

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**MINUTES**  
**November 15, 2011**  
**District Office**  
**7:00 p.m.**



# CoRe VaLueS

We Believe :

- \* That all children can learn
- \* In educating the whole child so he/she can meet the District's Standards
- \* In focusing on student achievement
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success

## Mission Statement

Preparing World Class Citizens for the 21<sup>st</sup> Century through school and community partnerships while addressing the diverse needs of all students

**1. CALL TO ORDER**

The regular meeting of the South Colonie Board of Education was called to order by Vice President Ryan at 7:00 p.m.

**Roll Call**

|                |                |                 |                |              |                |
|----------------|----------------|-----------------|----------------|--------------|----------------|
| Brian Casey    | <u>Present</u> | Robert Domenici | <u>Excused</u> | Richard Dunn | <u>Excused</u> |
| Shelle Jaquish | <u>Present</u> | Neil Johanning  | <u>Present</u> | David Kiehle | <u>Excused</u> |
| Leonard Motto  | <u>Excused</u> | James T. Ryan   | <u>Present</u> | Edward Sim   | <u>Present</u> |

**APPOINTMENT OF DISTRICT CLERK PRO-TEM**

Motion made by Mr. Johanning, seconded by Ms. Jaquish, and carried unanimously (5-0), that Sherri Fisher be appointed as District Clerk Pro-Tem.

**EXECUTIVE SESSION**

Motion by Mr. Casey, seconded by Mr. Sim, and carried unanimously (5-0), to **enter** executive session to discuss employment matters relating to particular persons at 7:02 p.m.

Motion by Mr. Johanning, seconded by Mr. Sim, and carried unanimously (5-0), to **adjourn** executive session at 7:20 p.m.

**2. PLEDGE TO FLAG**

Mr. Ryan led the pledge to the flag.

**3. APPROVAL OF MINUTES**

Motion made by Mr. Sim, seconded by Mr. Johanning, and carried unanimously (5-0), that the minutes of the regular meeting on November 1, 2011, be approved.

**4. COMMUNICATIONS****A. Correspondence/Board Activities****Mr. Ryan:**

- Commended the Transportation Department for participation in the 27<sup>th</sup> Annual Albany County Traffic Safety Awareness held on September 24 & 25.
- Noted that a statewide coalition of eleven prominent business, local government and educational organizations launched a new initiative to advance significant mandate relief called “*Let New York Work: A Common Agenda for the Common Good.*”
- South Colonie Central Schools placed 11th in the Capital District and 55th among 431 upstate school districts in *Business First* journal's ranking of school districts by academic performance. The 11th place ranking compares South Colonie among 84 districts in the Capital District, based on an analysis of four years of standardized test results from students in fourth grade through high school.

**Mr. Johanning:**

- Attended the PTA convention in Niagara Falls; good training and information.
- Attended the Regents meeting
- Attended the SEPTA meeting on Monday, November 14.
- Reminded board members that Sand Creek's fall play will be held December 1-3.
- CCHS PTSA Craft Fair will be held on Saturday, November 19.

**Mr. Sim:**

- Attended the Transportation Committee meeting on November 9.

**Mr. Casey:**

- Attended a soccer game at the high school.

**Ms. Jaquish:**

- Attended the SEPTA meeting on Monday, November 14.

**B. No Requests to speak.**

**5. REPORTS FOR INFORMATION AND STUDY****A. Social Workers Update**

Tim Backus introduced the District Social Worker Team. An update on responsibilities and achievements of the District Social Workers was presented by Kerri Audino, Lisa Bennett, Donna Davidson, Michele Mechlin, and Melissa Millan.

**B. Board Committee Reports**

The Academic Achievement Committee and Transportation Committee have met since the last board meeting. Committee chairpersons reported on the meetings with recommendations to the full Board.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommended approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses**

1. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course, "New York State of Mind/Exploring NYS Museums and Cultural Resources (#11-12-34), sponsored by Creativeteachered.org. The online course will be held at varied times on varied dates. Rene Papa (Roessleville) is the contact person.

**C. Student Trips**

*Rescind* approval of the following Field Trip Request due to use of Wade Tours which is **not** an approved chartered bus service:

1. Group: Advanced Studio, Directed Studio & HVCC Art History (45)  
 Destination: New York City (Metropolitan Museum of Art, Whitney Museum)  
 Date: Saturday, March 31, 2012  
 Responsible: Thomasa Nielsen  
 Transportation: Chartered Bus (Wade Tours)  
 Cost: Individuals (\$100.00)

**D. Budgetary Transfers**

Authorization to transfer funds as follows:

|              |              |            |           |                   |
|--------------|--------------|------------|-----------|-------------------|
| <b>FROM:</b> | A5510.408    | <b>TO:</b> | A5530.450 | <b>\$1,000.00</b> |
| <b>FROM:</b> | A2110.202    | <b>TO:</b> | A2110.461 | <b>\$2,465.48</b> |
| <b>FROM:</b> | A2110.457-63 | <b>TO:</b> | A2110.461 | <b>\$2,500.00</b> |

Motion made by Mr. Johanning, seconded by Mr. Casey, and carried unanimously (5-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

**7. PERSONNEL – INSTRUCTION**

Motion made by Mr. Sim, seconded by Mr. Casey, and carried unanimously (5-0), that the Instructional Personnel changes listed on the attached sheets **#1A & 2A** dated November 15, 2011, be approved.

**8. PERSONNEL – SUPPORT**

Motion made by Ms. Jaquish, seconded by Mr. Johanning, and carried unanimously (5-0), that the Support Personnel changes listed on the attached sheets **#1B** dated November 15, 2011, be approved.

**9. RESOLUTIONS**

*Human Rights Day (December 10)*

Motion made by Mr. Casey, seconded by Mr. Johanning, and carried unanimously (5-0), that the above resolution be approved.

**10. BUDGET CALENDAR**

The proposed 2012-13 Budget Calendar was reviewed and discussed.

Motion made by Mr. Sim, seconded by Mr. Casey, and carried unanimously (5-0), that the 2012-13 Budget Calendar be approved.

**11. CAPITAL AREA HEALTH INSURANCE CONSORTIUM TRUST AGREEMENT**

Resolution consenting to the adoption of a revised Trust Agreement by the Board of Trustees of the Capital Area Schools Health Insurance Consortium.

**WHEREAS**, South Colonie Central School District is a member of the Capital Area School Health Insurance Consortium (“CASHIC”); and

**WHEREAS**, the Board of Trustees of CASHIC seeks to adopt a revised Trust Agreement, to clarify certain provisions in the original Trust Agreement and ensure the continued effective operation of CASHIC; and

**WHEREAS**, amendments to CASHIC's Trust Agreement require the consent of two-thirds (2/3) of CASHIC's Member Districts;

**NOW, THEREFORE**, due deliberation having been had, **BE IT RESOLVED**:

1. That the South Colonie Central School District hereby consents to the amendment of the CASHIC Trust Agreement, and the adoption of the Trust Agreement proposed by CASHIC's Board of Trustees.

2. That Jonathan Buhner, Superintendent of Schools, be authorized to execute the Written Consent provided by CASHIC's Board of Trustees.

3. That one (1) certified copy of this Resolution be prepared and sent, along with the executed Written Consent, to CASHIC's attorneys at the following address:

*Gleason, Dunn, Walsh & O'Shea, 40 Beaver Street, Albany, New York 12207  
Attn: Richard C. Reilly, Esq.*

Motion made by Mr. Johanning, seconded by Mr. Casey, and carried unanimously (5-0), that the above resolution be approved.

## 12. **ACKNOWLEDGEMENTS**

Mr. Buhner acknowledged the following people present at the meeting: Director of Human Resources David Seaver, SCTA President John Ryan, Sand Creek Associate Principal Jill Penn, Lisha Kill Principal Joseph Guardino, and Social Workers Kerri Audino, Lisa Bennett, Donna Davidson, Michele Mechlin, Melissa Millan.

## 13. **FUTURE MEETINGS**

- November 17, 2011 – Information Technology Committee – 7:30 a.m. – District Office
- November 18, 2011 – Facilities Committee – 7:30 a.m. – District Office
- November 24 & 25: ***Thanksgiving Recess – Schools/Offices Closed***
- November 28, 2011 – Policy Committee – 6:00 p.m. – District Office
- December 6, 2011 – Facilities Committee -7:30 a.m. – District Office
- December 6, 2011 – Audit-Finance Committee – 6:00 p.m. – District Office
- December 6, 2011 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- December 8, 2011 – District Communications Committee – 7:30 a.m. – District Office
- December 14, 2011 – Information Technology Committee – 7:30 a.m. – District Office
- December 20, 2011 – Policy Committee – 6:00 p.m. – District Office
- December 20, 2011 - Regular Board of Education Meeting – 7:00 p.m. – District Office

## 14. **ADJOURN**

Motion made by Mr. Casey, seconded by Mr. Sim, and carried unanimously (5-0), that the regular meeting be adjourned at 8:35 p.m.

**A. Creation of Position**

Creation of the following temporary position for the remainder of the 2011-12 school year

1.00 Teaching Assistant

**B. Long-Term Substitutes**

1. Name: Erin Poole  
Address: 24 Hadel Road, Glenville, NY 12302  
Type: Long Term Substitute  
Teaching Area: Mathematics  
Location: Colonie Central High School  
Effective Date: October 24, 2011  
Salary: Salary Schedule I, Step 1  
Education: B.S., VA Polytechnic Institute; M.S. ,SUNY Albany  
Certification: Initial in Mathematics 7-12
  
2. Name: Jessica Stanton  
Address: 1059 Pearl Street, Schenectady, NY 12303  
Type: Long Term Substitute  
Teaching Area: Art  
Location: Sand Creek Middle School  
Effective Date: October 5, 2011  
Salary: Salary Schedule I, Step 2  
Education: B.S., The College of Saint Rose; M.S., SUNY Albany  
Certification: Initial in Visual Arts

**C. Substitute Teachers**

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

**D. Odyssey of the Mind – 2011-12 School Year****Approval per Policy 9290**

|                                     |                |    |
|-------------------------------------|----------------|----|
| Building Coordinator – Forest Park  | Elaine Luizzi  | .5 |
| Building Coordinator – Forest Park  | Alison Smith   | .5 |
| Building Coordinator – Roessleville | Rene Papa      |    |
| Building Coordinator – Saddlewood   | Joanne Kalsher |    |

**E. Co-Curricular – 2011-12 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

**Lisha Kill Middle School**

|                                                  |                 |
|--------------------------------------------------|-----------------|
| Morning Announcement Club                        | Robin Sacco     |
| Small Performing Group-Musical Producer (Spring) | Brook Bourgeois |

**F. Lunch Supervision for the 2011-12 School Year**

**Roessleville Elementary School**

**Rescind** the appointment of the following previously approved position effective December 31, 2011 to June 30, 2012:

Colleen Leach

**Appoint** the following previously approved position effective December 31, 2011 to June 30, 2012:

Darcie Donahue

**A. Appointments**

1. Name: Marie Belardo  
Address: 3 Thoroughbred Lane, Colonie, NY 12205  
Position: Food Service Worker Substitute  
Effective: November 9, 2011  
Salary: \$9.50 per hour
  
2. Name: Jodi Haggerty  
Address: 34 Myers Court, Albany, NY 12205  
Position: Probationary Part-Time Food Service Helper  
Effective: November 4, 2011  
Salary: \$10.82 per hour  
Hours: 3.0 hours per day  
Current Location: Sand Creek Middle School  
Probationary Period: November 4, 2011 through May 4, 2012
  
3. Name: Joseph Teal  
Address: 1955 Central Avenue, Albany, NY 12205  
Position: Master Maintenance Mechanic  
Effective: October 18, 2011  
Stipend: \$1,500.00  
Current Location: District Office

**B. Change of Appointment**

1. Name: Christine Taranto  
Address: 26 Carol Ann Drive, Albany, NY 12205  
Position: Probationary Food Service Helper  
Effective: October 19, 2011  
REVISED Salary: \$10.82 per hour, per CSEA contract  
Hours: 4.0 hours per day  
Current Location: Colonie Central High School – West Wing  
Probationary Period: October 19, 2011 through April 19, 2012