

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES
October 18, 2011
District Office
7:00 p.m.



CoRe VaLueS

We Believe :

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER

The regular meeting of the South Colonie Board of Education was called to order by Mr. Motto at 7:00 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Excused</u>
Shelle Jaquish	<u>Present</u>	Neil Johannng	<u>Present</u>	David Kiehle	<u>Present</u>
Leonard Motto	<u>Present</u>	James T. Ryan	<u>Excused</u>	Edward Sim	<u>Excused</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services & Strategic Planning Sherri Fisher, District Clerk Joyce Gay.

2. PLEDGE TO FLAG

Mr. Motto led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Kiehle, seconded by Mr. Casey, and carried unanimously (6-0), that the minutes of the regular meeting on **October 4, 2011**, be approved.

4. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Johannng:**

- Attended the SEPTA meeting at Sand Creek Middle School
- Attended the CAPSBA meeting on October 12 at Albany High School to hear special guest Education Commissioner John B. King, Jr.
- Attended the boys varsity volleyball game

Mr. Kiehle:

- Noted that the Facilities Committee has completed the interior building inspections
- Attended a boys varsity soccer game

Mr. Domenici:

- Attended the BOCES board meeting on Monday night
- The NYS Municipal Benefits Corporation elected officers/directors of the board and he will serve as President of this entity for another year.

Ms. Jaquish:

- Attended the SEPTA meeting at Sand Creek Middle School

It was noted that **Mr. Sim** and **Mr. Ryan** are attending the NYS mandated Fiscal Oversight training tonight (October 18) and tomorrow night (October 19).

B. No Requests to speak.

5. REPORTS FOR INFORMATION AND STUDY**A. NYSSBA Resolutions**

Mr. Buhner led a brief discussion on the proposed resolutions for the New York State School Boards Association Annual Business Meeting in Buffalo on October 29.

B. Board Committee Reports

The Audit-Finance Committee and Accountability & Board Operations Committee have met since the last board meeting. Committee representatives gave oral and written reports of each meeting. Mr. Johanning, board liaison to the PTA Council, also reported on the meeting of the Council held on Monday, October 17.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. Budgetary Transfers

Authorization to transfer **\$35,000**:

FROM: A1680.151

TO: A1680.161

C Tax Refunds

1. Approval of a 2011-12 tax refund to Thomas & Ellen Fitzgerald in the amount of \$219.83. The property is located at 143 Butternut Drive (Tax Map #61.14-2-7) Niskayuna, NY 12309. The refund is in compliance with a RPTL 730 Small Claims Assessment Review decision. The refund is made without interest.
2. Approval of a 2011-12 tax refund to John and Asenath Saglimbeni in the amount of \$743.35. The property is located at 16 Amanda Way (Tax Map #7.18-1-72) Niskayuna, NY 12309. The refund is in compliance with a RPTL-730 Small Claims Assessment Review decision. The refund is made without interest.
3. Approval of a 2011-12 tax refund to James & Timothy Nagell in the amount of \$108.24. The property is located at 316 Ferris Road (Tax Map #60.20-1-28) Schenectady, NY 12304. The refund is in compliance with a RPTL-730 Small Claims Assessment Review decision. The refund is made without interest.
4. Approval of a proposed tax settlement and refund for Conway Freight, Inc. 155 Railroad Avenue (Tax Map #42.17-1-2.2) in the amount of \$5,302.00.

5. Approval of a 2011-12 tax refund to Lorraine Wilson, in the amount of \$737.77. The property is located at 12 Robins Nest (Tax Map #60.7-1-68) Niskayuna, NY 12309. The refund is in compliance with a RP-556 Application for Refund and Credit of Real Property due to a clerical error Section 550(2) (b) RPTL.
6. Approval of a RP-554 Application for Corrected Tax Roll for the 2011 Year for owner Nannie Freeman, for property located at 1 Francis Drive (Tax Map #41.16-2-47) Colonie, New York 12205 due to a clerical error as defined in Real Property Tax Law Section 550-2C. This will result in additional STAR savings.
7. Approval of a RP-554 Application for Corrected Tax Roll for the 2011 Year for owner Albert F. Petramale Jr., for property located at 20 Marriner Avenue (Tax Map #42.19-4-15) Colonie, New York 12205, due to a clerical error as defined in Real Property Tax Law Section 550-2C. This will result in additional STAR savings.

D. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15-contact hour course “Service Learning: An Introductory Course” (#11-12-30). The online course will be held on various dates at various times and is sponsored by Sage Colleges and Capital Region BOCES. Amy Ogburn (Forest Park) is the contact person.

E. Seminar on Educational issues

1. Three (3) contact hours of credit for participation in and completion of “Literacy in the Common Core Initiative Launch” (SD#2011-12-10), sponsored by Empire State Writing Project Network. The workshop will be held on Saturday, September 24, 2011, from 10 a.m. to 4 p.m. at the Desmond Hotel. Laura Yerou (Lisha Kill) is the contact person.

F. Student Trips

1. Group: Sand Creek 6th Grade Band (80)
Destination: High Note Festival, Great Escape, Lake George NY
Date: Friday, June 1, 2012
Responsible: Michelle Cannistraci
Transportation: School Bus
Cost: Individuals, Fund Raising
2. Group: Lisha Kill 5th Grade Students (172)
Destination: Bronx Zoo, New York City
Date: Thursday, May 24, 2012
Responsible: Deena Griffith
Transportation: Chartered Bus
Cost: Individuals, Fund Raising

3. Group: Sand Creek Grade 7 Students (200)
Destination: Boston, Massachusetts
Date: Friday, May 18, 2012
Responsible: Grade 7 Teachers
Transportation: Chartered Bus
Cost: Individuals, Fund Raising

4. Group: South Colonie Football Program (35-40)
Destination: Syracuse University Football Game
Date: Friday, November 11, 2011
Responsible: Michael Ambrosio
Transportation: School Bus
Cost: Individuals

G. Declare as Surplus

1. One (1) Cummins Onan Commercial Generator, Model No. 30.0, Serial #0274759726, 1023.8 hours of use, located at the Bus Garage facility and not used.

H. Clerk's and Treasurer's Reports – September 2011

Motion made by Mr. Domenici, seconded by Ms. Jaquish, and carried unanimously (6-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Johanning, seconded by Mr. Casey, and carried unanimously (6-0), that the Instructional Personnel changes listed on the attached sheets dated October 18, 2011, be approved.

8. PERSONNEL – SUPPORT

Motion made by Mr. Domenici, seconded by Mr. Johanning, and carried unanimously (6-0), that the Support Personnel changes listed on the attached sheets dated October 18, 2011, be approved.

9. RESOLUTIONS

School Boards Recognition Week (October 31 to November 4)
National High School Education Month (November)

Motion made by Mr. Casey, seconded by Ms. Jaquish, and carried unanimously (6-0), that the above resolutions be approved.

10. CERTIFICATION OF VOTE**Proposition – Bus Purchases: APPROVED**

	<u>YES</u>	<u>NO</u>
Machine Totals:	494	196
Absentee Ballots:	54	56
TOTALS	548	252

Motion made by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (6-0), that the above vote results be certified.

Mr. Motto thanked the entire school community for their support in passing the school bus purchase proposition.

11. SUBURBAN COUNCIL COOPERATIVE BID RESOLUTION

The Superintendent recommends adoption of the following resolution with Suburban Council School Districts – Averill Park Central Schools, Ballston Spa Central Schools, Bethlehem Central Schools, Burnt Hills-Ballston Lake Central Schools, East Greenbush Central Schools, Guilderland Central Schools, Mohonasen Central Schools, Niskayuna Central Schools, North Colonie Central Schools, Shenendehowa Central Schools – to participate in a cooperative bid for Athletic Supplies for the 2012-13 school year.

Whereas, it is the desire of the South Colonie Central School District to participate with the Suburban Council school districts in adopting a Resolution to bid jointly for Athletic Supplies for the 2012-13 school year as identified in the Suburban Scholastic Council League Interscholastic Bid Supply List; and

Whereas, the adoption of this resolution will provide the District with an option in the joint bidding with the Suburban Council Districts involved for the Athletic Supplies for the 2012-13 school year; therefore

Be it resolved, that the South Colonie Central School District agrees to participate with Suburban Council School Districts in adopting this resolution in joint bidding for Athletic Supplies for the 2012-13 school year as identified in the Suburban Scholastic Council League Interscholastic Bid supply list; and

Be it further resolved, that the South Colonie Central School District agrees that the specifications as presented will be used and that this Board agrees to the bid resolution in the joint bidding of Athletic Supplies for the 2012-13 school year with the Suburban Council School Districts.

Motion made by Mr. Johanning, seconded by Mr. Domenici, and carried unanimously (6-0), that the above resolution be approved.

12. 2011-12 DISTRICT GOALS / VISIONS

Mr. Buhner presented the 2011-12 District Goals/Vision document and highlighted some of the changes from last year. He also noted that the document is directly aligned with all Leadership Team Management Plans.

Motion made by Ms. Jaquish, seconded by Mr. Domenici, and carried 5-1 (Mr. Johanning voted against the motion) that the **2011-12 District Goals/Visions** be adopted as presented.

13. PUBLIC COMMENTS

Mr. Casey announced that the “Stuff the Bus” project will again take place in cooperation with the U.S. Marine Corps Toys for Tots campaign. A press conference will be held on October 27 which will be the “kick off” event. Dunkin Donuts has donated \$5,000 toward the purchase of new winter coats for families in need. South Colonie’s goal is to fill 12 school buses with donated toys.

14. ACKNOWLEDGEMENTS

Mr. Buhner thanked those people present at the meeting for attending: South Colonie Administrators’ Association Representative Randy Rench, South Colonie Teachers’ Association representative Mark Teter.

15. FUTURE MEETINGS

- October 24, 2011 – Facilities Committee – 7:30 a.m. – District Office
- November 1, 2011 – Audit-Finance Committee – CANCELLED
- November 1, 2011 - Regular Board of Education Meeting – 7:00 p.m. – District Office
- November 8, 2011 – Academic Achievement Committee – 7:30 a.m. – District Office
- November 9, 2011 – Transportation Committee – 7:30 a.m. District Office
- November 11, 2011 – Veterans’ Day Observed – No School / Office Closed
- November 15, 2011 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- November 17, 2011 – Information Technology Committee – 7:30 a.m. – District Office

16. ADJOURN

Motion made by Mr. Casey, seconded by Ms. Jaquish, and carried unanimously (6-0), that the regular meeting be adjourned at 7:50 p.m.

Joyce Gay
District Clerk
10/19/11

A. Leave of Absence

1. Name: Colleen Leach
Position: Kindergarten Teacher
Type: Childcare Leave
Location: Roessleville Elementary School
Effective Date: December 14, 2011
Ending Date: June 30, 2012

B. Appointments

1. Name: Michele Stevens
Address: 6237 Empire Avenue, Schenectady, NY 12306
Type: Temporary
Tenure Area: Special – Teaching Assistant
Location: Lisha Kill Middle School
Effective Date: October 11, 2011
Ending Date: June 30, 2012
Salary: According to the SCTA Teaching Assistant contract (pro-rated)
Certification Status: Professional in Students with Disabilities (5-9)

C. Temporary Part-Time Appointments

1. Name: Sara Galica
Address: 2312 Barcelona Road, Niskayuna, NY 12309
Type: Temporary Part-time (.40)
Teaching Area: English to Speakers of Other Languages
Location: Forest Park Elementary School
Effective Date: October 11, 2011
Ending Date: June 30, 2012
Salary: Salary Schedule II, Step 6, (pro-rated)
Education: B.A., Fordham University; M.A., Southern Illinois University
Certification Status: Permanent in English to Speakers of Other Languages

D. Long-Term Substitutes

1. Name: Diane Neuber
Address: 20 Nottingham Way South, Clifton Park, NY 12065
Type: Long Term Substitute
Teaching Area: Biology
Location: Colonie Central High School
Effective Date: October 5, 2011
Salary: Salary Schedule I, Step 3
Education: B.S., Hartwick College; M.S., Sage Graduate School
Certification: Initial in Biology 7-12

- 2. Name: Amanda L. Ralston
Address: 1001 Louis Road, Schenectady, NY 12303
Type: Long Term Substitute
Teaching Area: Special Education
Location: Veeder Elementary School
Effective Date: October 13, 2011
Salary: Salary Schedule I, Step 4
Education: B.S., SUNY Oneonta; M.S., The College of St. Rose
Certification: Initial in Students with Disabilities (Grades 1-6)

E. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

F. Lunch Supervision for the 2011-12 School Year

Central Avenue Learning Center (CALC)

Rescind the appointment of the following previously approved position:
Erin Taylor

Appoint the previously approved position at the approved rate of compensation:
Gina Mooney

G. Co-Curricular – 2011-12 School Year

Lisha Kill Middle School

Rescind the previously approved positions at the approved rate of compensation:
Variety Show Coordinator Erica Doran

Appoint the previously approved positions at the approved rate of compensation:
Small Performing Group (Spring) Erica Doran

H. Saturday Detention – 2011-12 School Year

Colonie Central High School

Create the following additional Saturday Detention Supervisors for the 2011-12 school year:

3.0 Saturday Detention Supervisors for Colonie Central High School

Appoint the previously approved positions at the approved rate of compensation:

Jason Blind Kim Moutray Christine Zostant

A. Resignations

1. Name: Sharon Herald
Position: Clerk Typist I – Part-time - BG
Effective: October 14, 2011
Reason: Personal

2. Name: Shelley Audi-Dorrance
Position: Food Service Helper – SC
Effective: October 25, 2011
Reason: To accept another position within the District

B. Appointments

1. Name: Shelley Audi-Dorrance
Address: 26 Culver Avenue, Albany, NY 12205
Position: Probationary School Monitor
Effective: October 26, 2011
Salary: \$10.84 per hour, per Teamsters Contract
Hours: 3.0 hours per day
Current Location: Saddlewood Elementary School
Probationary Period: October 26, 2011 through April 26, 2012

2. Name: Christine Palmer
Address: 26 Bogart Terrace, Albany, NY 12203
Position: Temporary to Probationary School Monitor
Effective: October 4, 2011
Salary: \$11.49 per hour, per Teamsters Contract
Hours: 6.0 hours per day
Current Location: Forest Park Elementary School
Probationary Period: October 4, 2011 through April 4, 2012

3. Name: Mary Ann Gerstenberger
Address: 2 Kenmore Avenue, Schenectady, NY 12304
Position: Temporary to Probationary School Monitor
Effective: September 6, 2011
Salary: \$11.79 per hour, per Teamsters Contract
Hours: 6.0 hours per day
Current Location: Forest Park Elementary School
Probationary Period: September 6, 2011 through March 6, 2012

4. Name: Susan Lotano
Address: 23 Tokay Lane, Schenectady, NY 12309
Position: Temporary to Probationary School Monitor
Effective: October 14, 2011 through April 16, 2012
Salary: \$13.30 per hour, per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Veeder Elementary School
Probationary Period: October 14, 2011 through April 16, 2012

5. Name: Alex Rinaldi
Address: 15 Toronado Drive, Latham, NY 12110
Position: School Monitor Substitute
Effective: September 26, 2011
Salary: \$9.50 per hour

6. Name: Christine Taranto
Address: 26 Carol Ann Drive, Albany, NY 12205
Position: Probationary Food Service Helper
Effective: October 19, 2011
Salary: \$10.43 per hour, per CSEA contract
Hours: 4.0 hours per day
Current Location: Colonie Central High School – West Wing
Probationary Period: October 19, 2011 through April 19, 2012