

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES
January 17, 2012
District Office
7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER

The regular meeting of the South Colonie Board of Education was called to order by Mr. Motto at 7:00 p.m.

Roll Call

Brian Casey	<u>Excused</u>	Robert Domenici	<u>Excused</u>	Richard Dunn	<u>Present</u>
Shelle Jaquish	<u>Present</u>	Neil Johannng	<u>Present</u>	David Kiehle	<u>Present</u>
Leonard Motto	<u>Present</u>	James T. Ryan	<u>Present</u>	Edward Sim	<u>Excused</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, and Assistant Superintendent for Management Services & Strategic Planning Sherri Fisher.

- **APPOINTMENT OF DISTRICT CLERK PRO-TEM**

Motion made by Mr. Johannng, seconded by Mr. Dunn, and carried unanimously (6-0), that Sherri Fisher be appointed as District Clerk Pro-Tem for this meeting.

- **EXECUTIVE SESSION**

Motion by Mr. Dunn, seconded by Mr. Johannng, and carried unanimously (6-0), to **enter** executive session to discuss employment matters relating to particular persons at 7:02 p.m.

Motion by Mr. Ryan, seconded by Mr. Dunn, and carried unanimously (6-0), to **adjourn** executive session at 7:28 p.m.

2. PLEDGE TO FLAG

Mr. Motto led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Ms. Jaquish, seconded by Mr. Ryan, and carried unanimously (6-0), that the minutes of the regular meeting on December 20, 2011, be approved.

4. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Kiehle:**

- Thanked Mr. Buhner and Mr. Tunny for inviting him to the pizza party which was held to show gratitude to the transportation department for their support and help in the “Stuff the Bus” project.

Mr. Ryan:

- Attended the CAPSBA meeting which was held at Schenectady High School on January 5th which included a dinner prepared by culinary arts students and a performance by one of their choirs. He noted that it was a good system to rotate locations for these meetings.

Ms. Jaquish:

- Attended the CAPSBA meeting on January 5th and noted that the performance by the choir was fantastic.
- Informed the board members that Henry Germond, former Lisha Kill principal passed away last week.

Mr. Motto:

- Congratulated Susan Meyer, teacher at Roessleville, who was nominated and selected as one of News Channel 13's *Top Teachers of the Year* for the Capital Region.

B. Requests to Speak

- District teachers Susan Campbell and DeLynn Wickham, representing the Foreign Language Department, thanked the board for their support of the transition programs for foreign language. They have requested an opportunity to come to a future board meeting during this school year to present an update on this program.
- Rachele Prawdzik, a 2010 graduate, spoke to board members in support of the 4th grade strings program. Rachele, a cellist, is currently a music major at Ithaca College.

5. REPORTS FOR INFORMATION AND STUDY**A. Enrollment Projections**

Assistant Superintendent for Instruction Tim Backus provided a report on actual enrollments and projected enrollments for District schools.

B. Board Committee Reports

The Policy and Academic Achievement Committees have met since the last board meeting. Committee chairperson gave oral reports and submitted a written Meeting Summary for each committee meeting.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

C. Budgetary Transfers

Authorization to transfer funds as follows:

FROM:	A2330.160	TO:	A2332.150	\$ 2,945.00
FROM:	A2330.190	TO:	A2332.150	\$ 2,000.00
FROM:	A2110.131	TO:	A2332.150	\$ 5,561.00
FROM:	A2330.130	TO:	A2330.120	\$28,505.27
FROM:	A5510.171	TO:	A5550.400	\$ 231.00

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15-contact hour course "TESA Interaction Model" (#11-12-42), sponsored by Education 21. Classes will be held February 9, 16, March 1, 15, 22, 2012, from 3:30 to 6:30 p.m. each day at Education 21 Satellite Learning Center. Tom Marrotta (CCHS) is the contact person.
2. One-half (.5) in-service credit for participation in and completion of the 7.5-contact hour course "Shaker Road Study Group 2012: Utilizing the Continuum of Literacy Learning to Create Formative Assessments" (#11-12-43), sponsored by South Colonie. Classes will be held January 23, February 27, March 26, and April 30, 2012, at various times on those days at Shaker Road Elementary School. Stacey Wranesh-Roberts is the contact person.

D. Donations

1. Donation of \$50.00 from Colonie Boys' Basketball Booster Club.
2. Donation of \$200.00 from Colonie Girls' Volleyball
3. Donation of \$100.00 from Lady Raiders Lacrosse Booster Club

E. Re-Appropriation of 2011-12 Budget

Re-appropriation of the 2011-12 budget in the amount of \$350.00. The total re-appropriated budget is \$91,179,334. Information is on the attached sheet.

F. Student Trips

1. Group: Lisha Kill Grade 8 Students (150)
Destination: New York City
Date: Tuesday, May 8, 2012
Responsible: Jessica LaFex
Transportation: Chartered Bus
Cost: \$100 (Individuals, Fund Raising)
2. Group: Sand Creek Grade7 Students (Meteorites)(95)
Destination: Camp Chingachook, Lake George NY
Date: Tuesday, May 29, 2012
Responsible: Meteorite Team Teachers
Transportation: Chartered Bus
Cost: \$70 (Individuals, Fund Raising)

G. Contracts

1. A contract with the Lansingburgh Central School District for the school year 2011-12 to provide health and welfare services to eleven (11) South Colonie resident students attending Catholic Central High School located in the Lansingburgh Central School District at a cost of \$480.00 per student. The total cost of this contract shall be \$5,280.00.

2. A contract with St. Anne’s Institute to provide educational services for South Colonie resident students at the current NYS prospective rate of \$3,253.66 per month per student (based on certified rates issued by New York State Education Department) payable monthly following the month of service for a ten-month period beginning September 2011 and ending June 2012. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
3. A contract with LaSalle School to provide educational services for a South Colonie resident student who received services for the period September 7, 2011 to November 22, 2011, at a cost of \$7,067.79 (the prior year’s approved rate). Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
4. A contract with LaSalle School to provide educational services for a South Colonie resident student receiving services for the period of October 19, 2011 to June 21, 2012, at a cost of \$26,700.54 (the prior year’s approved rate). Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
5. An agreement with Berkshire Union Free School District, 13640 Route 22, Canaan, NY 12029, to provide special education and related services for South Colonie students with disabilities when South Colonie is unable to provide for the education of such students. The estimated tuition rate is currently \$238.25 per day for one student (rate is subject to change by the State Education Department in accordance with Part 174 of the Regulations of the Commissioner of Education). The estimated tuition cost for one (1) student for the 2011-12 school year is \$43,123.25. The agreement shall be in effect July 1, 2011 through June 22, 2012.

H. Transportation Contracts

1. Transportation contract for the remainder of the 2011-12 school year awarded to the lowest responsible bidder, **Chalet Services, 3206 Rte #81, Surprise, NY 12176**, as follows:

<u>ROUTE</u>	<u>Cost Per Diem</u>	<u>Cost Per Mile</u>
#6 Phillip Schuyler/Hackett MS \$75 per diem aide, if needed	\$79.00	\$2.75

I. Non-Resident Tuition Rates

ACTUAL RATES – 2010-11 School Year

Regular Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K-6	\$8,452.00
Full Day, Grades 7-12	\$10,663.00

Special Education Students

Half Day Kindergarten	N/A
Full Day, Grades K-6	\$25,754.00
Full Day, Grades 7-12	\$27,965.00

ESTIMATED RATES – 2011-12 School Year**Regular Education Students:**

Half-Day Kindergarten	N/A
Full Day, Grades K-6	\$9,209.00
Full Day, Grades 7-12	\$11,392.00

Special Education Students

Half Day Kindergarten	N/A
Full Day, Grades K-6	\$30,949.00
Full Day, Grades 7-12	\$33,132.00

J. Internal Claims Auditor Quarterly Report – October 1 to December 31, 2011**K. Health and Welfare Contracts**

Contracts with the following school districts to provide health services for their children who attend An Nur Islamic School, Christian Brothers Academy, Hebrew Academy, and Our Savior's Lutheran School located in the South Colonie District at a rate of \$638.52 per student:

<u>SCHOOL</u>	<u>STUDENTS</u>	<u>CONTRACT AMOUNTS</u>
Albany City Schools	122	\$77,899.44
Amsterdam Central Schools	5	3,192.60
Averill Park City School	4	2,554.08
Ballston Spa Central Schools	7	4,469.64
Berlin Central Schools	2	1,277.04
Berne-Knox Westerlo Central	3	1,915.56
Bethlehem Central Schools	31	19,794.12
Brittonkill Central Schools	3	1,915.56
Broadalbin-Perth Central Schools	3	1,915.56
Burnt Hills/Ballston Lake Central	4	2,554.08
Cairo-Durham Central Schools	4	2,554.08
Cohoes City School District	3	1,915.56
Coxsackie-Athens Central Schools	1	638.52
East Greenbush Central Schools	13	8,300.76
Galway Central Schools	1	638.52
Gloversville Central Schools	1	638.52
Green Island Central Schools	2	1,277.04
Greenville Central Schools	5	3,192.60
Greenwich Central Schools	2	1,277.04
Guilderland Central Schools	46	29,371.92
Lake George Central Schools	1	638.52
Lansingburgh Central Schools	5	3,192.60
Menands Union Free School	6	3,831.12
Niskayuna Central Schools	29	18,517.08
North Colonie Central Schools	58	37,034.16

<u>SCHOOL</u> (continued)	<u>STUDENTS</u>	<u>CONTRACT AMOUNTS</u>
Ravena Coeymans Central Schools	14	8,939.28
Rensselaer City Schools	3	1,915.56
Rotterdam-Mohonasen Central Schools	11	7,023.72
Saratoga Springs City Schools	33	21,071.16
Schalmont Central Schools	13	8,300.76
Schenectady City Schools	50	31,926.00
Schodack Central Schools	1	638.52
Schuylerville Central Schools	4	2,554.08
Scotia-Glenville Central Schools	7	4,469.64
Shenendehowa Central Schools	73	46,611.96
South Glens Falls Central Schools	3	1,915.56
St. Johnsville Central Schools	1	638.52
Stillwater Central Schools	2	1,277.04
Troy City Schools	22	14,047.44
Voorheesville Central Schools	15	9,577.80
Waterford Halfmoon Central Schools	1	638.52
Watervliet City Schools	5	<u>3,192.60</u>
Totals	619	\$367,787.52

Motion made by Mr. Ryan, seconded by Mr. Dunn, and carried unanimously (6-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Johannig, seconded by Ms. Jaquish, and carried unanimously (6-0), that the Instructional Personnel changes listed on the attached sheets dated January 17, 2012, be approved.

8. PERSONNEL – SUPPORT

Motion made by Ms. Jaquish, seconded by Mr. Johannig, and carried unanimously (6-0), that the Support Personnel changes listed on the attached sheets dated January 17, 2012, be approved.

9. RESOLUTIONS

African-American History Month – February 2012

Motion made by Ms. Jaquish, seconded by Mr. Dunn, and carried unanimously (6-0), that the above stated resolution be approved.

10. POLICIES

2nd Reading & Approval:

Policy 4815	Treatment of Vertebrate Animals
Policy 5510	Release of Student Information
Policy 6620	Fund Balance and Reserves

One Reading & Approval:

Policy 6830	Expense Reimbursement
Policy 9010.2	Sexual Harassment

Motion made by Mr. Johanning, seconded by Mr. Dunn, and carried unanimously (6-0), that the above policies be approved.

11. PUBLIC COMMENTS

- Mr. Backus noted that the Indoor Track teams – both boys and girls – won at the Yale Invitational meet in Connecticut on January 20 & 21, 2012.
- Mr. Motto thanked the people for speaking and telling the board about their experiences.

12. ACKNOWLEDGEMENTS

Mr. Buhner thanked the public for attending the meeting.

13. FUTURE MEETINGS

- January 30, 2012 – Policy Committee – 6:00 p.m. – District Office
- January 31, 2012 – Regular Board of Education Meeting – 7:30 p.m. – District Office
- February 7, 2012 – Strategic Planning Committee – 7:30 a.m. – District Office
- February 7, 2012 – **BUDGET MEETING** – 7:00 p.m. – District Office
TOPICS: Support Services, Debt Service, Continuing Ed, Interscholastic Athletics
- February 8, 2012 – District Communications Committee – 7:30 a.m. – District Office
- February 9, 2012 – **BUDGET MEETING** – 7:00 p.m. – Veeder Elementary School
Open Discussion with Q & A Session
- February 14, 2012 – Audit-Finance Committee – 6:00 p.m. – District Office
- February 14, 2012 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- February 16, 2012 – Information Technology Committee – 7:30 a.m. – District Office
- March 1, 2012 – Facilities Committee – 7:30 a.m. – District Office
- March 6, 2012 – Regular Board of Education Meeting – 7:00 p.m. – District Office
BUDGET TOPICS: Special Education & Pupil Personnel Services
- March 13, 2012 – **BUDGET MEETING** – 7:00 p.m. – Shaker Road Elementary School
Open Discussion with Q & A Session
- March 15, 2012 – **BUDGET MEETING** – 7:00 p.m. – District Office
TOPICS: Fringe Benefits and Instructional Program
- March 20, 2012 – Graduation/Hall of Fame Committee – 6:00 p.m. – District Office
- March 20, 2012 – Regular Board of Education Meeting – 7:00 p.m. – District Office
TOPIC: Presentation of 1st draft of 2012-13 Budget
- March 26, 2012 – Policy Committee – 6:00 p.m. – District Office

14. ADJOURN

Motion made by Mr. Ryan, seconded by Ms. Jaquish, and carried unanimously (6-0), that the regular meeting be adjourned at 8:09 p.m.

A. Retirement

1. Name: Jo-Anne Hines
Position: Elementary Education Teacher
Location: Shaker Road Elementary School
Effective Date: July 1, 2012

2. Name: Susan Mahigian
Position: Music Teacher
Location: Shaker Road and Saddlewood Elementary Schools
Effective Date: July 1, 2012

B. Appointments

1. Name: Suzanne Moore
Address: 2 Clendon Court, Mechanicville, NY 12118
Type: Temporary
Tenure Area: Administrator
Location: Veeder Elementary School
Effective Date: January 18, 2012
End Date: January 19, 2012
Salary: As per attached confidential sheet
Education: B.A. and M.S. State University College at Potsdam
Certification Status: Permanent School District Administrator

2. Name: Harold M. Sauter, Jr.
Address: 3 Old Coach Road, Clifton Park, NY 12065
Type: Temporary
Tenure Area: Administrator
Location: Shaker Road and Roessleville Elementary Schools
Effective Date: January 18, 2012
End Date: January 19, 2012
Salary: As per attached confidential sheet
Education: B.S. SUNY Cortland, M.A. Adelphi University
Certification Status: Permanent School District Administrator

C. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

D. 7-12 Master Schedule Coordinator for the 2011-12 School Year

Approval of the following appointment for the 2011-12 school year per the Board of Education Policy 9290 rate:

Master Schedule Coordinator

Christopher Robilotti

E. After-School Computer Assisted Instruction – 2011-12 School Year

Appointment of the following previously approved position at the approved rate of compensation effective January-April 2012:

<u>Roessleville Elementary School</u>		
Rene Papa		.50
<u>Saddlewood Elementary School</u>		
Colleen Dillon		.25
Maria Ziamandanis		.25

F. Co-Curricular – 2011-12 School Year

RESCIND the following previously approved position at the approved rate of compensation

<u>Lisha Kill Middle School</u>		
Intramurals: Season III – Weight Training (7-8)	Eric Rouleau	
<u>Sand Creek Middle School</u>		
Small Performing Group-Spring Technical Director	Crystal Hilton	1.0

APPOINT the following previously approved position at the approved rate of compensation

<u>Lisha Kill Middle School</u>		
Intramurals: Season III – Weight Training (7-8)	Matt Maes	
<u>Sand Creek Middle School</u>		
Small Performing Group-Spring Technical Director	Crystal Hilton	.5
Small Performing Group-Spring Technical Director	Raymond Szczerba	.5

G. Interscholastics for Winter – 2011-12 School Year

RESCIND the following previously approved position at the approved rate of compensation

<u>Colonie Central High School</u>		
Assistant Coach Varsity Girls Indoor Track	Jason Willis	.3

APPOINT the following previously approved positions at the approved rate of compensation:

<u>Colonie Central High School</u>		
Coach Winter Varsity Cheerleading	Fernando Pizarro	.2
Coach Winter Junior Varsity Cheerleading	Gabriela Crisorio	.5
Assistant Coach Varsity Boys Indoor Track	Gabe Young	.3

A. Creation of Position

Effective January 30, 2012 – June 30, 2012

1 0.75 Temporary School Monitor (6.0 hour)

B. Retirement

1. Name: Cheryl Cassidy
Position: Food Service Helper - SC
Effective: January 12, 2012

C. Resignation

1. Name: Christine Taranto
Position: Food Service Helper - HS
Effective: January 3, 2012

D. Appointments

1. Name: Corey Brustle
Address: 25 Emory Avenue, Albany, NY 12205
Position: School Monitor Substitute
Effective: January 17, 2012
Salary: \$9.50 per hour
2. Name: Lisa DeForge
Address: 22 Denison Road, Schenectady, NY 12309
Position: School Monitor Substitute
Effective: January 18, 2012
Salary: \$9.50 per hour
3. Name: Lisa DeForge
Address: 22 Denison Road, Schenectady, NY 12309
Position: Clerk Typist I – Part Time (Substitute)
Effective: January 18, 2012
Salary: \$10.25 per hour
4. Name: Jennifer Dahlberg
Address: 9 Drake Court, Albany, NY 12205
Position: Clerk Typist I – Part Time (Substitute)
Effective: January 4, 2012
Salary: \$10.25 per hour
5. Name: Megan Pooler
Address: 1664 Helderberg Trail, Berne, NY 12023
Position: School Nurse Substitute
Effective: January 4, 2012
Salary: \$17.50 per hour

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6. Name: Cheryl Farah
Address: 220 Menlo Park Road, Niskayuna, NY 12309
Position: School Nurse Substitute
Effective: January 18, 2012
Salary: \$17.50 per hour
7. Name: Deborah Luskin
Address: 26 So. Fagan Avenue, Schenectady, NY 12304
Position: Temporary Nursing Assistant
Effective: January 3, 2012 through June 30, 2012
Salary: \$15.50 per hour, per CSEA contract
Current Location: Colonie Central High School
8. Name: Alexander Rinaldi
Address: 15 Toronado Drive, Latham., NY 12110
Position: Probationary School Bus Driver
Effective: January 4, 2012
Salary: \$16.91 per hour, per CSEA contract
Hours: 5.5 hours per day
Current Location: Bus Garage
Probationary Period January 4, 2012 through June 30, 2012