 5-8, 9-12, Reading, Special Education, and Youth Detention Center summer school programs. Included in the presentation were: Jill Penn (K-4), Chris Robilotti (K-8), Bill Boardman (4-6), Tom Gracon (7-12), Patrick Gunner (Spec Ed), and Randy Rench (YDC). The reports included staff and administrator commendations and recommendations.

E. Board Committee Reports

The Audit-Finance Committee (Brian Casey, Chair) and Policy Committee (Len Motto, Chair) have met since the last board meeting. Committee chairpersons reported on those meetings to the full Board. Shelle Jaquish, Board liaison to the PTA Council, also reported on the September meeting.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. Budget Transfers

To: A2250.471	Tuition – Public School.	\$120,000	
	From: A9060.800	Hospital & Medical Insurance.	\$120,000
Additional DSS (foster children) placements at Greenburgh-North Castle UFSD (Dobbs Ferry NY), Albany City Schools & Mohonasen CSD			
To: A2250.472	Tuition – Private & Other	\$40,000	
	From: A9030.800	Social Security	\$40,000
Private placement of one student at St. Christopher’s (Dobbs Ferry NY), in conjunction with public school tuition listed above			
To: A5550.400	Public Service Tokens	\$400	
	From: A5540.400	Private Carrier Contracts	\$400
Bus tokens for homeless students			

C. Seminar on Educational Issues

1. Three (3) contact hours of credit for participation in “*Smart Board Training*” (SD#2007-08-15), sponsored by South Colonie. Enrollment is limited to 20 people per session. Training will be held on Monday, October 1, 2007, from 4 to 7 p.m. at Lisha Kill Middle School. Jack Adams is the contact person.
2. Three (3) contact hours of credit for participation in “*Smart Board Training*” (SD#2007-08-16), sponsored by South Colonie. Enrollment is limited to 20 people per session. Training will be held on Thursday, October 4, 2007, from 4 to 7 p.m. at Lisha Kill Middle School. Jack Adams is the contact person.
3. Three (3) contact hours of credit for participation in “*Digital Photography*” (SD#2007-08-17), sponsored by South Colonie IT Dept. Enrollment is limited to 20 people. The workshop will be held on Wednesday, October 3, 2007, from 4 to 7 p.m. at Colonie High School. Jack Adams is the contact person.
4. Six (6) contact hours of credit for participation in “*Introduction to PowerPoint*” (SD#2007-08-18), sponsored by South Colonie. Enrollment is limited to 20 people per session. The workshop will be held on Monday, October 15, 2007 and Monday, October 22, 2007, from 4 to 7 p.m. each day at Colonie High School. Jack Adams is the contact person.
5. Three (3) contact hours of credit for participation in “*The Climate Change Project*” (SD#2007-08-19), sponsored by Greater Capital Region Teacher Center. The workshop will be held on Thursday, October 18, 2007, from 4 to 7 p.m. at Sand Creek Middle School. Mary Ellen Pachucki is the contact person.
6. Three (3) contact hours of credit for participation in “*Bullying*” (SD#2007-08-20), sponsored by Capital District Child Care Council. The workshop will be held on Saturday, November 10, 2007, from 9:30 a.m. to 12:30 p.m. at the Council Training Center in Menands. Gregory Sulz is the contact person.

7. Three (3) contact hours of credit for participation in “Beyond the Conflict: Teaching and Learning About Israel and Its Neighbors” (SD#2007-08-21), sponsored by Capital District Council for the Social Studies. The workshop will be held on Tuesday, October 16, 2007, from 4 to 7 p.m. at UJF Community Services Building in Albany. Shaunna Reinisch is the contact person.
8. Three (3) contact hours of credit for participation in “OCD in the Classroom” (SD#2007-08-22), sponsored by South Colonie CSD. The workshop will be held on Wednesday, October 24, 2007, from 4 to 7 p.m. at Sand Creek Middle School. Helen Dohn is the contact person.
9. Three (3) contact hours of credit for participation in “Kids in Motion: Nutrition and Fitness for a Healthy New York” (SD#2007-08-23), sponsored by South Colonie CSD. The workshop will be held on Wednesday, November 7, 2007, from 4 to 7 p.m. at Sand Creek Middle School. Helen Dohn is the contact person.
10. Three (3) contact hours of credit for participation in “Character Education: Doing It Right Not Life” (SD#2007-08-24), sponsored by South Colonie CSD. The workshop will be held on Wednesday, November 28, 2007, from 4 to 7 p.m. at Sand Creek Middle School. Helen Dohn is the contact person.

D. Student Trips

1. Group: Lisha Kill Grade 6 Students (160)
Destination: Silver Bay, New York
Date: March 24-27, 2008
Responsible: Jodie Ferrara, Kathy Moehler, Kim Purdy
Transportation: School Bus or Chartered Bus
Cost: Individuals
2. Group: Lisha Kill Grade 7 Students (220)
Destination: New York City
Date: May 28, 2008
Responsible: Michelle Angevine
Transportation: Chartered Bus
Cost: Individuals, Fund Raising
3. Group: Studio in Draw/Paint
Destination: Clark Museum, Williamstown, Massachusetts
Date: April 8 and April 9, 2008 (45 students each day)
Responsible: Christine Festin
Transportation: School Bus
Cost: None
4. Group: HVCC Art History/Advanced Studio (25)
Destination: Clark Museum, Mass MoCA
Date: March 8, 2008
Responsible: Thomas Nielsen
Transportation: School Bus
Cost: Individuals (entry fees)

E. Contracts

1. A contract with Wildwood Programs (Learning Disabilities Association of the Capital Region) to provide educational services for five (5) South Colonie resident students for the 2007-08 school year at an interim rate of \$40,097.00 per student.

F. Transportation Contracts

1. A transportation contract with Chalet Services, Inc., 3206 Rte. #81, Surprise, NY 12176, for transportation beginning October 6, 2007 and ending June 24, 2008, for Rt. #3 Mt. Moriah Academy, at a cost of \$60.00 per day. Total anticipated annual cost is \$9,600.00.

G. Refund of Taxes

1. Refund for 2007-08 property taxes to Philip Oby in the amount of \$457.07 for property located at 4124 Buckingham Drive, Schenectady, New York 12304, Town of Niskayuna (Tax Map #60.20-2-24). Subject parcel had the Senior Enhanced Star Exemption erroneously removed from the assessment roll due to a clerical error.

H. Change Orders

1. Approve change order for **Comalli Technology Systems**, 18 Walker Way, Albany NY 12205:

<u>CO No.</u>	<u>Description</u>
7-5	Increase \$268.00

Run additional Category 6 cable as required for new data drop in the ceiling of the Lisha Kill Auditorium per Engineer's request.

2. Approve change order for **Crisafulli Bros. Plumbing & Heating**, 520 Livingston Avenue, Albany NY 12206:

<u>CO No.</u>	<u>Description</u>
4-11	Increase \$11,509.00

Remove existing exhaust duct, registers and skylight at High School and provide and install new exhaust hoods and fans with a manual starter in Area J1 Copy Room.

I. Clerk's and Treasurer's Reports for August 2007

Motion made by Ms. Jaquish, seconded by Mr. Dunn, and carried unanimously (7-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Johanning, seconded by Mr. Motto, and carried unanimously (7-0), that the Instructional Personnel changes listed on the attached sheets dated October 2, 2007, be approved.

8. PERSONNEL – SUPPORT

Motion made by Ms. Jaquish, seconded by Mr. Gordon, and carried unanimously (7-0), that the Support Personnel changes listed on the attached sheets dated October 2, 2007, be approved.

9. RESOLUTIONS

National School Lunch Week – October 8-12
National School Bus Safety Week – October 22-26
America's Safe Schools Week – October 15-19
National Health Education Week – October 15-19

Motion made by Mr. Dunn, seconded by Mr. Domenici, and carried unanimously (7-0), that the above resolutions be approved.

10. 2007-08 GOALS & VISIONS

Motion made by Ms. Jaquish, seconded by Mr. Motto, and carried unanimously (7-0), that the 2007-08 School District Goals/Visions be adopted as presented.

11. 2006-07 AUDIT REPORT

Motion made by Mr. Gordon, seconded by Mr. Johanning, and carried unanimously (7-0), that the 2006-07 external audit reports, as presented by Cusack & Co., be approved.

12. CONFERENCE ATTENDANCE

The following board members are registered to attend the 88th Annual Convention of the New York State School Boards Association to be held October 25-28, 2007, at the Sheraton New York Hotel & Towers in New York City:

James T. Ryan	Neil Johanning	Shelle Jaquish
Paul Gordon	Leonard Motto	Richard Dunn

Also registered for the conference are Superintendent Michael Marcelle and District Clerk Joyce Gay.

The following board members are registered to attend the 68th Annual Convention of the National School Boards Association to be held March 28-April 1, 2008, in Orlando, Florida.

James T. Ryan	Brian Casey	Shelle Jaquish
Paul Gordon	Robert Domenici	Richard Dunn

Also registered for the conference are Superintendent Michael Marcelle and District Clerk Joyce Gay.

Motion made by Mr. Domenici, seconded by Mr. Motto, and carried unanimously (7-0), that the above registrations for conference attendance be approved.

13. NYSSBA APPOINTMENTS

The 2007 Annual Business Meeting of the New York State School Boards Association will be held on Saturday, October 27, 2007, in New York City as part of the annual convention. Each school board is required to elect a delegate and alternate to the Annual Meeting.

Delegate: Shelle Jaquish
Alternate: Neil Johanning

Motion made by Mr. Gordon, seconded by Mr. Dunn, and carried unanimously (7-0), that the above delegates be approved.

14. RESOLUTION APPOINTING ELECTION PERSONNEL

WHEREAS, the Board of Education of South Colonie Central School District, Albany County, New York, has called a special district meeting of the qualified voters of said School District to be held on the **18th day of October** and

WHEREAS, it is now desired to provide for the appointment of Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said special district meeting at each polling place; NOW THEREFORE, BE IT RESOLVED, by the Board of Education of South Colonie Central School District, Albany County, New York, as follows:

Section 1 - The following named duly qualified voters of said School District are hereby appointed as District Clerk Pro-tem and Permanent Chairpersons of the special district meeting referred to in the preambles hereof:

Deneen Bogdanowicz
Joyce Gay
Deborah Galdun
Cindy Lupe
Valerie Pezzula

Section 2 - The following named duly qualified voters of said School District are hereby appointed as Chief Election Inspectors:

Stephen Benedict
Madonna Katsares
Shirley Kelty
Linda Kennedy
Jane Sullivan

Section 3 - The attached list of named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said special district meeting.

Section 4 - Each Inspector of Election and Assistant Clerk appointed for said special district meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairmen, Inspectors of Election and Assistant Clerks for said special district meeting.

Section 5 - This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows: Motion by Mr. Johanning, seconded by Ms. Jaquish, and carried unanimously (7-0).

ROLL CALL VOTE:

Brian Casey	<u>Yes</u>	Robert Domenici	<u>Yes</u>	Richard Dunn	<u>Yes</u>
Vernon Fonda	<u>Absent</u>	Paul Gordon	<u>Yes</u>	Shelle Jaquish	<u>Yes</u>
Neil Johanning	<u>Yes</u>	Leonard Motto	<u>Yes</u>	James T. Ryan	<u>Absent</u>

15. DONATION

Lori Siemian, 39 Woodstead Road, Ballston Lake, NY 12019, has donated a Model YAS-23 Yamaha Alto Saxophone (serial #159127), to the school district. The instrument is valued at \$1,500.00.

Motion made by Mr. Dunn, seconded by Mr. Motto, and carried unanimously (7-0), that the above donation be accepted by the Board of Education.

16. PUBLIC COMMENTS

No comments

17. ACKNOWLEDGEMENTS

Mr. Marcelle acknowledged the following administrators present at the meeting: Director of Human Resources Dave Seaver, Director of Information Technology Jack Adams, SCTA President Jeff Dutcher, Summer School Administrators.

18. FUTURE MEETINGS

- Special Board Meeting: Friday, October 5, 2007 – 6:15 p.m.
- Regular Board Meeting: Tuesday, October 16, 2007
- Bus/Transportation Vote: Thursday, October 18, 2007 – 11 a.m. to 9 p.m.
- NYSSBA Annual Conference: October 25-28, 2007 – New York City

19. ADJOURN

Motion made by Mr. Johanning, seconded by Mr. Dunn, and carried unanimously (7-0), that the regular meeting be adjourned at 8:53 p.m.

Respectfully submitted,

Joyce Gay
District Clerk
10/3/07

A. Resignation

Acceptance of the following resignation from the District:

Name: Benjamin Roberts

Position: Elementary Education teacher

Building: Sand Creek Middle School

Effective Date: November 1, 2007

Reason: Accepted another position out of the District

B. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

C. Co-Curricular

Colonie Central High School

Appointment of the following previously approved co-curricular positions at the approved rate of compensation for the 2007-08 school year:

DECA

Kevin Fottrell

Future Business Leaders of America

Kevin Fottrell

Sand Creek Middle School

Creation of the following additional co-curricular positions for the 2007-08 school year:

(1) Intramural: Season I Coed Tennis (Permanent)

(1) Intramural: Season IV Boys Lacrosse

Appointment of the following previously approved positions at the approved rate of compensation for the 2007-08 school year:

Intramural:

Season IV Boys Lacrosse

Gianleo Duca

Lisha Kill Middle School

Creation of the following additional co-curricular positions for the 2007-08 school year:

(1) Intramural: Season I Coed Tennis (Permanent)

(1) Intramural: Season I Weight Training

Appointment of the following previously approved positions at the approved rate of compensation for the 2007-08 school year:

Intramural:

Season I Girls Basketball	Wendy Carroll
Season I Weight Training	Joseph Repko
Season I Girls Lacrosse	Andrea Esposito
Photography Club	Linda Armitage
Student Council	Jodie Ferrara

Rescind the following co-curriculum position appointments:

Intramural: Season I Girls Lacrosse	Peter Paquette
Photography Club	Dawn Peplowski

D. Interscholastic*Lisha Kill Middle School*

Creation of the following additional interscholastic position for the 2007-08 school year:

- (1) Cross-country coach

Appointment of the following previously approved positions at the approved rate of compensation for the 2007-08 school year:

Cross-Country Coach	Scott Smith
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E. After School Computer Assisted Instruction for the 2007-08 School Year

Approval of the following revised appointments as After School Computer Assisted Instructors for the 2007-2008 school year per the Board of Education Policy 9290 rate:

Veeder Elementary School

Susan DiBernardo	.33
Laura Backus	.33
Heather Norton	.33

Rescind the following After School CAI position appointment:

Anne Acton

F. Creation of Position

Creation of the following position for the 2007-2008 school year:

- (1) .20 English as a Second Language teacher

G. Long Term SubstituteS

Approval of the following long-term substitute appointments:

1. Name: Amanda Knaggs
Address: 610 Sanders Avenue, Scotia, NY 12302
Type: Long Term Substitute
Teaching Area: Biology
Building: Colonie Central High School
Effective Date: October 3, 2007
Salary: Salary Schedule I, Step 1
Education: B.A. from Syracuse University; M.A. from Union College
Certification: Initial in Biology 7-12

2. Name: Corinne McDermott
Address: 105 Heritage Road #12, Guilderland, NY 12084
Type: Long Term Substitute
Teaching Area: Social Studies
Building: Colonie Central High School
Effective Date: October 3, 2007
Salary: Salary Schedule I, Step 1
Education: B.A. and M.A. from Sacred Heart University
Certification: Initial in Social Studies 7-12

A. Leave of Absence:

Approval of the following support staff leave of absence:

Name: DeNeen Bogdanowicz

Position: Secretary II (DO)

Effective: September 22, 2007 thru October 17, 2007

Reason: Child Care Leave

B. Appointments

Approval of the following support staff appointments:

1. Name: William O'Toole
Address: 5 Kenyon Drive, Albany, New York 12205
Position: Probationary School Bus Driver
Effective: October 3, 2007
Salary: \$14.10 per hour
Hours: 4.5 hours per day
Current Location: Bus Garage
Probationary Period: October 3, 2007 to April 3, 2008
2. Name: Tracy Waddell
Address: 20 Debbie Marie Court, Niskayuna, New York 12309
Position: Probationary Food Service Helper
Effective: September 19, 2007
Salary: \$9.45 per hour
Hours: 3.0 hours per day
Current Location: Sand Creek Middle School
Probationary Period: September 19, 2007 to March 19, 2008
3. Name: Lori A. DiPace
Address: 1092 Watervliet-Shaker Road, Albany, New York 12205
Position: Probationary School Monitor (Emergency Conditional)
Effective: October 1, 2007
Salary: \$9.71 per hour
Hours: 2.5 hours per day
Current Location: Saddlewood Elementary School
Probationary Period: October 1, 2007 to April 1, 2008

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4. Name: Jean M. Freedman
Address: 27 Hearthstone Drive, Albany, New York 12205
Position: Probationary School Monitor
Effective: October 1, 2007
Salary: \$9.71 per hour
Hours: 2.5 hours per day
Current Location: Roessleville Elementary School
Probationary Period: October 1, 2007 to April 1, 2008

 5. Name: Angel Garcia
Address: 11 Bertha Terrace, Loudonville, New York 12211
Position: School Monitor Substitute (Emergency Conditional)
Effective: October 3, 2007
Salary: \$8.50 per hour

 6. Name: Mary Ann Gerstenberger
Address: 2 Kenmore Avenue, Schenectady, New York 12304
Position: Probationary School Monitor (Emergency Conditional)
Effective: October 2, 2007
Salary: \$9.71 per hour
Hours: 2.5 hours per day
Current Location: Veeder Elementary School
Probationary Period: October 2, 2007 to April 2, 2008

 7. Name: Melissa Kivelin-Thomas
Address: 249 Osborne Road, Albany, New York 12205
Position: School Monitor Substitute (Emergency Conditional)
Effective: October 3, 2007
Salary: \$8.50 per hour

 8. Name: Noreen Lookshire
Address: 19 Oakwood Drive, Albany, New York 12205
Position: School Monitor Substitute (Emergency Conditional)
Effective: October 3, 2007
Salary: \$8.50 per hour

 9. Name: Martine Male
Address: 17 Criswood Drive, Albany, New York 12205
Position: School Monitor Substitute (Emergency Conditional)
Effective: October 3, 2007
Salary: \$8.50 per hour

10. Reappointments as emergency conditional for compliance with NYS Education Law:

Brian Boni	Michael Millson	Margaret Romand
Claudia Burnham	Stephen Mohr	Heather Marie Ross
Kristina Coffey	Linda Murray	Maribeth Shanley
Patricia Crider	Dawn Newcomb	Linda L. Sperber
Mary Domenici	Ellen Oliver	Ronald Surdam
Laura Ebel	Stanley Olsiewski	Ralph Tashjian
Gail Eckert	Lana Otty	Douglas Tribley, Jr.
Dominick Esposito	Aileen Peabody	Tracy Waddell
Helen Kosakowski	Mark D. Pennock	Kiamesha Wright
Sieglinde McDonagh	Joan Qualtere	

C. **Change of Hours**

Approval of the following support staff temporary change of hours effective October 3, 2007:

Joseph Bernard	School Bus Driver	5.0 to 6.0 hours per day	BG
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