

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**MINUTES**

**September 18, 2007  
District Office**

**7:00 p.m.**



# CoRe VaLueS

## **We Believe:**

- \* That all children can learn
- \* In educating the whole child so he/she can meet the District's Standards
- \* In focusing on student achievement
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- \* That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

## **Mission Statement**

Preparing World Class Citizens for the 21<sup>st</sup> Century through school and community partnerships while addressing the diverse needs of all students

**6:30 p.m. – District Office  
TENURE RECEPTION  
honoring  
Administrators, Teachers and  
Teaching Assistants**

## M I N U T E S

### 1. CALL TO ORDER

The regular meeting of the South Colonie Central Schools Board of Education was called to order at 7:02 p.m. by Mr. Ryan.

#### Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Excused</u>
Vernon Fonda	<u>Excused</u>	Paul Gordon	<u>Present</u>	Shelle Jaquish	<u>Present</u>
Neil Johanning	<u>Present</u>	Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>

Also present: Superintendent Michael J. Marcelle, Assistant Superintendent for Instruction Anthony DeBlois, Assistant Superintendent for Management Services Beverly Miller, District Clerk Joyce Gay.

Motion by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (7-0), to **enter** executive session to discuss personnel matters at 7:03 p.m.

Motion by Mr. Casey, seconded by Mr. Johanning, and carried unanimously (7-0), to **adjourn** executive session at 8:12 p.m.

### 2. PLEDGE TO FLAG

Mr. Ryan led the pledge to the flag.

### 3. APPROVAL OF MINUTES

Motion made by Mr. Motto, seconded by Mr. Gordon, and carried unanimously (7-0), that the minutes of the meetings on **August 30, 2007**, and **September 11, 2007**, be approved.

### 4. COMMUNICATIONS

#### A. Correspondence/Board Activities

##### Mr. Ryan:

- Reported that he had addressed the staff at 2007 Opening Day meetings at the high school.
- Attended Academic Recognition Night at the high school on September 4.
- Noted that the new traffic patterns are in used at the high school with no evident problems.

**Mr. Domenici:**

Attended the BOCES board meeting this week

**Mr. Gordon:**

- Attended Academic Recognition Night at the high school on September 4.
- Attended the presentation by “Rudy” at the middle school.

**Mr. Motto:**

- Has attended some of the football games.

**Mr. Casey:**

- Attended Academic Recognition Night at the high school on September 4.
- Attended the presentation by “Rudy” and noted that he is a dynamic speaker.

**Ms. Jaquish:**

- Attended Academic Recognition Night at the high school on September 4.

**Mr. Johanning:**

- Attended the presentation by “Rudy”

- B. **No Requests** to speak were received.

**5. REPORTS FOR INFORMATION AND STUDY****A. School Opening Report**

Mr. Marcelle reviewed information regarding enrollments, enrollment projections, and class size comparisons with previous years.

**B. 2007-08 Goals / Visions**

Mr. Marcelle reviewed a draft of the 2007-08 Goals/Visions, which include how South Colonie uses each essential area of board focus to increase student achievement. The Goals will appear on the October 2 agenda for approval. Copies of the 2006-07 Goals Progress Report were also distributed and reviewed.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommended approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses**

1. One-half (.5) in-service credits for participation in and completion of the seven and one-half hour course, “Tentative Computer Integrated Manufacturing” (#07-08-06), sponsored by Project Lead the Way. The course will be held on Friday, October 5, 2007, from 3 to 5 p.m. and Saturday, October 6, 2007, from 8:00 a.m. to 5 p.m. The contact person is Charles Spangler.

**C. Seminar on Educational Issues**

1. Six (6) contact hours of credit for participation in “Literary Conversations – Second Day” (SD#2007-08-11), sponsored by South Colonie Schools, to be held on Saturday, October 13, 2007, from 8:00 a.m. to 2:30 p.m. at Lisha Kill Middle School. Enrollment is restricted to Lisha Kill teachers involved in the building initiative. Francis Coccozza is the contact person.
2. Three (3) contact hours of credit for participation in “Mentor and Mentee Ongoing Training” (SD#2007-08-12), sponsored by South Colonie Schools. The course is limited to current mentors and mentees and will be held at Colonie Central High School. Sessions will be held Wednesday, November 14, 2007, Wednesday, February 13, 2008, and Wednesday, April 23, 2008, from 3 to 4 p.m. or 4 to 5 p.m. on each day. Thomas Nielsen is the contact person.
3. Three (3) contact hours of credit for participation in “Diversity Awareness” (SD#2007-08-13), sponsored by NYSUT. Enrollment is restricted to Teaching Assistants and Para Professionals. The seminar will be held on Wednesday, November 7, 2007, from 4 to 8 p.m. at the Desmond Hotel. Margaret Perry is the contact person.
4. Nine (9) contact hours of credit for participation in “New Information Fluency Curriculum” (SD#2007-08-14), sponsored by Capital Region BOCES and Questar BOCES. The seminar will be held Friday, October 26, 2007, from 4 to 8 p.m. and Saturday, October 27, 2007, from 8 a.m. to 4 p.m. in Rochester, New York. Barbara Brown is the contact person.

**D. Petty Cash and Cafeteria Change Funds - REVISIONS**

1. From the General Fund – Petty Cash

S.A.P.A. Supplies	<b>Carol Carter</b>	<b>\$100.00</b>
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2. From the School Lunch Fund – Cash Register Change

CCHS Main Cafeteria	<b>\$297.00</b>
CCHS West Wing Cafeteria	<b>\$336.00</b>
Sand Creek Middle School	<b>\$200.00</b>

**E. Contracts**

1. A contract with Four Winds, 30 Crescent Avenue, Saratoga Springs, New York 12866, for tutorial services provided to students who are eligible for public education, residents of the District, and currently in the inpatient treatment programs at Four Winds. The District will pay \$26.00 per hour for instruction as follows: Ten (10) hours per week for middle and high school students and Five (5) hours per week for elementary school students.

2. An Agreement with The Center for Disability Services, Inc., 314 South Manning Blvd., Albany NY, to provide educational services to two (2) South Colonie special education students. South Colonie will pay the tuition costs while the students are enrolled in the Contractor's school at the tuition rates approved by SED. The effective term of this agreement is September 5, 2007, through June 20, 2008.
3. An Agreement with Parsons Child & Family Center, 60 Academy Road, Albany NY, to provide educational services to two (2) South Colonie special education students. South Colonie will pay the tuition costs while the students are enrolled in the Contractor's school at the tuition rates approved by SED. The effective term of this contract is July 2, 2007 to June 26, 2008.
4. A contract with Lucid Data Corporation to provide professional development management software and services to South Colonie Schools at a price of \$8,283.00 for one, renewable district-wide license and subsequent years license renewal priced at \$2,761.00.

**F. Student Trips**

1. Group: Art History & Advanced Studio Art Students (25)  
Destination: Metropolitan Museum of Art and The Cloisters, New York City  
Date: November 10, 2007  
Responsible: Thomasa Nielsen  
Transportation: School Bus  
Cost: Individuals (entry fees)
2. Group: Lisha Kill Grade 7 Students (220)  
Destination: New York City  
Date: May 28, 2008  
Responsible: Michelle Angevine  
Transportation: Chartered Bus  
Cost: Individuals, Fund Raising
3. Group: Art History, Advanced Studio Art Students (25)  
Destination: Whitney & Guggenheim Museums, MoMA, New York City  
Date: April 26, 2008  
Responsible: Thomasa Nielsen  
Transportation: School Bus  
Cost: Individuals (entry fees)
4. Group: Lisha Kill Grade 8 Students (220)  
Destination: Washington, D.C.  
Date: April 8-11, 2008  
Responsible: Charles Nagel, Brook Bourgeois, Kellie Gaffney, Brian Scalzo  
Transportation: Chartered Bus  
Cost: Individuals, Fund Raising

**G. Use of School Bus**

1. Use of school buses by the Colonie Senior Citizen Center on Wednesday evening, November 7, 2007, to transport people from the Colonie Senior Citizen Center to Colonie Central High School, and returning to the Center. Pick up time will be 4:45 p.m. Drivers' wages and mileage fees will be waived.

**H. Transportation Contracts**

1. A 30-day emergency contract with Chalet Services, Inc., 3206 Rte. #81, Surprise, NY 12176, for transportation beginning September 6, 2007, and ending October 5, 2007, at a cost of \$60.00 per day. Total anticipated cost is \$660.00.

**I. Surplus Equipment**

Declare as surplus Sun Diagnostic Machine, Model #TUM 20, Serial #86A013070, Tag #3421. The machine is obsolete for District purposes. Permission is requested to donate it to the Mohawk Valley Antique Auto Association for permanent display in the automotive museum at the Altamont Fairgrounds.

Motion made by Mr. Gordon, seconded by Mr. Domenici, and carried unanimously (7-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

**7. PERSONNEL – INSTRUCTION**

Motion made by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (7-0), that the Instructional Personnel changes listed on the attached sheets dated September 18, 2007, be approved.

**8. PERSONNEL – SUPPORT**

Motion made by Mr. Casey, seconded by Mr. Gordon, and carried unanimously (7-0), that the Support Personnel changes listed on the attached sheets dated September 18, 2007, be approved.

**9. PUBLIC COMMENTS**

None

**10. ACKNOWLEDGEMENTS**

Mr. Marcelle acknowledged the following people present at the meeting: Director of Human Resources Dave Seaver, SCTA President Jeff Dutcher.

**11. FUTURE MEETINGS**

- Regular Board Meeting: Tuesday, October 2, 2007
- Regular Board Meeting: Tuesday, October 16, 2007
- Bus/Transportation Vote: Thursday, October 18, 2007 – 11 a.m. to 9 p.m.
- NYSSBA Annual Conference: October 26-28, 2007 – New York City

**12. ADJOURN**

Motion made by Mr. Domenici, seconded by Mr. Johanning, and carried unanimously (7-0), that the regular meeting be adjourned at 9:01 p.m.

Respectfully submitted,

Joyce Gay  
District Clerk

09/19/07

**A. Retirement**

Acceptance of the following retirement from the District:

Name: Anthony C. DeBlois

Position: Assistant Superintendent for Instruction

Effective Date: July 7, 2008

**B. Resignation**

Acceptance of the following resignation from the District:

Name: Jolene Hansen

Position: Reading teacher

Building: Veeder Elementary School

Effective Date: September 17, 2007

Reason: Accepted another position out of the District

**C. Appointments**

Acceptance of the following appointments:

1. Approval of the following National Board of Professional Teaching Certification stipend for the 2007-2008 school year, per the Board of Education Policy 9290 rate:

Dawn Baker

John Kilroy

James M. Brown

John McKee

2. Name: Susan T. Brynolfson

Address: 18 Willett Street, Apt. 3, Albany, NY 12210

Type: 3 Year Probationary

Tenure Area: Music

Building: Lisha Kill Middle School

Effective Date: September 19, 2007

End of Probationary Period: September 18, 2010

Salary: Schedule III, Step 3

Education: B. of Music, SUNY Fredonia; M. of Music, Indiana University

Certification: Permanent in Music

**D. Long Term Replacement**

Approval of the following long term replacement appointments:

Name: Eileen Schaffer

Address: 6A Old Hickory Drive 1-B, Albany, NY 12204

Type: Long Term Replacement

Teaching Area: Remedial Reading

Building: Veeder Elementary School

Effective Date: September 17, 2007

Ending Date: June 30, 2008

Salary: Salary Schedule II, Step 1, pro-rated

Education: B.S. and M.S. from the College of St. Rose

Certification: Initial in Childhood Education 1-6 and Literacy Birth-Grade 6

**E. Substitute Teachers**

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

**F. Increase of Appointment**

Approval of the following increase of appointment for the 2007-2008 school year:

1. Name: Cynthia Paulding  
Teaching Area: Foreign Language (Spanish)  
Building: Colonie Central High School  
Increase: .20  
Effective Date: September 1, 2007 to June 30, 2008
2. Name: Maribel Crespo-Ortega  
Teaching Area: Foreign Language (Spanish)  
Building: Colonie Central High School  
Increase: .20  
Effective Date: September 1, 2007 to June 30, 2008
3. Name: Ann Sidoti  
Teaching Area: Speech  
Building: Saddlewood Elementary School  
Increase: From .60 to .70  
Effective Date: September 12, 2007 to June 30, 2008
4. Name: Steve Zaccari  
Teaching Area: Science (Biology)  
Building: Colonie Central High School  
Increase: .30  
Effective Date: September 4, 2007 until further notice
5. Name: Tammy Weingarten  
Teaching Area: Science (Biology)  
Building: Colonie Central High School  
Increase: .30  
Effective Date: September 4, 2007 until further notice
6. Name: Michelle Schrader  
Teaching Area: Science (Biology)  
Building: Colonie Central High School  
Increase: .30  
Effective Date: September 4, 2007 until further notice

**G. Athletic Trainer for the 2007-2008 School Year**

Approval of the following athletic trainers for the 2007-2008 school year per the Board of Education Policy 9290 rate:

Kurt Pfaffenbach (.60) Debra Varsames (.40)

**H. Coordinator of Audio-Visual for the 2007-2008 School Year**

Approval of the following appointment as Audio Visual Coordinator for the 2007-2008 school year per the Board of Education Policy 9290 rate:

Sand Creek Middle School

William Boardman

**I. Co-Curricular and Interscholastic****Co-Curricular**

**Appointment** of the following previously approved positions at the approved rate of compensation for the 2007-08 school year:

Colonie Central High School

Art Club	Meghan Flaherty	
Class Dean (Freshman)	Michelle Papa	.50
Class Dean (Freshman)	Erin Nichols	.50
Class Dean (Sophomore)	Shawn Durant	.50
Class Dean (Sophomore)	Emily White	.50
Mock Trial	Kim Littell	
Newspaper	Thomas Kachadurian	
Yearbook Advisor	Jeffrey Wright	.50
Yearbook Advisor	Jennifer Schubert	.50
Yearbook Business Manger	Thomas Marrotta	

Sand Creek Middle School

**Creation** of the following additional co-curricular positions for the 2007-08 school year:

- (1) Intramural: Season I Girls Basketball
- (2) Intramural: Season I Flag Football
- (3) Small Performing Groups

**Appointment** of the following previously approved positions at the approved rate of compensation for the 2007-08 school year:

Art Club	Jessica Stanton
Chorus	Nanette Eddy
Intramural:	
Season I Girls Basketball	Leigh Ann Gilson
Season I Flag Football	Michael Pickett
Season I Flag Football	Patrick Morgan
Season I Flag Football	Lisa Forezzi
Math Club	Matthew Widmann
Small Performing Group (Fall)	Nanette Eddy
Small Performing Group (Spring)	Nanette Eddy

**Rescind** the following co-curricular position appointment:

Intramural: Season I Flag Football                      Gregory Lanni

**Interscholastic***Sand Creek Middle School***Creation** of the following additional interscholastic position for the 2007-08 school year:

(1) Cross-country coach

**Appointment** of the following previously approved positions at the approved rate of compensation for the 2007-08 school year:

Cross-country Coach

Adam Hoffman

**J. Cafeteria Supervision for the 2007-08 School Year***Colonie Central High School***Approval** of the following cafeteria supervisors for the 2007-08 school year:

Jason Blind	Kevin Halburian	Thomasa Nielsen
Jim Boland	Cheryl Jemison	Cheryl Nunamacher
Laura Burton	Bernie Kinlan	Sue Pedone
Gianleo Duca	Brigham McCutcheon	Roberta Raymond
Chris Dunne	Ray Molloy	Charles Spangler
Jill Durant	Andy Monin	Peter Taormina
Penny Endres	Kimberly Mourtray	

**K. Study Hall Supervision for the 2007-2008 School Year***Colonie Central High School***Creation** of the following additional study hall supervisors for the 2007-08 school year:

23.0 Colonie Central High School

**Approval** of the following study hall supervisors for the 2007-08 school year:

Eric Boham	Kevin Fottrell	Linda Novak-Brennan
Patricia Boggs	John Gehres	Jennifer Petersen
Claudia Maletta Burtman	Debra Gerlach	Kristin Picard
Michele Cannistraci	Tom Holb	John Preston
Megan Carlin	Tom Kachadurian	Gina Redmond
Stacy Carroll	Doug Kilmer	Colette Richardson
Tom Casey	Erin Lasky	Michele Roehr
Michael Chapski	Ed Meagher	Patrick Russo
Serge Diana	Mary Murnane	Rob Shafer
Jim Duffy	David Norkun	Monica Trabold
Shawn Durant	Charlene Nagel	Don Walton
Teri Fay	Tim Nimmer	

**L. Saturday Detention at Colonie Central High School**

**Creation** of the following additional Saturday Detention Supervisors for the 2007-08 school year:

(2) Saturday Detention Supervisors

**Approval** of the following Saturday Detention Supervisors for the 2007-08 school year:

Kristen Bettis  
James Boland  
Michelle Carras  
Gianleo Duca  
Colleen Clayton  
Christopher Dunn  
Lisa Eichholzer

Christine Russell (Kachadurian)  
Michael Klett  
Ronald Lockett  
Jackie Lupe  
Kim Moutray  
Thomasa Nielsen  
Linda Novak-Brennan

**A. Creation of Positions**

Creation of the following support staff position for the 2007-2008 school year:

1      4.5 hour      (.56)      Temporary School Monitor

**B. Resignations:**

Approval of the following support staff resignations:

Name: David L. Sopko

Position: School Bus Driver

Effective: September 17, 2007

Reason: Accepted a position outside the District

**C. Appointments**

Approval of the following support staff appointments:

1.      Name: Gerald Kallner  
Address: 13 Hartwood Street, Albany, New York 12205  
Position: School Bus Driver Substitute  
Effective: August 28, 2007  
Salary: \$13.25 per hour
  
2.      Name: John Potrayla, Jr.  
Address: 350 Shaker Run, Albany, New York 12205  
Position: School Bus Driver Substitute  
Effective: August 28, 2007  
Salary: \$13.25 per hour
  
3.      Name: Richard J. Small  
Address: 1929 Tamarac Road, Johnsonville, New York 12094  
Position: School Bus Driver Substitute  
Effective: August 28, 2007  
Salary: \$13.25 per hour
  
4.      Name: Maribeth Shanley  
Address: 5 Pineview Lane, Clifton Park, New York 12065  
Position: COTA (Emergency Conditional)  
Effective: September 17, 2007  
Salary: Schedule S, Step 2 per CSEA Contract  
Hours: 7.0 hours per day  
Current Location: Forest Park Elementary School  
Probationary Period: September 17, 2007 to March 17, 2008
  
5.      Name: Dominick Esposito  
Address: 1248 Chrysler Avenue, Schenectady, New York 12303  
Position: Custodial Worker Substitute (Emergency Conditional)  
Effective: September 19, 2007  
Salary: \$9.50 per hour

6. Name: Douglas E. Tribley, Jr.  
Address: 45 Lorraine Avenue, Schenectady, New York 12304  
Position: Custodial Worker Substitute (Emergency Conditional)  
Effective: September 6, 2007  
Salary: \$9.50 per hour
7. Name: Laura Ebel  
Address: 52 Killean Park, Albany, New York 12205  
Position: Food Service Helper Substitute (Emergency Conditional)  
Effective: September 10, 2007  
Salary: \$8.85 per hour
8. Name: Helen Kosakowski  
Address: 4 Nicholas Drive Park, Albany, New York 12205  
Position: Food Service Helper Substitute (Emergency Conditional)  
Effective: September 19, 2007  
Salary: \$8.85 per hour
9. Name: Tracy A. Waddell  
Address: 20 Debbie Marie Court, Niskayuna, New York 12309  
Position: Food Service Helper Substitute (Emergency Conditional)  
Effective: September 10, 2007  
Salary: \$8.85 per hour
10. Name: Gail Eckert  
Address: 9 Birchtree Road, Albany, New York 12205  
Position: Typist Substitute (Emergency Conditional)  
Effective: September 1, 2007  
Salary: \$9.25 per hour
11. Name: Margaret Romand  
Address: 311 Consaul Road, Albany, New York 12205  
Position: Typist Substitute (Emergency Conditional)  
Effective: September 1, 2007  
Salary: \$9.25 per hour
12. Name: Stanley D. Olsiewski  
Address: 1 MacDonald Circle, Apt. #2, Menands, New York 12204  
Position: Custodial Worker Substitute (Emergency Conditional)  
Effective: September 19, 2007  
Salary: \$9.50 per hour
13. Name: Susan A. Carey  
Address: 6 Tremont Drive, Albany, New York 12205  
Position: School Monitor Substitute  
Effective: September 19, 2007  
Salary: \$8.50 per hour
14. Name: Ellen E. Oliver

Address: 1 Kallen Avenue, Schenectady, New York 12304  
Position: School Nurse Substitute (Emergency Conditional)  
Effective: September 19, 2007  
Salary: \$16.00 per hour

15. Reappointments as emergency conditional for compliance with NYS Education Law:

Brian Boni	Michael Millson	Kaila Ricciardi
Claudia Burnham	Stephen Mohr	Heather Marie Ross
Kristina Coffey	Linda Murray	Ruth Ann Sawicki
Patricia Crider	Dawn Newcomb	Linda L. Sperber
Mary Domenici	Aeriele Noll	Ronald Surdam
Maribeth Dooley	Lana Otty	Ralph Tashjian
Joseph W. Dunn	Aileen Peabody	Kiamesha Wright
Milton Greenfield, Jr.	Mark D. Pennock	
Sieglinde McDonagh	Joan Qualtere	

**D. Change of Appointment**

Approval of the following support staff change of appointments:

1. Name: Barbara Bard  
Address: 1A Winston Place, Albany, New York 12205  
Position Change: Temporary School Monitor to Probationary School Monitor  
Effective: September 7, 2007  
Salary: \$10.32 per hour as per Teamsters Contract  
Hours: 6.5 hours per day  
Current Location: Sand Creek Middle School  
Probationary Period: September 7, 2007 to March 7, 2008

**E. Change of Hours**

Approval of the following support staff temporary change of hours effective September 6, 2007 to June 30, 2008:

Deborah Sutherland    School Monitor            6.5 to 7.5 hours per day            SC

Approval of the following support staff change of hours effective September 6, 2007:

Jeanne Stockwell            School Monitor            2.5 to 3.5 hours per day            SW