

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**September 20, 2011
District Office
6:30 p.m.**



CoRe VaLueS

We Believe :

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

6:30 p.m.
TENURE RECEPTION
 honoring
**Administrators, Teachers and
 Teaching Assistants**

A G E N D A

1. CALL TO ORDER

The regular meeting of the South Colonie Board of Education was called to order by Mr. Motto at 7:01 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Excused</u>
Shelle Jaquish	<u>Present</u>	David Kiehle	<u>Present</u>	Neil Johannig	<u>Present</u>
Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>	Edward Sim	<u>Present</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services & Strategic Planning Sherri Fisher, District Clerk Joyce Gay.

2. PLEDGE TO FLAG

Mr. Motto led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Kiehle, seconded by Mr. Sim, and carried unanimously (8-0), that the minutes of the regular meeting on **September 6, 2011**, be approved.

4. COMMUNICATIONS

A. Correspondence/Board Activities

Mr. Buhner:

- Introduced the new Athletic Director/Physical Education Supervisor Jason Semo and the board members welcomed him to the District.

Mr. Johannig:

- Attended the Special Ed PTA (SEPTA) meeting
- Attended the Open House at Shaker Road Elementary School
- Attended the Academic Recognition Program at the high school on September 13.

Mr. Kiehle:

- Attended the Academic Recognition Program at the high school on September 13.
- Attended the varsity football game on September 16.

Mr. Sim:

- Attended the Academic Recognition Program at the high school on September 13.

Mr. Ryan:

- Participated in the building inspections at Lisha Kill and Veeder as part of the Facilities Committee. The next building inspections will be at Forest Park & Roessleville on September 26.
- Commended Mr. Buhner for coordinating the aid for school districts in nearby counties who have suffered losses due to Hurricane Irene and Tropical Storm Lee.

Mr. Domenici:

- Has been attending several committee meetings as a member of the BOCES Board of Education.
- Commended the State Education Department in their proactive measures to help districts who are in the flood zones as a result of the recent storms.
- Reported that BOCES has been working with the SED to get waivers for school districts who have been unable to start the 2011-12 school year on a timely basis because of flood damage.

Ms. Jaquish:

- Attended the Academic Recognition Program at the high school on September 13.

Mr. Motto:

- Attended the varsity football game on September 16.
- Attended PTA meetings at Roessleville, Lisha Kill, and Colonie High School.

B. Board Committee Reports

The Academic Achievement and Information Technology Committees have met since the last board meeting. Committee chairpersons gave oral and written reports of each meeting.

- C. **Requests** to speak on agenda or non-agenda items should be made on the forms available at the door and should be given to the Clerk of the Board prior to the start of the meeting. This information will be passed on to the meeting chairperson so that sufficient time will be allotted. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed. Time is provided during the PUBLIC COMMENTS section of the agenda for discussion of non-agenda topics.

5. REPORTS FOR INFORMATION AND STUDY**A. Summer School Report**

Administrators involved in the summer programs reviewed and reported on the 2011 Summer School Programs, which included staff and administrator recommendations.

Patrick Gunner: Special Education K-12

Stacy Wranesh: Summer Literacy Academy

Tom Gracon: Grades 5-6 and Grades 7-112

Randy Rench: Grade 12

B. Summer Operations & Maintenance Work Report

Michael O'Neil, Director of Operations & Maintenance, reviewed the O & M projects completed during the summer.

C. Summer Curriculum Report

Assistant Superintendent for Instruction Tim Backus reviewed curriculum work funded for completion during the 2011-12 school year.

D. School Opening Report

Mr. Backus reviewed information regarding enrollments, enrollment projections, and class size comparisons.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. Seminar on Educational Issues

1. Nine (9) contact hours of credit for participation in "Molecular Biology Workshop" (SD#2011-12-06). The workshop is sponsored by Princeton University and will be held Saturday, October 15, 2011 and Saturday, October 22, 2011, from 9 a.m. to 3 p.m. each day. Both classes will be held at the high school and the contact person is Jason Goldberg (CCHS).
2. Three (3) contact hours of credit for participation in "Tech 2 Familization - 160048.16w-r2 (SD#2011-12-07). The online course will be held at various times and on various dates and is sponsored by General Motors Corporation. Chris Hanley (CCHS) is the contact person.

C. Surplus Equipment

1. One (1) Microwave Oven, Serial #2439
Item is in "non-working" condition
2. One (1) Year 1977 Beltone (audio) Model #9D, Serial #3006.
Item is located at Hebrew Academy and is no longer in working order.

D. Transportation Contracts

1. Approval of a 30-day emergency contract with Chalet Services, Inc. 3206 Rt. #81, Surprise, NY 12176, for transportation to Bishop McGinn School beginning September 12, 2011, and ending October 11, 2011, at a cost of \$45.00 per diem. The total cost of the contract shall be \$855.00.

2. Approval of a 30-day emergency contract with Chalet Services Inc., 3206 Rt. #81, Surprise, NY 12176, for transportation of students from Colonie Central High School to SUNY Albany for an Accelerated Math Program at a cost of \$90.00 per diem. Transportation begins on September 12, 2011 and ends on October 11, 2011, and is required on Monday, Wednesday and Friday. The total cost of the contract shall be \$1,080.00.
3. A cooperative transportation contract between the North Colonie Central School District and the South Colonie Central School District for afternoon transportation from LaSalle School in Troy to St. Pius School in Loudonville where they will transfer onto a South Colonie bus. In exchange, South Colonie agrees to transport North Colonie students from Holy Names School to St. Gregory's School in Loudonville where they will transfer onto a North Colonie bus. The cost of this contract shall be \$0.00. Transportation will begin on September 8, 2011, and end on June 22, 2012.

E. Contracts

1. A Service Agreement between St. Catherine's Center Day Treatment Program, 40 North Main Avenue, Albany NY 12203, and South Colonie Central School District to provide educational services for South Colonie resident students for the 2011-12 school year. Tuition costs for the school year shall be \$3,366.80 per month.
2. An agreement with *Nursecore* Management Services LLC, d/b/a *Nursecore* of Albany, 1218 Central Avenue, Albany NY, to provide Medical Personnel to South Colonie School District Pupil Services on a contract basis.

Motion made by Mr. Domenici, seconded by Mr. Johanning, and carried unanimously (8-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Casey, seconded by Mr. Sim, and carried unanimously (8-0), that the Instructional Personnel changes listed on the attached sheets dated September 20, 2011, be approved.

8. PERSONNEL – SUPPORT

Motion made by Mr. Ryan, seconded by Mr. Johanning, and carried unanimously (8-0), that the Support Personnel changes listed on the attached sheets dated September 20, 2011, be approved.

9. RESOLUTIONS

Fire Prevention Week (October 9-15)
World Teacher Day (October 5)
Month of the Young Adolescent (October)

Motion made by Mr. Casey, seconded by Ms. Jaquish, and carried unanimously (8-0), that the above resolutions be approved.

10. ANNUAL PROFESSIONAL PERFORMANCE REVIEW PLAN

The South Colonie Central School District has implemented an Annual Professional Performance Review Plan (APPR) for the 2011-12 school year in accordance with New York State Education Law 3012-c and Part 100.2 of the Commissioner's Regulations.

Motion made by Mr. Johanning, seconded by Mr. Domenici, and carried unanimously (8-0), that the Annual Professional Performance Review (APPR) Plan as presented (attached) be approved.

11. ACKNOWLEDGEMENTS

Mr. Buhner acknowledged the following people present at the meeting: Director of Human Resources David Seaver, SCTA President John Ryan.

12. FUTURE MEETINGS

- September 26, 2011 – Building Inspections: 7:30 a.m. at Forest Park →Roessleville
- September 26, 2011 – Policy Committee – 6:00 p.m. – District Office
- September 28, 2011 – Building Inspections: 7:30 a.m. at Sand Creek →Shaker Road
- October 4, 2011 – Audit-Finance Committee – 6:00 p.m. – District Office
- October 4, 2011 - Regular Board of Education Meeting – 7:00 p.m. – District Office
- October 5, 2011 – Building Inspections: 7:30 a.m. at DO →Saddlewood →Bus Garage
- October 12, 2011 – Accountability & Board Operations Committee – 7:30 a.m. – D.O.
- October 17, 2011 – Policy Committee – 6:00 p.m. – District Office
- October 18, 2011 – Strategic Planning Committee – 7:30 a.m. – District Office
- October 24, 2011 – Facilities Committee – 7:30 a.m. – District Office

EXECUTIVE SESSION:

Motion by Mr. Casey, seconded by Ms. Jaquish, and carried unanimously (8-0), to **enter** executive session at 8:46 p.m. to discuss the Superintendent's evaluation and contract.

Motion by Mr. Casey, seconded by Mr. Ryan, and carried unanimously (8-0), to **adjourn** executive session at 9:21 p.m.

13. ADJOURN

Motion made by Mr. Casey, seconded by Mr. Ryan, and carried unanimously (8-0), that the regular meeting be adjourned at 9:22 p.m.

A. Creation of Position

Creation of the following position for the 2011-12 school year:

1.0 Temporary Teaching Assistant (Math AIS)

B. Increase of Appointment

1. Name: Jason Bissonette
Teaching Area: Physical Education
Location: Shaker Road Elementary School
Increase: 0.075
Effective Date: September 1, 2011 to June 30, 2012

2. Name: Christine Devine
Teaching Area: Physical Education
Location: Veeder Elementary School
Increase: 0.075
Effective Date: September 1, 2011 to June 30, 2012

C. Tenure Revision

1. Revision of the probationary period for **Darcie Donahue** from June 30, 2014, to January 3, 2014.

2. Revision of the probationary period for **Aine Masterson** from August 30, 2012, to August 30, 2014.

D. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

E. Co-Curricular – 2011-12 School Year

Colonie Central High School

Rescind the following previously approved positions at the approved rate of compensation:

Class Dean (Juniors)	Julie Hecht	1.0
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Appointment of the previously approved positions at the approved rate of compensation:

Colonie Central High School

Class Dean (Juniors)	Melissa Dunn	.5
Class Dean (Juniors)	Julie Hecht	.5
Eco Club	John Kilroy	.5
Eco Club	Erin Lasky	.5
Yearbook Business Manager	Thomas Marrotta	

Lisha Kill Middle School

Band (7-8)	Karen MacWatters	
Small Performing Group	Mark Lewis	.5
Small Performing Group	Karen MacWatters	.5
Variety Show Coordinator	Erica Doran	

Sand Creek Middle School

General Activity – Talent (5-8)	Tracy Finnigan	.5
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Intramurals:

Season II Weight Training (7-8)	Charles Nagel	
Season III Weight Training (7-8)	Melissa Moskov	
Season IV Weight Training (7-8)	Greg Lanni	
School Yearbook	Jennifer Dongelewic	.5

F. Saturday Detention – 2011-12 School Year

Appointment of the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Holly Bisbee	Ronald Lockett
James Boland	Thomas Nielsen
Maribel Crespo-Ortega	Darko Sedlar
Gianelo Duca	Carol Tomik
Lisa Eichholzer	James Vardaro
Michael Klett	Susan Vatalaro

G. Literacy Facilitators – 2011-12 School Year

Appointment of the following previously approved positions at the approved rate of compensation:

Diane Reilly	Forest Park Elementary School	
Pegeen Jensen	Saddlewood Elementary School	
Karen Amundsen	Shaker Road Elementary School	
Michele McGinn	Roessleville (1 st Semester)	.5
Donna Thompson	Roessleville (1 st Semester)	.5
Alice O'Neil	Veeder	
Jeannette DeFazzio	Lisha Kill Middle School	.5
Krista Jiampetti	Lisha Kill Middle School	.5
Chris Carhart	Sand Creek Middle School	.5
Virginia DonVito MacPhee	Sand Creek Middle School	.5

H. Personal Care Assistant – 2011-12 School Year

Appointment of the following personal care assistant (IEP driven) per Board of Education Policy 9290:

Colonie Central High School

Ronald Lockett

A. Appointments

1. Name: John Smith
Address: 3983 Albany Street, Schenectady, NY 12304
Position: Temporary School Bus Driver
Effective: September 10, 2011 – June 30, 2012
Salary: \$16.91 per hour
Hours: 4.0 hours per day
Current Location: Bus Garage

2. Name: Paula Pitcherello-Miner
Address: 20 Dory Lane, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: September 14, 2011
Salary: \$9.50 per hour

3. Name: Anthony Priore
Address: 5 Front Avenue, Albany, NY 12203
Position: Temporary School Monitor
Effective: September 6, 2011 – June 30, 2012
Salary: \$11.29 per hour
Hours: 6.5 hours per day
Current Location: Forest Park Elementary School

4. Name: Laura Gara
Address: 13 Sunnyside Avenue, Albany, NY 12205
Position: Temporary School Monitor
Effective: September 1, 2011 – June 30, 2012
Salary: \$10.84 per hour
Hours: 4.0 hours per day
Current Location: Bus Garage

5. Name: Yvanette Ramirez
Address: 15 Nolan Road, Albany, NY 12205
Position: Temporary School Monitor
Effective: September 1, 2011 – June 30, 2012
Salary: \$10.84 per hour
Hours: 2.0 hours per day
Current Location: Bus Garage

6. Name: Silvia Affinito
Address: 1102 Beryl Way, Watervliet, NY 12189
Position: School Monitor Substitute
Effective: September 21, 2011
Salary: \$9.50 per hour

B. Personal Care Assistants - 2011-12

Approval of the Personal Care Assistants (IEP Driven), effective September 8, 2011 to June 30, 2012, per Board of Education Policy 9290:

Janice Hunter	Forest Park	1.0
Jacqueline Volckmann	Forest Park	1.0