

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**December 20, 2011
District Office**

7:00 p.m.



CoRe VaLueS

We Believe:

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER

The regular meeting of the South Colonie Board of Education was called to order by Mr. Ryan at 7:00 p.m.

Roll Call

Brian Casey	<u>Present</u>	Robert Domenici	<u>Present</u>	Richard Dunn	<u>Present</u>
Shelle Jaquish	<u>Present</u>	David Kiehle	<u>Present</u>	Neil Johanning	<u>Present</u>
Leonard Motto	<u>Excused</u>	James T. Ryan	<u>Present</u>	Edward Sim	<u>Present</u>

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services & Strategic Planning Sherri Fisher, and District Clerk Joyce Gay.

EXECUTIVE SESSION

Motion by Ms. Jaquish, seconded by Mr. Dunn, and carried unanimously (8-0), to **enter** executive session at 7:01 p.m. to discuss employment matters relating to particular persons and contractual/legal issues.

Motion by Mr. Johanning, seconded by Mr. Sim, and carried unanimously (8-0), to **adjourn** executive session at 7:11 p.m.

2. PLEDGE TO FLAG

Mr. Ryan led the pledge to the flag.

3. APPROVAL OF MINUTES

Motion made by Mr. Casey, seconded by Mr. Johanning, and carried unanimously (8-0), that the minutes of the regular meeting on December 6, 2011, be approved.

4. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Ryan:**

- Noted that a letter was sent to Colonie Town Supervisor Paula Mahan thanking them for the excellent service provided during the repair work on Hackett Avenue.
- Commended Mr. Buhner for his presentation at the “Aspiring Superintendents’ Workshop” conducted by NYS Council of School Superintendents.
- Commended Nora Callender for her work on obtaining the Title III LEP grant.

Mr. Johanning:

- Attended the Lisha Kill band concert held at the Empire State Plaza on Tuesday, December 13.

Mr. Kiehle:

- Attended a hockey game
- Attended a 4-ring wrestling event
- Attended a Curriculum Review Board meeting
- Attended Colonie High School (Part I) concert on Monday, December 19.

Mr. Sim:

- Completed the mandated training for newly elected Board members.

Mr. Domenici:

- Attended the BOCES Board meeting on Monday, December 19.

Ms. Jaquish:

- Attended the varsity boys basketball game on Friday, December 16.

B. No Requests to speak.

5. REPORTS FOR INFORMATION AND STUDY

A. Electronic Communications Update

District Communications Coordinator John Noetzel presented an update on the District's use of electronic communications including the website, Facebook and School News Notifier (SNN). The report also included an update with statistics on user numbers and trends among district stakeholders.

B. Board Committee Reports

The Audit-Finance and Information Technology Committees have met since the last board meeting. Committee chairpersons reported on the meetings and made recommendations to the full Board. Mr. Kiehle, Board member liaison to the Curriculum Review Board, also reported on the last CRB meeting.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommended approval of the following:

A. Committee on Special Education

1. Placements as indicated on the attached sheets.

B. Budgetary Transfers

Authorization to transfer funds as follows:

FROM:	A2110.412	TO:	A2110.120	\$ 6,350.00
FROM:	A2250.472	TO:	A2110.473	\$76,307.49
FROM:	A2250.472	TO:	A2250.495	\$74,394.60
FROM:	A2250.472	TO:	A2250.498	\$84,134.00
FROM:	A2250.472	TO:	A2110.472	\$ 2,472.08
FROM:	A2330.160	TO:	A2330.451	\$ 754.73
FROM:	A9060.800	TO:	A1345.490	\$ 2,168.00
FROM:	A9060.800	TO:	A2110.456-03-L	\$ 2,052.54

C. In-Service Courses

1. Three (3.0) in-service credits for participation in and completion of the 45-contact hour course “The World at War: 20th Century Warfare” – EDSU 9016 (#11-12-39), sponsored by NYCTD.org. The online course will be held at varied times on varied dates. Donald Walton (CCHS) is the contact person.
2. One and one-half (1.5) in-service credits for participation in and completion of the 25-contact hour course “Athletic Taping and Bracing” (#11-12-40), sponsored by Institute of Somatic Therapy. The online course will be held at varied times on varied dates. Kurt Pfaffenbach (Forest Park) is the contact person.
3. Two (2.0) in-service credits for participation in and completion of the 30-contact hour course “Sports First Aid” (#11-12-41), sponsored by Fresno Pacific University. The online course will be held at varied times on varied dates. Kurt Pfaffenbach (Forest Park) is the contact person.
4. One (1.0) in-service credit for participation in and completion of the 15-contact hour course “TESA Interaction Model” (#11-12-42), sponsored by Education 21 Satellite Learning Center. The course will be held on February 9, 16, March 1, 15, 22, 2012 from 3:30 to 6:30 p.m. each day. Tom Marrotta (CCHS) is the contact person.

D. Seminar on Educational Issues

1. Three (3) contact hours of credit for participation in “GMAC – Mujti-Diagnostic Interface for Autos” (SD#2011-12-20), sponsored by General Motors Corp. The online course will be held at varied times on varied dates. Chris Hanley (CCHS) is the contact person.
2. Twelve (12) contact hours of credit for participation in “Photography Seminar: Rocky Mountain School of Photography” (SD#2011-12-19). The workshop is sponsored by Rocky Mountain School of Photography and will be held March 31 and April 1, 2012 at the Best Western Sovereign Hotel in Albany from 8:00 a.m. to 4:00 p.m. each day. Lisa Eichholzer (CCHS) is the contact person.

E. Surplus Items

1. Reject the surplus bids received for one (1) Cummins Onan 30.0 EK Natural Gas Generator: Mark Allen: \$1,225.00; Gerald Bornt: \$237.00; Steve Oare: \$206.00

F. Policy Waiver

1. Approval of a waiver of Board Policy 6900, *Disposal of District Property*, relative to the disposition of one (1) Cummins Onan 30.0 EK Natural Gas Generator, and approval of its return to the original donor, the Village of Colonie.

G. Tax Refunds

1. Approval of a tax refund in the amount of \$2,466.26 made payable to Hiscock Barclay, LLP, 80 State Street, Albany, NY 12207, attorneys for Columbia 10B Airline Drive Associates, Tax Map #30.2-6.47. The refund is in compliance with a November 28, 2011, New York State Supreme Court decision. The refund is made without interest.

H. Transportation Contracts

1. A 30-day emergency contract with Star & Strand Services, 415 Fulton Street, Troy, NY 12180, for transportation to Phillip Schuyler and Hackett Middle Schools at the cost of \$165.00 per diem. Transportation will begin on Tuesday, December 13, 2011, and end on Wednesday, January 11, 2012. The total cost of the contract shall be \$2,640.00.

I. Bid Awards – Food Service Department

Award for January 31, 2012 to June 30, 2012 to low bidder meeting specifications:

PIZZA

Wolfe's Pizza, P. O. Box 360, Duanesburg NY 12056: Item 51000A

J. Clerk's & Treasurer's Reports – November 2011

Motion made by Mr. Domenici, seconded by Mr. Johanning, and carried unanimously (8-0), that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

Motion made by Mr. Casey, seconded by Ms. Jaquish, and carried unanimously (8-0), that the Instructional Personnel changes listed on the attached sheets dated December 20, 2011, be approved.

8. PERSONNEL – SUPPORT

Motion made by Ms. Jaquish, seconded by Mr. Dunn, and carried unanimously (8-0), that the Support Personnel changes listed on the attached sheets dated December 20, 2011, be approved.

9. AGREEMENT FOR INTERNAL AUDITING SERVICES

Approval of an Inter-municipal Agreement with the Rensselaer City School District for Internal Audit Services for the 2011-12 school year at a maximum cost of \$6,800 for ten (10) days of service, as reviewed and recommended by the Board of Education Audit-Finance Committee.

Motion made by Mr. Sim, seconded by Mr. Kiehle, and carried unanimously (8-0), that the Inter-municipal Agreement described above be approved.

10. RESOLUTION AUTHORIZING SOLE SOURCE PROCUREMENT

Whereas, the renewal of the NCS Pearson, Inc. SuccessMaker Software Maintenance and Support Software Licenses is desired for the continued operation of the Computer-Assisted Instruction (CAI) Program in Grade Levels K-8; and

Whereas, in accordance with Section 103 of General Municipal Law, the governing board may approve such sole source procurement without competitive bidding when the possibility of competition does not exist for the product or service; and

Whereas, the South Colonie Central School District desires to procure the SuccessMaker Reading and Math Software Maintenance and Support Licenses based on the 11-10-11 Implementation Proposal from NCS Pearson, Inc., which is the sole source vendor for this product, for a total sum of \$44,550.00 to be funded from the General Fund Computer Software allocation in the 2011-12 fiscal year;

Now, therefore be it resolved,

1. That the Board accepts the recommendation of the Superintendent and authorizes the procurement of the NCS Pearson, Inc. SuccessMaker Reading and Math Software Maintenance and Support Licenses (225) for a total sum of \$44,550.00 and authorizes the purchase as a Sole Source Procurement.
2. That this resolution shall be effective upon adoption.

Motion made by Mr. Johanning, seconded by Mr. Dunn, and carried unanimously (8-0), that the above Resolution be adopted.

12. ACKNOWLEDGEMENTS

Mr. Buhner acknowledged the following people present at the meeting: South Colonie Friends of Music representatives, Director of Human Resources David Seaver, SCTA President John Ryan, South Colonie Administrators Association President Randy Rench,

13. FUTURE MEETINGS

- January 3, 2012 – Board Retreat/Superintendent’s Mid-Year Evaluation
- January 10, 2012 – Academic Achievement Committee – 7:30 a.m. – District Office
- January 10, 2012 – BUDGET MEETING – 7:00 p.m.
TOPICS: Transportation, Operations & Maintenance, Secure Youth Detention Facility
- January 11, 2012 – Information Technology Committee – 7:30 a.m. – District Office
- January 17, 2012 – Regular Board of Education Meeting – 7:30 p.m. – District Office
- January 30, 2012 – Policy Committee – 6:00 p.m. – District Office
- January 31, 2012 – Regular Board of Education Meeting – 7:30 p.m. – District Office
- February 7, 2012 – Strategic Planning Committee – 7:30 a.m. – District Office
- February 7, 2012 – BUDGET MEETING – 7:00 p.m. – District Office
TOPICS: Support Services, Debt Service, Continuing Ed, Interscholastic Athletics
- February 8, 2012 – District Communications Committee – 7:30 a.m. – District Office
- February 9, 2012 – BUDGET MEETING – 7:00 p.m. – Veeder Elementary School
Open Discussion with Q & A Session
- February 14, 2012 – Audit-Finance Committee – 6:00 p.m. – District Office
- February 14, 2012 - Regular Board of Education Meeting – 7:30 p.m. – District Office

14. ADJOURN

Motion made by Mr. Casey, seconded by Mr. Sim, and carried unanimously (8-0), that the regular meeting be adjourned at 8:34 p.m.

Joyce Gay
District Clerk
01/12/2012

A. Long-Term Substitute

1. Name: Sabrina Skotarczak
Address: 1801 Hayner Heights Drive, Clifton Park, NY 12065
Type: Long Term Substitute
Teaching Area: Special Education
Location: Colonie Central High School
Effective Date: December 1, 2011
Salary: Salary Schedule I, Step 2
Education: B.A. from Notre Dame College, M.S. from Russell Sage
Certification: Permanent in Special Education

B. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

C. Odyssey of the Mind Coordinators – 2011-12 School Year

Rescind the following previously approved position at the approved rate of compensation
 Building Coordinator: Shaker Road John Moak

D. Co-Curricular – 2011-12 School Year**Colonie Central High School**

Create the following position at the approved rate of compensation:
 Orchestra (10th Grade)

Appoint the following previously approved positions at the approved rate of compensation:

Orchestra (10 th Grade)	Laurinda Halliday	
Technical Director (Set construction)	Thomas Feeney	
Electrical/lighting	Thomas Feeney	
Technical Operator (Sound board for concerts, etc.)	Thomas Feeney	

E. Interscholastics – Winter – 2011-12 School Year**Colonie Central High School**

Rescind the following previously approved position at the approved rate of compensation

Coach Winter 9 th Grade Cheerleading	Rachel Blaine	
Assistant Coach Varsity Girls Indoor Track	Canaan Harvey	.8

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Coach Varsity Boys Basketball	Doug Kilmer	
Assistant Coach Varsity Boys Basketball	James Boland	
Coach Junior Varsity Boys Basketball	Darko Sedlar	.90
Coach Junior Varsity Boys Basketball	Todd Rockmore	.10

Coach 9 th Grade Boys Basketball	Greg Davis	.80
Coach 9 th Grade Boys Basketball	Corey Wright	.20
Coach Varsity Girls Basketball	Heather Fiore	
Assistant Coach Varsity Girls Basketball	Tanya Hansen	
Coach Junior Varsity Girls Basketball	Greg Sulz	
Coach 9 th Grade Girls Basketball	Christine Devine	.5
Coach 9 th Grade Girls Basketball	Brian Grastorf	.5
Coach Winter Varsity Cheerleading	Linda Kennedy	.6
Coach Winter Varsity Cheerleading	Rachel Santandrea	.2
Coach Winter Junior Varsity Cheerleading	Martha Vadney	.5
Coach Winter 9 th Grade Cheerleading	Lyndsey Stammel	
Coach Varsity Boys Indoor Track	Michael Palmer	
Assistant Coach Varsity Boys Indoor Track	John Ashley	.8
Assistant Coach Varsity Boys Indoor Track	Brooke Brady	.1
Assistant Coach Varsity Boys Indoor Track	Joseph Coleman	.1
Assistant Coach Varsity Boys Indoor Track	Tom Greene	.7
Assistant Coach Varsity Boys Indoor Track	Canaan Harvey	.8
Assistant Coach Varsity Boys Indoor Track	Dennis King	.2
Assistant Coach Varsity Girls Indoor Track	Jason Bissonette	.5
Assistant Coach Varsity Girls Indoor Track	Jamie Carr	
Assistant Coach Varsity Girls Indoor Track	Jennifer Jette	
Assistant Coach Varsity Girls Indoor Track	Mary Ann Reilly-Johnson	.3
Coach Varsity Boys Wrestling	Matt Stein	
Assistant Coach Varsity Boys Wrestling	Andy Monin	
Assistant Coach Varsity Boys Wrestling	Matthew Tarullo	.5
Coach Junior Varsity Boys Wrestling	Jeremy Eggleston	

Lisha Kill Middle School

Coach Boys Basketball	Matt Maes	.5
Coach Boys Basketball	Eric Obermayer	.5
Coach Girls Basketball	Wendy Kelley	.5
Coach Girls Basketball	Kathleen Villa	.5
Coach Boys Wrestling	Joe Repko	

Sand Creek Middle School

Coach Boys Basketball	Greg Lanni	
Coach Girls Basketball	Karen Bonitatibus	.5
Coach Girls Basketball	Leigh Ann Gilson	.5
Coach Boys Wrestling	Gary Bohl	

F. Chaperones – 2011-12 School Year

Appoint the following staff as chaperones at **no compensation** for the Colonie Central High School Ski Club:

Barbara Amirault	Beth Lomanto	Eliakim Littell
Thomas Casey	Nicholas Morocco	Steven Zaccari
John Gehres	Joel Scism	

A. Retirement

1. Name: Martha Green
Position: Secretary I
Effective: December 31, 2011
Reason: Personal

B. Appointment

1. Name: Diane Viglucci
Address: 5 Riesling Road, Niskayuna, NY 12309
Position: Clerk Typist I – Part Time
Effective: December 21, 2011
Salary: \$12.30 per hour, per CSEA contract
Current Location: Bus Garage
Probationary Period: December 21, 2011 through June 21, 2012

C. Memorandum of Agreement

Approval of the Memorandum of Agreements between the CSEA, Local 1000 AFSCME, AFL-CIO and the South Colonie Central School District dated November 30, 2011 for the current contract expiring June 30, 2013.